

New York State Department of Civil Service
DIVISION OF CLASSIFICATION & COMPENSATION

Classification Standard

Occ. Code 5284220

Public Health Physician 2, Grade 38 5284220
Public Health Physician 3, M-8 5284230

Brief Description of Class Series

Positions in this title series provide professional medical and clinical expertise to statewide public health programs, including those with regulatory missions. Incumbents develop, administer, and monitor public health programs; provide medical and clinical advice to health officials; further program goals through education and outreach to health organizations and the public; oversee health surveillance programs; develop policies and procedures; and ensure that programs and regulatory actions are supported with appropriate medical and clinical guidance.

Positions are primarily classified at the Department of Health (DOH).

Distinguishing Characteristics

All positions are classified in the non-competitive class.

Public Health Physician 2: under the general direction of a Public Health Physician 3, Health Program Director, or other executive level position, functions as a director or medical director for a bureau or regional health program, or as an assistant medical director for a Central Office division with a Public Health Physician 3.

Public Health Physician 3: under the general direction of a Health Program Director, or other executive level position, oversees a major Central Office division requiring oversight of a physician, such as DOH's Division of Epidemiology; or serves as the medical director or director for a regional office.

Illustrative Tasks

Public Health Physician 2

Develops, administers, and monitors assigned health programs; develops program policies, procedures, and clinical guidelines; and signs off on program documents, including those requiring clinical approval.

Drafts correspondence and administrative memoranda to provide procedural, program, regulatory, and clinical guidance to State, regional, district, and local health authorities, including physicians.

Provides clinical leadership for healthcare quality and safety improvement initiatives, and the development of performance measurement systems.

Studies program data to evaluate outcomes and adjust program goals; and utilizes program data and medical and clinical expertise to assist in the development of DOH policy, and to provide input to legal staff on the development and/or revision of legislation or regulations.

Advises local health officials, State staff, and facility directors of advances in public health and the operation of health programs; monitors local health programs for compliance with DOH guidelines; and evaluates and implements new techniques, policies, and procedures to improve program outcomes.

Promotes understanding and cooperation with program goals by representing DOH at forums, meetings, and subcommittees, and by performing education and outreach to professional organizations, community groups, and the public.

Coordinates program initiatives and regulatory activities with State and federal physicians.

May supervise administrative, program, or research staff within a position's assigned program area, or function as a consultant for a program requiring the expertise of a physician.

Public Health Physician 3

May perform the same duties as a Public Health Physician 2.

When assigned to a regional office, directs the administration of DOH health or health regulatory programs, and functions as the medical director for such programs. When assigned to Central Office, oversees a major division requiring oversight of a physician and supervises subordinate staff.

Minimum Qualifications

Public Health Physician 2

Non-Competitive: possession of a license to practice medicine in New York State, board-eligible or board certification in a medical specialty, and either a master's degree in Public Health, or one year of experience in a public health program.

Public Health Physician 3

Non-Competitive: possession of a license to practice medicine in New York State, board certification in a medical specialty, and either a master's degree in Public Health, or two years of experience in a public health program.

Note: Classification Standards illustrate the nature, extent and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all of the work that might be appropriately performed by a class. The minimum qualifications above are those which were required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualification requirements for appointment or examination.

Date: 1/2018

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Parenthetics Attachment

Public Health Physician 2 & 3 (Health Systems): positions are classified exclusively for health regulatory programs. Incumbents oversee health care surveillance programs and conduct physician-specific portions of surveillance activities; develop clinical quality assurance measures; determine medical and clinical practice guidelines; provide medical consultation for health care program and policy decisions, including medical determinations related to individuals; conduct medical reviews of health care facility operations and incidents; interview physicians in misconduct cases, determine appropriateness of medical procedures, and recommend enforcement actions; testify at hearings and review investigative and corrective action plans; and analyze and determine the appropriateness of utilization review guidelines.

Minimum Qualifications

Public Health Physician 2 (Health Systems)

Non-Competitive: possession of a license to practice medicine in New York State, board-eligible or board certification in a medical specialty, and one year of experience in a clinical, hospital, or patient care setting.

Public Health Physician 3 (Health Systems)

Non-Competitive: possession of a license to practice medicine in New York State, board certification in a medical specialty, and two years of experience in a clinical, hospital, or patient care setting.