

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 46**

Appendix B

January 2021

Page 1 of 1

TO: Manual Recipients
FROM: Jessica Rowe, Director Staffing Services Division
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	January 2021
(2)	2021 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	January 2021

The following material should be retained until July 30, 2022, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	July 2019
(2)	2020 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	July 2019

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2021 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or sub denominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim
2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2021 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fast breaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2021 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Friday	New Year's Day	Feast of the Circumcision (EO) Solemnity of the Mother of God (RC*)
	6	Wednesday		Feast of the Epiphany (EO*) (P) (RC)
	18	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Monday to Monday		Week of Prayer for Christian Unity (P) (RC)
	28	Thursday		Tu Bi Shevat (OJ, CJ, RJ)
FEBRUARY	2	Tuesday		The Presentation of Christ (EO*)
	12	Friday	Lincoln's Birthday ¹	
	15	Monday	Washington's Birthday (Observed)	
	17	Wednesday		Ash Wednesday (P) (RC)
	21	Sunday		First Sunday of Lent (P)
	25	Thursday		Fast of Esther (OJ, CJ, RJ)
	26	Friday		Purim (OJ, CJ, RJ)
MARCH	5	Friday		World Day of Prayer (P)
	6	Saturday		Saturday of Souls (EO)
	13	Saturday		Saturday of Souls (EO)
	20	Saturday		Saturday of Souls (EO)
	21	Sunday		Sunday of Orthodoxy (EO)
	25	Thursday		The Annunciation (EO*)
	27	Saturday		First Passover Seder (OJ*, CJ*, RJ*)
	28	Sunday		Palm Sunday (P) (RC) Passover (OJ*, CJ*, RJ*)
	29	Monday		Passover (OJ*, CJ*, RJ)
	30 to April 2	Tuesday – Friday		Intermediate Days of Passover (OJ, CJ, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2021 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	1	Thursday		Holy Thursday (RC) Maundy Thursday (P)
	2	Friday		Good Friday (P) (RC)
	3	Saturday		Passover (OJ*, CJ*, RJ*)
	4	Sunday		Easter Sunday (P) (RC) Passover (OJ*, CJ*)
	8	Thursday		Yom HaShoah (Holocaust Memorial Day)
	12	Monday		First Day of Ramadan (M) ²
	14	Wednesday		Yom HaZikaron (Day of Remembrance)
	15	Thursday		Yom HaAtzmaut (Israel Independence Day)
	25	Sunday		Palm Sunday (EO*)
	29	Thursday		Holy Thursday (EO*)
	30	Friday		Lag Ba Omer (OJ, CJ, RJ) Good Friday (EO*)
MAY	1	Saturday		Holy Saturday (EO*)
	2	Sunday		Easter Sunday (EO*)
	3	Monday		Feast of St. George (EO)
	7	Friday		May Friendship Day (P) The Feast of the Lifegiving Fountain (EO)
	10	Monday		Yom Yerushalayim (Jerusalem Day)
	13	Thursday		Ascension Thursday (P) (RC*) Eid-ul-Fitr (Festival of Fastbreaking) (M*)
	17	Monday		Shavuot (OJ*, CJ*, RJ*)
	18	Tuesday		Shavuot (OJ*, CJ*)
	21	Friday		Feast of Sts. Constantine and Helen (EO)
	23	Sunday		Pentecost (P) (RC)
	31	Monday	Memorial Day	

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2021 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	3	Thursday		Corpus Christi (RC) (observed in NYS Dioceses)
	10	Thursday		Ascension Thursday (EO*)
	14	Monday	Flag Day ³	
	19	Saturday	Juneteenth	Saturday of Souls (EO)
	20	Sunday		Pentecost (EO*)
	21	Monday		The Feast of the Holy Spirit (EO)
	27	Sunday		All Saints Day (EO) Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	29	Tuesday		Feast of Sts. Peter and Paul (EO)
JULY	4	Sunday	Independence Day	
	5	Monday	Independence Day (Observed)	
	18	Sunday		Fast of the 9th of AV (OJ, CJ, RJ)
	20	Tuesday		Eid-ul-Adha (Festival of Sacrifice) (M*)
AUGUST	6	Friday		The Transfiguration of Jesus Christ (EO*)
	15	Sunday		The Assumption (RC) The Repose of the Blessed Mother (EO*)
SEPTEMBER	6	Monday	Labor Day	
	7	Tuesday		Rosh Hashanah (OJ*, CJ*, RJ*)
	8	Wednesday		Rosh Hashanah (OJ*, CJ*, RJ) Nativity of the Theotokos (EO)
	14	Tuesday		The Elevation of the Holy Cross (EO*)
	15	Wednesday		Kol Nidrei (OJ*, CJ*, RJ*)
	16	Thursday		Yom Kippur (OJ*, CJ*, RJ*)
	21	Tuesday		Sukkot (OJ*, CJ*, RJ*)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2021 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
SEPTEMBER	22	Wednesday		Sukkot (OJ*, CJ*)
	23 to 27	Thursday to Monday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	28	Tuesday		Shemini Atzeret (OJ*, CJ*, RJ*)
	29	Wednesday		Simchat Torah (OJ*, CJ*)
OCTOBER	3	Sunday		World Communion Sunday (P)
	11	Monday	Columbus Day	
	26	Tuesday		Feast of St. Demetrios (EO)
	31	Sunday		Reformation Day (P)
NOVEMBER	1	Monday		All Saints Day (P) (RC*)
	2	Tuesday	Election Day	All Souls Day (RC)
	5	Friday		World Community Day (P)
	11	Thursday	Veterans' Day	
	21	Sunday		Presentation of the Virgin Mary (EO)
	25	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	28	Sunday		First Sunday of Advent (P)
	29 to Dec 6	Monday to Monday		Chanukah (OJ, CJ, RJ)
DECEMBER	6	Monday		Feast of St. Nicholas (EO)
	8	Wednesday		Feast of the Immaculate Conception (RC*)
	25	Saturday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) Feast of the Nativity of the Lord (RC*)
	26	Sunday		First Day of Kwanzaa ⁴
	27	Monday		Feast of St. Stephen (EO)

¹ Lincoln's Birthday is designated as a Floating Holiday.

² The observance of Ramadan is anticipated to begin on April 12, 2021. See introduction, Note 8.

³ Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

⁴ Kwanzaa ends on January 1, 2022.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 45**

Appendix B

July 2019

Page 1 of 1

TO: Manual Recipients
FROM: Jessica Rowe, Acting Director Staffing Services Division
SUBJECT: Attendance and Leave Manual Appendix B

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		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	July 2019
(2)	2020 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	July 2019

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(1)	Introduction	Appendix B	1-2	June 2018
(2)	2019 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2018

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2020 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

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The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

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OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
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2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

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ATTENDANCE AND LEAVE MANUAL
2020 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

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6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fast breaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

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ATTENDANCE AND LEAVE MANUAL
2020 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

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	5	Sunday		Feast of the Epiphany (RC)
	6	Monday		Feast of the Epiphany (EO*) (P)
	20	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Saturday to Saturday		Week of Prayer for Christian Unity (P) (RC)
FEBRUARY	2	Sunday		The Presentation of Christ (EO*)
	10	Monday		Tu Bi Shevat (OJ, CJ, RJ)
	12	Wednesday	Lincoln's Birthday	
	17	Monday	Washington's Birthday (Observed)	
	22	Saturday		Saturday of Souls (EO)
	26	Wednesday		Ash Wednesday (P) (RC)
	29	Saturday		Saturday of Souls (EO)
MARCH	1	Sunday		First Sunday of Lent (P)
	6	Friday		World Day of Prayer (P)
	7	Saturday		Saturday of Souls (EO)
	8	Sunday		Sunday of Orthodoxy (EO)
	9	Monday		Fast of Esther (OJ, CJ, RJ)
	10	Tuesday		Purim (OJ, CJ, RJ)
	25	Wednesday		The Annunciation (EO*)
APRIL	5	Sunday		Palm Sunday (P) (RC)
	8	Wednesday		First Passover Seder (OJ*, CJ*, RJ*)
	9	Thursday		Holy Thursday (RC) Maundy Thursday (P) Passover (OJ*, CJ*, RJ*)
	10	Friday		Good Friday (P) (RC) Passover (OJ*, CJ*, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2020 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	11 to 14	Saturday to Tuesday		Intermediate Days of Passover (OJ, CJ, RJ)
	12	Sunday		Easter Sunday (P) (RC) Palm Sunday (EO*)
	15	Wednesday		Passover (OJ*, CJ*, RJ*)
	16	Thursday		Holy Thursday (EO*) Passover (OJ*, CJ*)
	17	Friday		Good Friday (EO*)
	18	Saturday		Holy Saturday (EO*)
	19	Sunday		Easter Sunday (EO*)
	21	Tuesday		Yom HaShoah (Holocaust Memorial Day)
	23	Thursday		The Feast of Saint George (EO)
	24	Friday		First Day of Ramadan (M) ¹ The Feast of the Lifegiving Fountain (EO)
	28	Tuesday		Yom HaZikaron (Day of Remembrance)
	29	Wednesday		Yom HaAtzmaut (Israel Independence Day)
MAY	1	Friday		May Friendship Day (P)
	12	Tuesday		Lag Ba Omer (OJ, CJ, RJ)
	21	Thursday		Ascension Thursday (P) (RC*) Feast of Sts. Constantine and Helen (EO)
	22	Friday		Yom Yerushalayim (Jerusalem Day)
	24	Sunday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
	25	Monday	Memorial Day	
	28	Thursday		Ascension Thursday (EO*)
	29	Friday		Shavuot (OJ*, CJ*, RJ*)
	30	Saturday		Shavuot (OJ*, CJ*)
	31	Sunday		Pentecost (P) (RC)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2020 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	6	Saturday		Saturday of Souls (EO)
	7	Sunday		Pentecost (EO*)
	8	Monday		The Feast of the Holy Spirit (EO)
	14	Sunday	Flag Day ²	All Saints Day (EO) Corpus Christi (RC) (observed in NYS Dioceses)
	29	Monday		Feast of Sts. Peter and Paul (EO)
JULY	4	Saturday	Independence Day	
	9	Thursday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	30	Thursday		Fast of the 9th of AV (OJ, CJ, RJ)
	31	Friday		Eid-ul-Adha (Festival of Sacrifice) (M*)
AUGUST	6	Thursday		The Transfiguration of Jesus Christ (EO*)
	15	Saturday		The Assumption (RC) The Repose of the Blessed Mother (EO*)
SEPTEMBER	7	Monday	Labor Day	
	8	Tuesday		Nativity of the Theotokos (EO)
	14	Monday		The Elevation of the Holy Cross (EO*)
	19	Saturday		Rosh Hashanah (OJ*, CJ*, RJ*)
	20	Sunday		Rosh Hashanah (OJ*, CJ*, RJ)
	27	Sunday		Kol Nidre (OJ*, CJ*, RJ*)
	28	Monday		Yom Kippur (OJ*, CJ*, RJ*)
OCTOBER	3	Saturday		Sukkot (OJ*, CJ*, RJ*)
	4	Sunday		World Communion Sunday (P) Sukkot (OJ*, CJ*)
	5 to 9	Monday to Friday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	10	Saturday		Shemini Atzeret (OJ*, CJ*, RJ*)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2020 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
OCTOBER	11	Sunday		Simchat Torah (OJ*, CJ*)
	12	Monday	Columbus Day	
	26	Monday		Feast of St. Demetrios (EO)
	31	Saturday		Reformation Day (P)
NOVEMBER	1	Sunday		All Saints Day (P) (RC*)
	2	Monday		All Souls Day (RC)
	3	Tuesday	Election Day	
	6	Friday		World Community Day (P)
	11	Wednesday	Veterans' Day	
	21	Saturday		Presentation of the Virgin Mary (EO)
	26	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	29	Sunday		First Sunday of Advent (P)
DECEMBER	6	Sunday		Feast of St. Nicholas (EO)
	8	Tuesday		Feast of the Immaculate Conception (RC*)
	11 to 18	Friday to Friday		Chanukah (OJ, CJ, RJ)
	25	Friday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) Feast of the Nativity of the Lord (RC*)
	26	Saturday		First Day of Kwanzaa ³
	27	Sunday		Feast of St. Stephen (EO)

