

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

DECEMBER 9, 2008

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

1. EXECUTIVE

1.137 (A) EDUCATION DEPARTMENT. Request for Commission approval of non-competitive classification of 16 positions of Research and Collections Technician. (Control No. 08-061)
CALENDARED

1.99 (B) FOR COMMISSION CONSIDERATION. Matter of Commission giving final approval to the following request which was before the Commission at the July 15, 2008 meeting:

DEPARTMENT OF TAXATION AND FINANCE. Non-competitive classification of nine additional positions of Revenue Crimes Specialist 1. – **See attached letter from PEF**

APPROVED

1.138 (C) BANKING DEPARTMENT. Request for Commission approval of non-competitive classification of the following positions:

Fair Lending Specialist 1 (1)
Fair Lending Specialist 2 (1)
(Control No. 08-084)

CALENDARED

1.139 (D) DIVISION OF THE BUDGET. Request for Commission approval of exempt classification of the following additional positions:

Program Associate (2)
Special Office Assistant

(Control No. 04-030)

**APPROVED – PROGRAM ASSOCIATE INCREASED FROM 2 TO 3 IN APPENDICES
- SPECIAL OFFICE ASSISTANT INCREASED FROM 7 TO 8 IN
APPENDICES**

1. EXECUTIVE

1.140 (E) HIGHER EDUCATION SERVICES CORPORATION. Request for Commission approval of exempt classification of an additional position of Vice President HESC. (Control No. 03-054)

APPROVED
RECLASSIFIED FROM ASSOCIATE COUNSEL--EXEMPT
NO RESOLUTION NECESSARY – 5 AUTHORIZED IN APPENDICES, 5 IN NYSTEP

1.141 (F) OFFICE OF THE MEDICAID INSPECTOR GENERAL. Request for Commission approval of exempt classification of an additional position of Assistant Medicaid Inspector General which they are asking to have established. (Control No. 08-091)

APPROVED
INCREASED FROM 4 TO 5 IN APPENDICES

1.142 (G) COMMISSION ON PUBLIC INTEGRITY. Request for Commission approval of exempt classification of an additional position of Information Technology Specialist (CPI). (Control No. 08-090)

APPROVED
RECLASSIFIED FROM TRAINING ASSISTANT--PENDING EXEMPT
INCREASED FROM 3 TO 4 IN APPENDICES

1.143 (H) FOR COMMISSION CONSIDERATION. Matter of deletion of the following obsolete positions from the non-competitive class listing:

Department of Correctional Services
Correctional Videotape Monitor

Office of General Services
Director, Procurement Services Group

State Employment Relations Board
Trial Examiner (Employment Relations Board)

Commission on Quality of Care and Advocacy
for Persons with Disabilities
Surrogate Committee Nursing Coordinator

APPROVED

1.144 (I) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held November 4, 2008.

APPROVED

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held November 4, 2008.

**LEAVES OF ABSENCE – December 2008 – Approved
as indicated**

2.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	12/1/08	12/1/10	Tuckett,Michael P	Senr Bank Examiner Banking	Investigator Ex Banking
(2)	1/26/09	1/1/10	Gonzalez,Donna M	Head Account Clerk Budget	Conf Stenographer Ex Budget
(3)	1/1/09	1/1/10	Whittemore,Kathleen	Secy 2 Budget	Conf Assnt Ex Executive Chamb
(4)	11/1/08	12/31/08	Donegan,Michael F	Assoc Atty Comm of Correct	Counsel Ex Comm of Correct
(5)	12/1/08	12/1/10	Benton,Constance P	State Prg Ex 1 Fiscal Comptroller	Admnv Assnt Ex Comptroller
(6)	1/1/09	1/1/10	Clarkson,John M	Prg Rsch Spec 5 EF Comptroller	Deputy Commr Ex Economic Devel
(7)	1/1/09	1/1/11	Guilbeau,Gina	Secy 1 Comptroller	Secy Ex Comptroller
(8)	1/1/09	1/1/11	Kosky,Robert M	Prin Internl Aud lcm Comptroller	Dir Internl Aud Ex Comptroller
(9)	11/1/08	11/1/10	Kritz,Kathleen M	Secy 2 Comptroller	Admnv Assnt Ex Comptroller

