



Department of
Civil Service

Sample Card Summary Report

IFB entitled:
"Employee Benefit Card"

EMPLOYEE BENEFIT CARD SUMMARY REPORT
FOR THE WEEK OF _____

Run Date: MM/DD/YYYY

Run Time: HH:MM:SS

Run Number: <Sequential Numbering to Identify Cycle – Starting with 1>

EBC Mailing Date: MM/DD/YYYY

	Empire Plan
Total number of records	3,299
Total number of Individual cards produced	1,042
Total number of Family cards produced	1,516
Total number of cards produced	2,558
Number of Envelopes Mailed	1,794
Number of One Card Per Carrier	1,042
Number of Two Cards Per Carrier	747
Number of Three Cards Per Carrier	0
Number of Four Cards Per Carrier	5

PLEASE NOTE THE NUMBERS ABOVE ARE FOR ILLUSTRATIVE PURPOSES ONLY.