¹ The observance of Ramadan is anticipated to begin on April 24, 2020. See introduction, Note 8.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

³ Kwanzaa ends on January 1, 2021.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 44**

Appendix B

June 2018

Page 1 of 1

TO: Manual Recipients
FROM: Scott DeFruscio, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

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Attachment

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ATTENDANCE AND LEAVE MANUAL
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Appendix B

Page 1 of 7

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NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2019 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 7

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Appendix B

Page 3 of 7

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	6	Sunday		Feast of the Epiphany (EO*) (P) (RC)
	21	Monday	Dr. Martin Luther King, Jr. Day	Tu Bi Shevat (OJ, CJ, RJ)
	18 to 25	Friday to Friday		Week of Prayer for Christian Unity (P) (RC)
FEBRUARY	2	Saturday		The Presentation of Christ (EO*)
	12	Tuesday	Lincoln's Birthday ¹	
	18	Monday	Washington's Birthday (Observed)	
MARCH	1	Friday		World Day of Prayer (P)
	2	Saturday		Saturday of Souls (EO)
	6	Wednesday		Ash Wednesday (P) (RC)
	9	Saturday		Saturday of Souls (EO)
	10	Sunday		First Sunday of Lent (P)
	16	Saturday		Saturday of Souls (EO)
	17	Sunday		Sunday of Orthodoxy (EO)
	20	Wednesday		Fast of Esther (OJ, CJ, RJ)
	21	Thursday		Purim (OJ, CJ, RJ)
APRIL	25	Monday		The Annunciation (EO*)
	14	Sunday		Palm Sunday (P) (RC)
	18	Thursday		Holy Thursday (RC) Maundy Thursday (P)
	19	Friday		First Passover Seder (OJ*, CJ*, RJ*) Good Friday (P) (RC)
	20	Saturday		Passover (OJ*, CJ*, RJ*)
	21	Sunday		Easter Sunday (P) (RC) Palm Sunday (EO*) Passover (OJ*, CJ*, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2019 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 7

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	22 to 25	Monday to Thursday		Intermediate Days of Passover (OJ, CJ, RJ)
	25	Thursday		Holy Thursday (EO*)
	26	Friday		Good Friday (EO*) Passover (OJ*, CJ*, RJ*)
	27	Saturday		Holy Saturday (EO*) Passover (OJ*, CJ*)
	28	Sunday		Easter Sunday (EO*)
	29	Monday		The Feast of Saint George (EO)
MAY	2	Thursday		Yom HaShoah (Holocaust Memorial Day)
	3	Friday		May Friendship Day (P) The Feast of the Lifegiving Fountain (EO)
	6	Monday		First Day of Ramadan (M) ²
	8	Wednesday		Yom HaZikaron (Day of Remembrance)
	9	Thursday		Yom HaAtzmaut (Israel Independence Day)
	21	Tuesday		Feast of Sts. Constantine and Helen (EO)
	23	Thursday		Lag Ba Omer (OJ, CJ, RJ)
	27	Monday	Memorial Day	
	30	Thursday		Ascension Thursday (P) (RC*)
JUNE	2	Sunday		Yom Yerushalayim (Jerusalem Day)
	4	Tuesday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
	6	Thursday		Ascension Thursday (EO*)
	9	Sunday	Flag Day ³	Pentecost (P) (RC) Shavuot (OJ*, CJ*, RJ*)
	10	Monday		Shavuot (OJ*, CJ*)
	15	Saturday		Saturday of Souls (EO)
	16	Sunday		Pentecost (EO*)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2019 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 7

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	17	Monday		The Feast of the Holy Spirit (EO)
	23	Sunday		All Saints Day (EO) Corpus Christi (RC) (observed in NYS Dioceses)
	29	Friday		Feast of Sts. Peter and Paul (EO)
JULY	4	Thursday	Independence Day	
	21	Sunday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
AUGUST	6	Tuesday		The Transfiguration of Jesus Christ (EO*)
	11	Sunday		Eid-ul-Adha (Festival of Sacrifice) (M*) Fast of the 9 th of AV (OJ, CJ, RJ)
	15	Thursday		The Assumption (RC*) The Repose of the Blessed Mother (EO*)
SEPTEMBER	2	Monday	Labor Day	
	8	Sunday		Nativity of the Theotokos (EO)
	14	Saturday		The Elevation of the Holy Cross (EO*)
	30	Monday		Rosh Hashanah (OJ*, CJ*, RJ*)
OCTOBER	1	Tuesday		Rosh Hashanah (OJ*, CJ*, RJ)
	6	Sunday		World Communion Sunday (P)
	8	Tuesday		Kol Nidre (OJ*, CJ*, RJ*)
	9	Wednesday		Yom Kippur (OJ*, CJ*, RJ*)
	14	Monday	Columbus Day	Sukkot (OJ*, CJ*, RJ*)
	15	Tuesday		Sukkot (OJ*, CJ*)
	16 to 20	Wednesday to Sunday		Intermediate Days of Sukkot (OJ, CJ, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2019 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 7

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
OCTOBER	21	Monday		Shemini Atzeret (OJ*, CJ*, RJ*)
	22	Tuesday		Simchat Torah (OJ*, CJ*)
	26	Saturday		Feast of St. Demetrios (EO)
	31	Thursday		Reformation Day (P)
NOVEMBER	1	Friday		All Saints Day (P) (RC*) World Community Day (P)
	2	Saturday		All Souls Day (RC)
	5	Tuesday	Election Day	
	11	Monday	Veterans' Day	
	21	Thursday		Presentation of the Virgin Mary (EO)
	28	Thursday	Thanksgiving Day	Thanksgiving Day (P)
DECEMBER	1	Sunday		First Sunday of Advent (P)
	6	Friday		Feast of St. Nicholas (EO)
	9	Monday		Feast of the Immaculate Conception (RC*)
	23 to 30	Monday to Monday		Chanukah (OJ, CJ, RJ)
	25	Wednesday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) Feast of the Nativity of the Lord (RC*)
	26	Thursday		First Day of Kwanzaa ⁴
	27	Friday		Feast of St. Stephen (EO)

¹The State has designated Lincoln's Birthday as a floating holiday in 2019 for State employees in certain bargaining units.

²The observance of Ramadan is anticipated to begin on May 6, 2019. See introduction, Note 8.

³Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

⁴Kwanzaa actually ends on January 1, 2020.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 42**

Appendix B

August 2016

Page 1 of 1

TO: Manual Recipients
FROM: Scott DeFrusco, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	August 2016
(2)	2017 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	August 2016

The following material should be retained until July 5, 2019, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2015
(2)	2016 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2015

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2017 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2017 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2017 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Sunday	New Year's Day ¹	Feast of the Circumcision (EO*) Solemnity of the Mother of God (RC*)
	2	Monday	New Year's Day (Observed)	
	6	Friday		Feast of the Epiphany (EO*) (P) (RC)
	16	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Wednesday to Wednesday		Week of Prayer for Christian Unity (P) (RC)
FEBRUARY	2	Thursday		The Presentation of Christ (EO*)
	3	Friday		World Community Day (P)
	11	Saturday		Tu Bi Shevat (OJ, CJ, RJ)
	12	Sunday	Lincoln's Birthday ^{1,2}	
	13	Monday	Lincoln's Birthday (Observed)	
	18	Saturday		Saturday of Souls (EO)
	25	Saturday		Saturday of Souls (EO)
MARCH	20	Monday	Washington's Birthday (Observed)	
	1	Wednesday		Ash Wednesday (P) (RC)
	3	Friday		World Day of Prayer (P)
	4	Saturday		Saturday of Souls (EO)
	5	Sunday		Sunday of Orthodoxy (EO) First Sunday of Lent (P)
	9	Thursday		Fast of Esther (OJ, CJ, RJ)
	12	Sunday		Purim (OJ, CJ, RJ)
	25	Saturday		The Annunciation (EO*)
APRIL	9	Sunday		Palm Sunday (EO*) (P) (RC)
	10	Monday		First Passover Seder (OJ*, CJ*, RJ*)
	11	Tuesday		Passover (OJ*, CJ*, RJ*)
	12	Wednesday		Passover (OJ*, CJ*, RJ)
	13	Thursday		Holy Thursday (EO*) (RC)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2017 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL				Maundy Thursday (P)
	13 to 16	Thursday to Sunday		Intermediate Days of Passover (OJ, CJ, RJ)
	14	Friday		Good Friday (EO*) (P) (RC)
	15	Saturday		Holy Saturday (EO*)
	16	Sunday		Easter Sunday (EO*) (P) (RC)
	17	Monday		Passover (OJ*, CJ*, RJ*)
	18	Tuesday		Passover (OJ*, CJ*)
	21	Friday		The Feast of the Lifegiving Fountain (EO)
	23	Sunday		The Feast of Saint George (EO)
	24	Monday		Yom Hashoah (Holocaust Memorial Day)
MAY	1	Monday		Yom Hazikaron (Day of Remembrance)
	2	Tuesday		Yom Haatzmaut (Israel Independence Day)
	5	Friday		May Friendship Day (P)
	14	Sunday		Lag Ba Omer (OJ, CJ, RJ)
	21	Sunday		Feast of Sts. Constantine and Helen (EO)
	24	Wednesday		Yom Yerushalayim (Jerusalem Day)
	25	Thursday		Ascension Thursday (EO*) (P) (RC*)
	27	Saturday		First Day of Ramadan (M) ³
	29	Monday	Memorial Day	
	31	Wednesday		Shavuot (OJ*, CJ*, RJ*)
JUNE	1	Thursday		Shavuot (OJ*, CJ*)
	3	Saturday		Saturday of Souls (EO)
	4	Sunday		The Feast of the Holy Spirit (EO) Pentecost (EO*) (P) (RC)
	11	Sunday	Flag Day ⁴	
	18	Sunday		Corpus Christi (RC)
	25	Sunday		All Saints Day (EO) Eid-ul-Fitr

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2017 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE				(Festival of Fastbreaking) (M*)
	29	Thursday		Feast of Sts. Peter and Paul (EO)
JULY	4	Tuesday	Independence Day	
	11	Tuesday		The Fast of the 17 th of Tammuz (OJ, CJ, RJ)
AUGUST	1	Tuesday		Fast of the 9 th of AV (OJ, CJ, RJ)
	6	Sunday		The Transfiguration of Jesus Christ (EO*)
	15	Tuesday		The Repose of the Blessed Mother (EO*) Nativity of the Theotokos (EO) The Assumption (RC*)
SEPTEMBER	1	Friday		Eid-ul-Adha (Festival of Sacrifice) (M*)
	4	Monday	Labor Day	
	14	Thursday		The Elevation of the Holy Cross (EO*)
	21	Thursday		Rosh Hashanah (OJ*, CJ*, RJ*)
	22	Friday		Rosh Hashanah (OJ*, CJ*, RJ)
	29	Friday		Kol Nidre (OJ*, CJ*, RJ*)
	30	Saturday		Yom Kippur (OJ*, CJ*, RJ*)
OCTOBER	1	Sunday		World Communion Sunday (P)
	5	Thursday		Sukkot (OJ*, CJ*, RJ*)
	6	Friday		Sukkot (OJ*, CJ*)
	7 to 11	Saturday to Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	9	Monday	Columbus Day	
	12	Thursday		Shemini Atzeret (OJ*, CJ*, RJ*)
	13	Friday		Simchat Torah (OJ*, CJ*)
	26	Thursday		Feast of St. Demetrios (EO)
	31	Tuesday		Reformation Day (P)
NOVEMBER	1	Wednesday		All Saints Day (P) (RC*)
	2	Thursday		All Souls Day (RC)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2017 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	7	Tuesday	Election Day	
	11	Saturday	Veterans' Day	
	21	Tuesday		Presentation of the Virgin Mary (EO*)
	23	Thursday	Thanksgiving Day	Thanksgiving Day (P)
DECEMBER	3	Sunday		First Sunday of Advent (P)
	6	Wednesday		Feast of St. Nicholas (EO)
	8	Friday		Feast of the Immaculate Conception (RC*)
	13 to 20	Wednesday to Wednesday		Chanukah (OJ, CJ, RJ)
	25	Monday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Tuesday		First Day of Kwanzaa ⁵
	27	Wednesday		Feast of St. Stephen (EO)

¹ Under the Attendance Rules, when a holiday falls on a Sunday, it is observed on the following Monday.

² The State has designated Lincoln's Birthday as a floating holiday in 2017 for State employees in certain bargaining units.

³ The observance of Ramadan is anticipated to begin on May 27, 2017. See introduction, Note 8.

⁴ Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees

⁵ Kwanzaa actually ends on January 1, 2018.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 41**

Appendix B

June 2015

Page 1 of 1

TO: Manual Recipients
FROM: Scott DeFruscio, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2015
(2)	2016 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2015

The following material should be retained until June 8, 2017, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	July 2014
(2)	2015 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	July 2014

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2016 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2016 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2016 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Friday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	6	Wednesday		Feast of the Epiphany (EO*) (P) (RC)
	18	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Monday to Monday		Week of Prayer for Christian Unity (P) (RC)
	25	Monday		Tu Bi Shevat (OJ, CJ, RJ)
FEBRUARY	2	Tuesday		The Presentation of Christ (EO*) Presentation of the Virgin Mary (EO*)
	10	Wednesday		Ash Wednesday (P) (RC)
	12	Friday	Lincoln's Birthday ¹	
	14	Sunday		First Sunday of Lent (P)
	15	Monday	Washington's Birthday (Observed)	
MARCH	4	Friday		World Day of Prayer (P)
	5	Saturday		Saturday of Souls (EO)
	12	Saturday		Saturday of Souls (EO)
	19	Saturday		Saturday of Souls (EO)
	20	Sunday		Palm Sunday (P) (RC) Sunday of Orthodoxy (EO)
	23	Wednesday		Fast of Esther (OJ, CJ, RJ)
	24	Thursday		Holy Thursday (RC) Maundy Thursday (P) Purim (OJ, CJ, RJ)
	25	Friday		The Annunciation (EO*) Good Friday (P) (RC)
	27	Sunday		Easter Sunday (P) (RC)
APRIL	22	Friday		First Passover Seder (OJ*, CJ*, RJ*)
	23	Saturday		Passover (OJ*, CJ*, RJ*)
	24	Sunday		Palm Sunday (EO*) Passover (OJ*, CJ*, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2016 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	25 to 28	Monday to Thursday		Intermediate Days of Passover (OJ, CJ, RJ)
	28	Thursday		Holy Thursday (EO*)
	29	Friday		Good Friday (EO*) Passover (OJ*, CJ*, RJ*)
	30	Saturday		Holy Saturday (EO*) Passover (OJ*, CJ*)
MAY	1	Sunday		Easter Sunday (EO*)
	2	Monday		The Feast of Saint George (EO)
	5	Thursday		Ascension Thursday (P) (RC*) May Friendship Day (P) Yom Hashoah (Holocaust Memorial Day)
	6	Friday		The Feast of the Lifegiving Fountain (EO)
	11	Wednesday		Yom Hazikaron (Day of Remembrance)
	12	Thursday		Yom Haatzmaut (Israel Independence Day)
	15	Sunday		Pentecost (P) (RC)
	21	Saturday		Feast of Sts. Constantine and Helen (EO)
	26	Thursday		Lag Ba Omer (OJ, CJ, RJ)
	29	Sunday		Corpus Christi (RC)
JUNE	30	Monday	Memorial Day	
	5	Sunday		Yom Yerushalayim (Jerusalem Day)
	6	Monday		First Day of Ramadan (M) ²
	9	Thursday		Ascension Thursday (EO*)
	12	Sunday	Flag Day ³	Shavuot (OJ*, CJ*, RJ*)
	13	Monday		Shavuot (OJ*, CJ*)
	18	Saturday		Saturday of Souls (EO)
	19	Sunday		Pentecost (EO*)
	20	Monday		The Feast of the Holy Spirit (EO)
	26	Sunday		All Saints Day (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2016 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	29	Wednesday		Feast of Sts. Peter and Paul (EO)
JULY	4	Monday	Independence Day	
	6	Wednesday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
	24	Sunday		The Fast of Tammuz (OJ, CJ, RJ)
AUGUST	6	Saturday		The Transfiguration of Jesus Christ (EO*)
	14	Sunday		Fast of AV (OJ, CJ, RJ)
	15	Monday		The Assumption (RC) The Repose of the Blessed Mother (EO*)
SEPTEMBER	5	Monday	Labor Day	
	11	Sunday		Eid-ul-Adha (Festival of Sacrifice) (M*)
	14	Wednesday		The Elevation of the Holy Cross (EO*)
OCTOBER	2	Sunday		World Communion Sunday (P)
	3	Monday		Rosh Hashanah (OJ*, CJ*, RJ*)
	4	Tuesday		Rosh Hashanah (OJ*, CJ*, RJ)
	10	Monday	Columbus Day	
	11	Tuesday		Kol Nidre (OJ*, CJ*, RJ*)
	12	Wednesday		Yom Kippur (OJ*, CJ*, RJ*)
	17	Monday		Sukkot (OJ*, CJ*, RJ*)
	18	Tuesday		Sukkot (OJ*, CJ*)
	19	Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	20 to 23	Thursday to Sunday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	24	Monday		Shemini Atzeret (OJ*, CJ*, RJ*)
	25	Tuesday		Simchat Torah (OJ*, CJ*)
	26	Wednesday		Feast of St. Demetrios (EO)
	31	Monday		Reformation Day (P)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2016 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	1	Tuesday		All Saints Day (P) (RC*)
	2	Wednesday		All Souls Day (RC)
	8	Tuesday	Election Day	
	11	Friday	Veterans' Day	
	24	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	27	Sunday		First Sunday of Advent (P)
DECEMBER	6	Tuesday		Feast of St. Nicholas (EO)
	8	Thursday		Feast of the Immaculate Conception (RC*)
	25	Sunday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Monday	Christmas Day (Observed) ⁴	
	25 to January 1, 2017	Sunday to Sunday		Chanukah (OJ, CJ, RJ)
	26	Monday		First Day of Kwanzaa ⁵
	27	Tuesday		Feast of St. Stephen (EO)

