

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5260100

Assistant Psychiatrist, NS	5260100
Psychiatrist (Part Time), NS	5260200
Psychiatrist 1, Grade 38	5260201
Psychiatrist 2, Grade 38	5260202
Psychiatrist 3, M-8	5260203

Brief Description of Class Series

Psychiatrists are licensed physicians who have completed a training program in psychiatry approved by the American Board of Psychiatry and Neurology (ABPN) for entrance into its examination or are certified in psychiatry by the ABPN. Incumbents conduct psychiatric evaluations and examinations; diagnose conditions and prescribe treatments; collaborate with other health care providers and disciplines to achieve treatment goals and objectives; and provide a variety psychiatric treatment services to individuals* in accordance with Article 131 of the Education Law and ABPN standards of care.

Positions are classified in the Office of Mental Health, Office of Children and Family Services, Department of Corrections and Community Supervision, and the Office for People With Developmental Disabilities.

*Individual refers to a person who is being treated or cared for, and is used in place of patient, client, or other nomenclature specific to an agency.

Distinguishing Characteristics

Assistant Psychiatrist: assists in providing psychiatric care and treatment services to individuals, typically under the direction of a licensed psychiatrist or other supervising physician.

Psychiatrist (Part Time): diagnoses, treats, prescribes, and provides psychiatric care and treatment services to individuals on a part-time basis, typically under the general direction of a Psychiatrist 2 or other supervising physician.

Psychiatrist 1: diagnoses, treats, prescribes, and provides psychiatric care and treatment services to assigned individuals, typically under the general direction of a Psychiatrist 2 or other supervising physician.

Psychiatrist 2: independently diagnoses, treats, prescribes, and provides psychiatric care and treatment services to assigned individuals; provides clinical supervision and guidance to Assistant Psychiatrists, Psychiatrists 1, physicians, and/or other medical providers; and may manage and supervise psychiatric care and treatment services for an assigned facility, unit, or program.

Psychiatrist 3: manages, directs, and administers psychiatric care and treatment services for an assigned facility(s), unit(s), or program(s); develops, implements, and revises clinical policies and procedures; and directly supervises Psychiatrists, physicians, and/or other medical providers.

Related Classes

Clinical Physicians are licensed physicians who provide a variety of general medical care and treatment services to individuals in accordance with Article 131 of the Education Law.

Medical Specialists are licensed physicians who have completed a residency training program in a medical specialty approved by the Accreditation Council for Graduate Medical Education (ACGME) or are certified in a medical specialty by a Member Board of the American Board of Medical Specialties (ABMS), and provide medical care and treatment services within a specialty area of practice in accordance with Article 131 of the Education Law and ABMS standards of care.

Illustrative Tasks

Assistant Psychiatrist

Under the direction of a licensed psychiatrist, assists in providing any of the psychiatric care and treatment services described below for Psychiatrist (Part Time)/Psychiatrist 1.

Psychiatrist (Part Time)/Psychiatrist 1

Provides a variety of psychiatric care and treatment services to assigned individuals, or for a facility, unit, and/or program.

- Obtains, reviews, clarifies, updates, and records individual information, such as psychiatric and medical histories, test results, diagnoses, prescribed treatments, and individual responses.
- Conducts psychiatric screenings, evaluations, and examinations; orders, performs, and interprets diagnostic tests and procedures; determines and/or confirms diagnoses; and treats a variety of psychiatric conditions.

- Prescribes and/or administers psychiatric treatments, medications, therapies, and/or other care to treat individual conditions; conducts follow-up examinations and monitors individual conditions, modifying treatment as needed.
- Collaborates with other health care professionals and disciplines to achieve treatment goals and objectives, and ensure continuity of care.
- Explains and discusses procedures, test results, diagnoses, and prescribed treatments with individuals, families, and caregivers; and answers questions.
- Refers individuals to other health care providers based on diagnostic and treatment needs.
- Assesses individuals for admission, transfer, or discharge to and from treatment programs, facilities, or units.
- Participates in discharge planning and recommends or approves individual discharges.
- Maintains documentation consistent with agency, State, and federal requirements.

Supervises individual care activities; and prescribes, orders, and oversees the administration of treatments.

- Consults with and advises other Psychiatrists, physicians, medical providers, and health care disciplines on diagnoses and treatment plans; and reviews and approves treatment recommendations.
- Provides clinical supervision, guidance, and training to other medical professionals, nursing, and direct care staff; and monitors the coordination and implementation of care.
- Reviews individual records to confirm diagnoses, and/or ensure that treatments are appropriate for diagnoses and that records are properly maintained.
- May assign individuals and individual care activities to other Psychiatrists, physicians, and/or medical providers; approve leave and track time and attendance; and complete performance evaluations.

