

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Tentative Classification Standard

Occ. Code 1570500

Golf Course Maintenance Supervisor, Grade 12 1570500

Brief Description of Class Series

Golf Course Maintenance Supervisors plan and assign tasks and assist with the oversight and administration of the facility, and perform maintenance and operational duties.

These positions are classified only in the Office of Parks, Recreation and Historic Preservation.

Distinguishing Characteristics

Golf Course Maintenance Supervisor: supervises and performs skilled maintenance, rehabilitation, and repairs to golf courses and related facilities, equipment, and irrigation and aeration systems.

Illustrative Duties

Golf Course Maintenance Supervisor

Maintains, repairs, and rehabilitates golf courses and related facilities, grounds, buildings, irrigation and aeration systems, roads, parking lots, and wood lots.

Operates, maintains, and repairs equipment and machinery.

Conducts daily inspections to determine maintenance needs and identify problems; performs and oversees emergency repairs.

Recommends work programs and projects.

Schedules, trains, assigns, and supervises staff and inspects work.

Performs and oversees maintenance activities such as maintaining roughs and bunkers; mixing and applying fertilizers, pesticides, and fungicides; renovating turf; repairing aeration and irrigation systems; mowing; and removing, pruning, and replacing trees.

Reviews inventory and prepares requisitions.

Ensures patron and employee compliance with safety codes, rules, and regulations.

Minimum Qualifications

Golf Course Maintenance Supervisor

Promotion: one year of service in a position allocated at Grade 9 or higher.

Open competitive: two years of experience in the maintenance, operation, or management of a golf course and related facilities and equipment, including one year of supervisory experience; college study in turf agronomy or golf course maintenance may be substituted, on a year-for-year basis, for up to one year of the general experience.

Note: Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum requirements for appointment or examination.

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