

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

April 17, 2012

1. MUNICIPAL SERVICE

1.21 (A) ALBANY COUNTY DIRECTOR OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices of the Albany County Civil Service Rules.

Approved resolution #8.

1.22 (B) CAYUGA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Cayuga County Civil Service Rules.

Approved with the following exception:

In the Water & Sewer Authority – The State Commission disapproved without prejudice the request to add Water and Sewer Maintenance Mechanics to the non-competitive class pending a new submission following a review of the classification specification to determine whether possession of a Water Distribution Operator’s Certification (Grade D) is appropriate for all positions in this title.

1.23 (C) MONROE COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Monroe County Civil Service Rules.

Approved with the following exceptions:

County Service – The State Commission approved the request to delete Manager of Employment Services & Affirmative Action from the Appendices, and approved the placement of Equal Employment Opportunity Manager in the non-competitive class (designated policy influencing/confidential) with the stipulation that the Monroe Commission undertake a comprehensive review of all equal opportunity or affirmative action related positions currently approved for removal from the competitive class to determine if their current jurisdictional classifications are still appropriate. The stipulation applies to the titles Equal Opportunity Coordinator (non-competitive),

Affirmative Action Coordinator (non-competitive) and Director of Affirmative Action and Human Resources (unclassified).

County Service – The State Commission disapproved the request to place Electrical and Instrumentation Mechanics III in the non-competitive class based on the practicability of competitive examination and the public safety nature of the job.

1.24 (D) NIAGARA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Niagara County Civil Service Rules.

Approved with the following exceptions:

***In the Sheriff's Office* - The State Commission disapproved without prejudice the request to place Chief Jail Administrator in the non-competitive class (designated policy influencing/confidential) pending a new submission following a review of the command structure in the Office. Based on the information provided, the State Commission noted there appear to be two command units within the Sheriff's Office, and there are presently two Chief Deputy Sheriff positions approved for non-competitive jurisdictional classification. The State Commission has a practice of approving one managerial level position at the third-level down for each command unit in the non-competitive class; it has not been demonstrated that there are three command units to justify the removal of an additional command position from the competitive class.**

***In the Town of Lockport* – The State Commission disapproved the request to place Town Coordinator of Operations in the non-competitive class (designated policy influencing/confidential) based on the practicability of competitive examination, the role of the position as an upper level program manager which does not head a bona fide department, and because all powers remain vested with the elected officials.**

1.25 (E) CITY OF ONEONTA CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Oneonta City Civil Service Rules.

Approved.

1.26 (F) CITY OF PORT JERVIS CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Port Jervis Civil Service Rules.

Approved.

1.27 (G) PUTNAM COUNTY PERSONNEL DIRECTOR. Request for Commission approval of the resolution amending the Appendices of the Putnam County Civil Service Rules.

Approved.

- 1.28 (H) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices of the Personnel Rules and Regulations of the City of New York-- Fire Department.

The State Commission approved non-competitive (policy influencing/confidential) jurisdictional classification of one position in the title Secretary to the First Deputy Commissioner (FD) and six positions in the title Secretary to the Deputy Commissioner (FD) in the New York City Fire Department.

- 1.29 (I) FOR COMMISSION RECONSIDERATION. NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices of the Personnel Rules and Regulations of the City of New York.

The State Commission disapproved requests to remove from the competitive class Agency Security Director positions in the New York City Employee Retirement System, Department of Finance, Department of Transportation, Office of the Chief Medical Examiner, Department of Homeless Services, Department of Environmental Protection, and Financial Services Agency based on the practicability of competitive examination. The State Commission noted that positions in agencies with unique needs should be classified in a manner which specifically reflects the duties, responsibilities, and qualifications needed to perform the positions in the agencies where they exist.

- 1.30 (J) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices of the Personnel Rules and Regulations of the City of New York-- Department of Environmental Protection.

The State Commission approved non-competitive (policy influencing/confidential) jurisdictional classification of the following titles in the New York City Department of Environmental Protection (DEP): Deputy Commissioner (DEP) (1 position) and Director for Equal Employment Opportunity (DEP). The State Commission also approved non-competitive jurisdictional classification without policy influencing/confidential designation for the title Administrator of Sludge Vessel Operations (DEP).

The State Commission disapproved removal of the following titles from the competitive class: Assistant Commissioner (DEP) (2 positions); Deputy Director of Engineering (DEP); Deputy Director of Motor Fleet Services (DEP); Deputy Director of Office of Information Technology (DEP); Director, Asbestos Emissions Control (DEP); Director of Engineering (DEP); Director of Motor Fleet Services (DEP); and Hazardous Materials Specialist, Assignment Levels I, II & III.

The State Commission also approved deletion of the title Director of Engineering (Air Pollution Control) (TC# M20253) from the non-competitive class, and disapproved deletion of the titles Department Engineer (Board of Water Supply) and Director of Motor Equipment (EPA) (TC# M95217) from the non-competitive class.