Serves as a member of a multidisciplinary treatment team, attends meetings, and serves on various committees and workgroups to improve individual services and outcomes.

Assists in the development, implementation, and revision of psychiatric and other clinical policies and procedures.

May develop, implement, and/or supervise residency and medical training programs, and health care and treatment education programs.

Psychiatrist 2

In addition to performing any of the duties of a Psychiatrist 1 above, provides clinical supervision to Psychiatrists, physicians, and/or other medical providers.

May manage and supervise psychiatric care and treatment services for an assigned facility, unit, or program; perform the full range of supervisory duties; and develop, implement, and revise clinical policies and procedures.

Psychiatrist 3

In addition to performing any of the duties of a Psychiatrist 1 and 2 above, manages, directs, and administers psychiatric care and treatment services for a facility(s), unit(s), or program(s).

Develops, implements, and revises clinical policies and procedures.

Directly supervises Psychiatrists, physicians, and/or other medical providers; and performs the full range of supervisory duties.

Minimum Qualifications

Assistant Psychiatrist

Open Competitive: possession of a limited permit to practice medicine in New York State, and completion of a training program in psychiatry approved by the ABPN.

Psychiatrist (Part Time)

Non-Competitive: possession of a license and current registration to practice medicine in New York State, and completion of a training program in psychiatry approved by the ABPN.

Psychiatrist 1

Open Competitive: possession of a license and current registration to practice medicine in New York State, and completion of a training program in psychiatry approved by the ABPN.

Psychiatrist 2

Open Competitive: possession of a license and current registration to practice medicine in New York State, and certification in psychiatry by the ABPN.

Psychiatrist 3

Open Competitive: possession of a license and current registration to practice medicine in New York State; certification in psychiatry by the ABPN; and two years of post-board certification experience as a member of the psychiatric staff in a psychiatric hospital and/or in the psychiatry department of a general hospital, one year of which must have included clinical supervision of other psychiatrists, psychiatric residents, or fellows.

Attachment

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

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Parenthetics Attachment

Psychiatrists (Addiction): specialize in addiction psychiatry and provide psychiatric care and treatment services to individuals with co-occurring addiction and substance use disorders.

Minimum Qualifications

Psychiatrist 1 (Addiction)

Open Competitive: qualifications described for Psychiatrist 1, and completion of a training program in addiction psychiatry approved by the ABPN.

Psychiatrist 2 (Addiction)

Open Competitive: qualifications described for Psychiatrist 2, and certification in addiction psychiatry by the ABPN.

Psychiatrists (Children & Youth): specialize in child and adolescent psychiatry and provide psychiatric care and treatment services to children and youth.

Minimum Qualifications

Psychiatrist 1 (Children & Youth)

Open Competitive: qualifications described for Psychiatrist 1, and completion of a training program in child and adolescent psychiatry approved by the ABPN.

Psychiatrist 2 (Children & Youth)

Open Competitive: qualifications described for Psychiatrist 2, and certification in child and adolescent psychiatry by the ABPN.

Psychiatrist 3 (Children & Youth)

Non-Competitive: qualifications described for Psychiatrist 3, and certification in child and adolescent psychiatry by the ABPN.

Psychiatrists (Forensic): specialize in forensic psychiatry and provide psychiatric care and treatment services to individuals in forensic treatment programs, units, or facilities.

Minimum Qualifications

Psychiatrist 1 (Forensic)

Open Competitive: qualifications described for Psychiatrist 1, and completion of a training program in forensic psychiatry approved by the ABPN.

Psychiatrist 2 (Forensic)

Open Competitive: qualifications described for Psychiatrist 2, and certification in forensic psychiatry by the ABPN.

Psychiatrist 3 (Forensic)

Non-Competitive: qualifications described for Psychiatrist 3, and certification in forensic psychiatry by the ABPN.

Psychiatrists (Research): non-competitive; design, conduct, and supervise clinical research, studies, and experiments of psychiatric disorders and treatments; and present and report activities and findings.

Minimum Qualifications

Psychiatrist 1 (Research)

Non-Competitive: qualifications described for Psychiatrist 1, and one year of post-residency experience designing and/or conducting research studies in an academic or research setting.

Psychiatrist 2 (Research)

Non-Competitive: qualifications described for Psychiatrist 2, and two years of post-residency experience designing and/or conducting research studies in an academic or research setting.

Psychiatrist 3 (Research)

Non-Competitive: possession of a license and current registration to practice medicine in New York State; certification in psychiatry by the ABPN; and three years of post-residency experience directing and/or supervising a research team or program; serving as lead investigator in an academic or research setting; and designing, conducting, and reporting research.