

**NYS CIVIL SERVICE COMMISSION**  
**CALENDAR INDEX**

December 2017

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**STATE OF NEW YORK**  
**CIVIL SERVICE COMMISSION**  
**ALBANY, NEW YORK**  
**December 12, 2017**

**1. MUNICIPAL SERVICE** ([View Description](#))

1.161 (A) ALBANY COUNTY DEPARTMENT OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-178) ([View Resolution](#))

**Approved**

1.162 (B) ALBANY COUNTY DEPARTMENT OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-179) ([View Resolution](#))

**Approved**

1.163 (C) ALBANY COUNTY DEPARTMENT OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-180) ([View Resolution](#))

**Approved**

1.164 (D) CLINTON COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-162) ([View Resolution](#))

**Approved**

1.165 (E) CLINTON COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-163) ([View Resolution](#))

**Approved**

1.166 (F) CLINTON COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-166) ([View Resolution](#))

**Approved**

1.167 (G) LIVINGSTON COUNTY PERSONNEL OFFICE. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-133) ([View Resolution](#))

**Approved**

1.168 (H) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-119) ([View Resolution](#))

**Approved**

1.169 (I) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-172) ([View Resolution](#))

**Approved**

1.170 (J) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-177) ([View Resolution](#))

**The request for exempt jurisdictional classification of the title Deputy Director of Emergency Management (2) was disapproved. The Commission has followed a general pattern of limiting approvals of other than competitive jurisdictional classification of Emergency Management positions to the senior emergency management official responsible for developing and implementing emergency response plans. In Schenectady County, this is the Director of Emergency Management (exempt).**

1.171 (K) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-182) ([View Resolution](#))

**Approved**

1.172 (L) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2017-184) ([View Resolution](#))

**Approved**

1.173 (M) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES.

Request for Commission approval of the resolution amending the Appendices of the New York City Department of Citywide Administrative Services – Business Integrity Commission. (Control #L-2017-016) ([View Resolution](#))

**The Commission disapproved non-competitive (part 1) jurisdictional classification of the following requested titles due to the practicability of competitive examination and the lack of a clear demonstration that an exceptional case exists for their removal from the competitive class:**

- **Director of Budget and Finance (BIC); and**
- **Director of Personnel (BIC) (1 position)**

**The Commission approved non-competitive (part 1) jurisdictional classification of the following:**

- **Director of Investigations (BIC) (1 position); and**
- **Director of Investigative Audits (BIC) (1 position)**

## 2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL				ACTION AS INDICATED			
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA PRE-OCTOBER 7, 2008</b>							
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action
1.	<a href="#">Conway, Lawrence</a>	7.50	Nassau County - District Attorney's Office Special Investigator I (Law Enforcement Crime Analysis) Competitive	11/01/2017 10/31/2019	\$103,609	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/17 - 12/31/17, with the stipulation that the eligible list resulting from the June 2017 examination for Special Investigator I (Law Enforcement Crime Analysis) be canvassed so a determination may be made whether there are any qualified non-retirees available for appointment.							
2.	<a href="#">Gregory, Brian</a>	10.25	Nassau County - District Attorney's Office Special Investigator I (Collision Investigation) Competitive	11/01/2017 10/31/2019	\$103,609	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/17 - 10/31/18, with the stipulation that the Nassau County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							
3.	<a href="#">Meehan, Thomas S</a>	8.75	Nassau County - District Attorney's Office Special Investigator I (Civil Forfeiture) Competitive	11/01/2017 10/31/2019	\$103,609	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/17 - 12/31/17, with the stipulation that the eligible list resulting from the June 2017 examination for Special Investigator I (Civil Forfeiture) be canvassed so a determination may be made whether there are any qualified non-retirees available for appointment.							
4.	<a href="#">Barto, Donald J</a>	10.00	Nassau County - Seaford Union Free School District Supervising Security Aide (Part-time) Non-Competitive	01/01/2018 12/31/2019	\$53,852	Yes	Limited Approval
The Commission approved the request for the limited period of 01/01/18 - 12/31/18. Mr. Barto does not require a section 211 waiver beyond 12/31/18 as he will turn age 65 in 2019. Section 212 of the Retirement and Social Security Law provides, in part, that there shall be no earnings limitations under the provisions of this section on or after the calendar year in which any retired person attains age 65.							