2.	PENSION WAIVERS FOR RETIREES / LOCAL						
	The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:						
	STATUTORY CRITERIA PRE-OCTOBER 7, 2008						
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Daniele, Bruce	7.50	New Rochelle, City School District of Director of Security Competitive	07/01/2012 06/30/2014	\$111,800	No	Disapproved
	The State Commission disapproved the request. An examination was not conducted as stipulated by the State Commission at its meeting 06/16/11.						
2.	Boyle, Daniel B	0.00	Onondaga County - Department of Corrections Assistant Commissioner for Management & Administration Exempt	01/30/2012 01/29/2014	\$74,881	Yes	Approved
	The State Commission approved the request for the period of 01/30/12-01/29/14.						
3.	McCarthy, Timothy M	10.00	Onondaga County - District Attorney's Office Confidential District Attorney Investigator III Competitive	01/01/2012 12/31/2013	\$62,391	Yes	Approved
	The State Commission approved the request for the period of 01/01/12-12/31/13.						
4.	Sherlock, Michael J	10.00	Onondaga County - District Attorney's Office Confidential District Attorney Investigator II Exempt	01/04/2012 01/03/2014	\$56,927	Yes	Approved
	The State Commission approved the request for the period of 01/04/12-01/03/14.						
5.	Cooper, Gary R	6.00	Orange County - District Attorney's Office Career Criminal Unit Coordinator NonComp nonPolicy	10/31/2011 10/30/2013	\$70,063	Yes	Retroactive Approval
	The State Commission approved the retroactive request for the period of 10/31/11-10/30/13.						

6.	Heppes, Sr., John P	5.50	Orange County - District Attorney's Office Career Criminal Unit Coordinator NonComp nonPolicy	01/01/2012 12/31/2013	\$70,063	Yes	Approved
The State Commission approved the request for the period of 01/01/12-12/31/13.							
7.	Koury, Walter C	8.00	Orange County Government Commissioner of Emergency Services Unclass	03/02/2012 03/01/2014	\$124,098	Yes	Approved
The State Commission approved the request for the period of 03/02/12-03/01/14.							
8.	O'Donnell, James D	0.00	Orange County Government Deputy County Executive <i>PENDING JC</i>	03/16/2012 03/15/2014	\$146,047	Yes	Approved
The State Commission approved the request for the period of 03/16/12-03/15/14.							
9.	Smith, Steven A	10.00	Rensselaer County - District Attorney's Office Special Investigator (Confidential) Competitive	02/02/2012 02/01/2014	\$52,019	Yes	Limited Approval
The State Commission approved the request for the limited period of 02/02/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it has been determined that there are not "readily available for recruitment" of other qualified non-retirees, then an examination must be requested to ensure participation in the June 2013 Investigators Series.							
10.	Maloney, Richard J	4.50	Rockland County Commissioner of Hospitals Unclass	04/02/2012 12/31/2012	\$146,128	No	Limited Approval
The State Commission approved the request for the limited period of 04/02/12-06/30/12 and disapproved the request thereafter. If approval is sought beyond 06/30/12, a formal recruitment effort must be conducted so a determination can be made if there are any qualified non-retirees available for appointment.							
11.	Connors, William R	10.50	Westchester County - City of Rye Commissioner of Police Unclass	04/01/2012 03/31/2013	\$140,000	No	Limited Approval
The State Commission approved the request for the limited period of 04/01/12-06/30/12 and disapproved the request thereafter. If approval is sought beyond 06/30/12, a formal recruitment effort must be conducted so a determination can be made if there are any qualified non-retirees available for appointment.							

12.	Kelly, Robert J	4.25	Westchester County - District Attorney's Office Director--County Wide Intelligence Center NonComp Policy	07/01/2012 06/30/2014	\$127,125	Yes	Approved
The State Commission approved the request for the period of 07/01/12-06/30/14.							
13.	Boyd, Phillip	0.00	Westchester County - Peekskill City School District Security Aide Competitive	01/12/2012 01/11/2014	\$37,134	Yes	Disapproved
The State Commission disapproved the request. The appointing authority failed to demonstrate that they were "not readily available for recruitment" other qualified non-retirees.							
14.	Lilos, Frank	0.00	Westchester County - Peekskill City School District Security Aide Competitive	01/11/2012 01/10/2014	\$37,134	Yes	Disapproved
The State Commission disapproved the request. The appointing authority failed to demonstrate that they were "not readily available for recruitment" other qualified non-retirees.							
15.	Chong, David E	2.50	White Plains, City of Commissioner of Public Safety Unclass	07/06/2012 07/05/2014	\$176,492	Yes	Approved
The State Commission approved the request for the period of 07/06/12-07/05/14.							