LEAVES OF ABSENCE – December 2008

2.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	1/1/09	1/1/11	Lontrato,Linda J	Secy 2 Comptroller	Secy Ex Comptroller
(11)	1/1/09	1/1/11	Pelton,Karen P	Secy 1 Comptroller	Spec Investmnt Offcr Ex Comptroller
(12)	1/25/09	1/1/11	Richards,Deborah D	Assoc Atty Comptroller	Assnt Counsl Ex Comptroller
(13)	1/1/09	1/1/11	Wood,Gina M	Secy 2 Comptroller	Secy Ex Comptroller
(14)	12/1/08	12/1/10	Omeara,Elizabeth A	Inst Steward Cor Five Points	Deputy Supt Admnv S 3 NC Cor Auburn
(15)	12/1/08	12/1/10	Mcnamara,Leslie A	Supvg Corr Cnslr Cor Gowanda	Deputy Supt Progm S 3 NC Cor Gowanda
(16)	6/12/04	6/1/10	Connell,Peter W	Senr Chauffeur Ed Main Offce	Conf Aide Ex Ed Main Office
(17)	11/1/05	11/1/09	Cort,Rebecca H	Admnr Voc&Ed Sv Coord	Deputy Commr Ex Ed Main Office
(18)	8/25/07	8/1/09	Dunn,Thomas	Assoc Educl Commctns Ed Main Office	Dir Pub Info Ex Ed Main Office

LEAVES OF ABSENCE – December 2008

2.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	7/1/08	7/1/10	Rivers,Margaret	Secy 1 Ed Main Office	Spec Assnt Ex Ed Main Office
(20)	10/1/08	10/1/10	Savo,Theresa E	Dir Financial Admn 6 Ed Main Office	Exec Dpty Commr Ex Ed Main Office
(21)	8/10/08	8/1/10	Van Epps,Mary Kay	Admnv Assnt Ed Main Office	Spec Assnt Ex Ed Main Office
(22)	12/1/08	12/1/10	Banewicz,Alyce J	Admnv Aide En Con	Secy 2 NC En Con
(23)	12/28/08	12/1/10	Costopoulos,Christine	EnvirnI Prgm Spec 3 En Con	Deputy Dir Ex Economic Devel
(24)	12/1/08	12/1/10	Davies,Robert K	Senr Attorney En Con	EnvirnI Pgm Dir NC En Con
(25)	12/1/08	12/1/10	Earl,Ruth L	EnvirnI Prgm Spec T 1 En Con	Spec Assnt Ex En Con
(26)	12/1/08	12/1/10	Mccleave,Mary	Keyboard Spec 1 En Con	Conf Stenographer Ex Executive Chamb
(27)	12/25/08	12/1/10	Furnari,Nicholas	Mgt Spec 1 Hlth Main Off	Supvg Spc Aud Invstr Comp Med Fraud Cntrl

LEAVES OF ABSENCE – December 2008

2.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(28)	11/3/08	11/1/10	Quarrier, Jean O	Senr Attorney Hlth Main Off	Assoc Counsel Ex Hlth Main Off
(29)	12/27/08	12/1/10	Sheppard, Fredric D	Critical Infstr An 2 Homeland Security	Homeland Sec Assoc Dir NC Homeland Security
(30)	1/1/09	1/1/11	Mccartney, Brian P	Senr Attorney Housng & Comm Ren	Supvg Attorney NC Housng & Comm Ren
(31)	11/1/08	11/1/10	Cross, Keith J	Mgr Info Tech Svs 2 Law	Investigator Ex Law
(32)	12/1/08	12/1/10	Cross, Richard	Assoc Atty Law	Assnt Attorney Gen Ex Law
(33)	12/1/08	12/1/10	Degonzague, Jill	Law Dept Document Spc Law	Secy Ex Law
(34)	12/1/08	12/1/10	Denucci, April	Law Dept Document Spc Law	Secy Ex Law
(35)	1/25/09	1/1/11	Gonroff, Jennifer	Senr Admnv Assnt Law	Investigator Pend Ex Law
(36)	12/1/08	12/1/10	Santiago, Adelaida	Secy 1 Law	Secy Ex Law