¹ The State has designated Lincoln's Birthday as a floating holiday in 2016 for State employees in certain bargaining units.

² The observance of Ramadan is anticipated to begin on June 6, 2016. See introduction, Note 8.

³ Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

⁴ Under the Attendance Rules, when a holiday falls on a Sunday, it is observed on the following Monday.

⁵ Kwanzaa actually ends on January 1, 2017.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 40**

Appendix B

July 2014

Page 1 of 1

TO: Manual Recipients
FROM: Blaine Ryan-Lynch, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	July 2014
(2)	2015 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	July 2014

The following material should be retained until July 8, 2016, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2013
(2)	2014 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2013

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2015 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2015 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2015 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Thursday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	6	Tuesday		Feast of the Epiphany (RC) (P) (EO*)
	18 to 25	Sunday to Sunday		Week of Prayer for Christian Unity (P) (RC)
	19	Monday	Dr. Martin Luther King, Jr. Day	
FEBRUARY	2	Monday		The Presentation of Christ (EO*)
	4	Wednesday		Tu Bi Shevat (OJ, CJ, RJ)
	12	Thursday	Lincoln's Birthday ¹	
	14	Saturday		Saturday of Souls (EO)
	16	Monday	Washington's Birthday (Observed)	
	18	Wednesday		Ash Wednesday (P) (RC)
	21	Saturday		Saturday of Souls (EO)
	22	Sunday		First Sunday of Lent (P)
	28	Saturday		Saturday of Souls (EO)
MARCH	1	Sunday		Sunday of Orthodoxy (EO)
	4	Wednesday		Fast of Esther (OJ, CJ, RJ)
	5	Thursday		Purim (OJ, CJ, RJ)
	6	Friday		World Day of Prayer (P)
	25	Wednesday		The Annunciation (EO*)
	29	Sunday		Palm Sunday (P) (RC)
APRIL	2	Thursday		Holy Thursday (RC) Maundy Thursday (P)
	3	Friday		Good Friday (P) (RC) First Passover Seder (OJ*, CJ*, RJ*)
	4	Saturday		Passover (OJ*, CJ*, RJ*)
	5	Sunday		Easter Sunday (P) (RC) Palm Sunday (EO*) Passover (OJ*, CJ*, RJ)
	6 to 9	Monday to		Intermediate Days of Passover (OJ,

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2015 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL		Thursday		CJ, RJ)
	9	Thursday		Holy Thursday (EO*)
	10	Friday		Good Friday (EO*) Passover (OJ*, CJ*, RJ*)
	11	Saturday		Holy Saturday (EO*) Passover (OJ*, CJ*)
	12	Sunday		Easter Sunday (EO*)
	16	Thursday		Yom Hashoah (Holocaust Memorial Day)
	17	Friday		The Feast of the Lifegiving Fountain (EO)
	22	Wednesday		Yom Hazikaron (Day of Remembrance)
	23	Thursday		The Feast of Saint George (EO) Yom Haatzmaut (Israel Independence Day)
MAY	1	Friday		May Friendship Day (P)
	7	Thursday		Lag Ba Omer (OJ, CJ, RJ)
	14	Thursday		Ascension Thursday (P) (RC*)
	17	Sunday		Yom Yerushalayim (Jerusalem Day)
	21	Thursday		Feast of Sts. Constantine and Helen (EO), Ascension Thursday (EO*)
	24	Sunday		Pentecost (P) (RC), Shavuot (OJ*, CJ*, RJ*)
	25	Monday	Memorial Day	Shavuot (OJ*, CJ*)
	30	Saturday		Saturday of Souls (EO)
	31	Sunday		Pentecost (EO*)
JUNE	1	Monday		The Feast of the Holy Spirit (EO)
	4	Thursday		Corpus Christi (RC)
	7	Sunday		All Saints Day (EO)
	14	Sunday	Flag Day ²	
	18	Thursday		First Day of Ramadan (M) ³
	29	Monday		Feast of Sts. Peter and Paul (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2015 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JULY	4	Saturday	Independence Day	
	5	Sunday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	17	Friday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
	26	Sunday		Fast of the 9 th of AV (OJ, CJ, RJ)
AUGUST	6	Thursday		The Transfiguration of Jesus Christ (EO*)
	15	Saturday		The Assumption (RC*) The Repose of the Blessed Mother (EO*)
SEPTEMBER	7	Monday	Labor Day	
	8	Tuesday		Nativity of the Theotokos (EO)
	14	Monday		The Elevation of the Holy Cross (EO*) Rosh Hashanah (OJ*, CJ*, RJ*)
	15	Tuesday		Rosh Hashanah (OJ*, CJ* RJ)
	22	Tuesday		Kol Nidrei (OJ*, CJ*, RJ*)
	23	Wednesday		Yom Kippur (OJ*, CJ*, RJ*) Eid-ul-Adha (Festival of Sacrifice) (M*)
	28	Monday		Sukkot (OJ*, CJ*, RJ*)
	29	Tuesday		Sukkot (OJ*, CJ*)
	30	Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
OCTOBER	1 to 4	Thursday to Sunday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	4	Sunday		World Communion Sunday (P)
	5	Monday		Shemini Atzeret (OJ*, CJ*, RJ*)
	6	Tuesday		Simchat Torah (OJ*, CJ*)
	12	Monday	Columbus Day	
	25	Sunday		Reformation Day (P)
	26	Monday		Feast of St. Demetrios (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2015 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	1	Sunday		All Saints Day (P) (RC*)
	2	Monday		All Souls Day (RC)
	3	Tuesday	Election Day	
	6	Friday		World Community Day (P)
	11	Wednesday	Veterans' Day	
	21	Saturday		Presentation of the Virgin Mary (EO*)
	26	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	29	Sunday		First Sunday of Advent (P)
DECEMBER	6	Sunday		Feast of St. Nicholas (EO)
	7 to 14	Monday to Monday		Chanukah (OJ, CJ, RJ)
	8	Tuesday		The Immaculate Conception (RC*)
	25	Friday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Saturday		First Day of Kwanzaa ⁴
	27	Sunday		Feast of St. Stephen (EO)

¹ The State has designated Lincoln's Birthday as a floating holiday in 2015 for State employees in certain bargaining units.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees

³ The observance of Ramadan is anticipated to begin on June 18, 2015. See introduction, Note 8.

⁴ Kwanzaa actually ends on January 1, 2016.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 39**

Appendix B

June 2013

Page 1 of 1

TO: Manual Recipients
FROM: Blaine Ryan-Lynch, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2013
(2)	2014 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2013

The following material should be retained until June 12, 2015, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2012
(2)	2013 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2012

