

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK
FEBRUARY 8, 2010

1. MUNICIPAL SERVICE

- 1.6 (A) BROOME COUNTY PERSONNEL DIRECTOR. Request for Commission approval of the resolution amending the Text of the Broome County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Broome County Personnel Director amending the Text of the Broome County Civil Service Rules.

- 1.7 (B) CLINTON COUNTY PERSONNEL DIRECTOR. Request for Commission approval of two resolutions amending the Text and Appendices of the Clinton County Civil Service Rules.

The State Civil Service Commission approved two resolutions of the Clinton County Personnel Director amending the Text and Appendices of the Clinton County Civil Service Rules with the following exceptions:

Rule 1 – The State Commission disapproved without prejudice the request to amend the definitions of Employee, Part-Time Employment and Position based on the ambiguity of the language used for a request following consultation with staff to develop language that is clear and in compliance with Civil Service Law and effective merit system administration.

Rule 12, Section 6 – The State Commission disapproved the request that would remove the four year timeframe for which an individual being nominated for appointment in a situation where an open-competitive examination results in three or fewer applicants must have qualified in an equivalent examination.

Rule 14, Section 1 (d) – The State Commission disapproved the request to increase the probationary period for Corrections Officers to eight to seventy-eight weeks based on the length of the training period and that the extended probationary term may negatively impact the employee.

In All School Districts – The State Commission approved the request to place the position of Internal Claims Auditor in the exempt class only in the Plattsburg City School District and Beekmantown School District, as these are the only school districts where the position has been created. The State Commission would reconsider requests for exempt Internal Claims

Auditors in other school districts when there is demonstration that the position has been created.

In the Town of Peru – The State Civil Service Commission disapproved without prejudice the request to place the position of Secretary to the Town Council in the exempt class based on the fact that the position of Secretary to the Supervisor is approved in the exempt class in the Town of Peru, the unclear nature of the duties of the position, the similarities between the duties of the Secretary to the Town Council and Secretary to the Supervisor, and the lack of information regarding any action by the Town authorizing the creation of the position. The State Commission would reconsider the request based on a clarification of the duties of the position, the adoption of a local law authorizing the creation of the position and the simultaneous deletion of the Secretary to the Supervisor in the Town of Peru.

In All Civil Divisions – The State Commission disapproved the request to delete Account Clerk/Typists (PT) from the non-competitive class in the County Service and Village of Dannemora, and add the title to the non-competitive class in all civil divisions based on the lack of demonstrated recruitment difficulty and the practicability of examination.

In All Civil Divisions – The State Commission disapproved the request to remove the Seasonal designation from the positions of Recreation Leaders (Seasonal), Recreation Activity Specialists (Seasonal), and Swimming Pool Director (Seasonal), which are currently approved in the non-competitive class, based on lack of demonstrated recruitment difficulty and the practicability of examination.

City Service – The State Commission disapproved the request to add the position of Assistant Superintendent of Recreation (PT or Seasonal) to the non-competitive class and delete the title of Assistant Superintendent of Recreation (Seasonal) from the non-competitive class based on the practicability of examination and lack of compelling justification.

1.8 (C) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of three resolutions amending the Text and Appendices of the Nassau County Civil Service Rules.

The State Civil Service Commission approved the three resolutions of the Nassau County Civil Service Commission amending the Text and Appendices of the Nassau County Civil Service Rules.

1.9 (D) NIAGARA COUNTY PERSONNEL OFFICER. Request for Commission approval of three resolutions amending the Text and Appendices of the Niagara County Civil Service Rules.

The State Civil Service Commission approved the three resolutions of the Niagara County Personnel Officer amending the Text and Appendices of the Niagara County Civil Service Rules.

1.10 (E) NEW YORK CITY SCHOOL CONSTRUCTION AUTHORITY. Review of the Progress Report in reducing the number and percentage of competitive class

positions filled by provisional appointment for the New York City School Construction Authority.

The State Civil Service Commission acknowledged the progress made by the New York City School Construction Authority and directed that a Progress Report be submitted by September 1, 2010.

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT – FEBRUARY 2010
ACTION AS INDICATED**

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1. Donovan, Richard T.	4.5	Erie County Sheriff's Office Undersheriff Exempt	1/1/10-12/31/11	\$107,486	Yes	Approved

The State Commission approved the request for the period of 1/1/10 – 12/31/11.