5.	<a href="#">Merlino, Joseph</a>	8.00	Suffolk County - Deer Park Union Free School District School Bus Driver Non-Competitive	01/01/2018 12/31/2019	\$32,500	Yes	Approved
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The Commission approved the request for the period of 01/01/18 - 12/31/19.

2.		PENSION WAIVERS FOR RETIREES / LOCAL						ACTION AS INDICATED	
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:									
<b>STATUTORY CRITERIA POST-OCTOBER 7, 2008</b>									
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action		
1.	<a href="#">Smith, Tracy R</a>	0	Essex County - Town of Ticonderoga Chief Wastewater Treatment Plant Operator Competitive	09/01/2017 08/31/2019	\$32,000	No	Limited Approval		
The Commission approved the request for the limited period of 09/01/17 - 12/31/18, with the stipulation that staff of the Essex County Department of Personnel & Civil Service request an examination for Chief Wastewater Treatment Plant Operator to ensure inclusion in the next holding of the Water and Wastewater Treatment Plant Operator Examination Series.									
2.	<a href="#">Sager, Gregory K</a>	4.00	Greene County - District Attorney's Office District Attorney Investigator Exempt	01/01/2018 12/31/2019	\$53,000	Yes	Approved		
The Commission approved the request for the period of 01/01/18 - 12/31/19.									
3.	<a href="#">Smith, Jeffrey L</a>	0	Montgomery County - Village of St. Johnsville Police Department Police Officer (PT) Non-Competitive	01/01/2015 12/31/2015	\$20,000	No	Retroactive Approval		
The Commission approved the request for the retroactive period of 01/01/15 - 12/31/15.									
4.	<a href="#">Harris, Shawn D</a>	0	Mount Vernon City - Department of Public Safety Deputy Commissioner of Public Safety Exempt	05/01/2017 04/30/2019	\$101,751	Yes	Limited Approval		
The Commission approved the retroactive request for the limited period of 05/01/17 - 12/31/17, with the stipulation that if approval is sought beyond December 31, 2017, the appointing authority must conduct a formal recruitment effort and demonstrate that there are no qualified non-retirees available for appointment.									
5.	<a href="#">Harris, Shawn D</a>	0	Mount Vernon City - Department of Public Safety Deputy Commissioner, Parking Bureau Exempt	01/01/2017 04/30/2017	\$100,000	No	Retroactive Approval		
The Commission approved the retroactive request for the period of 01/01/17 - 04/30/17.									

6.	<a href="#">Anania, Sheryl</a>	2.50	Nassau County - District Attorney's Office Assistant District Attorney Exempt	01/01/2018 12/31/2018	\$58,565	No	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/18.							
7.	<a href="#">Nicholson-Scully, Tricia M</a>	0	Oneida County - District Attorney's Office Senior Confidential Investigator Pending Jurisdictional Classification	03/01/2017 02/28/2019	\$46,379	Yes	Limited Approval
The Commission approved the retroactive request for the limited period of 03/01/17 - 12/31/17. Approval through 12/31/17 was granted to provide time for staff of the Oneida County Department of Personnel to submit a rules resolution and for staff of the Municipal Service Division to process the request.							
8.	<a href="#">Cassalia, Jason M</a>	2.00	Onondaga County - Sheriff's Office Undersheriff Exempt	01/01/2018 12/31/2019	\$109,594	Yes	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/19.							
9.	<a href="#">Brown, Ella M</a>	0	Oswego County - Village of Phoenix Special Patrol Officer Competitive	09/01/2017 08/31/2019	\$40,000	No	Approved
The Commission approved the request for the period of 09/01/17 - 08/31/19.							
10.	<a href="#">Pantalone, Carmen F</a>	0	Schenectady County Deputy Director of Emergency Management Pending Jurisdictional Classification	11/01/2017 10/31/2019	\$57,000	Yes	Limited Approval
<p>Note: At this meeting, the Commission disapproved the Schenectady County Civil Service Commission request for exempt classification of the title Deputy Director of Emergency Management.</p> <p>The Commission approved the request for the limited period of 11/01/17 - 12/31/17. In approving this request, the Commission stipulated that if approval of a section 211 waiver for the retiree is sought beyond December 31, 2017, the Schenectady County Civil Service Commission must either revise their minimum qualifications or provide a detailed explanation why a successful applicant must possess fifteen years of paid firefighting experience. In addition, the Commission stipulated that future approval is conditioned upon the Schenectady County Civil Service Commission requesting an examination for Deputy Director of Emergency Management.</p>							
11.	<a href="#">Diamond, Daniel A</a>	0	Schenectady County - Niskayuna Central School District School Bus Dispatcher Competitive	07/13/2017 07/12/2019	\$38,500	Yes	Limited Approval
The Commission approved the request for the limited period of 07/13/17 - 12/31/18, with the stipulation that the eligible list resulting from the School Bus Dispatcher examination be canvassed so a determination can be made whether there is a qualified non-retiree available for appointment.							