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2014 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2014 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2014 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Wednesday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	5	Sunday		Feast of the Epiphany (RC)
	6	Monday		Feast of the Epiphany (EO*) (P)
	16	Thursday		Tu Bi Shevat (OJ, CJ, RJ)
	18 to 25	Saturday to Saturday		Week of Prayer for Christian Unity (P) (RC)
	20	Monday	Dr. Martin Luther King, Jr. Day	
FEBRUARY	2	Sunday		The Presentation of Christ (EO*)
	12	Wednesday	Lincoln's Birthday ¹	
	17	Monday	Washington's Birthday (Observed)	
	22	Saturday		Saturday of Souls (EO)
MARCH	1	Saturday		Saturday of Souls (EO)
	5	Wednesday		Ash Wednesday (P) (RC)
	7	Friday		World Day of Prayer (P)
	8	Saturday		Saturday of Souls (EO)
	9	Sunday		First Sunday of Lent (P)
	13	Thursday		Fast of Esther (OJ, CJ, RJ)
	16	Sunday		Sunday of Orthodoxy (EO) Purim (OJ, CJ, RJ)
	25	Tuesday		The Annunciation (EO*)
APRIL	13	Sunday		Palm Sunday (P) (RC) (EO*)
	14	Monday		First Passover Seder (OJ*, CJ*, RJ*)
	15	Tuesday		Passover (OJ*, CJ*, RJ*)
	16	Wednesday		Passover (OJ*, CJ*, RJ)
	17 to 20	Thursday to Sunday		Intermediate Days of Passover (OJ, CJ, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2014 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	17	Thursday		Holy Thursday (RC) (EO*) Maundy Thursday (P)
	18	Friday		Good Friday (P) (RC) (EO*)
	19	Saturday		Holy Saturday (EO*)
	20	Sunday		Easter Sunday (P) (RC) (EO*)
	21	Monday		Passover (OJ*, CJ*, RJ*)
	22	Tuesday		Passover (OJ*, CJ*)
	23	Wednesday		The Feast of Saint George (EO)
	25	Friday		The Feast of the Lifegiving Fountain (EO)
	28	Monday		Yom Hashoah (Holocaust Memorial Day)
MAY	2	Friday		May Friendship Day (P)
	5	Monday		Yom Hazikaron (Day of Remembrance)
	6	Tuesday		Yom Haatzmaut (Israel Independence Day)
	18	Sunday		Lag Ba Omer (OJ, CJ, RJ)
	21	Wednesday		Feast of Sts. Constantine and Helen (EO)
	26	Monday	Memorial Day	
	28	Wednesday		Yom Yerushalayim (Jerusalem Day)
	29	Thursday		Ascension Thursday (P)(RC*)(EO*)
JUNE	4	Wednesday		Shavuot (OJ*, CJ*, RJ*)
	5	Thursday		Shavuot (OJ*, CJ*)
	7	Saturday		Saturday of Souls (EO)
	8	Sunday	Flag Day ²	Pentecost (P) (RC) (EO*)
	9	Monday		The Feast of the Holy Spirit (EO)
	15	Sunday		All Saints Day (EO) Trinity Sunday (RC)
	22	Sunday		Corpus Christi (RC)
	28	Saturday		First Day of Ramadan (M) ³
	29	Sunday		Feast of Sts. Peter and Paul (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2014 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JULY	4	Friday	Independence Day	
	15	Tuesday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	28	Monday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
AUGUST	5	Tuesday		Fast of the 9 th of AV (OJ, CJ, RJ)
	6	Wednesday		The Transfiguration of Jesus Christ (EO*)
	15	Friday		The Assumption (RC*) The Repose of the Blessed Mother (EO*)
SEPTEMBER	1	Monday	Labor Day	
	8	Monday		Nativity of the Theotokos (EO)
	14	Sunday		The Elevation of the Holy Cross (EO*)
	25	Thursday		Rosh Hashanah (OJ*, CJ*, RJ*)
	26	Friday		Rosh Hashanah (OJ*, CJ* RJ)
OCTOBER	3	Friday		Kol Nidrei (OJ*, CJ*, RJ*)
	4	Saturday		Yom Kippur (OJ*, CJ*, RJ*) Eid-ul-Adha (Festival of Sacrifice) (M*)
	5	Sunday		World Communion Sunday (P)
	9	Thursday		Sukkot (OJ*, CJ*, RJ*)
	10	Friday		Sukkot (OJ*, CJ*)
	11 to 15	Saturday to Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	13	Monday	Columbus Day	
	16	Thursday		Shemini Atzeret (OJ*, CJ*, RJ*)
	17	Friday		Simchat Torah (OJ*, CJ*)
	26	Sunday		Reformation Day (P) Feast of St. Demetrios (EO)
NOVEMBER	1	Saturday		All Saints Day (P) (RC*)
	2	Sunday		All Souls Day (RC)
	4	Tuesday	Election Day	
	7	Friday		World Community Day (P)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2014 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	11	Tuesday	Veterans' Day	
	21	Friday		Presentation of the Virgin Mary (EO*)
	27	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	30	Sunday		First Sunday of Advent (P)
DECEMBER	6	Saturday		Feast of St. Nicholas (EO)
	8	Monday		The Immaculate Conception (RC*)
	17 to 24	Wednesday to Wednesday		Chanukah (OJ, CJ, RJ)
	25	Thursday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Friday		First Day of Kwanzaa ⁴
	27	Saturday		Feast of St. Stephen (EO)

¹ The State has designated Lincoln's Birthday as a floating holiday in 2014 for State employees in certain bargaining units.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees

³ The observance of Ramadan is anticipated to begin on June 28, 2014. See introduction, Note 8.

⁴ Kwanzaa actually ends on January 1, 2015.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 37**

Appendix B

June 2012

Page 1 of 1

TO: Manual Recipients
FROM: Blaine Ryan-Lynch, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2012
(2)	2013 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2012

The following material should be retained until June 12, 2014, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	November 2011
(2)	2012 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	November 2011

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2013 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

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RJ	-	Reform Jew
M	-	Muslim

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NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2013 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

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6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2013 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Tuesday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	6	Sunday		Feast of the Epiphany (EO*) (P) (RC)
	18 to 25	Friday to Friday		Week of Prayer for Christian Unity (P) (RC)
	21	Monday	Dr. Martin Luther King, Jr. Day	
	26	Saturday		Tu Bi Shevat (OJ, CJ, RJ)
FEBRUARY	2	Saturday		The Presentation of Christ (EO*)
	12	Tuesday	Lincoln's Birthday ¹	
	13	Wednesday		Ash Wednesday (P) (RC)
	17	Sunday		First Sunday of Lent (P)
	18	Monday	Washington's Birthday (Observed)	
	21	Thursday		Fast of Esther (OJ, CJ, RJ)
MARCH	24	Sunday		Purim (OJ, CJ, RJ)
	1	Friday		World Day of Prayer (P)
	9	Saturday		Saturday of Souls (EO)
	16	Saturday		Saturday of Souls (EO)
	23	Saturday		Saturday of Souls (EO)
	24	Sunday		Palm Sunday (P) (RC) Sunday of Orthodoxy (EO)
	25	Monday		The Annunciation (EO*) First Passover Seder (OJ*, CJ*, RJ*)
	26	Tuesday		Passover (OJ*, CJ*, RJ*)
	27	Wednesday		Passover (OJ*, CJ*, RJ)
	28	Thursday		Holy Thursday (RC) Maundy Thursday (P)
	28 to 31	Thursday to Sunday		Intermediate Days of Passover (OJ, CJ, RJ)
	29	Friday		Good Friday (P) (RC)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2013 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
MARCH	30	Saturday		Holy Saturday (RC)
	31	Sunday		Easter Sunday (P) (RC)
APRIL	1	Monday		Passover (OJ*, CJ*, RJ*)
	2	Tuesday		Passover (OJ*, CJ*)
	8	Monday		Yom Hashoah (Holocaust Memorial Day)
	15	Monday		Yom Hazikaron (Day of Remembrance)
	16	Tuesday		Yom Haatzmaut (Israel Independence Day)
	28	Sunday		Palm Sunday (EO*) Lag Ba Omer (OJ, CJ, RJ)
MAY	2	Thursday		Holy Thursday (EO*)
	3	Friday		Good Friday (EO*) May Friendship Day (P)
	4	Saturday		Holy Saturday (EO*)
	5	Sunday		Easter Sunday (EO*)
	6	Monday		The Feast of Saint George (EO)
	8	Wednesday		Yom Yerushalayim (Jerusalem Day)
	9	Thursday		Ascension Thursday (P) (RC*)
	10	Friday		The Feast of the Lifegiving Fountain (EO)
	15	Wednesday		Shavuot (OJ*, CJ*, RJ*)
	16	Thursday		Shavuot (OJ*, CJ*)
	19	Sunday		Pentecost (P) (RC)
	21	Tuesday		Feast of Sts. Constantine and Helen (EO)
	26	Sunday		Trinity Sunday (RC)
	27	Monday	Memorial Day	
JUNE	2	Sunday		Corpus Christi (RC)
	9	Sunday	Flag Day ²	
	13	Thursday		Ascension Thursday (EO*)
	22	Saturday		Saturday of Souls (EO)
	23	Sunday		Pentecost (EO*)
	24	Monday		The Feast of the Holy Spirit (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2013 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	25	Tuesday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	29	Saturday		Feast of Sts. Peter and Paul (EO)
	30	Sunday		All Saints Day (EO)
JULY	4	Thursday	Independence Day	
	9	Tuesday		First Day of Ramadan (M) ³
	16	Tuesday		Fast of the 9 th of AV (OJ, CJ, RJ)
AUGUST	6	Tuesday		The Transfiguration of Jesus Christ (EO*)
	8	Thursday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
	15	Thursday		The Assumption (RC*) The Repose of the Blessed Mother (EO*)
SEPTEMBER	2	Monday	Labor Day	
	5	Thursday		Rosh Hashanah (OJ*, CJ*, RJ*)
	6	Friday		Rosh Hashanah (OJ*, CJ*, RJ)
	8	Sunday		Nativity of the Theotokos (EO)
	13	Friday		Kol Nidrei (OJ*, CJ*, RJ*)
	14	Saturday		Yom Kippur (OJ*, CJ*, RJ*) The Elevation of the Holy Cross (EO*)
	19	Thursday		Sukkot (OJ*, CJ*, RJ*)
	20	Friday		Sukkot (OJ*, CJ*)
	21 to 25	Saturday to Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	26	Thursday		Shemini Atzeret (OJ*, CJ*, RJ*)
	27	Friday		Simchat Torah (OJ*, CJ*)
OCTOBER	6	Sunday		World Communion Sunday (P)
	14	Monday	Columbus Day	
	15	Tuesday		Eid-ul-Adha (Festival of Sacrifice) (M*)
	26	Saturday		Feast of St. Demetrios (EO)
	27	Sunday		Reformation Sunday (P)
	31	Thursday		Reformation Day (P)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2013 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	1	Friday		All Saints Day (P) (RC*) World Community Day (P)
	2	Saturday		All Souls Day (RC)
	5	Tuesday	Election Day	
	11	Monday	Veterans' Day	
	21	Thursday		Presentation of the Virgin Mary (EO*)
	28	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	11/28 to 12/5	Thursday to Thursday		Chanukah (OJ, CJ, RJ)
DECEMBER	1	Sunday		First Sunday of Advent (P)
	6	Friday		Feast of St. Nicholas (EO)
	9	Monday		The Immaculate Conception (RC)
	25	Wednesday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Thursday		First Day of Kwanzaa ⁴
	27	Friday		Feast of St. Stephen (EO)

¹ The State has designated Lincoln's Birthday as a floating holiday in 2013 for State employees in certain bargaining units.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees

³ The observance of Ramadan is anticipated to begin on July 9, 2013. See introduction, Note 8.