2. Naughton, Charles J.	1	Erie County Town of Tonawanda Director of Labor Relations Non-Competitive	1/1/10-12/31/11	\$76,400	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

3. Carbone, Richard	2	Nassau County Co. Attorney's Office Special Investigator II, County Attorney Competitive	10/20/09-10/19/11	\$75,197	No	Approved through 9/30/10
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The State Commission approved the request for the limited period of 10/20/09 – 9/30/10. The limited period of approval through 9/30/10 was granted with the stipulation that an examination be conducted by the Nassau County Civil Service Commission to determine if there are any qualified non-retirees available for appointment.

4. Carroll, James P.	13	Nassau County D.A.'s Office Environ'l Conservation Investigator Non-Competitive	1/1/10-12/31/11	\$109,726	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

5. Maher, Thomas	2	Nassau County D.A.'s Office Special Investigator I (Homicide) Competitive	1/1/10-12/31/11	\$74,250	Yes	Approved through 9/30/10
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The State Commission approved the request for the limited period of 1/1/10 – 9/30/10. The limited period of approval through 9/30/10 was granted with the stipulation that an examination be conducted by the Nassau County Civil Service Commission to determine if there are any qualified non-retirees available for appointment.

6.	Nicastro, Stephen J.	2	Nassau County D.A.s Office Special Investigator I (Medicaid Fraud) Competitive	1/1/10- 12/31/11	\$70,841	Yes	Approved through 9/30/10
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The State Commission approved the request for the limited period of 1/1/10 – 9/30/10. The limited period of approval through 9/30/10 was granted with the stipulation that an examination be conducted by the Nassau County Civil Service Commission to determine if there are any qualified non-retirees available for appointment.

7.	Felitto, Lawrence	2	Oneida County Village of Yorkville Village Street Superintendent Non-Competitive	1/1/10- 12/31/11	\$38,500	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

8.	Ferrucci, Richard	2	Oneida County D.A.'s Office Senior Confidential Investigator Non-Competitive	6/26/09- 6/25/11	\$41,510	Yes	Approved
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The State Commission approved the request for the retroactive period of 6/26/09 – 6/25/11.

9.	Morris, Donald L.	2	Onondaga County Village of East Syracuse Police Chief (Type A) Competitive	1/1/10- 12/31/11	\$72,100	Yes	Approved through 6/30/10
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The State Commission approved the request for the limited period of 1/1/10 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that an examination be conducted by the Onondaga County Department of Personnel to determine if there are any qualified non-retirees available for appointment.

10.	Ristoff, Thomas Jr.	3	Onondaga County Syracuse City S.D. Director of School Security and Safety Competitive	7/1/09- 6/30/11	\$63,000	Yes	Approved through 6/30/10
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The State Commission approved the retroactive request for the limited period of 7/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that an examination be conducted by the Onondaga County Department of Personnel to determine if there are any qualified non-retirees available for appointment. Approval through 6/30/10 will also avoid a disruption in the School District's security force throughout the 2009-2010 school year.

11.	Cherry, Craig W.	2	Orange County Department of Emergency Services Dep Comr of Emerg. Services – Police Competitive	1/1/10- 12/31/11	\$66,416	Yes	Approved through 6/30/11
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The State Commission approved the request for the limited period of 1/1/10 – 6/30/11. The limited period of approval through 6/30/11 was granted with the stipulation that an examination be conducted by the Orange County Department of Personnel to determine if there are any qualified non-retirees available for appointment.

12.	Heppes, John P.Sr.	3.5	Orange County D.A.'s Office Career Criminal Unit Coordinator Non-Competitive	1/1/10- 12/31/11	\$64,340	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

13.	Jones, Kenneth T.	7	Orange County Sheriff's Office Undersheriff Exempt	1/1/10- 12/31/11	\$94,000	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

14.	Convery, Peter H.	8	Putnam County Sheriff's Office Undersheriff Exempt	1/4/10- 1/3/12	\$114,237	Yes	Approved
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The State Commission approved the request for the period of 1/4/10 – 1/3/12.

15.	LaBarbera Joseph A.	0	Putnam County Director of Consumer Affairs/Weights & Measures/Trades Licensing & Registration Competitive	1/1/10- 12/31/11	\$82,157	Yes	Approved through 2/28/11
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The State Commission approved the request for the limited period of 1/1/10 - 2/28/11. The limited period of approval through 2/28/11 was granted with the stipulation that an examination be conducted by the Putnam County Personnel Department to determine if there are any qualified non-retirees available for appointment.

