

**Table 1: DSS Total Projected Cost**

<b>DSS Total Projected Cost</b>	
<b>Category of Expense</b>	<b>Total Cost</b>
<i>A. DSS Implementation Total Not-To-Exceed Amount <sup>(1)</sup></i>	\$
<i>B. Total Ongoing Operations Monthly Fees <sup>(2)</sup></i>	\$
<i>C. DSS Partial Month Ongoing Operations Fee <sup>(3)</sup></i>	
<b>DSS Total Projected Cost (A+B+C)</b>	\$

Footnotes:

- <sup>(1)</sup> Listed the "DSS Implementation Total Not-To-Exceed Amount" amount from Table 2.
- <sup>(2)</sup> List the "Total Ongoing Operations Monthly Fees" amount from Table 8.
- <sup>(3)</sup> List the "DSS Partial Month Ongoing Operations Fee" amount from Table 8A.

**Table 2: DSS Implementation Total Not-To-Exceed Amount**

<b>DSS Implementation Total Not-To-Exceed Amount</b>	
<b>Category of Expense</b>	<b>Total Cost <sup>(1)</sup></b>
I. Total Not-To-Exceed - Personnel Costs	\$
II. Total Not-To-Exceed - Hardware Costs	\$
III. Total Not-To-Exceed - Software Costs	\$
IV. Total Not-To-Exceed - Training Costs	
V. Total Not-To-Exceed - Other Costs	\$
<b>DSS Implementation Total Not-to-Exceed Amount <sup>(2)</sup></b>	\$

Footnotes:

- (1) For items I through V, list the Total Not-To-Exceed prices from Tables 3, 4, 5, 6 and 7.
- (2) Sum items I through V to arrive at the Offeror’s Total-Not-To-Exceed price for activities associated with the design, development and implementation of the Offeror’s proposed DSS Solution and bring that amount forward to Table 1 and enter on the “DSS Implementation Total Not-to-Exceed Amount” line.







**Table 6: DSS Implementation – Training Costs**

<b>DSS Implementation – Training Costs</b>	
<b>I. Level 1 User Training Costs</b>	
A. Per Training Session Fee <sup>(1)</sup>	\$
B. Candidates Per Session <sup>(2)</sup>	
C. Required # Sessions <sup>(3)</sup>	
Total Sessions Fee (= A @ C)	\$
<i>Plus:</i>	
D. Per User Training Fee <sup>(4)</sup>	\$
E. Assumed Number of Users to be trained	15
Total User Training Fees (= D@E)	\$
<i>Plus:</i>	
Site and Equipment Costs Fee <sup>(5)</sup>	\$
<b>Total Level 1 Not-To-Exceed User Training Costs</b> (= Total Sessions Fees + Total User Training Fees+ Total Site and Equipment Costs)	\$
<b>II. Level 2 User Training Costs</b>	
A. Per Training Session Fee <sup>(1)</sup>	\$
B. Candidates Per Session <sup>(2)</sup>	
C. Required # Sessions <sup>(3)</sup>	
Total Sessions Fee (= A @ C)	\$
<i>Plus:</i>	
D. Per User Training Fee <sup>(4)</sup>	\$
E. Assumed Number of Users to be trained	10
Total User Training Fees (= D@E)	\$
<i>Plus:</i>	
Site and Equipment Costs Fee <sup>(5)</sup>	\$
<b>Total Level 2 Not-To-Exceed User Training Costs</b> (= Total Sessions Fees + Total User Training Fees+ Total Site and Equipment Costs)	\$
<b>III. Level 3 User Training Costs</b>	
A. Per Training Session Fee <sup>(1)</sup>	\$
B. Candidates Per Session <sup>(2)</sup>	
C. Required # Sessions <sup>(3)</sup>	
Total Sessions Fee (= A @ C)	\$
<i>Plus:</i>	
D. Per User Training Fee <sup>(4)</sup>	\$
E. Assumed Number of Users to be trained	20
Total User Training Fees (= D@E)	\$
<i>Plus:</i>	
Site and Equipment Costs Fee <sup>(5)</sup>	\$
<b>Total Level 3 Not-To-Exceed User Training Costs</b> (= Total Sessions Fees + Total User Training Fees+ Total Site and Equipment Costs)	\$
<b>Total Not-to-Exceed Amount – Training Costs <sup>(6)</sup></b>	\$