⁴ Kwanzaa actually ends on January 1, 2014.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2012 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2012 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2012 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Sunday	New Year's Day ¹	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	2	Monday	New Year's Day (Observed)	
	6	Friday		Feast of the Epiphany (EO*) (P)
	8	Sunday		Feast of the Epiphany (RC)
	16	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Wednesday to Wednesday		Week of Prayer for Christian Unity (P) (RC)
FEBRUARY	2	Thursday		The Presentation of Christ (EO*)
	8	Wednesday		Tu Bi Shevat (OJ, CJ, RJ)
	12	Sunday	Lincoln's Birthday ¹	
	13	Monday	Lincoln's Birthday (Observed)	
	18	Saturday		Saturday of Souls (EO)
	20	Monday	Washington's Birthday (Observed)	
	22	Wednesday		Ash Wednesday (P) (RC)
	25	Saturday		Saturday of Souls (EO)
	26	Sunday		First Sunday of Lent (P)
MARCH	2	Friday		World Day of Prayer (P)
	3	Saturday		Saturday of Souls (EO)
	4	Sunday		Sunday of Orthodoxy (EO)
	7	Wednesday		Fast of Esther (OJ, CJ, RJ)
	8	Thursday		Purim (OJ, CJ, RJ)
	25	Sunday		The Annunciation (EO*)
APRIL	1	Sunday		Palm Sunday (P) (RC)
	5	Thursday		Holy Thursday (RC) Maundy Thursday (P)
	6	Friday		Good Friday (P) (RC) First Passover Seder (OJ*, CJ*,RJ*)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2012 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	7	Saturday		Holy Saturday (RC) Passover (OJ*, CJ*, RJ*)
	8	Sunday		Easter Sunday (P) (RC) Passover (OJ*, CJ*, RJ) Palm Sunday (EO*)
	9 to 12	Monday to Thursday		Intermediate Days of Passover (OJ, CJ, RJ)
	12	Thursday		Holy Thursday (EO*)
	13	Friday		Good Friday (EO*) Passover (OJ*, CJ*, RJ*)
	14	Saturday		Holy Saturday (EO*) Passover (OJ*, CJ*)
	15	Sunday		Easter Sunday (EO*)
	19	Thursday		Yom Hashoah (Holocaust Memorial Day)
	20	Friday		The Feast of the Lifegiving Fountain (EO)
	23	Monday		The Feast of Saint George (EO)
	25	Wednesday		Yom Hazikaron (Day of Remembrance)
	26	Thursday		Yom Haatzmaut (Israel Independence Day)
MAY	4	Friday		May Friendship Day (P)
	10	Thursday		Lag Ba Omer (OJ, CJ, RJ)
	17	Thursday		Ascension Thursday (P) (RC*)
	20	Sunday		Yom Yerushalayim (Jerusalem Day)
	21	Monday		Feast of Sts. Constantine and Helen (EO)
	24	Thursday		Ascension Thursday (EO*)
	27	Sunday		Shavuot (OJ*, CJ*, RJ*) Pentecost (P) (RC)
	28	Monday	Memorial Day	Shavuot (OJ*, CJ*)
JUNE	2	Saturday		Saturday of Souls (EO)
	3	Sunday		Trinity Sunday (RC) Pentecost (EO*)
	4	Monday		The Feast of the Holy Spirit (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2012 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	10	Sunday	Flag Day ²	All Saints Day (EO) Corpus Christi (RC)
	29	Friday		Feast of Sts. Peter and Paul (EO)
JULY	4	Wednesday	Independence Day	
	8	Sunday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	20	Friday		First Day of Ramadan (M) ³
	29	Sunday		Fast of the 9 th of AV (OJ, CJ, RJ)
AUGUST	6	Monday		The Transfiguration of Jesus Christ (EO*)
	15	Wednesday		The Assumption (RC*) The Repose of the Blessed Mother (EO*)
	19	Sunday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
SEPTEMBER	3	Monday	Labor Day	
	8	Saturday		Nativity of the Theotokos (EO)
	14	Friday		The Elevation of the Holy Cross (EO*)
	17	Monday		Rosh Hashanah (OJ*, CJ*, RJ*)
	18	Tuesday		Rosh Hashanah (OJ*, CJ*, RJ)
	25	Tuesday		Kol Nidrei (OJ*, CJ*, RJ*)
	26	Wednesday		Yom Kippur (OJ*, CJ*, RJ*)
OCTOBER	1	Monday		Sukkot (OJ*, CJ*, RJ*)
	2	Tuesday		Sukkot (OJ*, CJ*)
	3 to 7	Wednesday to Sunday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	7	Sunday		World Communion Sunday (P)
	8	Monday	Columbus Day	Shemini Atzeret (OJ*, CJ*, RJ*)
	9	Tuesday		Simchat Torah (OJ*, CJ*)
	26	Friday		Feast of St. Demetrios (EO) Eid-ul-Adha (Festival of Sacrifice) (M*)
	31	Wednesday		Reformation Day (P)
NOVEMBER	1	Thursday		All Saints Day (P) (RC*)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2012 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	2	Friday		All Souls Day (RC) World Community Day (P)
	6	Tuesday	Election Day	
	11	Sunday	Veterans' Day ¹	
	12	Monday	Veterans' Day (Observed)	
	21	Wednesday		Presentation of the Virgin Mary (EO*)
	22	Thursday	Thanksgiving Day	Thanksgiving Day (P)
DECEMBER	2	Sunday		First Sunday of Advent (P)
	6	Thursday		Feast of St. Nicholas (EO)
	8	Saturday		The Immaculate Conception (RC*)
	9 to 16	Sunday to Sunday		Chanukah (OJ, CJ, RJ)
	25	Tuesday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Wednesday		First Day of Kwanzaa ⁴
	27	Thursday		Feast of St. Stephen (EO)

¹ Under the Attendance Rules, when a holiday falls on a Sunday, it is observed on the following Monday.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees

³ The observance of Ramadan is anticipated to begin on July 20, 2012. See introduction, Note 8.

⁴ Kwanzaa actually ends on January 1, 2013.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 35**

Appendix B

April 2010

Page 1 of 1

TO: Manual Recipients
FROM: Blaine Ryan-Lynch, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	April 2010
(2)	2011 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	April 2010

The following material should be retained until April 1, 2012, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	April 2009
(2)	2010 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	April 2009

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2011 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

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P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2011 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2011 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Saturday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	2	Sunday		Feast of Epiphany (RC)
	6	Thursday		Feast of Epiphany (EO*) (P)
	17	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Tuesday to Tuesday		Week of Prayer for Christian Unity (P) (RC)
	20	Thursday		Tu Bi Shevat (OJ, CJ, RJ)
FEBRUARY	2	Wednesday		The Presentation of Christ (EO*)
	12	Saturday	Lincoln's Birthday ¹	
	21	Monday	Washington's Birthday (Observed)	
	26	Saturday		Saturday of Souls (EO)
MARCH	4	Friday		World Day of Prayer (P)
	5	Saturday		Saturday of Souls (EO)
	9	Wednesday		Ash Wednesday (P) (RC)
	12	Saturday		Saturday of Souls (EO)
	13	Sunday		Sunday of Orthodoxy (EO) First Sunday of Lent (P)
	17	Thursday		Fast of Esther (OJ, CJ, RJ)
	20	Sunday		Purim (OJ, CJ, RJ)
	25	Friday		The Annunciation (EO*)
APRIL	17	Sunday		Palm Sunday (EO*) (P) (RC)
	18	Monday		First Passover Seder (OJ*, CJ*, RJ*)
	19	Tuesday		Passover (OJ*, CJ*, RJ*)
	20	Wednesday		Passover (OJ*, CJ*, RJ)
	21	Thursday		Holy Thursday (EO*) (RC) Maundy Thursday (P)
	22	Friday		Good Friday (EO*) (P), (RC)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2011 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	22 to 24	Friday to Sunday		Intermediate Days of Passover (OJ, CJ, RJ)
	23	Saturday		Holy Saturday (EO*) Easter Saturday (RC)
	24	Sunday		Easter Sunday (EO*) (P) (RC)
	25	Monday		Passover (OJ*, CJ*, RJ*) The Feast of Saint George (EO)
	26	Tuesday		Passover (OJ*, CJ*)
	29	Friday		Feast of the Lifegiving Fountain (EO)
MAY	2	Monday		Yom Hashoah (Holocaust Memorial Day)
	6	Friday		May Friendship Day (P)
	9	Monday		Yom Hazikaron (Day of Remembrance)
	10	Tuesday		Yom Haatzmaut (Israel Independence Day)
	21	Saturday		Feast of Sts. Constantine and Helen (EO)
	22	Sunday		Lag Ba Omer (OJ, CJ, RJ)
	30	Monday	Memorial Day	
JUNE	1	Wednesday		Yom Yerushalayim (Jerusalem Day)
	2	Thursday		Ascension Thursday (EO*) (P) (RC*)
	8	Wednesday		Shavuot (OJ*, CJ*, RJ*)
	9	Thursday		Shavuot (OJ*, CJ*)
	11	Saturday		Saturday of Souls (EO)
	12	Sunday	Flag Day ²	Pentecost (EO*) (P) (RC)
	13	Monday		Feast of the Holy Spirit (EO)
	19	Sunday		All Saints Day (EO) Most Holy Trinity (RC)
	26	Sunday		Corpus Christi (RC)
	29	Wednesday		Feast of Sts. Peter and Paul (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2011 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JULY	4	Monday	Independence Day	
	19	Tuesday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
AUGUST	1	Monday		First Day of Ramadan (M) ³
	6	Saturday		The Transfiguration of Jesus Christ (EO*)
	9	Tuesday		Fast of the 9 th of AV (OJ, CJ, RJ)
	15	Monday		The Assumption (RC) The Repose of the Blessed Mother (EO*)
	30	Tuesday		Eid-ul-Fitr (Festival of Fastbreaking) (M*)
SEPTEMBER	5	Monday	Labor Day	
	8	Thursday		Nativity of the Theotokos (EO)
	14	Wednesday		The Elevation of the Holy Cross (EO*)
	29	Thursday		Rosh Hashanah (OJ*, CJ*, RJ*)
	30	Friday		Rosh Hashanah (OJ*, CJ*)
OCTOBER	2	Sunday		World Communion Sunday (P)
	7	Friday		Kol Nidrei (OJ*, CJ*, RJ*)
	8	Saturday		Yom Kippur (OJ*, CJ*, RJ*)
	10	Monday	Columbus Day	
	13	Thursday		Sukkot (OJ*, CJ*, RJ*)
	14	Friday		Sukkot (OJ*, CJ*)
	15 to 19	Saturday to Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	20	Thursday		Shemini Atzeret (OJ*, CJ*, RJ*)
	21	Friday		Simchat Torah (OJ*, CJ*)
	26	Wednesday		Feast of St. Demetrios (EO)
	30	Sunday		Reformation Day (P)
NOVEMBER	1	Tuesday		All Saints Day (P) Feast of All Saints (RC*)
	2	Wednesday		All Souls Day (RC)
	4	Friday		World Community Day (P)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2011 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
NOVEMBER	6	Sunday		Eid-ul-Adha (Festival of Sacrifice) (M*)
	8	Tuesday	Election Day	
	11	Friday	Veterans' Day	
	21	Monday		Presentation of the Virgin Mary (EO*)
	24	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	27	Sunday		First Sunday of Advent (P)
DECEMBER	6	Tuesday		Feast of St. Nicholas (EO)
	8	Thursday		The Immaculate Conception (RC*)
	21 to 28	Wednesday to Wednesday		Chanukah (OJ, CJ, RJ)
	25	Sunday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Monday	Christmas Day (Observed) ⁴	First Day of Kwanzaa ⁵
	27	Tuesday		Feast of St. Stephen (EO)