2.	PENSION WAIVERS FOR RETIREES / LOCAL						
	The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:						
	STATUTORY CRITERIA POST-OCTOBER 7, 2008						
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1.	Boehm, David A	0.00	Erie County - Department of Public Works Deputy Commissioner - Highways NonComp Policy	01/01/2012 12/31/2013	\$80,055	Yes	Limited Approval
	The State Commission approved the request for the limited period of 01/01/12-05/31/12 and disapproved the request thereafter. The appointing authority failed to demonstrate that there were "no qualified non-retirees available for appointment."						
2.	Dominick, Joseph C	0.00	Monroe County - District Attorney's Office Violent Felony Offense Investigator NonComp Policy	03/01/2012 02/28/2014	\$46,189	Yes	Approved
	The State Commission approved the request for the period of 03/01/12-02/28/14.						
3.	Weather, Glenn E	0.00	Monroe County - District Attorney's Office Violent Felony Offense Investigator NonComp Policy	03/01/2012 02/28/2014	\$46,189	Yes	Approved
	The State Commission approved the request for the period of 03/01/12-02/28/14.						
4.	Hilton, Donald R	0.00	Onondaga County - District Attorney's Office Confidential District Attorney Investigator I Competitive	04/02/2012 04/01/2014	\$45,560	Yes	Limited Approval
	The State Commission approved the request for the limited period of 04/02/12-05/31/12 and disapproved the request thereafter. The appointing authority failed to demonstrate that were "no qualified non-retirees available for appointment." Approval through 05/31/12 was granted to provide time for the appointing authority to make a permanent appointment from the eligible list.						
5.	Squillante, Frank P	1.00	Orange County - Monroe-Woodbury Central School District School Security Supervisor Competitive	07/01/2011 06/30/2013	\$80,000	Yes	Limited Approval

	The State Commission approved the retroactive request for the limited period of 07/01/11-06/30/12 and disapproved the request thereafter. The School District failed to demonstrate that there were "no qualified non-retirees available for appointment." Approval was granted through 06/30/12 to provide time for the School District to make a permanent appointment from the eligible list and also to avoid a disruption in the School District's security force throughout the 2011-2012 school year.						
6.	Brancato, Jr., Joseph A	0.50	Oswego County - District Attorney's Office District Attorney Investigator (Narcotics) NonComp Policy	01/01/2012 12/31/2013	\$50,922	Yes	Approved
	The State Commission approved the request for the period of 01/01/12-12/31/13.						
7.	Kinney, Jeffrey M	0.50	Oswego County - District Attorney's Office District Attorney Investigator (Narcotics) NonComp Policy	01/01/2012 12/31/2013	\$52,450	Yes	Approved
	The State Commission approved the request for the period of 01/01/12-12/31/13.						
8.	Jackson, Jeffrey A	0.00	Rensselaer, City of Commissioner of Taxation Unclass	01/01/2012 12/31/2013	\$27,500	Yes	Approved
	The State Commission approved the request for the period of 01/01/12-12/31/13.						
9.	Carey, Kevin J	1.00	Suffolk County - Department of Health Services Contractual Nursing Home Director Services	01/01/2012 12/31/2012	\$192,000	Yes	Approved
	The State Commission approved the request for the period of 01/01/12-12/31/12.						
10.	Jackson, Jeffrey A	2.00	Washington County- Town of Cambridge Assessor NonComp nonPolicy	01/01/2012 12/31/2013	\$17,590	Yes	Limited Approval
	The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval beyond 09/30/13 was not granted as the term of office for Sole Assessors in New York State, pursuant to the Real Property Tax Law, ends 09/30/13.						

2. PENSION WAIVERS FOR RETIREES / STATE							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Cullen, William P	12.00	Law, Department of Investigator Exempt	05/10/2012 05/09/2014	\$87,375	Yes	Approved
The State Commission approved the request for the period of 05/10/12-05/09/14.							
2.	Keegan, Edward	2.00	Law, Department of Investigator Exempt	05/20/2012 05/19/2014	\$67,391	Yes	Approved
The State Commission approved the request for the period of 05/20/12-05/19/14.							
3.	Pitts, Jeffrey	4.00	Law, Department of Investigator Exempt	05/19/2012 05/18/2014	\$76,609	Yes	Approved
The State Commission approved the request for the period of 05/19/12-05/18/14.							
4.	Vivian, Thomas M	4.00	Law, Department of Investigator Exempt	04/21/2012 04/20/2014	\$55,445	Yes	Approved
The State Commission approved the request for the period of 04/21/12-04/20/14.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE

3.14 (A) DEPARTMENT OF AGRICULTURE AND MARKETS. Request for Commission approval of non-competitive classification of the position of Assistant Director Plant Industry which they are asking to have established. (Control No. 12-002)

APPROVED (phi – policy)

3.15 (B) OFFICE OF GENERAL SERVICES. Request for Commission approval of exempt classification of the position of Manager Information Services which they are asking to have established. (Control No. 11-034)

APPROVED

3.16 (C) OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES. Request for Commission approval of exempt classification of the position of Associate Commissioner which they are asking to have established. (Control No. 12-006)

APPROVED (reclassified from Associate Commissioner County Services--non-competitive)

3.17 (D) FOR COMMISSION CONSIDERATION. Minutes of the Commission meetings held March 13, 2012.

APPROVED

4. LEAVES OF ABSENCE – APPROVED AS INDICATED

PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD OF 6 MONTHS, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.

NUMBER 68 WAS APPROVED FOR THE PERIOD 4/14/11 THROUGH 10/1/12 IN ORDER TO COVER THE RETROACTIVITY.

