

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5252000

Assistant Clinical Physician, NS	5252000
Clinical Physician (Part Time), NS	5252010
Clinical Physician 1, Grade 34	5252100
Clinical Physician 2, Grade 36	5252200
Clinical Physician 3, M-8	5252300

Brief Description of Class Series

Clinical Physicians are licensed physicians who provide a variety of general medical care and treatment services to individuals* in accordance with Article 131 of the Education Law. Incumbents conduct physical examinations; diagnose medical conditions and prescribe treatments; and collaborate with other health care providers and disciplines to achieve treatment goals and objectives.

Positions are classified in various State agencies.

*Individual refers to a person who is being treated or cared for, and is used in place of patient, client, or other nomenclature specific to an agency.

Distinguishing Characteristics

Assistant Clinical Physician: appointment level; under the direction of a higher-level Clinical Physician or other supervising physician, assists in providing general medical care and treatment services to individuals.

Clinical Physician (Part Time): under the general direction of a Clinical Physician 2 or other supervising physician, diagnoses, treats, prescribes, and provides general medical care and treatment services to individuals on a part-time basis.

Clinical Physician 1: under the general direction of a Clinical Physician 2 or other supervising physician, diagnoses, treats, prescribes, and provides general medical care and treatment services to individuals.

Clinical Physician 2: independently diagnoses, treats, prescribes, and provides general medical care and treatment services to individuals; provides clinical supervision and guidance to lower-level Clinical Physicians and other medical providers; and may manage and supervise medical services for an assigned facility, unit, or program.

Clinical Physician 3: serves as chief of service; manages, directs, and administers medical services for an assigned facility(s), unit(s), or program(s); develops, implements, and revises clinical policies and procedures; and directly supervises lower-level Clinical Physicians and other medical providers.

Related Classes

Medical Specialists are licensed physicians who have completed a residency training program in a medical specialty approved by the Accreditation Council for Graduate Medical Education or are certified in a medical specialty by a Member Board of the American Board of Medical Specialties (ABMS), and provide a variety of medical care and treatment services to individuals within a specialty area of practice in accordance with Article 131 of the Education Law and ABMS standards of care.

Psychiatrists are licensed physicians who have completed a training program in psychiatry approved by the American Board of Psychiatry and Neurology (ABPN) for entrance into its examination or are certified in psychiatry by the ABPN, and provide a variety of psychiatric care and treatment services to individuals in accordance with Article 131 of the Education Law and ABPN standards of care.

Illustrative Duties

Assistant Clinical Physician

Under the direct supervision of a licensed physician, assists in providing the general medical care and treatment services described below for Clinical Physician (Part Time)/Clinical Physician 1.

Clinical Physician (Part Time)/Clinical Physician 1

Provides a variety of general medical care and treatment services to individuals.

- Obtains, clarifies, reviews, updates, and records individuals' information, such as medical histories, test results, diagnoses, prescribed treatments, and responses.
- Conducts physical examinations; orders, performs, and interprets diagnostic tests and procedures; determines and/or confirms diagnoses; and treats a variety of general medical conditions.
- Prescribes and/or administers treatments, medications, therapies, vaccinations, and other medical care to treat or prevent illness, disease, or injury.
- Conducts follow-up examinations, monitors individuals' conditions, and modifies treatments as necessary.

- Explains and discusses procedures, test results, diagnoses, and prescribed treatments with individuals, families, and caregivers; and answers questions.
- Refers individuals to other health care providers based on diagnostic and treatment needs.
- Participates in discharge planning; and collaborates with other health care professionals and disciplines to achieve treatment goals and objectives, facilitate medical follow-up after discharge, and ensure continuity of care.
- Maintains medical documentation consistent with agency, State, and federal requirements.

Supervises individual care activities, and prescribes, orders, and oversees the administration of treatments.

- Serves as a member of an interdisciplinary treatment team and attends treatment team meetings.
- Consults with and advises other licensed physicians, medical providers, and health care disciplines on diagnoses and treatment plans; and reviews and approves treatment recommendations.
- Provides clinical supervision, guidance, and training to other medical professionals, nursing, and direct care staff; and monitors the coordination and implementation of care.
- Reviews medical records to confirm diagnoses, and/or ensure that treatments are appropriate for diagnoses and records are properly maintained.
- May assign individuals and/or individual care activities to lower-level Clinical Physicians and/or medical providers; approve leave and track time and attendance; and complete performance evaluations.

Serves on various committees and workgroups to improve services and outcomes; and assists in the development and implementation of clinical policies and procedures.

May develop, implement, and/or supervise training programs, and health care and treatment education programs.

Clinical Physician 2

In addition to performing the tasks and activities of a Clinical Physician (Part Time)/Clinical Physician 1 above, provides clinical supervision to lower-level Clinical Physicians and other medical providers.

May manage and supervise medical care and treatment services for an assigned facility, unit, or program; perform the full range of supervisory duties; and develop, implement, and revise clinical policies and procedures.

Clinical Physician 3

In addition to performing the tasks and activities of a Clinical Physician 2 above, manages, directs, and administers general medical care and treatment services for a facility(s), unit(s), or program(s).

Develops, implements, and revises clinical policies and procedures.

Performs the full range of supervisory duties over lower-level Clinical Physicians and other medical providers.

Minimum Qualifications

Assistant Clinical Physician

Open Competitive: possession of a current limited permit to practice medicine in New York State.

Clinical Physician (Part Time)

Non-Competitive: possession of a license and current registration to practice medicine in New York State.

Clinical Physician 1

Open Competitive: possession of a license and current registration to practice medicine in New York State.

Clinical Physician 2

Promotion: one year of service as a Clinical Physician 1, and possession of a license and current registration to practice medicine in New York State.

Open Competitive: possession of a license and current registration to practice medicine in New York State and two years of post-licensure medical experience.

Clinical Physician 3

Promotion: one year of service as a Clinical Physician 2, and possession of a license and current registration to practice medicine in New York State.

Open Competitive: possession of a license and current registration to practice medicine in New York State and four years of post-licensure medical experience, one year of which must have been at a supervisory level.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 3/2022

KAC