¹ The State has designated Lincoln's Birthday as a floating holiday in 2011 for State employees in certain bargaining units.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

³ The observance of Ramadan is anticipated to begin on August 1, 2011. See introduction, Note 8.

⁴ Under the Attendance Rules, when a holiday falls on a Sunday, it is observed on the following Monday.

⁵ Kwanzaa actually ends on January 1, 2012.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 31**

Appendix B

April 2009

Page 1 of 1

TO: Manual Recipients
FROM: Blaine Ryan-Lynch, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	April 2009
(2)	2010 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	April 2009

The following material should be retained until April 1, 2011, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2008
(2)	2009 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2008

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2010 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

The following further explains days of religious significance and the calendar notations:

1. An asterisk (*) indicates a day of required religious observance. The letters before an asterisk indicate the faiths for which the day is a day of required religious observance. The abbreviations used correspond to the following denominations or subdenominations:

EO	-	Eastern Orthodox
P	-	Protestant
RC	-	Roman Catholic
OJ	-	Orthodox Jew
CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2010 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2010 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Friday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	6	Wednesday		Feast of Epiphany (EO*) (P) (RC)
	18	Monday	Dr. Martin Luther King, Jr. Day	
	18 to 25	Monday to Monday		Week of Prayer for Christian Unity (P) (RC)
	30	Saturday		Tu Bi Shevat (OJ, CJ, RJ)
FEBRUARY	2	Tuesday		The Presentation of Christ (EO*)
	6	Saturday		Saturday of Souls (EO)
	12	Friday	Lincoln's Birthday ¹	
	13	Saturday		Saturday of Souls (EO)
	15	Monday	Washington's Birthday (Observed)	
	17	Wednesday		Ash Wednesday (P) (RC)
	20	Saturday		Saturday of Souls (EO)
	21	Sunday		First Sunday of Lent (P) Sunday of Orthodoxy (EO)
	25	Thursday		Fast of Esther (OJ, CJ, RJ)
	28	Sunday		Purim (OJ, CJ, RJ)
MARCH	5	Friday		World Day of Prayer (P)
	25	Thursday		The Annunciation (EO*)
	28	Sunday		Palm Sunday (EO*) (P) (RC)
	29	Monday		First Passover Seder (OJ*, CJ*, RJ*)
	30	Tuesday		Passover (OJ*, CJ*, RJ*)
	31	Wednesday		Passover (OJ*, CJ*, RJ)
APRIL	1	Thursday		Holy Thursday (EO*) (RC) Maundy Thursday (P)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2010 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	1 to 4	Thursday to Sunday		Intermediate Days of Passover (OJ, CJ, RJ)
	2	Friday		Good Friday (EO*) (P), (RC)
	3	Saturday		Holy Saturday (EO*)
	4	Sunday		Easter Sunday (EO*) (P) (RC)
	5	Monday		Passover (OJ*, CJ*, RJ*)
	6	Tuesday		Passover (OJ*, CJ*)
	9	Friday		Feast of the Lifegiving Fountain (EO)
	11	Sunday		Yom Hashoah (Holocaust Memorial Day)
	18	Sunday		Yom Hazikaron (Day of Remembrance)
	19	Monday		Yom Haatzmaut (Israel Independence Day)
	23	Friday		The Feast of Saint George (EO)
MAY	2	Sunday		Lag Ba Omer (OJ, CJ, RJ)
	7	Friday		May Friendship Day (P)
	12	Wednesday		Yom Yerushalayim (Jerusalem Day)
	13	Thursday		Ascension Thursday (EO*) (P) (RC*)
	19	Wednesday		Shavuot (OJ*, CJ*, RJ*)
	20	Thursday		Shavuot (OJ*, CJ*)
	21	Friday		Feast of Sts. Constantine and Helen (EO)
	22	Saturday		Saturday of Souls (EO)
	23	Sunday		Pentecost (EO*) (P) (RC)
	24	Monday		Feast of the Holy Spirit (EO)
	30	Sunday		All Saints Day (EO)
	31	Monday	Memorial Day	
JUNE	3	Thursday		Corpus Christi (RC)
	13	Sunday	Flag Day ²	

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2010 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JUNE	29	Tuesday		Fast of the 17 th of Tammuz (OJ, CJ, RJ) Feast of Sts. Peter and Paul (EO)
JULY	4	Sunday	Independence Day ³	
	20	Tuesday		Fast of the 9 th of AV (OJ, CJ, RJ)
AUGUST	6	Friday		The Transfiguration of Jesus Christ (EO*)
	11	Wednesday		First Day of Ramadan (M) ⁴
	15	Sunday		The Assumption (RC) The Repose of the Blessed Mother (EO*)
SEPTEMBER	6	Monday	Labor Day	
	8	Wednesday		Nativity of the Theotokos (EO)
	9	Thursday		Rosh Hashanah (OJ*, CJ*, RJ*)
	10	Friday		Eid-ul-Fitr (Festival of Fastbreaking)(M*) Rosh Hashanah (OJ*, CJ*)
	14	Tuesday		The Elevation of the Holy Cross (EO*)
	17	Friday		Kol Nidrei (OJ*, CJ*, RJ*)
	18	Saturday		Yom Kippur (OJ*, CJ*, RJ*)
	23	Thursday		Sukkot (OJ*, CJ*, RJ*)
	24	Friday		Sukkot (OJ*, CJ*)
	25 to 29	Saturday to Wednesday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	30	Thursday		Shemini Atzeret (OJ*, CJ*, RJ*)
OCTOBER	1	Friday		Simchat Torah (OJ*, CJ*)
	3	Sunday		World Communion Sunday (P)
	11	Monday	Columbus Day	
	26	Tuesday		Feast of St. Demetrios (EO)
	31	Sunday		Reformation Day (P)
NOVEMBER	1	Monday		All Saints Day (P) (RC)
	2	Tuesday	Election Day	All Souls Day (RC)
NOVEMBER	5	Friday		World Community Day (P)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2010 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
	11	Thursday	Veterans' Day	
	16	Tuesday		Eid-ul-Adha (Festival of Sacrifice) (M*)
	21	Sunday		Presentation of the Virgin Mary (EO*)
	25	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	28	Sunday		First Sunday of Advent (P)
DECEMBER	2 to 9	Thursday to Thursday		Chanukah (OJ, CJ, RJ)
	6	Monday		Feast of St. Nicholas (EO)
	8	Wednesday		The Immaculate Conception (RC*)
	25	Saturday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Sunday		First Day of Kwanzaa ⁵
	27	Monday		Feast of St. Stephen (EO)

¹The State has designated Lincoln's Birthday as a floating holiday in 2010 for State employees in certain bargaining units.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

³ Under the Attendance Rules, when a holiday falls on a Sunday, it is observed on the following Monday.

⁴ The observance of Ramadan is anticipated to begin on August 11, 2010. See introduction, Note 8.

⁵ Kwanzaa actually ends on January 1, 2011.

**NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
TRANSMITTAL MEMORANDUM NO. 30**

Appendix B

June 2008

Page 1 of 1

TO: Manual Recipients
FROM: Blaine Ryan-Lynch, Director of Staffing Services
SUBJECT: Attendance and Leave Manual Appendix B

This memorandum transmits the material listed below for insertion in your copy of the Attendance and Leave Manual.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	June 2008
(2)	2009 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	June 2008

The following material should be retained until April 1, 2010, and then removed from your copy of the Manual and destroyed.

