



1/2

ELIOT SPITZER
GOVERNOR

STATE OF NEW YORK
DEPARTMENT OF CIVIL SERVICE
ALFRED E. SMITH STATE OFFICE BUILDING
ALBANY, NEW YORK 12239
www.cs.state.ny.us

NANCY G. GROENWEGEN
COMMISSIONER

Designation of Agency Coordinator for NYS Labor Law Section 206-c

Labor Law Section 206-c creates certain entitlements for nursing mothers to express breast milk in the work place as described in Attendance and Leave Manual Policy Bulletin 2008-01, Expressing Breast Milk in the Work Place, dated January 2008. Agencies should designate a staff member to serve as the Agency Coordinator for NYS Labor Law Section 206-c. In accordance with Policy Bulletin 2008-01, the person designated to be the Coordinator should be a staff member from Human Resources or Administration who is familiar with privacy issues and can work effectively with nursing mothers and agency management to develop appropriate arrangements. The Coordinator is expected to consult with the Attendance and Leave Unit of the Department of Civil Service regarding each case and work with the agency and employee to identify the best options for scheduling time and designating a location for expressing breast milk.

Contact Information for Agency Coordinator for NYS Labor Law Section 206-c

PLEASE PRINT INFORMATION

Please provide all requested information, including area code

Name: _____ Title: _____

Agency/Facility: _____

Address: _____

Phone: (____) _____

Fax Number: (____) _____

Email: _____

RETURN FORM BY FEBRUARY 25, 2008 TO

NYS Department of Civil Service
Attendance and Leave Unit
Room 312
Alfred E. Smith State Office Building
Albany, NY 12239
(518) 457-2295 Phone
(518) 473-6369 Fax

**Agency Coordinators should retain a copy of this form for agency records
January 2008**