4.7 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	6/1/12	12/1/12	Obrien,Kerri	Admnv Assnt Competitive Alc Bev Cont Bd	Deputy Commr Exempt Alc Bev Cont Bd
(2)	5/1/12	11/1/12	Barnett,Pieter	Assoc Budget Exmr Competitive Budget	Program Assoc Exempt Budget
(3)	6/1/12	12/1/12	Colafati,Dominic P	Assnt Chf Bdgt Exr Pf Competitive Budget	Chf Budget Exmr Non-Comp Budget
(4)	6/1/12	12/1/12	Holland,Lynn	Assoc Budget Exmr P F Competitive Budget	Spec Assnt Exempt Budget
(5)	5/1/12	11/1/12	Knapp,Susan E	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(6)	5/1/12	11/1/12	Scheuermann,Todd L	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(7)	6/1/12	12/1/12	Timoney,Alisa	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(8)	6/1/12	12/1/12	Xu,Qiang	Econometrician 2 Competitive Budget	Chf Budget Exmr Non-Comp Budget
(9)	6/1/12	12/1/12	Clinton III,John H	Ch & Fam Svs Spec 1 Competitive Child&Fam Srvcs	Youth L A Prgm Spec 1 Non-Comp Child&Fam Srvcs

(10)	6/1/12	12/1/12	Impicciatore,Joseph M	Youth Counselor 2 Competitive Child&Fam Svcs	Facilities Mgr Non-Comp Child&Fam Svcs
(11)	6/1/12	12/1/12	Terry,Timothy D	Youth Counselor 1 Competitive Child&Fam Svcs	Youth Fac Assnt Dir 1 Non-Comp Child&Fam Svcs
(12)	5/1/12	5/1/14	Cirilli,Shannon M	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(13)	4/1/12	5/1/13	Gold,Sue	State Prg Ex Tr 1 Competitive Comptroller	Exec Assnt Exempt Comptroller
(14)	5/13/12	5/1/14	Hall,Jane E	Admnv Aide Competitive Comptroller	Admnv Assnt Exempt Comptroller
(15)	5/1/12	5/1/14	Romani,Angela R	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(16)	4/1/12	10/1/12	Greco,Patrizia	Legal Assnt 1 Competitive Crim Just Svcs	Secy Exempt Crim Just Svcs
(17)	4/1/12	10/1/12	Schloth,Arthur H	Info Tech Spec 3 Competitive Crim Just Svcs	Spec Assnt Exempt Crim Just Svcs
(18)	5/1/12	5/1/14	Gerbing,Kathleen G	Inst Steward Competitive DOCCS Beacon	Supt Corr Fac Non-Comp DOCCS Otisville
(19)	5/1/12	5/1/14	Burnell,Patricia L	Inst Steward Competitive DOCCS Cape Vincen	Deputy Supt Admnv S 2 Non-Comp DOCCS Ogdensburg
(20)	5/1/12	5/1/14	Ekpe,Ekpe D	Offender Rehab Coord Competitive DOCCS Cape Vincen	Supt Corr Fac Non-Comp DOCCS Watertown
(21)	5/1/12	5/1/14	Otis,Gerald J	Inst Steward Competitive DOCCS Chateaugay	Deputy Supt Admnv S 3 Non-Comp DOCCS Upstate
(22)	5/1/12	5/1/14	Knapp,Paul M	Plant Supt A Competitive DOCCS Clinton	Supt Corr Fac Non-Comp DOCCS Ogdensburg

(23)	5/1/12	5/1/14	Lempke,John B	Corr Captain Competitive DOCCS Collins	Supt Corr Fac Non-Comp DOCCS Gowanda
(24)	5/1/12	5/1/14	Powers,William M	Supvg Offender Rehab Coord Competitive DOCCS Collins	Supt Corr Fac Non-Comp DOCCS Albion
(25)	5/1/12	5/1/14	Miller,Seiveright W	Parole Revoctn Spec 1 Competitive DOCCS Community Supervision	Assnt Parole Svs Prgm S Non-Comp DOCCS Community Supervision
(26)	5/1/12	5/1/14	Washington,Mary L	Parole Offcr Competitive DOCCS Community Supervision	Ast Parole Svs Prgm Spec Non-Comp DOCCS Community Supervision
(27)	5/1/12	5/1/14	Martuscello,Daniel F	Corr Captain Competitive DOCCS Coxsackie	Supt Corr Fac Non-Comp DOCCS Coxsackie
(28)	5/1/12	5/1/14	Maly,John C	Corr Captain Competitive DOCCS Downstate	Deputy Supt Secrty S3 Non-Comp DOCCS Shawangunk
(29)	5/1/12	5/1/14	Hester,Andrea B	Educ Supvr General Competitive DOCCS Eastern NY	Deputy Supt Admnv S 2 Non-Comp DOCCS Taconic
(30)	5/1/12	5/1/14	Breslin,Dennis J	Supvg Offender Rehab Coord Competitive DOCCS Edgecombe	Supt Corr Fac Non-Comp DOCCS Queensboro
(31)	5/1/12	11/1/12	Mckoy,Jeff	Supvg Offender Rehab Coord Competitive DOCCS Fishkill	Deputy Commr Exempt DOCCS Main Office
(32)	5/1/12	5/1/14	Thomas,Gail S	Supvg Offender Rehab Coord Competitive DOCCS Fishkill	Supt Corr Fac Non-Comp DOCCS Beacon
(33)	5/1/12	5/1/14	Rabsatt,Calvin O	Corr Captain Competitive DOCCS Gouverneur	Supt Corr Fac Non-Comp DOCCS Riverview