LEAVES OF ABSENCE – December 2008

2.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(37)	12/1/08	12/1/10	Soule, Richard S	Law Dept Invest 4 Law	Investigator Ex Law
(38)	12/1/08	12/1/10	Thornton, Marilyn	Admrv Assnt Law	Conf Assnt Ex Law
(39)	12/1/08	12/1/10	Trong, Ann M	Clerk 2 Law	Admrv Offr Comp Med Fraud Cntrl
(40)	12/1/08	12/1/10	Vasquez, Virginia	Secy 1 Law	Secy Ex Law
(41)	8/1/08	8/1/10	Dunham, Susan	Dir Staff Dev&Trng 2 MH Hudson River	Deputy Dir Psy Cntr 1 NC MH Hudson River
(42)	12/26/08	12/1/10	Ricci, Marco	Supvg Parole Offcr Parole	Assnt Regnl Dir Prl O NC Parole
(43)	9/4/08	9/1/10	Senzamici, Vincent	Parole Offcr Parole	Senr Parole Offcr S S NC Parole
(44)	12/20/08	12/1/10	Smith, Mary	Senr Parole Offcr Parole	Assnt Regnl Dir Prl O NC Parole
(45)	11/1/08	11/1/10	Rivers, Robert P	Tax Law Jdg Tax Appeals	Assnt Counsl Ex Tax& Finance

LEAVES OF ABSENCE – December 2008

2.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(46)	1/5/09	1/1/11	Mcardle, Thomas J	Hearing Officer Tmp&Disabl Asst	Assoc Counsel NC Tmp&Disabl Asst

**2. STAFFING SERVICES / REINSTATEMENTS – December 2008 - #'s 1-4 and 6
Approved effective 12/9/08; #7 Approved effective 9/22/08; #5 Withdrawn by agency**

2.22 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	08/08/01	10/05/02	Nocerino, Michael	Food Inspector 1 Agriculture & Markets
(2)	01/23/96	03/25/00	Arnold, Kay	Nurse 2 DOCS – Orleans CF
(3)	01/17/85	10/25/90	Digman, Gail	Clerk 2 DOL
(4)	03/15/73	08/14/96	Barry, Vicky Lynn	Developmental Assistant 2 OMRDD – Capital Dist DDSO
(5)	06/10/02	12/18/04	Nichols, Stephanie	Nurse 2 OMRDD – Capital Dist DDSO
(6)	05/26/81	01/06/07	Goff, Linda	Licensed Master Social Worker 2 OMRDD – Taconic DDSO
(7)	02/20/07	07/04/07	Davis, Stefanie	Alcohol & Sub Abuse Prgm Asst DOCS – Attica CF

3. TESTING SERVICES / COMMITTEE ON APPEALS - APPROVED

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	407-D	16-30 61-75	Pesticide Control Specialists Series	9/20/08	OC/PROM
2.	410-D	31-45	Crime Victims/Domestic Violence	9/20/08	OC Pre-rating
3.	427-D	16-30	State & local Child Support Series	9/20/08	OC/PROM/NCP
4.	427-D	46-60	“ “ “ “	9/20/08	OC/PROM
5.	428-D	61-75	“ “ “ “	9/20/08	OC/PROM/NCP
6.	430-D	16-30	Employment & Trng Series	9/20/08	OC/PROM
7.	434-D	76-100	Local Research Series	9/20/08	OC/PROM
8.	475-C	1-15	Sr Unemployment Insurance Accounts Examiner	9/20/08	PROM
9.	478-C	1-45	Senior Dental Assistant	9/20/08	PROM
10.	488-C	76-90 136-150	Toll Division Manager Series	9/20/08	PROM
11.	490-C	16-30	Code Compliance Specialist Series	9/20/08	OC/PROM
12.	490-C	31-50	“ “ “ “	“	OC/PROM Pre-rating
13.	457-D	31-60 76-100	Food Service/School Lunch Series	10/18/08	OC/PROM
14.	458-D	46-60	“ “ “ “	“	“

