

**IFB# EBC-2014-1 THE EMPIRE PLAN EMPLOYEE BENEFIT CARD**  
**Employee Benefit Card Fee Schedule**

Fee Type	Fee Basis	Offeror's Quoted Fees (2) (3)					Total Unit Fee (Col. F)	Average Unit Fee (Col. G)	Estimated Contract Utilization (Col. H)	Estimated Contract Cost (Col. I)
		Year 1 (Col. A)	Year 2 (Col. B)	Year 3 (Col. C)	Year 4 (Col. D)	Year 5 (Col. E)				
EBC	Per EBC	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$XX.XX	\$xx.xx	910,000	\$X,XXX.XX
Card Carrier & Envelope	Per Packet (1)	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$XX.XX	\$xx.xx	563,000	\$X,XXX.XX
<b>TOTAL PROJECTED COST (J)</b>										<b>\$X,XXX.XX</b>

**Footnotes:**

- 1) Each Card Carrier and Envelope packet includes one (1) Card Carrier and one (1) Envelope.  
2) Includes all costs to produce the EBC, Card Carrier and Envelope, including materials, administration, start up costs, and management reporting costs.  
3) Excludes USPS charges which will be reimbursed to the Contractor on a pass-through basis in accordance with Section IV.A.2.g.ii of the IFB

**Instructions:**

**Columns A through E:** Propose a fixed fee for EBCs and Card Carriers and Envelopes for each of the 5 years of the contract.

**Column F:** Total the Year 1 to Year 5 fees for the EBC and Card Carrier and Envelope categories in column F, Total Unit Fee.

**Column G:** Divide each sum in column F by 5 and insert in column G, Average Unit Fee. Round to nearest cent.

**Column I:** For each fee type, multiply column G, Average Unit Fee by column H, Estimated Contract Utilization, and insert in column I, Estimated Contract Cost.

**Box J - Total Projected Cost:** Sum column I, Estimated Cost and insert in box J, Total Projected Cost.

**Below:** Identify which option in each category is proposed by the Offeror:

<input type="checkbox"/>	<b>Option A Single-Window Envelope</b>	OR	<input type="checkbox"/>	<b>Option B Double-Window Envelope</b>
<input type="checkbox"/>	<b>Card Carrier Weight 70#</b>	OR	<input type="checkbox"/>	<b>Card Carrier Weight 80#</b>
<input type="checkbox"/>	<b>Card Stock 20 Mil</b>	OR	<input type="checkbox"/>	<b>Card Stock 30 Mil</b>