(34)	5/1/12	5/1/14	Heath,Philip D	Supvg Offender Rehab Coord Competitive DOCCS Greene	Supt Corr Fac Non-Comp DOCCS Sing Sing
(35)	5/1/12	5/1/14	Moscicki,Ronald W	Corr Captain Competitive DOCCS Lakeview	Supt Corr Fac Non-Comp DOCCS Lakeview
(36)	5/1/12	5/1/14	Bellamy,Karen R	Assnt Dir Inmate Gr Prg Competitive DOCCS Main Office	Dir Inmate Grv Prg Non-Comp DOCCS Main Office
(37)	5/1/12	5/1/14	Casterline,David B	Plant Supt B Competitive DOCCS Main Office	Deputy Supt Admnv S 3 Non-Comp DOCCS Washington
(38)	5/1/12	5/1/14	Dimura,Paul M	Corrl Svcs Intrnl A 2 Competitive DOCCS Main Office	Coord Corrl Svcs Emp I Non-Comp DOCCS Main Office
(39)	5/1/12	5/1/14	Kopp,Marlyn	Mental Hlth P S2 DOCS Competitive DOCCS Main Office	Assnt Dpty Supt Non-Comp DOCCS Bedfrd Hills
(40)	5/1/12	5/1/14	Matthews,Mark C	Senr Budgetg Anlyst Competitive DOCCS Main Office	Deputy Supt Admnv S 3 Non-Comp DOCCS Coxsackie
(41)	5/1/12	5/1/14	Vann,Mary Jane	Corr Class Analyst Competitive DOCCS Main Office	Deputy Supt Progm S 2 Non-Comp DOCCS Adirondack
(42)	5/1/12	5/1/14	Ogorman,James A	Corr Captain Competitive DOCCS Queensboro	Dir Crisis Intrvtn Pg Non-Comp DOCCS Main Office
(43)	5/1/12	5/1/14	Porter,Elnora	Supvg Offender Rehab Coord Competitive DOCCS Queensboro	Supt Corr Fac Non-Comp DOCCS Lincoln
(44)	5/1/12	5/1/14	Cunningham,Robert F	Supvg Offender Rehab Coord Competitive DOCCS Shawangunk	Supt Corr Fac Non-Comp DOCCS Woodbourne

(45)	5/1/12	5/1/14	Smith,Joseph T	Supvg Offender Rehab Coord Competitive DOCCS Shawangunk	Supt Corr Fac Non-Comp DOCCS Shawangunk
(46)	5/1/12	5/1/14	Chiavaro,Peter	Corrl Fclty Food Ad 2 Competitive DOCCS Sing Sing	Deputy Supt Admrv S 3 Non-Comp DOCCS Woodbourne
(47)	5/25/12	5/1/14	Jones,Gerard	Plant Supt B Competitive DOCCS Sing Sing	Deputy Supt Admrv S 3 Non-Comp DOCCS Auburn
(48)	5/1/12	5/1/14	King,Jean G	Educ Supvr General Competitive DOCCS Wallkill	Deputy Supt Progm S 3 Non-Comp DOCCS Woodbourne
(49)	5/1/12	5/1/14	Swan,Carol D	Supvr Corrl Fac Vol S Competitive DOCCS Watertown	Extradition Spec Non-Comp DOCCS Main Office
(50)	5/1/12	5/1/14	Thackston,Sandra M	Inst Steward Competitive DOCCS Watertown	Deputy Supt Admrv S 2 Non-Comp DOCCS Watertown
(51)	5/1/12	5/1/14	Dolce,Sandra J	Supvg Offender Rehab Coord Competitive DOCCS Wende	Deputy Supt Progm S 3 Non-Comp DOCCS Attica
(52)	5/1/12	5/1/14	Boucaud,Anthony Q	Inst Steward Competitive DOCCS Willard DTC	Supt Corr Fac Non-Comp DOCCS Altona
(53)	5/1/12	5/1/14	Sears,Michael	Plant Supt B Competitive DOCCS Wyoming	Deputy Supt Admrv S 3 Non-Comp DOCCS Gowanda
(54)	5/1/12	5/1/14	Unger,David M	Nurse Admr 1 Competitive DOCCS Wyoming	Supt Corr Fac Non-Comp DOCCS Wyoming
(55)	5/1/12	11/1/12	Catman,Kelly J	Secy 2 Competitive Employ Relatns	Emp Prog Asnt Exempt Employ Relatns
(56)	5/1/12	11/1/12	Klemp,Kenneth	Senr Persnl Admr Competitive Employ Relatns	Emp Prog Assoc Exempt Employ Relatns