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	406-D	31-60 76-90	Pesticide Control Specialist	9/20/08	OC/Prom
2.	439-D	1-15	Senior Clerical / Special Operations	9/20/08	OC/Prom
3.	405-D	76-90 121-135	Marketing / Tourism/ Special Events	9/20/08	OC/Prom
4.	434-D	46-60	Local Research	9/20/08	OC/Prom
5.	439-D	46-60	Senior Clerical/Special Operations Series	9/20/08	OC/Prom/NCP
	433-D	91-105	Local Research Series	9/20/08	OC/Prom
6.	429-D	16-45 91-105	Employment & Training Series	9/20/08	OC/Prom
	430-D	1-15 31-45	“ “ “ Employment & Training Series	“ “ 9/20/08	“ “ OC
7.	427-D	31-45	State and Local Child Support	9/20/08	OC/Prom/ Prerating
8.	431-D	16-30	Public Health Sanitarians Series	9/20/08	OC/Prom
	406-D	61-75	Pesticide Control Specialist Series	9/20/08	OC/Prom
	476-C	76-90	Public Health Series	9/20/08	OC
9.	424-D	91-95	Second- and Third-Line Police Supervisors Series	9/20/08	OC/Prom
10.	418-D	1-15	Department of Civil Service Promotion Exam-C&C Series	9/13/08	Prom
	419-D	1-91	“ “ “	“	“ “
	420-D	1-95	“ “ “	“	“ “
11.	414-D	1-30	Employee Insurance Reviewing Clerk	9/20/08	Prom
12.	433-D	1-30	Local Research Series	9/20/08	OC/Prom
	433-D	76-90	“ “ “	“	“ “
	434-D	1-30	“ “ “	“	“ “

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
13.	489-C	66-85	State Code Compliance Specialist Series	9/20/08	OC/Prom/ Pre-Rating
14.	431-D	31-75	Public Health Sanitarians	9/20/08	OC/Prom
15.	493-C	1-15	Department of Civil Service Promotion Exam-EBD Series	9/6/08	Prom
	494-C	1-73	“ “ “	“ “	“
	495-C	1-97	“ “ “	“ “	“
	496-C	1-79	“ “ “	“ “	“
16.	497-C	1-30	Department of Civil Service Promotion Exams-SSD Series	9/6/08 9/20/08	Prom
	498-C	1-74	“ “ “	“ “	“ “
	499-C	1-83	“ “ “	“ “	“ “
17.	408-D	91-105	Crime Victims/Domestic Violence	9/20/08	OC/Prom
	409-D	1-30	“ “ “	“ “	“ “
		61-75	“ “ “	“ “	“ “
	410-D	46-50	“ “ “	“ “	“ “
18.	400-D	1-60	Agency Labor Relations Associate Personnel Administrator Budgeting Analysts & Associate Budgeting Examiner Department of Civil Service Promotion Exams		9/20/08
	402-D	1-56	“ “ “	“ “	
	404-D	1-83	“ “ “	“ “	
19.	421-D	1-15	Department of Civil Service Promotion Exams-MSD Series	9/13/08	Prom
	422-D	1-61	“ “ “	“ “	“
	423-D	1-60	“ “ “	“ “	“
20.	415-D	1-15	Department of Civil Service Promotion Exams-TSD Series	9/13/08	Prom
	416-D	1-67	“ “ “	“ “	“
	417-D	1-86	“ “ “	“ “	“
21.	492-C	1-45	Chief Environmental Conservation Officer		9/20/08 Prom
22.	428-D	1-15	State and Local Child Support	9/20/08	OC/Prom
	428-D	46-60	“ “ “ “ “ “	“ “	Prom

3. TESTING SERVICES / PRIOR APPROVALS - APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
3.66	Bldg Cln	Building Cleaning
3.67	Meteor 1	Principles and practices of air pollution meteorology
3.68	School Bus Driving	School bus driving practices, techniques and traffic laws
3.69	Meteor 2	Principles and practices of weather analysis and forecasting
3.70	Bus Driving Prcts & Trfclaw	Bus driving practices, techniques and traffic laws
3.71	Admin Analysis 1	Administrative Analysis
3.72		Educating and interacting with the public Preparing written material; Administrative Supervision
3.73	FIR.SIM09 FIR.INB09	Fire Emergency Job Simulation Exercise Fire Administration Job Simulation Exercise
3.74	Uncoded	Pattern Recognition
3.75	Uncoded	Fingerprint Pattern Recognition
3.76	Uncoded	Verification techniques Involving the Recognition of Fingerprint Minutiae
3.77	242-3A	Keyboarding Practices

4. MUNICIPAL SERVICE

4.47 (A) ONONDAGA COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of **CALENDARED** the Onondaga County Civil Service Rules.