**Footnotes:**

<sup>(1)</sup> Enter the Offeror's proposed all-inclusive fixed Per Training Session Fee to be charged to the Department to "hold" a given DSS Implementation training Session. The fee quoted is to be independent of the number of Users trained

during the DSS Implementation training Session. "Hold" is defined as from the commencement of training through its completion, regardless of the duration of the DSS Implementation training Session (e.g., 1 hour, 8 hours, a morning and an afternoon class, 2 classes held over two Business Days, etc.).

- (2) Enter the maximum number of Users that the Offeror is proposing that it can effectively train during a given DSS Implementation training Session (e.g., maximum session size of 5 Users, 10 Users, etc).
- (3) Enter the number of DSS Implementation training Sessions required given the assumed number of Users to be trained and the maximum number of Users that the Offeror is proposing that it can effectively train during a given DSS Implementation training Session (e.g., Under Level 1 User training, the Offeror is to assume that 15 Users are required to be trained, if an Offeror proposes that the maximum number of Users it can effectively train during a Level 1 DSS Implementation training Session is 5, then the number of training Sessions required to train the 15 Users would be 3) – round up as necessary. If the maximum number of Users that an Offeror is proposing that it can effectively train during a given DSS Implementation training Session exceeds the assumed number of Users to be trained, enter 1.
- (4) Enter the Offeror's proposed all-inclusive fixed Per User Training Fee to be charged to the Department for each User trained during a given DSS Implementation training Session. If the number of Users trained during a given DSS Implementation training Session is equal to, more or less than the assumed number, the Contractor will be paid for the actual number of Users trained at the Per User Training Fee (e.g., if the Per User Training Fee is \$100 and 3 Users are trained, then the Contractor would be paid \$300, if however, 10 Users are trained the Contractor would be paid \$1,000).
- (5) It is the Department's preference that all training provided by the Contractor during the Implementation phase be provided onsite at the Department's facilities; however, Offerors may propose that training be conducted at a location other than the Department's facilities, subject to the Department's approval. If an Offeror is proposing that training be provided at a location other than Department's offices, the Contractor must assume the costs for the site and required equipment. The Offeror should propose an all-inclusive fixed Site and Equipment Costs Fee to cover all such site and/or equipment costs incurred by the Contractor that is, assuming that the Offeror is seeking reimbursement for said costs from the Department. In such cases where training is provided at the Offeror's proposed location, the Contractor will be paid its proposed Site and Equipment Costs Fee regardless of the amount of the costs actually incurred by the Contractor. If an Offeror is not proposing to provide training at a location other than the Department's facilities or if it is but, either the Offeror will not incur any site and/or equipment costs or the Offeror is not seeking reimbursement for such costs incurred from the Department, the Offeror should enter "\$0".
- (6) Sum the "Total Level 1 Not-To-Exceed User Training Costs", "Total Level 2 Not-To-Exceed User Training Costs" and "Total Level 3 Not-To-Exceed User Training Costs", enter the resultant amount and bring it forward to Table 2 and enter on the "IV. Total Not-To-Exceed Amount - Training Costs" line.



**Table 8: DSS Ongoing Operations Monthly Fee**

<b>DSS Ongoing Operations Monthly Fee</b>					
<b>Time Period Covered</b>		<b>Ongoing Operations Monthly Fee</b>		<b># of Months</b>	<b>Projected Monthly Fees <sup>(5)</sup></b>
Month	<input type="text"/> <sup>(1)</sup>	\$ <input type="text"/> /month <sup>(2)</sup>	@ <input type="text"/> Months <sup>(3)</sup>	=	<input type="text"/>
	13 through 60	\$ <input type="text"/> /month <sup>(4)</sup>	@ 48 months	=	<input type="text"/>
<b>Total Ongoing Operations Monthly Fees <sup>(6)</sup></b>					<input type="text"/>

