

**IFB# EBC-2014-1 THE EMPIRE PLAN EMPLOYEE BENEFIT CARD  
Employee Benefit Card Fee Schedule**

Fee Type	Fee Basis	Offeror's Quoted Fees (2) (3)					Total Unit Fee (Col. F)	Average Unit Fee (Col. G)	Estimated Contract Utilization (Col. H)	Estimated Contract Cost (Col. I)
		Year 1 (Col. A)	Year 2 (Col. B)	Year 3 (Col. C)	Year 4 (Col. D)	Year 5 (Col. E)				
EBC	Per EBC	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$XX.XX	\$xx.xx	910,000	\$X,XXX.XX
Card Carrier & Envelope	Per Packet (1)	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$xx.xx	\$XX.XX	\$xx.xx	563,000	\$X,XXX.XX
<b>TOTAL PROJECTED COST (J)</b>									<b>\$X,XXX.XX</b>	

**Footnotes:**

- 1) Each Card Carrier and Envelope packet includes one (1) Card Carrier and one (1) Envelope.
- 2) Includes all costs to produce the EBC, Card Carrier and Envelope, including materials, administration, start up costs, and management reporting costs.
- 3) Excludes USPS charges which will be reimbursed to the Contractor on a pass-through basis in accordance with Section IV.A.2.g.ii of the IFB

**Instructions:**

- Columns A through E:** Propose a fixed fee for EBCs and Card Carriers and Envelopes for each of the 5 years of the contract.
- Column F:** Total the Year 1 to Year 5 fees for the EBC and Card Carrier and Envelope categories in column F, Total Unit Fee.
- Column G:** Divide each sum in column F by 5 and insert in column G, Average Unit Fee. Round to nearest cent.
- Column I:** For each fee type, multiply column G, Average Unit Fee by column H, Estimated Contract Utilization, and insert in column I, Estimated Contract Cost.
- Box J - Total Projected Cost:** Sum column I, Estimated Cost and insert in box J, Total Projected Cost.

**Below:** Identify which option in each category is proposed by the Offeror:

<input type="checkbox"/> <b>Option A Single-Window Envelope</b>	OR	<input type="checkbox"/> <b>Option B Double-Window Envelope</b>
<input type="checkbox"/> <b>Card Carrier Weight 70#</b>	OR	<input type="checkbox"/> <b>Card Carrier Weight 80#</b>
<input type="checkbox"/> <b>Card Stock 20 Mil</b>	OR	<input type="checkbox"/> <b>Card Stock 30 Mil</b>