4.81 (B) HERKIMER COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text and **APPROVED** Appendices of the Herkimer County Civil Service Rules.

4.82 (C) CITY OF MECHANICVILLE CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text of the City of **APPROVED** Mechanicville Civil Service Rules.

4.83 (D) WESTCHESTER COUNTY COMMISSIONER OF HUMAN RESOURCES. Request for Commission approval of the resolution **APPROVED** amending the Appendices of the Westchester County Civil Service Rules. **WITH EXCEPTION**

4.84 (E) CITY OF RENSSELAER CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Rensselaer Civil Service Commission. **RECEIVED AND FILED**

4.85 (F) CITY OF WATERVLIET CIVIL SERVICE COMMISSION. Follow-up on the Merit System Program Component Review for the City of Watervliet Civil Service Commission. **RECEIVED AND FILED**

4.80 (G) LONG BEACH CIVIL SERVICE COMMISSION. Conference regarding the follow-up Merit System Administration report for the City of Long Beach Civil Service Commission. **POSTPONED**

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT DECEMBER 2008

Approved as indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1. Venezia, John T.	0	Glen Cove, City of Assessor Non-Competitive	1/1/09-12/31/10	\$68,000	Yes	Approved
2. Nordquist, Douglas W.	4	Monroe County Town of Ogden Chief of Police Competitive	1/6/09-1/6/11	\$91,800	No	Approved
3. Dellisanti, Nicholas A.	2	Nassau County Health Care Corp Assistant Director of Human Resources for Labor Relations, NHCC Competitive	1/1/09-12/31/10	\$78,000	Yes	Approved
4. Duffy, Gary R.	6	Nassau County County Attorney's Office Special Investigator II, County Attorney Competitive	12/01/08-12/01/10	\$74,250	No	Approved
5. Maley, Edward	2	Nassau County D.A.'s Office Special Investigator I (Index Crime) Competitive	1/1/09-12/31/10	\$72,549	Yes	Approved
6. Mickle, Carl	8.5	Nassau County D.A.'s Office Special Investigator I (Index Crime) Non-Competitive	1/1/09-12/31/10	\$92,891	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**DECEMBER 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
7. Cassino, John F.	3	Nassau County D.A.'s Office Special Investigator II (Index Crime) Competitive	1/1/09- 12/31/10	\$89,811	Yes	Approved
8. McHugh, Robert A.	3	Nassau County D.A.'s Office Special Investigator II (Index Crime) Competitive	1/1/09- 12/31/10	\$89,811	Yes	Approved
9. Rizzo, Daniel F.	3	Nassau County D.A.'s Office Special Investigator II (Index Crime) Competitive	1/1/09- 12/31/10	\$89,811	Yes	Approved
10. Walsh, William T.	4	Nassau County D.A.'s Office Special Investigator II (Index Crime) Competitive	1/1/09- 12/31/10	\$89,811	Yes	Approved
11. Ribando, Charles	2 yrs; 9 mos.	Nassau County D.A.'s Office Chief Investigator Non-Competitive	1/1/09- 12/31/10	\$110,500	Yes	Approved
12. Balloni, John M.	8	Onondaga County Commissioner of Emergency Communications Unclassified	10/9/08- 10/9/10	\$81,717	Yes	Approved
13. Weidman, Stanley E.	7	Onondaga County D.A.'s Office Confidential District Attorney Investigator II Exempt	10/1/08- 10/1/10	\$48,295	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**DECEMBER 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
14. Hertman, Robert C.	4	Orange County Town of Wallkill Chief of Police (B) Competitive	7/16/08- 7/16/10	\$90,000	No	Approved
15. Sterio, Michael J.	4	Oswego County BOCES Director of School Security (BOCES) Competitive	1/20/09- 1/20/11	\$60,990	No	Approved
16. MacPherson, Kathleen M.	0	Oswego County D.A.'s Office District Attorney Investigator Exempt	1/1/09- 1/1/11	\$44,442	Yes	Approved
17. Stoner, Paul R.	12	Oswego County D.A.'s Office STOP-DWI Coordinator Non-Competitive	1/23/09- 1/23/11	\$40,624	Yes	Approved
18. Tessmer, Charles	1	Putnam County Town of Southeast Zoning Enforcement Officer Competitive	12/2/07- 12/1/09	\$41,097	Yes	Approved
19. Williams, Joseph F.	4	Suffolk County Commissioner of Fire, Rescue and Emergency Services Unclassified	1/25/09- 1/25/10	\$117,662	No	Approved through 12/31/09