Footnotes:

<sup>(1)</sup> Assuming a contract effective date of January 1, 2011, if the Offeror is proposing to implement its DSS Solution in less than twelve (12) months such that it is scheduled to be operational for a period of time during the first year of the Contract, then the Offeror should identify the FULL months, beginning with the first FULL month for which it is proposing that its DSS Solution will be fully operational. The month listed must align with the Offeror’s proposed Implementation Plan and Schedule. (e.g., if, under the Offeror’s proposed Implementation Plan/Schedule, its DSS Solution is proposed to be fully operational on October 23, 2011, then the Offeror would enter 11/11 – 12/11 in the cell, as the first full month would be November 2011 and December 2011 would be the last full month for the period of Ongoing Operations in the 1<sup>st</sup> full year of the contract.) (Note: If the Offeror’s proposed DSS Solution is scheduled to be fully operational on a date other than the first day of the month such that the DSS Solution is proposed by the Offeror to be initially fully operational for only part of the month, the resultant cost to the Department for the period of time during said partial month during which the Offeror’s proposed DSS Solution is scheduled to be fully operational should be set forth in Table 8A. For example, in the example provided above, the proposed fee to cover operations from October 23, 2011 through October 31, 2011 should be set forth in Table 8A in accordance with the instructions contained therein.) If the Offeror is not proposing to implement its DSS Solution in less than twelve (12) months or if it is, but it’s proposed DSS Solution will not be fully operational for a least one (1) FULL month during the first year of the Contract then, the Offeror should enter “N/A”.

<sup>(2)</sup> The Offeror should enter its proposed Ongoing Operational Monthly Fee, if the Offeror is proposing to implement its DSS Solution in less than 12 months such that it will be operational for a least one (1) FULL month during the first year of the Contract, otherwise the Offeror should enter “N/A”. If a proposed Ongoing Monthly Fee is listed, the amount of the fee must be the same as the amount of the Ongoing Operations Monthly Fee proposed for months 13 through 60.

- (3) The Offeror should enter the total number of FULL months during the first year of the Contract that the Offeror's proposed DSS Solution will be operational.
- (4) The Offeror should enter its proposed fixed all-inclusive Ongoing Operational Monthly Fee to be charged to the Department during the term of the Contract once its DSS Solution is accepted and is deemed by the Department to be operational.
- (5) Multiply the Ongoing Operations Monthly Fee amount by either the # of Months entered (in terms of the first 12 months of the Contract) or listed in the table (in terms of months 13 through 60 [i.e., 48 months]).
- (6) Sum the Projected Monthly Fees amounts as calculated and bring that amount forward to Table 1, and enter it on the "B. *Total Ongoing Operations Monthly Fees*" line.

**Table 8A: DSS Partial Month Ongoing Operations Fee**

<b>DSS Partial Month Ongoing Operations Fee</b>	
A. Date on which the Offeror’s DSS Solution is proposed to be fully operational <sup>(1)</sup>	
B. Number of Calendar Days remaining in the subject Month <sup>(2)</sup>	
C. Number of Calendar Days in subject Month <sup>(3)</sup>	
D. Percentage of time during subject month during which the Offeror’s DSS Solution is proposed to be fully operational <i>(B divided by C)</i>	
E. Ongoing Operations Monthly Fee <sup>(4)</sup>	\$
<b>DSS Partial Month Ongoing Operations Fee <sup>(5)</sup></b>	<b>\$</b>

Footnotes:

