

Glossary of Terms

Business Day(s) means every Monday through Friday, except for days designated as business holidays by the Department prior to January 1 of each calendar year.

Call Center Hours means between the hours of 12:00 p.m. until 8:00 p.m. ET, Monday through Friday.

Contractor means successful Offeror.

Day(s) means calendar days unless otherwise noted.

DCS or Department means the New York State Department of Civil Service.

DEAS means Dependent Eligibility Audit Services.

Dependent means the spouses, domestic partners, and unmarried children under nineteen (19) years of age; for PBA–Troopers, PBA–Supervisors, and PIA enrolled in the Empire Plan, unmarried children under twenty-one (21) years of age. Unmarried dependent children who are full-time students at an accredited secondary or preparatory school, college, or other educational institution also are eligible until the first of the following dates: the end of the third month following the month in which they complete course requirements for graduation, or the end of the month in which they reach age twenty-five (25). Unmarried dependent children aged nineteen (19) or over also are eligible if they are incapable of supporting themselves due to mental or physical disability acquired before termination of their eligibility for coverage under Program.

Dependent Survivor means the unremarried spouse, dependent child, or domestic partner who has not acquired another domestic partner, of an Enrollee who died after having had at least ten (10) years of service, who were covered as dependents of the deceased Enrollee at the time of the Enrollee's death and who elect to continue coverage under NYSHIP following the three (3) month extended benefits period.

Enrollee means an employee, who is eligible for coverage under the NYS Health Insurance Plan, or a former Employee or covered Dependent eligible to continue health insurance benefits after separation from active employment.

ET means prevailing Eastern Time.

NYS means New York State.

NYSHIP means the New York State Health Insurance Program.

OSC means NYS Office of State Comptroller.

Participating Agency (PA) means any unit of local government such as school districts, special districts and district or municipal corporations which elects, with the approval of the President of the Civil Service Commission, to participate in the New York State Health Insurance Program.

Participating Employer (PE) means a public authority, public benefit corporation, or other public agency, subdivision or quasi-public organization of the State which elects, with the approval of the President of the Civil Service Commission, to participate in the New York State Health Insurance Program, such as, the NYS Thruway authority and the Dormitory Authority.

President means the President of the Civil Service Commission and the Commissioner of the DCS.

Proposal means the Contractor's Technical Proposal and Cost Proposal, submitted during the course of the procurement process including all responses to supplemental requests for clarification, information, and documentation.

RFP means the Request For Proposals, entitled Dependent Eligibility Audit Services, dated June 18, 2008, Exhibit B to this Agreement, including all clarifications and supplemental requests for information made subsequent to the release of the RFP.

SEHP means Student Employee Health Plan.

State means the State of New York.