(57)	5/1/12	11/1/12	Manginelli,Robert	Secy 1 Competitive Employ Relatns	Emp Prog Assnt Exempt Employ Relatns
(58)	5/1/12	11/1/12	Allen,Sandra L	Senr Attorney Competitive En Con	Out of State Service
(59)	4/1/12	10/1/12	Christian,Deborah W	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(60)	5/1/12	11/1/12	Klotz,Mark A	Assnt Envirnl P Dir Competitive En Con	Envirnl Pgm Dir Non-Comp En Con
(61)	4/1/12	10/1/12	Little,William G	Assoc Atty Competitive En Con	Assoc Counsel Non-Comp En Con
(62)	4/1/12	10/1/12	Lodico,Philip J	Assoc Atty Competitive En Con	Assoc Counsel Non-Comp En Con
(63)	5/1/12	11/1/12	Sanza,Mark D	Envirnl Impact Exmr Non-Comp En Con	Assnt Counsl Exempt En Con
(64)	6/1/12	12/1/12	Morris,Deborah A	Keyboard Spec 1 Competitive Executive Chamb	Conf Stenographer Exempt Executive Chamb
(65)	5/1/12	11/1/12	Rothblatt,Jon G	Prin Atty Insur Competitive Financial Services	Dir Insur Policy An Non-Comp Financial Services
(66)	5/1/12	11/1/12	Austin,John W	Assnt V P Fncl Aid Sv Competitive Higher Educ Svc	Vice Pres H E S C Exempt Higher Educ Svc
(67)	5/1/12	11/1/12	Taylor,Elgin J	Student Loan Cn R 2 Competitive Higher Educ Svc	Affirm Actn Admr 2 Non-Comp Higher Educ Svc
(68)	4/14/11	10/1/12	Abel,Charles P	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(69)	5/1/12	11/1/12	Frescatore,Donna J	Area Office Dir Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off

(70)	5/1/12	11/1/12	Mcmurdo,Lisa M	Hosp Nsg Svcs Cnslt Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(71)	5/1/12	11/1/12	Mossman,Philip N	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(72)	5/1/12	11/1/12	Ulberg,John E	Info Sys Auditor 3 Competitive Hlth Main Off	Div Dir Hlth Sys Mgmt Exempt Hlth Main Off
(73)	5/1/12	11/1/12	Allen,William F	Hsg & Cmty Ren S 2 Competitive Housng & Comm Ren	Intergov Agy Hsg Cor Non-Comp Housng & Comm Ren
(74)	5/1/12	11/1/12	Collazocrespo,Evelyn C	Clerk 1 Competitive Insurance Fund	Customer Svcs Rep 1 Non-Comp Insurance Fund
(75)	5/1/12	11/1/12	Ellsworth,Lisa	Policyhldr Svcs Rep 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(76)	2/23/12	8/1/12	Lau,David D	Investment Officer Competitive Insurance Fund	Spec Investmnt Offcr Exempt Insurance Fund
(77)	5/1/12	11/1/12	Leiter,Beth I	Clerk 2 Competitive Insurance Fund	Customer Svcs Rep 1 Non-Comp Insurance Fund
(78)	4/1/12	10/1/12	Manning,Glenda E	Keyboard Spec 1 Competitive Insurance Fund	Customer Svcs Rep 1 Non-Comp Insurance Fund
(79)	4/1/12	10/1/12	Miliano,Michael J	Supvg Attorney Competitive Insurance Fund	Deputy Consl Exempt Insurance Fund
(80)	3/1/12	9/1/12	Moore,Cassandra	Clerk 1 Competitive Insurance Fund	Customer Svcs Rep 1 Non-Comp Insurance Fund
(81)	4/1/12	10/1/12	Morris,Lorna M	Claims Svcs Rep 2 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(82)	5/1/12	11/1/12	Reed,Ronald J	Policyhldr Svcs Rep 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund

(83)	4/1/12	10/1/12	Ridges,T L	Clerk 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(84)	5/1/12	11/1/12	Sammons,Robert J	Mgr Info Tech Svs 2 Tcl Competitive Insurance Fund	Assnt Dpty Dir Exempt Insurance Fund
(85)	5/1/12	11/1/12	Sammons,Susan E	Secy 1 Competitive Insurance Fund	Custmr Svs Prg Spec 1 Non-Comp Insurance Fund
(86)	4/1/12	10/1/12	Saunders,Diane R	Clerk 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(87)	4/1/12	10/1/12	Stanford,Sonia E	Calcultns Clerk 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(88)	2/23/12	8/1/12	Worrell,Samuel S	Calcultns Clerk 5 Competitive Insurance Fund	Spec Investmnt Offcr Exempt Insurance Fund
(89)	5/1/12	11/1/12	Reardon,Cathy A	Assoc Emp Srvs Rep Competitive Labor	Job Trng Partshp Sp 3 Non-Comp Labor
(90)	5/1/12	11/1/12	Ruberto,Carmine	Assnt Dir Labor Stds Competitive Labor	Dir Labor Standards Non-Comp Labor
(91)	5/1/12	11/1/12	Gurney,Gardner S	Admnv Offr 6 Competitive Lottery	Exec Dpty Dir Exempt Lottery
(92)	6/1/12	12/1/12	Engel,Gerald M	Pharmacy Svs Dir Competitive MH Main Office	Dir Health Srvs Non-Comp MH Main Office
(93)	6/1/12	12/1/12	Hartnett,Tricia	Mental Hlth Pgm Spc 3 Competitive MH Main Office	Deputy Dir Psy Cntr 1 Non-Comp MH Main Office
(94)	5/1/12	11/1/12	Mattick,Michael F	Motor Veh Oper Non-Comp OGS	Conf Aide Exempt Ed Main Office
(95)	4/1/12	10/1/12	Sproat,James P	Real Estate Spec 2 GS Competitive OGS	Dir Real Estate P&D Non-Comp OGS