12.	<a href="#">Diamond, Daniel A</a>	0	Schenectady County - Niskayuna Central School District School Bus Driver Non-Competitive	01/01/2017 07/12/2017	\$38,500	Yes	Retroactive Approval
The Commission approved the retroactive request for the period of 01/01/17 - 07/12/17.							
13.	<a href="#">Mullen, Dennis M</a>	2.00	Steuben County - Village of Painted Post Police Chief Competitive	08/01/2017 07/31/2018	\$60,000	Yes	Limited Approval
The Commission approved the request for the limited period of 08/01/17 - 10/11/17 and disapproved the request thereafter. The retiree separated from service and his last day on the Village's payroll was October 11, 2017.							
14.	<a href="#">Parks, Jeff</a>	6.00	Suffolk County - Deer Park Union Free School District School Bus Driver Non-Competitive	01/01/2018 12/31/2019	\$32,500	Yes	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/19.							
15.	<a href="#">Rebecca, Vito</a>	6.00	Suffolk County - Deer Park Union Free School District School Bus Driver Non-Competitive	01/01/2018 12/31/2019	\$32,500	Yes	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/19.							
16.	<a href="#">Rodriguez, Juan</a>	6.00	Suffolk County - Deer Park Union Free School District School Bus Driver Non-Competitive	01/01/2018 12/31/2019	\$32,500	Yes	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/19.							
17.	<a href="#">St. Bernard, Eddie</a>	6.00	Suffolk County - Deer Park Union Free School District School Bus Driver Non-Competitive	01/01/2018 12/31/2019	\$32,500	Yes	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/19.							
18.	<a href="#">McKoy, Jimmy L</a>	2.00	Ulster County - District Attorney's Office District Attorney Investigator Non-Competitive (Policy-Influencing/Confidential)	01/01/2018 12/31/2019	\$75,000	Yes	Approved
The Commission approved the request for the period of 01/01/18 - 12/31/19.							

19.	<a href="#">Ryther, Stephen G</a>	2.00	Ulster County - District Attorney's Office District Attorney Investigator Non-Competitive (Policy-Influencing/Confidential)	01/01/2018 12/31/2019	\$52,000	Yes	Approved
	The Commission approved the request for the period of 01/01/18 - 12/31/19.						
20.	<a href="#">Rios, John</a>	2.00	Westchester County - Union Free School District of the Tarrytowns Bus Driver (School Districts) Non-Competitive	01/01/2017 12/31/2018	\$42,500	Yes	Retroactive Approval
	The Commission approved the retroactive request for the period of 01/01/17 - 12/31/18.						