		<u>Section</u>	<u>Pages</u>	<u>Date</u>
(1)	Introduction	Appendix B	1-2	May 2007
(2)	2008 Calendar of Legal Holidays and Days of Religious Significance	Appendix B	3-6	May 2007

Attachment

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2009 Calendar of Legal Holidays and Days of Religious Significance
Appendix BPage 1 of 6

Introduction

The New York State General Construction Law establishes the days or dates on which legal holidays are observed in New York State. Under this law, holidays other than Flag Day which fall on a Sunday are observed on the following Monday. The Attendance Rules and negotiated agreements identify which of these legal holidays are observed as paid holidays by New York State as an employer. This calendar does not modify negotiated agreements or Attendance Rules items on the subject of holidays. (See Section 21.1, Holidays, in this Manual.)

Information concerning the days of religious significance was obtained from official religious sources. Since it is not possible to include in this calendar the days of religious significance of every faith, agencies with questions about other religious observances should call the Attendance and Leave Unit of this Department at (518) 457-2295.

The calendar is intended as a guide, since special and local conditions may cause variation from official practice. It is impossible here to note every observance, such as an individual saint's day, which ordinarily would not require absence from work.

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CJ	-	Conservative Jew
RJ	-	Reform Jew
M	-	Muslim

2. All days of religious significance for the Jewish faith begin at sundown on the evening before the date given.
3. The Orthodox Jewish faith requires its members to observe each Saturday as the Sabbath. Its members are not permitted to travel by car or common carrier after sundown on Friday evening.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2009 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 2 of 6

4. Reform Jews observe one day of required religious observance at the beginning and end of holy days rather than the two days Conservative and Orthodox Jews observe.
5. The Roman Catholic Church requires its members to attend Mass every Sunday and on days of required religious observance. In some areas, this obligation may be fulfilled by attending Mass after 4 p.m. on the preceding day. In some communities, the Solemnity of the Mother of God (January 1), the Assumption (August 15), and All Saints Day (November 1) are not considered to be days of required religious observance if they fall on a Saturday or a Monday.
6. The Eastern Orthodox Church requires its members to attend Divine Liturgy on Sundays and on days of required religious observance.
7. Some Eastern Orthodox churches, including many Russian Orthodox parishes, follow the Julian rather than the Gregorian calendar. For this reason, they celebrate certain days of religious significance 13 days later than the dates listed by the Eastern Orthodox Church.
8. Members of the Islamic faith observe Fridays as their major day of worship. The fast of Ramadan begins at sundown on the evening before the date given; there is no prohibition on working during Ramadan. The two days of required religious observance are Eid-ul-Fitr (Festival of Fastbreaking) and Eid-ul-Adha (Festival of Sacrifice). Members of the Islamic faith are prohibited from working on those two days. All of the dates of Islamic observance are tentative because they are based on sightings of the moon. Those wishing to confirm the exact dates should call the Attendance and Leave Unit no more than 30 days before the date listed on the calendar.

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2009 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 3 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
JANUARY	1	Thursday	New Year's Day	Solemnity of the Mother of God (RC*) Feast of the Circumcision (EO*)
	6	Tuesday		Feast of Epiphany (EO*) (P) (RC)
	18 to 25	Sunday to Sunday		Week of Prayer for Christian Unity (P) (RC)
	19	Monday	Dr. Martin Luther King, Jr. Day	
FEBRUARY	2	Monday		The Presentation of Christ (EO*)
	9	Monday		Tu Bi Shevat (OJ, CJ, RJ)
	12	Thursday	Lincoln's Birthday ¹	
	16	Monday	Washington's Birthday (Observed)	
	21	Saturday		Saturday of Souls (EO)
	25	Wednesday		Ash Wednesday (P) (RC)
	28	Saturday		Saturday of Souls (EO)
MARCH	1	Sunday		First Sunday of Lent (P)
	6	Friday		World Day of Prayer (P)
	7	Saturday		Saturday of Souls (EO)
	8	Sunday		Sunday of Orthodoxy (EO)
	9	Monday		Fast of Esther (OJ, CJ, RJ)
	10	Tuesday		Purim (OJ, CJ, RJ)
	25	Wednesday		The Annunciation (EO*)
APRIL	5	Sunday		Palm Sunday (P) (RC)
	8	Wednesday		First Passover Seder (OJ*, CJ*, RJ*)
	9	Thursday		Holy Thursday (RC) Maundy Thursday (P) Passover (OJ*, CJ*, RJ*)
	10	Friday		Good Friday (P), (RC) Passover (OJ*, CJ*, RJ)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2009 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 4 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
APRIL	11 to 14	Saturday to Tuesday		Intermediate Days of Passover (OJ, CJ, RJ)
	12	Sunday		Easter Sunday (P) (RC) Palm Sunday (EO*)
	15	Wednesday		Passover (OJ*, CJ*, RJ*)
	16	Thursday		Holy Thursday (EO*) Passover (OJ*, CJ*)
	17	Friday		Good Friday (EO*)
	18	Saturday		Holy Saturday (EO*)
	19	Sunday		Easter Sunday (EO*)
	21	Tuesday		Yom Hashoah (Holocaust Memorial Day)
	23	Thursday		The Feast of Saint George (EO)
	24	Friday		Feast of the Lifegiving Fountain (EO)
	28	Tuesday		Yom Hazikaron (Day of Remembrance)
	29	Wednesday		Yom Haatzmaut (Israel Independence Day)
MAY	1	Friday		May Friendship Day (P)
	12	Tuesday		Lag Ba Omer (OJ, CJ, RJ)
	21	Thursday		Ascension Thursday (P) (RC*) Feast of Sts. Constantine and Helen (EO)
	22	Friday		Yom Yerushalayim (Jerusalem Day)
	25	Monday	Memorial Day	
	28	Thursday		Ascension Thursday (EO*)
	29	Friday		Shavuot (OJ*, CJ*, RJ*)
	30	Saturday		Shavuot (OJ*, CJ*)
	31	Sunday		Pentecost (P) (RC)
JUNE	6	Saturday		Saturday of Souls (EO)
	7	Sunday		Pentecost (EO*)
	8	Monday		Feast of the Holy Spirit (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE

ATTENDANCE AND LEAVE MANUAL

2009 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 5 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
	11	Thursday		Corpus Christi (RC)
JUNE	14	Sunday	Flag Day ²	All Saints Day (EO)
	29	Monday		Feast of Sts. Peter and Paul (EO)
JULY	4	Saturday	Independence Day	
	9	Thursday		Fast of the 17 th of Tammuz (OJ, CJ, RJ)
	30	Thursday		Fast of the 9 th of AV (OJ, CJ, RJ)
AUGUST	6	Thursday		The Transfiguration of Jesus Christ (EO*)
	15	Saturday		The Assumption (RC) The Repose of the Blessed Mother (EO*)
	22	Saturday		First Day of Ramadan (M) ³
SEPTEMBER	7	Monday	Labor Day	
	8	Tuesday		Nativity of the Theotokos (EO)
	14	Monday		The Elevation of the Holy Cross (EO*)
	19	Saturday		Rosh Hashanah (OJ*, CJ*, RJ*)
	20	Sunday		Rosh Hashanah (OJ*, CJ*) Eid-ul-Fitr (Festival of Fastbreaking)(M*)
	27	Sunday		Kol Nidrei (OJ*, CJ*, RJ*)
	28	Monday		Yom Kippur (OJ*, CJ*, RJ*)
OCTOBER	3	Saturday		Sukkot (OJ*, CJ*, RJ*)
	4	Sunday		Sukkot (OJ*, CJ*) World Communion Sunday (P)
	5 to 9	Monday to Friday		Intermediate Days of Sukkot (OJ, CJ, RJ)
	10	Saturday		Shemini Atzeret (OJ*, CJ*, RJ*)
	11	Sunday		Simchat Torah (OJ*, CJ*)
	12	Monday	Columbus Day	
	26	Monday		Feast of St. Demetrios (EO)

NEW YORK STATE DEPARTMENT OF CIVIL SERVICE
ATTENDANCE AND LEAVE MANUAL
2009 Calendar of Legal Holidays and Days of Religious Significance

Appendix B

Page 6 of 6

MONTH	DATE	DAY	LEGAL HOLIDAYS	DAYS OF RELIGIOUS SIGNIFICANCE
	31	Saturday		Reformation Day (P)
NOVEMBER	1	Sunday		All Saints Day (P) (RC)
	2	Monday		All Souls Day (RC)
	3	Tuesday	Election Day	
	6	Friday		World Community Day (P)
	11	Wednesday	Veterans' Day	
	21	Saturday		Presentation of the Virgin Mary (EO*)
	26	Thursday	Thanksgiving Day	Thanksgiving Day (P)
	27	Friday		Eid-ul-Adha (Festival of Sacrifice)(M*)
	29	Sunday		First Sunday of Advent (P)
DECEMBER	6	Sunday		Feast of St. Nicholas (EO)
	8	Tuesday		The Immaculate Conception (RC*)
	12 to 19	Saturday to Saturday		Chanukah (OJ, CJ, RJ)
	25	Friday	Christmas Day	Christmas Day (P) Feast of the Nativity (EO*) (RC*)
	26	Saturday		First Day of Kwanzaa ⁴
	27	Sunday		Feast of St. Stephen (EO)

¹The State has designated Lincoln's Birthday as a floating holiday in 2009 for State employees in certain bargaining units.

² Flag Day, the second Sunday in June, is not observed on the following Monday, and is not a paid holiday for State employees.

³ The observance of Ramadan is anticipated to begin on August 22, 2009. See introduction, Note 8.

⁴ Kwanzaa actually ends on January 1, 2010.