

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

**Occ. Code 5601440**

**Registered Nurse 3 (Consultant Developmental Disabilities), Grade 22**

Brief Description of Class

Registered Nurses 3 (Consultant Developmental Disabilities) are registered professional nurses who provide technical guidance, oversight, and training on nursing and health care practices to ensure the provision of quality nursing and health services and compliance with State and federal requirements and standards of care for individuals with intellectual and/or developmental disabilities in programs operated and/or certified by the Office for People With Developmental Disabilities (OPWDD).

Positions are classified in Central Office at OPWDD.

Distinguishing Characteristics

*Registered Nurse 3 (Consultant Developmental Disabilities):* advanced performance level; under the direction of a Director Nursing, works collaboratively with and provides technical guidance, oversight, and training to nursing staff in OPWDD-operated programs and/or voluntary provider agencies statewide; develops and implements education and training programs to enhance the knowledge, skills, and competencies of nursing and direct care staff; and assists in the development, coordination, and administration of statewide nursing programs and initiatives.

Illustrative Duties

*Registered Nurse 3 (Consultant Developmental Disabilities)*

Provides technical assistance and responds to inquiries related to nursing and health care issues and concerns from various stakeholders, including OPWDD Central Office, State operations, regional field office, and voluntary provider agency staff to ensure the provision of quality care in accordance with established policies, laws, and regulations.

Works collaboratively with OPWDD State operations and regional field office staff across programs to achieve nursing and health service goals.

Reviews nursing and health care standards, policies, and procedures; and provides technical assistance and guidance to OPWDD staff and voluntary provider agencies.

Analyzes and reports nursing and health care trends to inform the development and revision of statewide trainings, policies, and procedures.

Organizes, develops, and delivers education and training programs designed to increase the knowledge, skills, and competencies of nursing, clinical, and direct care staff; and revises training programs to reflect quality practices and program needs.

Arranges statewide trainings related to nursing and health care practices.

Works with partnering organizations and outside entities to provide trainings with continuing education units for licensed staff.

Represents the agency and nursing discipline on interagency workgroups and committees; and collaborate on health and wellness projects.

### Minimum Qualifications

#### *Registered Nurse 3 (Consultant Developmental Disabilities)*

Open Competitive: possession of a license and current registration as registered professional nurse in New York State; and three years of post-licensure clinical nursing experience working with individuals diagnosed with intellectual and/or developmental disabilities.

Substitution: a bachelor's degree in nursing may substitute for one year of post-licensure clinical nursing experience; and a master's degree in nursing may substitute for two years of post-licensure clinical nursing experience.

**Note:** Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

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