2.	PENSION WAIVERS FOR RETIREES / STATE						ACTION AS INDICATED
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA PRE-OCTOBER 7, 2008</b>							
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action
1.	<a href="#">Giammaresi, James P</a>	7.00	Criminal Justice Services, Division of (DCJS) Crime Analysis Center Director Exempt	12/17/2017 12/16/2019	\$130,541	Yes	Approved
<b>ADDED ITEM</b> - The Commission approved the request for the period of 12/17/17 - 12/16/19.							
2.	<a href="#">Hickey, Timothy C</a>	7.00	Criminal Justice Services, Division of (DCJS) Crime Analysis Center Director Exempt	01/01/2018 12/31/2019	\$130,541	Yes	Limited Approval
<b>ADDED ITEM</b> - The Commission approved the request for the limited period of 01/01/18 - 12/31/18. Mr. Hickey does not require a section 211 waiver beyond 12/31/18 as he will turn age 65 in 2019. Section 212 of the Retirement and Social Security Law provides, in part, that there shall be no earnings limitations under the provisions of this section on or after the calendar year in which any retired person attains age 65.							
3.	<a href="#">Kats, Alexander</a>	8.00	Law, Department of Investigator 1 Exempt	03/26/2018 03/25/2020	\$75,313	Yes	Approved
The Commission approved the request for the period of 03/26/18 - 03/25/20.							
4.	<a href="#">Lerner, Robert W</a>	8.00	Law, Department of Investigator 1 Exempt	03/23/2018 03/22/2020	\$82,380	Yes	Approved
The Commission approved the request for the period of 03/23/18 - 03/22/20.							
5.	<a href="#">Wolf, Thomas M</a>	10.00	Law, Department of Investigator 1 Exempt	03/17/2018 03/16/2020	\$94,471	Yes	Approved
The Commission approved the request for the period of 03/17/18 - 03/16/20.							

6.	<a href="#">Carroll, Timothy G</a>	13.25	State Comptroller, Office of the (OSC) Confidential Aide Exempt	01/01/2018 12/31/2019	\$86,642	Yes	Approved
	The Commission approved the request for the period of 01/01/18 - 12/31/19.						
7.	<a href="#">Fiore, Joseph S</a>	11.25	State Comptroller, Office of the (OSC) Investigative Auditor Exempt	01/01/2018 12/31/2019	\$132,651	Yes	Approved
	The Commission approved the request for the period of 01/01/18 - 12/31/19.						
8.	<a href="#">Gibson, James W</a>	9.00	State Inspector General, Office of the Investigator Exempt	01/01/2018 12/31/2019	\$107,751	Yes	Approved
	<b>ADDED ITEM</b> - The Commission approved the request for the period of 01/01/18 - 12/31/19.						

2. PENSION WAIVERS FOR RETIREES / STATE				ACTION AS INDICATED			
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA POST-OCTOBER 7, 2008</b>							
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action
1.	<a href="#">Ferraro, Nicholas S</a>	2.00	Justice Center for the Protection of People with Special Needs, NYS Internal Investigator 2 (Justice Center) Non-Competitive (Policy-Influencing/Confidential)	02/01/2018 01/31/2020	\$74,171	Yes	Approved
<b>ADDED ITEM</b> - The Commission approved the request for the period of 02/01/18 - 01/31/20.							
2.	<a href="#">Cabrera, Orlando J</a>	0	Law, Department of Investigator 1 Exempt	12/28/2017 12/27/2019	\$63,689	Yes	Approved
The Commission approved the request for the period of 12/28/17 - 12/27/19.							
3.	<a href="#">Fitzgerald, William P</a>	0	Law, Department of Investigator 1 Exempt	11/30/2017 11/29/2019	\$63,689	Yes	Approved
The Commission approved the request for the period of 11/30/17 - 11/29/19.							
4.	<a href="#">Lynch, Ronald D</a>	4.00	Law, Department of Investigator 1 Exempt	03/13/2018 03/12/2020	\$89,914	Yes	Approved
The Commission approved the request for the period of 03/13/18 - 03/12/20.							
5.	<a href="#">McCune, Patricia L</a>	4.00	Law, Department of Investigator 1 Exempt	03/27/2018 03/26/2020	\$66,262	Yes	Approved
The Commission approved the request for the period of 03/27/18 - 03/26/20.							
6.	<a href="#">Spinosa, Michael W</a>	4.00	Taxation and Finance, Department of Investigator 1 Exempt	01/15/2018 01/14/2020	\$132,325	Yes	Approved
<b>ADDED ITEM</b> - The Commission approved the request for the period of 01/15/18 - 01/14/20.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. **EXECUTIVE** ([View Description](#))