16.	Lopez, Henry G.	2	Putnam County D.A.'s Office Criminal Investigator Exempt	1/2/10- 1/1/12	\$73,431	Yes	Approved
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The State Commission approved the request for the period of 1/2/10 - 1/1/12.

17.	Allen, Wayne E.	3	Suffolk County D.A.'s Office Investigative Assistant (Technical Services) Competitive	1/1/10- 12/31/11	\$42,882	Yes	Disapproved
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The State Commission disapproved the request because the appointing authority failed to demonstrate that there are "not readily available for recruitment other qualified persons." The Commission directed that an examination be requested and if not, there would exist no basis for renewal. The Commission noted that the disapproval is not a determination of Mr. Allen's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired

person.

18.	Flood, Robert C.	2	Suffolk County D.A.'s Office Senior Detective Investigator Competitive	12/4/09- 12/31/11	\$127,918	Yes	Approved through 12/31/10
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The State Commission approved the request for the limited period of 12/4/09 - 12/31/10. The limited period of approval through 12/31/10 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new Section 211 waiver application. If it is determined that there are "not readily available for recruitment" other qualified non-retirees, an examination must be requested to ensure participation in the June 2011 Investigators Series.

19.	Rudiger, Craig R.	2	Suffolk County Town of Islip Town Investigator Competitive	1/1/10- 12/31/11	\$54,849	Yes	Approved through 10/31/10
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The State Commission approved the request for the limited period of 1/1/10 – 10/31/10. The limited period of approval through 10/31/10 was granted with the stipulation that an examination be conducted by the Suffolk County Department of Civil Service conduct an examination to determine if there are any qualified non-retirees available for appointment.

20.	Devlin, Leonard G.	2	Suffolk County Sayville Public Schools Senior Guard Non-Competitive	1/1/10- 12/31/11	\$46,000	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

21.	Colburn, William J.	2	Wayne County ALS Services Advanced Life Support Technician Competitive	1/1/10- 12/31/11	\$41,765	Yes	Approved through 9/30/10
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The State Commission approved the request for the limited period of 1/1/10 – 9/30/10. The limited period of approval through 9/30/10 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new Section 211 waiver application.

22.	Gleeson, Martin G.	3	Westchester County Co. Attorney's Office Associate County Attorney Exempt	1/1/10- 12/31/11	\$118,965	Yes	Approved through 12/31/10
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The State Commission approved the request for the limited period of 1/1/10 – 12/31/10. The limited period of approval through 12/31/10 was granted with the stipulation that a new submission of a section 211 waiver application be accompanied by updated recruitment information.

23.	LaFranco, Marion J.	2	Westchester County Town of North Salem Confidential Secretary to the Supervisor Exempt	1/1/10- 12/31/11	\$61,000	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

24.	Noonan, John J.	4	Westchester County D.A.'s Office Deputy Chief Criminal Investigator Exempt	2/21/10- 2/20/12	\$128,700	Yes	Approved
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The State Commission approved the request for the period of 2/21/10 – 2/20/12.

STATUTORY CRITERIA POST—OCTOBER 7, 2008

1.	Vaughn, Mark J.	0	Erie County D.A.'s Office Confidential Criminal Investigator Non-Competitive	7/6/09- 7/5/11	\$37,885	Yes	Approved
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The State Commission approved the retroactive request for the period of 7/6/09 – 7/5/11.

2.	Kimble, James A.	0	Middletown City City School District School Security Aide Competitive	1/1/09- 12/31/10	\$32,000	Yes	Approved through 6/30/10
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that an examination be conducted by the City of Middletown Civil Service Commission to determine if there are any qualified non-retirees available for appointment. Approval through 6/30/10 will also avoid a disruption in the School District's security force throughout the 2009-2010 school year.

3.	Reed, Nelson F.	1	Middletown City City School District School Security Aide Competitive	1/1/09- 12/31/10	\$35,000	Yes	Approved through 6/30/10
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that an examination be conducted by the City of Middletown Civil Service Commission to determine if there are any qualified non-retirees available for appointment. Approval through 6/30/10 will also avoid a disruption in the School District's security force throughout the 2009-2010 school year.