- <sup>(1)</sup> Enter the date on which the Offeror’s proposed DSS Solution is proposed to be fully operational. The date listed must align with the Offeror’s proposed Implementation Plan and Schedule. If the Offeror is proposing to implement its DSS Solution in less than twelve (12) months such that it will be operational for a period of time during the first year of the Contract and if the date the Offeror’s proposed DSS Solution is scheduled to be fully operational is a date other than the first day of the month such that the DSS Solution will be initially fully operational for only part of a month, complete items B., C., D. and E, and calculate the “DSS Partial Month Ongoing Operations Fee” in accordance with the instructions set forth in the footnotes below. If the Offeror is not proposing to implement its DSS Solution in less than twelve months or if it is, but the date proposed is not a date other than the 1<sup>st</sup> of a month, enter “N/A” under items B., C., D. and E and enter “\$0” as the “DSS Partial Month Ongoing Operations Fee”.
- <sup>(2)</sup> Calculate the number of Calendar Days during the partial month during which the Offeror’s proposed DSS Solution is proposed to be fully operational.
- <sup>(3)</sup> List the total number of Calendar Days in the subject month.
- <sup>(4)</sup> The Offeror should enter its proposed Ongoing Operational Monthly Fee from Table 8. The amount listed must be the same as the amount of the Ongoing Operations Monthly Fee proposed for months 13 through 60 in Table 8.
- <sup>(5)</sup> If applicable, multiple the percentage calculated under item D by the Ongoing Operations Monthly Fee listed under item E. Bring the resultant amount or “\$0”, as applicable, forward to Table 1, and enter it on the “C. DSS Partial Month Ongoing Operations Fee” line.

**Table 9: Incremental Ongoing Training Rates**

<b>Incremental Ongoing Training Rates</b>					
<b>I. Level 1 User Training Costs</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
A. Per Training Session Fee <sup>(1)</sup>	\$	\$	\$	\$	\$
B. Candidates Per Session <sup>(2)</sup>					
C. Per User Training Fee <sup>(3)</sup>	\$	\$	\$	\$	\$
D. Total Site and Equipment Costs Fee <sup>(4)</sup>	\$	\$	\$	\$	\$
<b>II. Level 2 User Training Costs</b>					
A. Per Training Session Fee <sup>(1)</sup>	\$	\$	\$	\$	\$
B. Candidates Per Session <sup>(2)</sup>					
C. Per User Training Fee <sup>(3)</sup>	\$	\$	\$	\$	\$
D. Total Site and Equipment Costs Fee <sup>(4)</sup>	\$	\$	\$	\$	\$
<b>III. Level 3 User Training Costs</b>					
A. Per Training Session Fee <sup>(1)</sup>	\$	\$	\$	\$	\$
B. Candidates Per Session <sup>(2)</sup>					
C. Per User Training Fee <sup>(3)</sup>	\$	\$	\$	\$	\$
D. Total Site and Equipment Costs Fee <sup>(4)</sup>	\$	\$	\$	\$	\$

Footnotes:

- <sup>(1)</sup> Enter the Offeror’s proposed all-inclusive fixed Per Training Session Fee to be charged to the Department to “hold” a given Incremental training Session assuming such training will be performed at the Department’s facilities. The fee quoted is to be independent of the number of Users trained during the Incremental training Session (refer to footnote 3 below). “Hold” is defined as from the commencement of training through its completion, regardless of the duration of the Incremental training Session (e.g., 1 hour, 8 hours, a morning and an afternoon class, 2 classes held over two Business Days, etc.). If an Offeror is not proposing to charge a Per Training Session Fee, enter “N/A”
- <sup>(2)</sup> Enter the maximum number of Users that the Offeror is proposing that it can effectively train during a given Incremental training Session (e.g., maximum session size of 5 Users, 10 Users, etc).
- <sup>(3)</sup> Enter the Offeror’s proposed all-inclusive fixed Per User Training Fee to be charged to the Department for each User trained during a given Incremental training Session. In addition to its Per Training Session Fee, if any, the Contractor will be paid for the actual number of Users trained during a given Incremental training Session at the Per User Training Fee

(e.g., if the Per User Training Fee is \$100 and 3 Users are trained, then the Contractor would be paid \$300. If however, 10 Users are trained, the Contractor would be paid \$1,000).