3.111 (A) OFFICE OF CHILDREN AND FAMILY SERVICES. Request for Commission approval of non-competitive classification of the position Chief Medical Services (Youth). (Control No. 17-077) ([View Description](#))

**Approved (phi)**  
**(Reclassified from Chief Medical Services (Youth) – competitive)**

3.112 (B) OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION. Request for Commission approval of exempt classification of an additional position of Special Assistant. (Control No. 17-075) ([View Description](#))

**Approved – Increased from 5 to 6 in Appendices**

3.113 (C) OFFICE OF MENTAL HEALTH. Request for Commission approval of the non-competitive classification of the position Consolidated Clinical Laboratory Manager. (Control No. 17-071) ([View Description](#))

**Approved (not phi)**  
**(Reclassified from Consolidated Clinical Laboratory Manager – competitive)**

3.114 (D) OFFICE OF MENTAL HEALTH. Request for Commission approval of non-competitive classification of the following additional positions:

Psychiatrist 3 (10) – **Increased from 41 to 51 in Appendices**  
**(Reclassified from Psychiatrist 3 (Forensic) (10) – non-competitive)**  
Psychiatrist 3 (Children and Youth) (6) – **Increased from 1 to 7 in Appendices**

(Control No. 17-078) ([View Description](#))

**Approved (Not phi)**

- 3.115 (E) OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION. Request for Commission approval of non-competitive classification of the position of Director Water Safety. (Control No. 17-076) ([View Description](#))

**Approved (not phi)**  
**(Reclassified from Director Water Safety - competitive)**

- 3.116 (F) SUNY EMPIRE STATE COLLEGE. Request for Commission approval of continued non-competitive classification of the position of Secretary 2 and removal of the Commission earmark. ([View Description](#))

**Approved (phi)**

- 3.117 (G) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held November 14, 2017.

**Approved**

- 3.118 (H) FOR COMMISSION RECONSIDERATION. The following resolutions were approved by the Commission but were not finally adopted. Accordingly, the resolutions are now presented for re-approval in order to permanently amend the Appendices of the Rules for the Classified Service.
1. Exempt classification of one additional position of Associate Commissioner in the Office for People with Developmental Disabilities. (Control No. 16-019) ([View Description](#))
  2. Non-competitive classification of one position of Food Laboratory Scientist (Seed) (non-phi) in the Department of Agriculture and Markets. (Control No. 16-021) ([View Description](#))
  3. Exempt classification of three additional positions of Research Associate in the Department of Law. (Control No. 16-018) ([View Description](#))
  4. Exempt classification of one additional position of Special Assistant and one position of Executive Assistant in the Office of Parks, Recreation and Historic Preservation. (Control Nos. 16-005 and 16-015) ([View Description](#))
  5. Exempt classification of two additional positions of Special Assistant in the Department of Public Service. (Control No. 16-022) ([View Description](#))
  6. Exempt classification of one additional position of Secretary and deletion of one non-competitive position of Secretary 2 (phi) in the Department of State. (Control No. 16-023) ([View Description](#))
  7. Deletion of two obsolete positions in the non-competitive class: one position of College Savings Program Marketing Specialist (phi) from the NYS Higher

Education Services Corporation and one position of Manager, NYS Military Museum (non-phi) from the Division of Military and Naval Affairs.  
[\(View Description\)](#)