4.	Salcedo, Epifanio Jr.	0	Middletown City City School District School Security Aide Competitive	1/1/09- 12/31/10	\$33,000	Yes	Approved through 6/30/10
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that an examination be conducted by the City of Middletown Civil Service Commission to determine if there are any qualified non-retirees available for appointment. Approval through 6/30/10 will also avoid a disruption in the School District's security force throughout the 2009-2010 school year.

2. PENSION WAIVERS FOR RETIREES / STATE – February 2010

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

	<u>Name</u>	Years in Position Under <u>§211</u>	Department Title <u>Juris. Class</u>	Period of Employ- <u>ment</u>	Annual <u>Salary</u>	Recruit- <u>ment?</u>	<u>Action</u>
1.	Crook, Jr., Robert	8	Attorney General Investigator Exempt	10/18/09 – 10/17/11	\$70,494	Yes	Approved

The State Commission approved the request for the period of 10/18/09 – 10/17/11.

2.	Deis, Kenneth	0	Attorney General Investigator Exempt	10/4/09 – 10/3/11	\$55,445	Yes	Approved
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The State Commission approved the request for the period of 10/4/09 – 10/3/11.

3.	Ford, Brian	8	Attorney General Investigator Exempt	9/24/09 – 9/23/11	\$77,941	Yes	Approved
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The State Commission approved the request for the period of 9/24/09 – 9/23/11.

4.	Houlihan, Michael	2	Attorney General Investigator Exempt	9/20/09 – 9/19/11	\$55,445	Yes	Approved
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The State Commission approved the request for the period of 9/20/09 – 9/19/11.

5.	Lynch, Rodolfo	0	Attorney General Investigator Exempt	10/4/09 – 10/3/11	\$55,445	Yes	Approved
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The State Commission approved the request for the period of 10/4/09 – 10/3/11.

6.	Morgan, Kenneth	2	Attorney General Investigator Exempt	9/20/09 – 9/19/11	\$55,445	Yes	Approved
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The State Commission approved the request for the period of 9/20/09 – 9/19/11.

7.	Rivera, Sylvia	6	Attorney General Investigator Exempt	9/29/09 – 9/28/11	\$66,365	Yes	Approved
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The State Commission approved the request for the period of 9/29/09 – 9/28/11.

8.	Ventola,	10	Attorney General	10/10/09 –	\$76,251	Yes	Approved
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2. PENSION WAIVERS FOR RETIREES / OTHER ENTITY – February 2010

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

<u>Name</u>	<u>Years in Position Under §211</u>	<u>Department Title Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1. Majkut, Robert	14	Senate Telecommunications Manager Unclassified	9/4/09 – 9/3/11	\$103,626	Yes	Approved

The State Commission approved the request for the period of 9/4/09 – 9/3/11.

2. Beaudoin, William	2	Thruway Authority Investigative Auditor Exempt	12/11/09 – 12/10/11	\$67,470	Yes	Approved
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The State Commission approved the request for the period of 12/11/09 – 12/10/11.

3. Fox, Thomas	4	Western Regional OTB Director of Surveillance Unclassified	1/1/10 – 12/31/11	\$53,560	Yes	Approved through 12/31/10
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The State Commission approved the request for the limited period of 1/1/10 – 12/31/10. It was noted that the retiree will attain the age of 65 in 2011.

4. Maloney, Daniel	7	Western Regional OTB Director of Security Unclassified	1/1/10 – 12/31/11	\$62,837	Yes	Approved
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The State Commission approved the request for the period of 1/1/10 – 12/31/11.

2. PENSION WAIVERS FOR RETIREES / OTHER ENTITY – February 2010

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

ADDED ITEMS

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

	<u>Name</u>	Years in Position Under <u>§211</u>	Department Title <u>Juris. Class</u>	Period of Employ- ment	Annual <u>Salary</u>	Recruit- ment?	<u>Action</u>
1.	Barton, David	4	Empire State Development Corp. Auditor Exempt	1/1/10 - 12/31/11	\$87,731	Yes	Approved

The State Commission approved the request for the period 1/1/10 – 12/31/11.

2.	Gooding, David	2	Empire State Development Corp. Auditor Exempt	1/1/10 - 12/31/11	\$87,731	Yes	Approved
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The State Commission approved the request for the period 1/1/10 – 12/31/11.

3.	Krieger, Robert	6	Empire State Development Corp. Sr. Engineer - GAS Exempt	1/1/10 - 12/31/10	\$104,442	Yes	Approved
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The State Commission approved the request for the period 1/1/10 – 12/31/10.