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**DECEMBER 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
20. Libertella, Adam	2	Westchester County Blind Brook-Rye UFSD Security Aide Competitive	11/30/08- 11/30/10	\$35,000	No	Approved
21. Long, Demosthenes	4	Westchester County Dept of Public Safety Deputy Commissioner of Public Safety Exempt	1/17/09- 1/16/11	\$147,975	Yes	Approved

STATUTORY CRITERIA POST—OCTOBER 7, 2008

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1. Godlewski, Ellen M.	0	Albany County Ravena-Coeymans-Selkirk CSD Transportation Director Competitive Rensselaer County Averill Park CSD Supervisor of Transportation Competitive	5/28/08- 6/30/09	\$40,225 (combined earnings)	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**DECEMBER 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
2. Preston, Thomas W.	0	Monroe County Honeoye Falls-Lima CSD Business Manager Competitive	1/9/08- 4/23/08	\$24,000	Yes	Approved
		Livingston County Dansville CSD Business Manager I Competitive	6/4/08- 12/31/08	\$28,600		

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – December 2008
Approved as indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Pre October 7, 2008:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Bayne, Melvin	11	Investigator Attorney General Exempt	12/11/08 – 12/10/10	\$89,115	Yes	Approved
2.	Connolly, Timothy G.	4	Investigator Attorney General Exempt	12/2/08 – 12/1/10	\$61,706	Yes	Approved
3.	DeSerio, Joseph	19	Senior Special Investigator Attorney General Competitive	1/1/09 – 12/31/10	\$81,834	Yes	Approved through 6/30/09
4.	DiGennaro, Stephen	10	Investigator Attorney General Exempt	12/11/08 – 12/10/10	\$77,665	Yes	Approved
5.	Greenspan, Paul	20	Supervising Special Investigator Attorney General Competitive	1/1/09 – 12/31/10	\$100,498	Yes	Approved through 6/30/09
6.	Maldonado, Victor	8	Investigator Attorney General Exempt	12/7/08 - 12/6/10	\$72,033	Yes	Approved
7.	D'Aureli, August	16.4	Insurance Frauds Investigator 3 Insurance Department Non-competitive	11/1/08 – 10/31/10	\$76,101	Yes	Approved

6. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – December 2008

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
8.	Howard, Mark	8	Insurance Frauds Investigator 1 Insurance Department Non-competitive	1/3/09 – 1/2/11	\$57,655	Yes	Approved
9.	Marcone, John	7.6	Insurance Frauds Investigator 2 Insurance Department Non-competitive	1/9/09 – 1/8/11	\$68,878	Yes	Approved
10.	Ruffo, Paul	8	Insurance Frauds Investigator 1 Insurance Department Non-competitive	1/3/09 - 1/2/11	\$57,655	Yes	Approved
11.	Scharoun, David	8	Senior Insurance Field Investigator Insurance Fund Non-competitive	12/3/08 – 12/2/10	\$75,186	Yes	Approved through 12/31/08
12.	LaForest, Lionel	2.5	Physician Assistant Mental Retardation & Developmental Dis. (Taconic DDSO) Competitive	1/1/09 – 12/31/10	\$91,255	Yes	Approved

Post October 7, 2008:

None

6. MERIT AWARDS

Report on Merit Awards

MEMORANDUM

TO: Civil Service Commission
FROM: Judith M. Koman
SUBJECT: Merit Awards for Employee Suggestions
DATE: November 17, 2008

Attached are summaries of employee suggestions for which merit awards have been recommended by the Suggestion Committees of the operating agencies involved. The agency recommendations have been reviewed by the Employee Suggestion Program for Commission consideration.