8. Deletion of various obsolete positions from various agencies. Positions were reclassified to competitive class titles. [\(View Description\)](#)
9. Continuation of exempt and non-competitive classification of several positions which was result of legislation where the powers and duties relating to the Canal Corporation was moved from the Thruway Authority to the Power Authority.  
[\(View Description\)](#)
10. Non-competitive classification of the position of Director Division Cost Management (phi) in the Office of General Services. (Control No. 15-038)  
[\(View Description\)](#)
11. Non-competitive classification of two positions of Computer Forensic Analyst 3 (Tax) and three positions of Computer Forensic Analyst 4 (Tax) in the Department of Taxation and Finance. (Control No. 15-070) [\(View Description\)](#)
12. Exempt classification of one additional position of Assistant Commissioner in the Education Department. (Control No. 16-040) [\(View Description\)](#)
13. Exempt classification of the position of Assistant Public Information Officer in the Gaming Commission. (Control No. 16-037) [\(View Description\)](#)
14. Non-competitive classification of one additional position of Mental Health Program Manager 1 (phi) in the Office of Mental Health. (Control No. 16-025)  
[\(View Description\)](#)
15. Non-competitive classification of four positions of Regional Representative Health Plan Marketplace (non-phi) in the Department of Health.  
(Control No. 15-078) [\(View Description\)](#)
16. Exempt classification of the position of Secretary in the Commission of Correction. (Control No. 16-027) [\(View Description\)](#)
17. Exempt classification of one additional position of Special Assistant in the Department of Environmental Conservation. (Control No. 16-024)  
[\(View Description\)](#)
18. Non-competitive classification of one additional position of Associate Counsel and deletion of one position of Chief, Bureau of Program Development (phi) in the Office of Temporary and Disability Assistance. (Control No. 16-042)  
[\(View Description\)](#)
19. Exempt classification of one additional position of Special Assistant in the Department of Audit and Control. (Control No. 16-036) [\(View Description\)](#)

20. Exempt classification of one additional position of Assistant Commissioner and deletion of one non-competitive position of Supervising Regional Director (phi) in the Department of Corrections and Community Supervision. (Control No. 16-035) ([View Description](#))
21. Exempt classification of one additional position of Deputy Commissioner in the Department of Civil Service. (Control No. 16-051) ([View Description](#))
22. Exempt classification of one additional position of Deputy Commissioner and one position of Assistant Deputy Commissioner in the Office of Temporary and Disability Assistance. (Control No. 16-041) ([View Description](#))
23. Non-competitive classification of two positions of Multimedia Production Representative 1, two positions of Multimedia Production Representative 2 and one position of Multimedia Production Representative 3 in the Department of Economic Development. (Control No. 16-039) ([View Description](#))
24. Exempt classification of one additional position of Special Assistant and deletion of the position of Associate Commissioner in the Office of Information Technology Services. (Control No. 16-043) ([View Description](#))

**Approved**

**4. LEAVES OF ABSENCE – APPROVED AS INDICATED**

[\(View Description\)](#)

**PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.**

4.21 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	12/18/17	12/1/18	Blake, Jamie F	Senr Budget Exmr Competitive Budget	Vice Pres H E S C Exempt Higher Educ Svc
(2)	1/1/18	1/1/20	Becker, Margaret N	Assnt Dir St Payr Aud Competitive Comptroller	Deputy Comptroller Exempt Comptroller
(3)	1/14/18	1/1/20	Brantigan, Jennifer	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(4)	12/30/17	12/1/19	Coonradt, Megan	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(5)	1/1/18	1/1/20	Barton, Stanley	Educ Supvr Vocational Competitive DOCCS Clinton	Deputy Supt Progm S3 Non-Comp DOCCS Bare Hill
(6)	1/1/18	1/1/20	Latona, Leanne	Supvg Offender Rehab Coord Competitive DOCCS Gowanda	Deputy Supt Progm S3 Non-Comp DOCCS Gowanda
(7)	1/1/18	1/1/19	Duncan, Sean B	Corr Officer Competitive DOCCS Hudson	Investigator 1 Exempt DOCCS Main Office
(8)	1/21/18	1/1/20	Montroy, Marc A	Supvg Offender Rehab Coord Competitive DOCCS Ogdensburg	Deputy Supt Progm S3 Non-Comp DOCCS Cape Vincen