4.	Priscott, Leonard	4	Empire State Development Corp. Senior Auditor, Engineering Exempt	1/1/10 - 12/31/11	\$104,442	Yes	Approved
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The State Commission approved the request for the period 1/1/10 – 12/31/11.

5.	Tenenholtz, Joel	6	Empire State Development Corp. Site Supervisor, Utilities Restoration Exempt	1/1/10 - 12/31/11	\$114,886	Yes	Approved
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The State Commission approved the request for the period 1/1/10 – 12/31/11.

6.	Thorne, Joseph	4	Empire State Development Corp. Senior Auditor,	1/1/10 - 12/31/11	\$104,442	Yes	Approved
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Engineering
Exempt

The State Commission approved the request for the period 1/1/10 – 12/31/11.

7.	Trahan, George	6	Empire State Development Corp. Project Manager, Utility Restoration Exempt	1/1/10 - 12/31/10	\$125,330	Yes	Approved
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The State Commission approved the request for the period 1/1/10 – 12/31/10.

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE

3.10 (A) DEPARTMENT OF ENVIRONMENTAL CONSERVATION. Request for Commission approval of non-competitive classification of the following positions:

Climate Policy Analyst 4
Director Climate Policy Analysis (originally requested as
Climate Policy Analyst 5)

(Control No. 09-030)

APPROVED (Phi-policy for both titles)

3.11 (B) OFFICE OF HOMELAND SECURITY. Request for Commission approval of non-competitive classification of the following positions:

Homeland Security Program Analyst 1
Homeland Security Program Analyst 2

(Control No. 09-021)

CALENDARED

3.12 (C) DEPARTMENT OF CORRECTIONAL SERVICES. Request for Commission approval of non-competitive classification of the position of Translator. (Control No. 09-035)

APPROVED (Not phi) - REMOVE LIMITING NUMBER

3.13 (D) OFFICE OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES. Request for Commission approval of continued non-competitive classification of the position of Deputy Director of Developmental Disabilities Research Institute (title-structure changed from Deputy Director of Mental Retardation Research Institute).

APPROVED

3.14 (E) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held January 13, 2010.

APPROVED

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held January 13, 2010.

LEAVES OF ABSENCE – February 2010 – APPROVED AS INDICATED

4.3 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	4/1/10	4/1/12	Betz,Laura	Mail&Supply Clerk Non-Competitive Budget	Senr Mail&Supply Clk Non-Competitive Budget
(2)	3/6/10	3/1/12	Greenberg,Ronald L	Assnt Chf Bdgt Exr Competitive Budget	Deputy Dir Exempt Budget
(3)	3/27/10	3/1/12	Jones,Juanita B	Youth Counselor 1 Competitive Child&Fam Srvc	Youth Fac Assnt Dir 1 Non-Competitive Child&Fam Srvc
(4)	3/6/10	3/1/12	Mclaughlin,William	Ch & Fam Svs Mgr 3 Competitive Child&Fam Srvc	Assnt Commr Exempt Child&Fam Srvc
(5)	12/7/08	12/1/10	Racette,Steven E	Corr Captain Competitive Cor Adirondack	Deputy Supt Secrty S3 Non-Competitive Cor Clinton
(6)	2/1/10	2/1/12	Saj,Gregory S	Corr Captain Competitive Cor Albion	Deputy Supt Secrty S3 Non-Competitive Cor Livingston
(7)	2/1/10	2/1/12	Rock,David A	Corr Captain Competitive Cor Altona	Supt Corr Fac Non-Competitive Cor Upstate
(8)	2/1/10	2/1/12	Bradt,Mark L	Corr Captain Competitive Cor Attica	Supt Corr Fac Non-Competitive Cor Elmira Cntr
(9)	2/1/10	2/1/12	James,Randy K	Corr Captain Competitive Cor Attica	Supt Corr Fac Non-Competitive Cor Georgetown