- (4) It is the Department's preference that all training provided by the Contractor during ongoing operations be provided onsite at the Department's facilities; however, Offerors may propose that training be conducted at a location other than the Department's facilities, subject to the Department's approval. If an Offeror is proposing that training be provided at a location other than Department's offices, the Contractor must assume the costs for the site and required equipment. The Offeror should propose an all-inclusive fixed Site and Equipment Costs Fee to cover all such site and/or equipment costs incurred by the Contractor that is, assuming that the Offeror is seeking reimbursement for said costs from the Department. In such cases where training is provided at the Offeror's proposed location, the Contractor will be paid its proposed Site and Equipment Costs Fee regardless of the amount of the costs actually incurred by the Contractor. If an Offeror is not proposing to provide training at a location other than the Department's facilities, the Offeror should enter "N/A". If an Offeror is proposing to provide training at a location other than the Department's facilities but, either the Offeror will not incur any site and/or equipment costs or the Offeror is not seeking reimbursement for such costs incurred from the Department, the Offeror should enter "\$0".

**Table 10 Data Provider Start-up Fee**

<b>Data Provider Start-up Fee</b>	
<b>Category of Expense</b>	<b>Per Data Provider Start-up Fee <sup>(1)</sup></b>
<p><b>Data Provider Start-up Fee:</b> <i>to cover all of the Contractor's costs to add a Data Provider to the DSS Solution during the term of the Contract once Implementation activities have been completed and accepted by the Department and the DSS Solution is fully operational.</i></p>	<p>\$ _____/Data Provider</p>

Footnotes:

<sup>(1)</sup> Enter the Offeror's proposed all-inclusive fixed Data Provider Start-up Fee.

**Table 11: Additional User Fees**

<b>Additional User Fees</b>			
<b>Range of Users <sup>(1)</sup></b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
	<b>\$ Rate/User/Month</b>	<b>\$ Rate/User/Month</b>	<b>\$ Rate/User/Month</b>
<b>0 - 10</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>11 - 15</b>	<b>N/A</b>	<b>\$</b>	<b>N/A</b>
<b>16 - 20</b>	<b>\$</b>	<b>\$</b>	<b>N/A</b>
<b>20 - 35</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>36 - 50</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>51 - 75</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>76+</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

Footnotes:

<sup>(1)</sup> As part of its proposed DSS Ongoing Operations Fee, the Offeror shall incorporate the cost of any proposed User access, use or licensing fees associated with the assumed number of Users (i.e., fifteen [15] Level 1 Users, ten [10] Level 2 Users and twenty [20] Level 3 Users. During the term of the Contract, the Department may, in its sole discretion add, change or delete or deactivate Users in one or more of levels. Deleted/Deactivated Users may be replaced with new Users at no additional charge to the Department, assuming that is that during the Operations phase of the Contract the total number of Users is not greater than the assumed number of Users for the given level. If, during the Operations phase of the Contract, the number of active Users in a given level is less than the assumed number for that level, no reduction in the DSS Ongoing Operations Fee will be due the Department. During the Operations phase of the Contract, if during a given month, the number of active Users in a given level is greater than the assumed number of Users for that level, the Offeror may, but is not required to, propose a per user per month Additional User Fee to be charged to the Department for each User beyond the assumed number of Users. Additional User Fees charged, if any, will be added to the Contractor’s DSS Ongoing Operations. For example if the number of Level 1 Users in month fourteen of the Contract term is fifteen, then no Level 1 Additional User Fee would be due the Contractor. If the number of Level 1 Users in month fifteen is seventeen, then, for that month, in addition to its DSS Ongoing Operations Fee, the Contractor would be due two (2) times its proposed Level 1 per user per month fee as set forth on “Range of Users” line 16 – 20 Table 8A.

**Table 12: Additional Consulting Support Services Fee(s)**

Position/Title <sup>(1)</sup>	Hourly Rate <sup>(2)</sup>
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Footnotes:

- (1) As part of its proposed DSS Ongoing Operations Fee, the Offeror shall incorporate the cost of 400 hours Consulting Support Services as stated in Section IV B.2.e. During the term of the Contract, the Department may, in its sole discretion, require additional Consulting Support Services after the initial 400 hours of Consulting Support Services have been incurred. In this table, the Offeror must enter an hourly rate by Consultant Position/Title available to the Department for Additional Consulting Support Services.
- (2) Rates are for the term of the contract.