

**New York State Department of Civil Service**  
DIVISION OF CLASSIFICATION & COMPENSATION

Tentative Classification Standard

**Occ. Code 5601430**

**Registered Nurse 3 (Psychiatric Educator), Grade 22**

Brief Description of Class

Registered Nurses 3 (Psychiatric Educator) are registered professional nurses who develop training curriculum and provide education and training to nurses and direct care staff responsible for the care and treatment of individuals with mental illness in facilities and programs operated by the Office of Mental Health (OMH).

Positions are classified in OMH.

Distinguishing Characteristics

*Registered Nurse 3 (Psychiatric Educator):* advanced performance level; plans, designs, and develops training curriculum to improve the knowledge, skills, and abilities of nursing staff in OMH facilities and programs; provides training and demonstrates nursing care and treatment procedures; clinically supervises the provision of nursing services; monitors and assesses training needs; and collaborates with nursing management and multidisciplinary treatment teams to ensure staff competencies are up to date and compliant with clinical nursing standards.

Illustrative Duties

*Registered Nurse 3 (Psychiatric Educator)*

Collaborates with registered nurse supervisors and leadership on activities and communications related to nursing and direct care staff education and training.

Develops in-service education and training programs designed to increase the knowledge, skills, and abilities of nurses and direct care staff; and assists and participates in mandated trainings.

Revises training programs and develops new curricula to reflect evidence-based practices and standardized clinical guidelines targeted to meet the current and emerging needs of individuals.

Provides targeted on-site trainings and coaching to improve uptake and drive dissemination of priority initiatives and evidence-based practices to improve the safety and quality of patient care.

Teaches and demonstrates proper techniques for nursing procedures; observes and monitors performance; and ensures that employees have the knowledge, skills, and competencies required for their roles.

Assesses training needs and monitors nursing practice through observation and return demonstrations to ascertain competence; identifies additional learning and training needs; and implements educational programs to meet those needs.

Develops and conducts nursing orientation programs; assigns and supervises mentors; monitors employees' progress during clinical rounds and through weekly meetings; ensures the completion of orientation expectations; and processes related documentation for employees.

Collaborates with nursing leadership and supervisors, and other multidisciplinary treatment team members in the development and implementation of clinical nursing standards and policies and procedures for nursing and direct care staff.

Completes chart audits and reviews nursing documentation for accuracy, quality, and compliance with policies, clinical standards, and guidelines; reports findings; and provides recommendations for retraining.

Provides quality assurance follow up on falls, restraints and seclusions, and patient management based on treatment regimens.

### Minimum Qualifications

#### *Registered Nurse 3 (Psychiatric Educator)*

Open Competitive: possession of a license and current registration as a registered professional nurse in New York State; a bachelor's degree in nursing; and two years of post-licensure nursing experience. One year must have been clinical nursing experience working with individuals, at least 50% of whom have been diagnosed with mental illness, addiction, or substance use disorder; and one year must have been professional nurse educator experience conducting nurse education and training.

Substitution: a master's degree in nursing or higher may substitute for the one year of nurse educator experience.

**Note:** Classification Standards illustrate the nature, extent, and scope of duties and responsibilities of the classes they describe. Standards cannot and do not include all the work

that might be appropriately performed by a class. The minimum qualifications above are those required for appointment at the time the Classification Standard was written. Please contact the Division of Staffing Services for current information on minimum qualifications for appointment or examination.

Date: 3/2024

KAC