

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5565100

Licensed Respiratory Therapist 1, Grade 12	5565100
Licensed Respiratory Therapist 2, Grade 15	5565200
Licensed Respiratory Therapist 3, Grade 20	5565300

Brief Description of Class Series

Licensed Respiratory Therapists care for, evaluate, and monitor patients who have trouble breathing due to chronic respiratory diseases; provide emergency care to patients suffering from traumatic injuries that affect breathing; perform pulmonary function testing, cardiorespiratory rehabilitation, infection control, isolation procedures, and cardiorespiratory drug administration; insert tracheal tubes and connect ventilators; and teach patients and care givers how to operate assistive breathing apparatus. Licensed Respiratory Therapists are located primarily at Helen Hayes Hospital, which is part of the Department of Health.

Distinguishing Characteristics

Licensed Respiratory Therapists 1: full performance level; provide respiratory therapy services under the direction of a higher-level Licensed Respiratory Therapist or clinician, and participate in the formulation and implementation of a respiratory care plan.

Licensed Respiratory Therapists 2: supervisory level; clinically supervise a team of Licensed Respiratory Therapists 1, and address more difficult or unusual diagnostic and treatment cases.

Licensed Respiratory Therapist 3: one-position class; directs the respiratory therapy program at Helen Hayes Hospital.

Illustrative Duties

Licensed Respiratory Therapist 1: interviews and examines patients; performs diagnostic tests; consults with physicians, and develops respiratory care plans; performs chest physiotherapy, continuous ventilation, airway maintenance, emergency care, and infection control; takes blood samples and performs pulmonary function testing; inserts tracheal tubes and connects patients to ventilators; administers cardiorespiratory medications; monitors patient progress; monitors, inspects, repairs,

and cleans equipment; performs inventory control activities; performs quality assurance and control activities; and teaches patients and caregivers to use ventilators and life-support systems.

Licensed Respiratory Therapist 2: in addition to the above, clinically supervises Licensed Respiratory Therapists 1; addresses more difficult or unusual diagnostic and treatment cases; collaborates with other hospital departments to maintain continuity of the respiratory care plan; provides in-service training; and assists with the implementation of department policies and procedures.

Licensed Respiratory Therapist 3: oversees the respiratory therapy program at Helen Hayes Hospital; administratively and clinically supervises all Licensed Respiratory Therapists; establishes and maintains the organizational structure; establishes the program budget; conducts space planning; oversees inventory control and infection control activities; requisitions and directs the use of financial and material resources; develops, implements, revises, and maintains the program's policy and procedure manuals; prepares quarterly and annual reports; oversees the quality assurance and control program; directs equipment monitoring activities; directs staff development, training, continuing education, and university affiliation programs; participates in recruitment; and makes hiring recommendations.

Minimum Qualifications

Licensed Respiratory Therapist 1

Open Competitive: current New York State licensure to practice respiratory therapy.

Licensed Respiratory Therapist 2

Open Competitive: current New York State licensure to practice respiratory therapy and two years of post-licensure experience in the administration of respiratory services and treatment of patients in a nursing home facility or hospital setting. A bachelor's degree in respiratory therapy may be substituted for one year of the experience requirement.

Promotion: one year of service as a Licensed Respiratory Therapist 1.

Licensed Respiratory Therapist 3

Open Competitive: current New York State licensure to practice respiratory therapy and four years of post-licensure experience in the administration of respiratory services and treatment of patients in a nursing home facility or hospital setting, two years of which must have been in a supervisory capacity. A bachelor's degree in respiratory therapy may be substituted for one year of the general experience.

Promotion: one year of service as a Licensed Respiratory Therapist 2.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 3/2021

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