(96)	6/1/12	12/1/12	Reyes,Lourdes M	Dev Disblts Pgm S 4 Competitive OPWDD Capital Dist	Deputy Dir Ddso 2 Non-Comp OPWDD Capital Dist
(97)	5/1/12	11/1/12	Martens,Kathleen L	Senr Attorney Competitive P&R Main Off	Assoc Counsel Non-Comp P&R Main Off
(98)	5/1/12	11/1/12	Addepalli,Rajendra P	Chf Utility Cons Prgms Competitive Public Service	Deputy Dir Exempt Public Service
(99)	5/1/12	11/1/12	Stout,Doris D	Chf Utility Actng&Fin Competitive Public Service	Dir Pub Svs Prgs Exempt Public Service
(100)	6/1/12	12/1/12	Stafford,George R	Coastal Prgm Mngr Competitive State	Deputy Secy Of State Exempt State
(101)	5/1/12	11/1/12	Brewer,Aida M	Investment Officer Competitive Tax& Finance	Deputy Commr&Treasr Exempt Tax& Finance
(102)	5/1/12	11/1/12	Powell,Susan	Taxpayer Svs Spec 2 Competitive Tax& Finance	Tax Polcy Anlst 3 Non-Comp Tax& Finance
(103)	6/1/12	12/1/12	Camoin,Linda M	Housing Spec 1 Competitive Tmp&Disabl Asst	Housing Svs Prg Anlst Non-Comp Tmp&Disabl Asst
(104)	6/1/12	12/1/12	Zwink,William K	Dir Trng 3 Competitive Tmp&Disabl Asst	Spec Assnt Exempt Tmp&Disabl Asst
(105)	5/1/12	11/1/12	Demski,Ann Marie	Secy 1 Competitive Tr Main Office	Secy 2 Non-Comp Tr Main Office
(106)	5/1/12	11/1/12	Mulholland,Nancy W	Project Mgr 2 Competitive Tr Main Office	Assnt Commr Exempt Tr Main Office
(107)	5/1/12	11/1/12	Snyder,Peter J	Senr Trans Oper Spec Competitive Tr Main Office	Assnt Commr Exempt Tr Main Office

4. STAFFING SERVICES/REINSTATEMENTS - APPROVED EFFECTIVE 4/17/12

4.8 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
1.	03/31/1977	11/04/2000	Germinerio, Louise	Workers Compensation Examiner Workers' Compensation Board
2.	06/08/1981	01/05/2009	Montanez, Miriam	Workers Compensation Examiner Workers' Compensation Board

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES - APPROVED

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	441H	106-120	Audio-Visual/Electronic/ Micro-Computer	1/7/12	OC/PROM Pre-Rating
2.	453H	1-30	Payroll Specialist	1/21/12	PROM
3.	453H	46-60	Payroll Specialist	1/21/12	PROM
4.	456H	1-30	Leisure Time Activities	1/21/12	OC/PROM
5.	457H	46-60	Legal Services	1/21/12	OC/PROM/ NCP
6.	482H	16-30	Legal Services	1/21/12	OC/PROM/ NCP
7.	471H	1-15	Secretarial Services	2/4/12	OC/PROM/ NCP
8.	471H	31-45	Secretarial Services	2/4/12	OC/PROM/ NCP
9.	474H	1-15	Safety & Security Series	2/4/12	OC/PROM
10.	474H	16-30	Safety & Security Series	2/4/12	OC/PROM
11.	474H	46-60	Safety & Security Series	2/4/12	OC/PROM
12.	474H	76-90	Safety & Security Series	2/4/12	OC/PROM
13.	479H	1-30	Chemist	2/4/12	OC/PROM
14.	479H	106-120	Chemist	2/4/12	OC/PROM
15.	479H	131-135	Chemist	2/4/12	OC/PROM
16.	480H	1-5	Chemist	2/4/12	OC/PROM
17.	480H	11-30	Chemist	2/4/12	OC/PROM

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES (cont.)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
18.	481H	86-120	Chemist	2/4/12	OC/PROM/ NCP
19.	484H	136-140	Transportation Services Series	2/4/12	OC/PROM
20.	487H	16-30	Higher-Level Clerical	2/4/12	PROM
21.	487H	31-45	Higher-Level Clerical	2/4/12	PROM
22.	493H	6-25	Vector Control Series	3/3/12	PROM
23.	499H	1-15	Medical Public Health Social Work	3/3/12	OC/PROM
24.	499H	31-45	Medical Public Health Social Work	3/3/12	OC/PROM

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES - APPROVED

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	457-H	16-45 61-75	Legal Services	1/21/12	OC
2.	460-H	31-60 76-105	Careers in Labor Services Supervisory Series	1/21/12	Prom
3.	488-H	31-45	Transition	2/4/12	Trans
4.	406-H	1-94	Fire Chief/Assistant Fire Chief	1/7/12	OC/Prom
5.	483-H	16-30	Transportation Services	2/4/12	OC/Prom/NCP
6.	461-H	1-30 46-75	Careers in Labor Services Supervisory Series	1/21/12	Prom
7.	455-H	1-45	Leisure Time Activities	1/21/12	OC/Prom