If all the awards are approved as recommended, the cash awards granted will amount to \$3,300.00 of which \$200.00 will be paid by the Department of Civil Service.

Attachments

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
6.7 64790 Steven Lippincott APPROVED	Tax Processing Manager 1, Grade 23 NYS Department of Taxation and Finance	Mr. Lippincott proposed that the NYS Department of Taxation and Finance cease mailing the larger and more expensive coupon books to PrompTax electronic filers. While this suggestion has resulted in cost savings in printing, mailing and postage, a Certificate of Merit Only was the award recommendation because the suggestion is 100% job related. (If this award is approved as recommended, a Certificate of Merit will be awarded to Mr. Lippincott).	Certificate of Merit Only
6.8 84300 Stephanie Macy APPROVED	Assistant Workers' Compensation Examiner, Grade 9 NYS Workers' Compensation Board	The recommended intangible award of \$300.00 identifies the suggestion's moderate value and broad application. Ms. Macy developed and implemented a new form for use by claimants and attorneys at the Board's hearing sites. The form has brought order and privacy when requesting the printing of case documents from the Board's computerized electronic case folder. (If this award is approved as recommended, the Department of Civil Service will pay the first \$100.00 and \$200.00 will be charged to the NYS Workers' Compensation Board's Merit Award Cost Center).	\$300.00 and a Certificate of Merit

7. VACANT EXEMPT CLASS POSITIONS – December 2008 – Approved effective 12/9/08 with exceptions of Banking – Investigator (3) and Confidential Aide; AND Commission of Investigation – Confidential Clerk which were calendared to January 2009 meeting

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Alcoholic Beverage Control Board	01030	12401	Special Assistant
Alcoholism & Substance Abuse Services	53000	00500	Assistant Public Information Officer
Banking	07000	00705 03001 03005 03011 03013 03057 06205	Deputy Counsel Chief Investigations Investigator Investigator Investigator Confidential Aide Special Assistant
Comptroller	02000	00210 06814	Investigative Auditor Coordinator of Public Authority Programs
Employee Relations	01150	00207	Assistant Director
Executive Chamber	01000	00200 00313 00401 00605 00801 00803 01307 75016	Secretary to the Governor Confidential Assistant Program Associate Program Associate Executive Assistant to the Governor Confidential Assistant Press Assistant Confidential Assistant
Financial Control Board NYC	21940	00115	Financial Control Board Analyst 3
General Services	01050	19301	Executive Director, New York State Executive Mansion

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Quality Care & Advocacy for PWD	01590	01120	Secretary
Racing and Wagering Board	01510	04601	Presiding Judge
		04602	Associate Judge
		04605	Assistant Presiding Judge
		05001	Presiding Judge
		05003	Associate Judge
		05006	Investigator
		05007	Recording Judge
		05008	Paddock Judge
		05009	Supervising Racing Veterinarian (2)
		05021	Assistant to Supervising Racing Veterinarian
		05059	Paddock Judge

8. SECTIONS 55-B and C – December 2008 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>
Alcoholic Beverage Control	Clerk 1
Alcoholism and Substance Abuse Services	Social Work Assistant 2 Manual Communications
Civil Service	Employee Benefits Representative 1 Keyboard Specialist 1
Correctional Services	Calculations Clerk 1
Education	Vocational Rehabilitation Counselor Assistant
General Services	Clerk 1
Human Rights	Legal Assistant 1
Labor	Mail and Supply Clerk
Mental Retardation and Developmental Disabilities	Developmental Aide Trainee
Veterans' Affairs	State Veterans Counselor

Calendared from November 2008 meeting – CALENDARED

Education	Associate in the Education of Children with Disabilities
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NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

DECEMBER 2008

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NEW YORK STATE CIVIL SERVICE COMMISSION

**INTEROFFICE
MEMORANDUM**

TO: Commissioner Groenwegen
FROM: Ann Barrett
SUBJECT: December 2008 Commission Meeting
DATE: December 3, 2008

We have arranged the following schedule for the December Commission meeting:

Tuesday December 9

9:30 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 6, 7 and 8

cc: Comr. Ahl
Judith Ratner

Stella Chen Harding
Al Jordan

Shirley LaPlante
David Ernst