LEAVES OF ABSENCE – February 2010

4.3 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	12/27/06	12/1/10	Nash,Michael A	Corr Captain Competitive Cor Auburn	Deputy Supt Secrty S3 Non-Competitive Cor Willard DTC
(11)	2/1/10	2/1/12	Perez,Ada	Supvg Corr Cnslr Competitive Cor Bedfrd Hills	Supt Corr Fac Non-Competitive Cor Downstate
(12)	2/1/10	2/1/12	Purdy,James A	Supvg Corr Cnslr Competitive Cor Bedfrd Hills	Deputy Supt Progm S 3 Non-Competitive Cor Sing Sing
(13)	11/8/09	11/1/11	Burnell,Patricia L	Inst Steward Competitive Cor Cape Vincen	Deputy Supt Admrv S 2 Non-Competitive Cor Ogdensburg
(14)	1/1/10	1/1/12	Polanski,Norman L	Plumber&Stmftr Non-Competitive Cor Collins	Out of State Service
(15)	2/1/10	2/1/12	Smith,Howard F	Corr Officer Competitive Cor Collins	Corr Off Alcohol R Pg Exempt Cor Main Office
(16)	1/3/10	1/1/12	Koskowski,Raymond	Corr Captain Competitive Cor Coxsackie	Deputy Supt Secrty S3 Non-Competitive Cor Green Haven
(17)	12/3/09	12/1/11	Miller,Christopher L	Corr Captain Competitive Cor Coxsackie	Deputy Supt Secrty S2 Non-Competitive Cor Otisville
(18)	2/1/10	2/1/12	Inserra,Theodore A	Corr Captain Competitive Cor Eastern NY	Supt Corr Fac Non-Competitive Cor Mid-Orange

LEAVES OF ABSENCE – February 2010

4.3 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	2/1/10	2/1/12	Oken,Carl	Inst Steward Competitive Cor Fishkill	Deputy Supt Admnv S 3 Non-Competitive Cor Downstate
(20)	2/1/10	2/1/12	Leclaire, Lucien J	Corr Captain Competitive Cor Great Meadw	Deputy Commr Exempt Cor Main Office
(21)	3/5/09	3/1/11	Lombardo, Ivy S	Corrl Fclty Food Ad 2 Competitive Cor Groveland	Deputy Supt Admnv S 3 Non-Competitive Cor Orleans
(22)	2/4/10	2/1/12	Obrien, Kevin J	Educ Supvr Vocational Competitive Cor Lakeview	Deputy Supt Progm S 3 Non-Competitive Cor Lakeview
(23)	1/14/10	1/1/12	Caldwell, Michael J	Corr Captain Competitive Cor Main Office	Deputy Supt Secrty S3 Non-Competitive Cor Riverview
(24)	11/3/05	11/1/11	Casterline, David B	Plant Supt B Competitive Cor Main Office	Deputy Supt Admnv S 3 Non-Competitive Cor Washington
(25)	2/1/10	2/1/12	Fonda, Vernon N	Corr Officer Competitive Cor Main Office	Assnt Chf Invstgns Exempt Cor Main Office
(26)	7/22/06	7/1/10	Kinderman, Mark	Supvg Corr Cnslr Competitive Cor Mid-State	Deputy Supt Progm S 3 Non-Competitive Cor Marcy
(27)	9/24/09	9/1/11	Phillips, Karen J	Supvg Corr Cnslr Competitive Cor Mid-State	Deputy Supt Progm S 3 Non-Competitive Cor Mid-State

LEAVES OF ABSENCE – February 2010

4.3 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(28)	2/1/10	2/1/12	Naughton,Peter J	Corr Captain Competitive Cor Mohawk	Deputy Supt Secrty S3 Non-Competitive Cor Oneida
(29)	2/1/10	2/1/12	Stearns,Lawrence P	Corrl Fclty Prg Admr Competitive Cor Moriah	Deputy Supt Progm S 3 Non-Competitive Cor Bare Hill
(30)	12/2/06	12/1/10	Andrews,Neville	Supvg Corr Cnslr Competitive Cor Shawangunk	Deputy Supt Progm S 3 Non-Competitive Cor Shawangunk
(31)	7/22/06	7/1/10	Garman,Stanley M	Psychologist 2 Competitive Cor Upstate	Assnt Dpty Supt Non-Competitive Cor Clinton
(32)	2/1/10	2/1/12	Doldo,Nunzio E	Plant Supt C Competitive Cor Watertown	Deputy Supt Admnv S 3 Non-Competitive Cor Gouverneur
(33)	2/1/10	2/1/12	Schumacher,Susan	Inst Steward Competitive Cor Wende	Deputy Supt Admnv S 3 Non-Competitive Cor Wende
(34)	3/18/10	3/1/12	Kulzer,Thomas M	Assoc Internal Auditr Competitive En Con	Dir Internl Aud Exempt En Con
(35)	3/19/10	3/1/12	Rail,Vernon G	Senr Attorney Competitive En Con	Assoc Counsel Non-Competitive En Con
(36)	3/10/10	3/1/12	Briffa,Deborah A	Admnv Assnt Competitive Insurance	Exec Assnt Exempt Insurance