(9)	1/21/18	1/1/20	Urban,Lewis	Supvg Offender Rehab Coord Competitive DOCCS Wende	Deputy Supt Progm S3 Non-Comp DOCCS Livingston
(10)	1/21/18	1/1/20	Clinton,Joey V	Supvg Offender Rehab Coord Competitive DOCCS Wyoming	Deputy Supt Progm S3 Non-Comp DOCCS Attica
(11)	1/1/18	7/1/18	Steinbach,Judith E	Secy 1 Competitive Employ Relatns	Conf Stenographer Exempt Employ Relatns
(12)	1/1/18	1/1/19	Boshek,Suzanne M	Admnv Assnt Competitive Hlth Main Off	Conf Assnt Exempt Executive Chamb
(13)	1/1/18	1/1/19	Christensen,Diane	Prin Internal Auditor Competitive Hlth Main Off	Dir Internl Aud Exempt Hlth Main Off
(14)	1/1/18	1/1/19	Dembrosky,Michael	Assoc Health Care Msa Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(15)	1/1/18	1/1/19	Hiser,Michael A	Health Hrg Exmnr Competitive Hlth Main Off	Deputy Consl Exempt Hlth Main Off
(16)	12/2/17	12/1/18	Scully,Margie	Medicaid Rvw An 5 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(17)	1/1/18	1/1/19	Servis,Keith	Health Prog Admr 4 Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(18)	1/1/18	7/1/18	Albert,Patricia	Claims Svs Rep 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(19)	1/1/18	7/1/18	Masi,Joseph J	Business Mrktg Pg A 2 Competitive Insurance Fund	Dir NYSIF Dis Ben Fnd Non-Comp Insurance Fund

(20)	12/1/17	12/1/18	Benham,Catherine J	Pharmacy Svs Dir Competitive MH Main Office	Dir Health Svcs Non-Comp MH Main Office
(21)	1/1/18	7/1/18	Donnelly,Kristen M	Secy 1 Competitive NYS Gaming Commission	Exec Assnt Exempt NYS Gaming Commission
(22)	1/4/18	1/1/19	Pohl,Thomas A	Assoc Atty Competitive OGS	Assoc Counsel Exempt OGS
(23)	1/1/18	7/1/18	Snyder,Deborah A	Chf Info Sec Off 2 Non-Comp Office of IT Services	Chief Inform Off Exempt Office of IT Services
(24)	2/1/18	2/1/19	Hiltbrand,Robert	Assnt Regnl Mgr Pk&Rc Competitive P&R Central NY	Exec Dpty Commr Exempt P&R Main Off
(25)	1/1/18	1/1/19	Robbins,Tracy A	Senr Internal Auditor Competitive P&R Main Off	Dir Internl Aud Exempt P&R Main Off
(26)	2/1/18	2/1/19	Scott,Melinda S	Parks Prg Mgr 3 Competitive P&R Main Off	Deputy Commr Exempt P&R Main Off
(27)	12/3/17	10/1/18	Doherty,John H	Recreation Comp Mgr 2 Non-Comp P&R NY City	Prj Dir Competitive P&R NY City
(28)	1/1/18	7/1/18	Alston,Timothy	Tax Law Jdg Competitive Tax Appeals	Counsel Exempt Tax Appeals
(29)	2/1/18	8/1/18	Nelson,Felicia M	Secy 1 Competitive Tmp&Disabl Asst	Secy Exempt Tmp&Disabl Asst
(30)	2/1/18	8/1/18	Schwenzfeier,Eric F	Admnv Offr 2 Competitive Tmp&Disabl Asst	Assnt Prg Mgr Exempt Tmp&Disabl Asst

(31)	1/1/18	1/1/19	Wertheim,David F	Senr Comp Clms Refree Competitive Workers Comp	Counsel Exempt Workers Comp
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**4. STAFFING SERVICES/REINSTATEMENTS – APPROVED EFFECTIVE 12/12/17**

[\(View Description\)](#)

4.22 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	12/11/1997	09/28/2012	Cherubino, Marybeth	Investigative Specialist 1 Health
(2)	12/02/2004	03/06/2014	Roberts, Eric	Information Technology Specialist 4 (Database) Information Technology Services
(3)	04/12/2001	04/30/2016	Wait, Rodney	Information Technology Specialist 3 (SL) Information Technology Services

**5. TESTING SERVICES / COMMITTEE ON APPEALS**

**A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES**

[\(View Description\)](#)