5. TESTING SERVICES / PRIOR APPROVALS - APPROVED

5.7	FIR.FFL-12 FIR.FPL-12 FIR.RTL-12	Firefighting practices and equipment Fire Prevention Rescue techniques and basic emergency medical response
5.8	PWM.LF-12 SUP.FI-8 FIR.TR-8	Preparing Written Material Supervision On-the job training of fire personnel
5.9	TRN PP FAC 8 ADS.FI-8	Principles and Practices of Staff Development and Training Administrative Supervision
5.10	Blast/Crane – PT Cert	Pyrotechnicians' Certificate of Competence – Fireworks Displays and Proximate Audiences

6. MERIT AWARDS

If awards are approved as recommended by the Suggestion Program staff, the cash awards granted will amount to \$50.00, of which \$50.00 will be paid by the Department of Civil Service.

- 6.9 *Suggestion No. 172235* - from the Office of the Medicaid Inspector General (OMIG) for Emily Stooks, a Grade 18 Senior Personnel Administrator who proposed that the Title and Salary Plan located on the Department of Civil Service's website be modified so when users are scrolling down the page to locate a title, the menu bar at the top of the page scrolls down with them eliminating the need for users to continually scroll back to the menu bar in order to determine specifics about the position. This addresses the ease with which users can determine specific characteristics pertaining to a title. This suggestion was implemented August 23, 2011. The suggestion committee for the Department of Civil Service reported that while the suggestion did not result in financial savings, it did increase job efficiency. The committee determined the suggestion was not job related and recommended a certificate of merit.

APPROVED

- 6.10 *Suggestion No. 398723* - from the Department of Labor (DOL) for Susan Obercon, a Grade 9 Senior Employment Security Clerk who proposed a check list of required items be added to the Unemployment Insurance eRegistration on-line application. Since the application process only gives employers 20 minutes to complete before the system times out and requires them to start the process over, a checklist would better prepare them and reduce time-outs. This suggestion was implemented December 31, 2011. The suggestion committee for DOL reported that the suggestion adds value as a customer service enhancement. The committee determined the suggestion was not job related and recommended a certificate of merit.

APPROVED

- 6.11 *Suggestion No. 398728* – from the Department of Labor (DOL) for Susan Obercon, a Grade 9 Senior Employment Security Clerk who proposed that a seasoned employee from each department within the Unemployment Insurance (UI) division provide a detailed overview of their program area to give new employees a better understanding of the functions associated with UI and how the program areas interact. The suggestion was implemented January 2, 2012. The suggestion committee for DOL reported that a portion of the suggestion is already in place through mission statements and overviews available on the intranet. However they also indicated it would be beneficial to introduce both new and experienced employees with information on other program areas within the Division to encourage a better understanding of the program and the role each plays in providing services to the public. The committee determined the suggestion was not job related and recommended a certificate of merit.

APPROVED

6.12

Suggestion No. 411491 – from the Department of Taxation and Finance (DTF) for William Olbrych, a Grade 14 Taxpayer Service Representative 2 who proposed that the change in frequency letter sent out to quarterly filers in early March each year advising them that they qualify as annual filers, be sent out in April. Currently, taxpayers receiving this letter prior to the March quarterly due date have frequently misinterpreted the letter to indicate they are now annual filers and therefore, do not file their last quarterly return. The suggestion was implemented August, 2011. The suggestion committee for DOL reported that by including the current year's fourth quarter return in the reclassification calculation process, it resulted in a decreased number of protests eliminating multiple processing issues arising from the confusion. The committee determined the suggestion was not job related and recommended a cash award of \$50.00 and a certificate of merit.

APPROVED

7. VACANT EXEMPT CLASS POSITIONS - APPROVED EFFECTIVE 4/17/12

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Corrections and Community Supervision	10160	00111	Assistant Commissioner
Criminal Justice Services	01490	00003	Executive Deputy Commissioner
Education	11000	27471	Director of Museum Services
Environmental Conservation	09000	00023	Special Assistant
Executive Chamber	01000	00203 00312	Confidential Stenographer Press Assistant
Financial Services	37000	00102	Deputy Superintendent
General Services	01050	00026	First Deputy Commissioner
Health Department	12000	00101 04001	Director of Public Information Director Center for Environmental Health
Labor Management	21220	00503	Employee Relations Associate
Law Department	03000	06642 09330 09338	Investigator Investigator Investigator
Racing & Wagering	01510	04503 04604	Associate Judge Starter
Taxation & Finance	20010	03428	District Tax Attorney and Appraiser
Technology	01110	00052	NYS Deputy Chief Information Officer
Transportation	17000	11202	Assistant Commissioner

Total: 19

8. SECTIONS 55-B and C - APPROVED EFFECTIVE 4/17/12

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>
Medicaid Inspector General	Mail and Supply Clerk 1
SUNY Delhi	Keyboard Specialist 1
SUNY Stony Brook	Security Services Assistant 1
Taxation & Finance	Budgeting Analyst Trainee 1
Veterans' Affairs	State Veterans' Counselor

Section 55-b – 4 positions
Section 55-c – 1 position

(As of March 9, 2012 there were 1014 55-b and 100 55-c positions filled)

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

APRIL 2012

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3	Executive	3 (A-D)
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