LEAVES OF ABSENCE – February 2010

4.3 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(37)	3/20/10	3/1/12	Clavery,Allison G	Senr Persnl Admr Competitive Insurance	Affirm Actn Admr 2 Non-Competitive Insurance
(38)	2/21/10	2/1/12	Brownell,Marianne	Secy 1 Competitive Labor Mgmt Cm	Emp Prog Assnt Exempt Labor Mgmt Cm
(39)	2/21/10	2/1/12	Hidley,Helen M	Secy 1 Competitive Labor Mgmt Cm	Conf Stenographer Exempt Labor Mgmt Cm
(40)	4/1/10	4/1/12	Richter,Dale F	Senr Motor Veh Invest Competitive Motor Vehicles	Investigator Sig Exempt St Inspectr Gen
(41)	2/7/10	2/1/12	Finn,John	Dir Ment Rtrd Fornc S Competitive MR Main Office	Deputy Dir Ddso 2 Non-Competitive MR Main Office
(42)	3/12/10	3/1/12	Lynch,John	Assnt Dir Off Ag Prgms Competitive Off for Aging	Deputy Dir Exempt Off for Aging
(43)	3/1/10	3/1/12	Brewer,Vincent W	Food Service Spec 3 Competitive OGS	Promtn&Pub Affrs Agnt Exempt OGS
(44)	2/20/10	2/1/12	Jackson,Brian D	Assoc Auditor Competitive P&R Main Off	Dir Internl Aud Exempt P&R Main Off
(45)	3/1/10	3/1/12	Bitel,Richard	Parole Offcr Competitive Parole	Assnt Parole Svs Prgm Spec Non-Competitive Parole

LEAVES OF ABSENCE – February 2010

4.3 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(46)	3/13/10	3/1/12	Burnettbrookwood, Sharon	Parole Revocn Spec 1 Competitive Parole	Prelimnry Hrng Off Pr Non-Competitive Parole
(47)	3/1/10	3/1/12	Crawford, Audrey D	Parole Revocn Spec 1 Competitive Parole	Prelimnry Hrng Off Pr Non-Competitive Parole
(48)	4/1/10	4/1/12	Evans, Andrea W	Senr Parole Offcr Competitive Parole	Member Chairman Unclassified Parole
(49)	3/1/10	3/1/12	Mitchell, Robert M	Assnt Parole Svs Prgm Spec Non-Competitive Parole	Parole Srvs Prgm Spec Non-Competitive Parole
(50)	3/1/10	3/1/12	Nesich, Jeffrey W	Dir Financial Admn 4 Competitive Parole	Deputy Dir Exempt Parole
(51)	3/1/10	3/1/12	Perry-Patterson, Chandra	Parole Revocn Spec 1 Competitive Parole	Prelimnry Hrng Off Pr Non-Competitive Parole
(52)	3/1/10	3/1/12	Philbrick, Steven H	Hearing Officer Prl R Non-Competitive Parole	Assoc Counsel Exempt Parole
(53)	2/1/10	2/1/12	Moore, Denise M	Info Tech Assnt Competitive St Emer Mgt Off	Sr Computer Mgmt Ofc Unclassified St Emer Mgt Off

4. STAFFING SERVICES/REINSTATEMENTS – February 2010 - APPROVED
EFFECTIVE 2/8/10

4.4 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	4/5/84	8/23/00	Dieffenbach, Mark	Supervisor, Admin. Analysis SED
(2)	3/5/08	8/9/08	Chen, Ming	Labor Services Rep Trainee 2 DOL
(3)	1/3/03	5/18/06	Smothers, Roger	Psychologist 2 OMRDD – Broome DDSO
(4)	4/16/81	2/11/00	Robustelli, Tina	Developmental Aide OMRDD – Taconic DDSO
(5)	11/11/99	7/23/05	Becker, Nicole	IT Specialist 3 OSC
(6)	10/1/87	1/27/04	Kiff, Bridget	Secretary 1 SUNY – Oneonta
(7)	6/4/92	12/14/94	James, Lisa	IT Specialist 2 (Programming) Tax & Finance

