

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Tentative Classification Standard

Occ. Code 5351211

Dentist 1, Grade 30	5351211
Dentist 2, Grade 32	5351212
Dentist 3, Grade 34	5351213

Brief Description of Class Series

Dentists are licensed to practice dentistry in New York State and perform a variety of professional dental activities related to restoring and maintaining individuals' dental health in accordance with Article 133 of the Education Law.

Positions are classified in various State agencies.

*Individual refers to a person who is being treated or cared for, and is used in place of patient, client, or other nomenclature specific to an agency.

Distinguishing Characteristics

Dentist 1: full performance level; functions as a general dental practitioner; and performs the full range of professional dental tasks in restoring and maintaining individuals' dental health.

Dentist 2: supervisory level; functions as a general dental practitioner; and administers a facility(s) dental program, including supervision of one or more subordinate dentists.

Dentist 3: supervisory level; functions as a general dental practitioner; and administers dental programs for a group of facilities within an assigned region, including supervision of several subordinate dentists.

Dentists 2 and 3 perform similar administrative duties (e.g., employee counseling; consult on acute dental conditions referred by subordinate dentists; coordinate dental services with other clinical specialties; train staff; prepare dental program budgets; and order and maintain dental equipment and supplies). However, the Dentist 3 level's responsibilities are more extensive because it administers dental programs greater in size, which serve a larger number of individuals and include a larger professional and paraprofessional dental staff.

Related Classes

Dental Assistants handle and manipulate dental instruments, materials, and pieces of apparatus to assist dental practitioners and dental students in the examination and treatment of individuals in a dental treatment office.

Dental Hygienists are licensed to practice dental hygiene in New York State; perform a wide variety of dental services in accordance with Article 133 of the Education Law; assist dentists in their practice; perform preventive and therapeutic treatment procedures; and instruct individuals in oral selfcare techniques.

Illustrative Duties

Dentist 1

Performs professional dental tasks related to restoring and maintaining individuals' dental health in accordance with Article 133 of the Education Law.

- Examines individuals' teeth and surrounding oral structures; and utilizes x-rays, mouth mirrors, and other diagnostic procedures and instruments to determine pathological or irregular conditions.
- Treats dental diseases, injuries, and malfunctions of the teeth and gums.
- Restores simple and compound cavities with materials, such as cement and amalgam; and performs single and multiple teeth extractions.
- Cleans teeth by scaling calculus; and treats teeth, mouth, and gum infections with appropriate medications or by surgery.
- Determines the need for dental and prosthetic appliances; studies individuals' mouths to determine the type of restorations required; takes mouth impressions and bite registrations for crowns, jackets, dentures, and bridges; tries temporary setups; and fits and inserts finished appliances.
- Advises individuals about dental health practices.
- Maintains written records of individuals' dental treatments.
- Instructs and directs paraprofessional staff in the performance of auxiliary duties; and may arrange for in-service training for dental staff.

When in charge of a small dental program, may prepare budget requests, order dental equipment and supplies, and supervise the regular maintenance of dental equipment.

Dentist 2 and 3

In addition to performing any of the duties of a Dentist 1, plans, organizes, and supervises the work of subordinate dentists and paraprofessional dental staff.

- Directs and reviews the work of subordinate staff; completes performance evaluations; and initiates appropriate counseling and disciplinary actions.
- Develops staff assignments and staffing plans for dental care; prepares and monitors staff schedules; and ensures adequate dental coverage.
- Identifies staff development needs; and arranges for or provides staff training.
- Reviews and monitors dental records and documentation to ensure quality and accuracy; and follows up with dental staff when needed to resolve discrepancies.
- Consults with subordinate dentists on cases involving acute dental conditions.
- Coordinates dental services with other clinical specialties.
- Prepares the budget and written reports on dental program services.
- Orders and maintains dental equipment and supplies.

May participate in the development of policies and procedures for dental services.

Minimum Qualifications

Dentist 1

Open Competitive: possession of a license and current registration to practice dentistry in New York State.

Dentist 2

Promotion: possession of a license and current registration to practice dentistry in New York State and one year of service as a Dentist 1.

Open Competitive: possession of a license and current registration to practice dentistry in New York State and three years of post-licensure dentistry experience, one year of which must have been in a supervisory capacity in a dental health care setting.

Dentist 3

Promotion: possession of a license and current registration to practice dentistry in New York State and one year of service as a Dentist 2.

Open Competitive: possession of a license and current registration to practice dentistry in New York State and four years of post-licensure dentistry experience, two years of which must have been in a supervisory capacity in a dental health care setting.

Parenthetics Attachment

Dentist 2 (Anesthesiologist): advanced performance level; functions as a dentist anesthesiologist; administers dental anesthesia and sedation; and performs the full range of professional dental tasks related to restoring and maintaining individuals' dental health in accordance with Article 133 of the Education Law.

Minimum Qualifications

Dentist 2 (Anesthesiologist)

Open Competitive: possession of a license and current registration to practice dentistry in New York State; a current general anesthesia certificate from the New York State Education Department; and current registration with the United States Drug Enforcement Administration to prescribe controlled substances.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualifications for appointment or examination.

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