<u>BOOKLET</u> <u>NO.</u>	<u>ITEM</u> <u>NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE</u> <u>HELD</u>	<u>TYPE</u>
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Nothing to report

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES - APPROVED**

[\(View Description\)](#)

	<u>ITEM</u> <u>BOOKLET</u>	<u>NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE</u> <u>HELD</u>	<u>TYPE</u>
1.	408-F	16-30	Promotion Opportunities in Transportation Management Series	9/9/17	PROM
2.	412-F	91-105	Program Management Series	9/9/17	OC
3.	431-F	31-45	Laboratory Technicians (Water, Wastewater, Environmental, Sanitary)	10/14/17	OC/PROM

## 5. TESTING SERVICES / PRIOR APPROVALS - APPROVED

[\(View Description\)](#)

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.76	SUP	Supervision
5.77	ADM	Administrative Supervision and Management
5.78	033-30s	Understanding and interpreting tabular material
5.79	EIP WE O	Working effectively with others within and outside your organization
5.80	FP PR	Pattern Recognition
5.81	See Attached	PRE Env Anst 10A, Environmental Impact Analysis
5.82	E5-227 & 230; and I41-82	PRE Env Anst 11, Application of Laws and Regulations
5.83	LRR PA, PRO PA, PRO PA REV	Parole procedures relating to parole violation
	TRC PA REV	Understanding, interpreting and applying written material related to the parole violation process
5.84	AEI-1	Analyzing information
5.85	233 SE C U R 1	Written Expression
5.86	D5-29 and QCWEST-1	PRE Env Anst 01, Collection, Analysis and Interpretation of Data

6. **MERIT AWARDS** ([View Description](#))

**THERE WERE NO ITEMS FOR DECEMBER 2017**

## **7. VACANT EXEMPT CLASS POSITIONS - APPROVED EFFECTIVE 12/12/17**

[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Comptroller	02000	01381	Special Investment Officer
		01383	Special Investment Officer
Corrections and Community Supervision	10160	00110	Assistant Commissioner
		00150	Special Assistant
		00232	Associate Counsel
Executive Chamber	01000	00201	Deputy Secretary to the Governor
		01000	Legislative Assistant
		01422	Confidential Stenographer
		01503	Deputy Director of Scheduling for the Governor
Gaming Commission	20050	04602	Associate Judge
		04609	Supervising Racing Veterinarian
		04960	Supervising Racing Veterinarian
		04960	Supervising Racing Veterinarian
		05006	Investigator 1
		05007	Recording Judge
		05008	Paddock Judge
		05009	Supervising Racing Veterinarian
		05009	Supervising Racing Veterinarian
		05053	Associate Judge
		05055	Assistant Presiding Judge
		05059	Paddock Judge
		05059	Paddock Judge
		05060	Supervising Racing Veterinarian
		05101	Presiding Judge
		05102	Starter
		05104	Associate Judge
05160	Supervising Racing Veterinarian		
05308	Paddock Judge		
Law	03000	06798	Investigator 1
		06837	Confidential Clerk
		06839	Confidential Clerk
		09336	Investigator 1
		09432	Confidential Assistant
Mental Health	50000	00080	Deputy Commissioner & Counsel

State	19000	05223	Citizen Services Representative
Tax and Finance	20010	00071 00131	Director of Legislative Affairs Investigator 1

**Total: 37**

**8. SECTIONS 55-B and C – APPROVED EFFECTIVE 12/12/17**

[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Attorney General	Office Assistant 1 (Stores/Mail)
Civil Service	Office Assistant 1 (2)
Education	Office Assistant 1 Office Assistant 1 (Stores/Mail)
Environmental Conservation	Business Systems Analyst 1 Laboratory Technician
Financial Services	Legal Assistant 1
General Services	Office Assistant 1 (2)
State	Licensing Services Clerk
Taxation & Finance	Office Assistant 1 Taxpayer Services Representative 1 (3)
Veterans' Affairs	Veterans Benefits Advisor 1*

Section 55-b – 15 positions

Section 55-c – 1 position \*

(As of November 15, 2017 there were 1,009 55-b and 122 55-c positions filled)