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES - APPROVED

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	417-A	1-15	Fish & Wildlife Technicians	10/31/09	OC/PROM
2.	435-A	61-75 91-105	Senior Steno/Senior Typist Specialties	12/5/09	OC/PROM
3.	435-A	106-120	Local Senior Steno/Senior Typist Specialties	12/5/09	OC/PROM
4.	442-A	1-45 76-85	State Environmental Radiation Series	12/5/09	OC/PROM
5.	444-A	91-105	Airport Mngmnt & Maintenance Series	12/5/09	OC Pre-rating
6.	446-A	46-75 91-105	School Food Programs Specialist 1 & 2	12/5/09	OC/PROM
7.	448-A	1-15	Higher Level Emergency Medical Series	12/5/09	OC/PROM
8.	449-A	46-60 91-105	Local Information Technology Managers	12/5/09	OC/PROM/NCP
9.	450-A	16-60 91-105	Local Information Technology Managers	12/5/09	OC/PROM/NCP
10.	453-A	1-86	Local Information Technology Managers (LITMA)	12/5/09	OC/PROM
11.	455-A	106-120	State Research Series	12/5/09	OC/PROM
12.	456-A	91-100	“ “ “	12/5/09	”
13.	463-A	1-45	Computer Operator & Micro-Computer Operator	12/5/09	OC/PROM/NCP
14.	464-A	1-30	“ “ “	12/5/09	OC/PROM/NCP

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES--contd.

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
15.	465-A	1-15 31-45 61-95	Computer Operator & Micro- Computer Operator	12/5/09	OC/PROM/NCP
16.	466-A	91-105	Computer Operator & Micro- Computer Operator II	12/5/09	OC/PROM/NCP
17.	467-A	46-100	“ “ “	12/5/09	“ “ “
18.	468-A	1-45	Computer Operator & Micro- Computer Operator II	12/5/09	OC/PROM/NCP

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES –
APPROVED**

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	455-A	61-75	Research	12/5/09	OC/Prom/Tran
2.	455-A	1-15 16-30 76-90 91-105	State Research Series “ “ “ “ “ “ “ “ “	12/5/09 “ “ “	OC/Prom “ “ “ “ “ “
	456-A	1-15 31-45	State Research Series “ “ “	12/5/09 “	OC/Prom “ “
3.	466-A	1-60 106-120	Computer Operator and Micro-Comp Operator II	12/5/09	OC/Prom/NCP
4.	434-A	16-30	Higher Level Caseworker - Westchester County	12/5/09	OC
5.	429-A	1-30	Workers' Compensation Program Manager Series	11/14/09	Prom
6.	441-A	1-30	Historic Preservation / Restoration	12/5/09	OC
7.	436-A 437-A	46-75 46-75	Program Examiner 3 and 4 Municipal Affairs Program Manager	12/5/09 12/5/09	Prom Prom

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES (cont.)

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
8.	411-A	1-15	Higher-Level Correction Officer Promotion Series	10/31/09	Prom
9.	491-H	61-105	Tax Operations	12/5/09	Prom
10.	449-A	31-45 76-90	Local Info Technology Managers	12/5/09	OC/Prom/NCP
12.	439-A	1-30	Grants Administrator Series	12/5/09	OC/Prom
13.	438-A	1-30	Lottery Marketing Rep 1	12/5/09	OC

5. TESTING SERVICES / PRIOR APPROVALS- APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.17	CANAL 14	Operations and methods used in dredging canal channels
5.18	CANAL 11	Maintenance of canal locks, culverts, docks, piers, and other canal and terminal structures
5.19	FIR.RC-8 FIR.MA-8 FIR.AI-8 FIR.LG-8	Understanding & Interpreting Written Material Pertaining to Fire Mechanical Reasoning Advising and Interacting with Others Using Logical Reasoning to Draw Valid Conclusions

7. VACANT EXEMPT CLASS POSITIONS – February 2010- APPROVED

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Alcoholic Beverage Control	01030	13001	Counsel
Comptroller	02000	00127	Investigative Auditor
Education Department	11000	08001	Associate Commissioner
Executive Chamber	01000	01304	Press Officer
Labor Management Committees	21220	00501	Employee Relations Associate
Law Department	03000	06838 06843	Confidential Clerk Confidential Administrative Assistant
Public Integrity, Commission on	19005	00001	Executive Director
Racing & Wagering Board	01510	04601 04602 04603 04604 04605 04606 04607 04609 04652 04906 05101 05102 05103 05104 05105 05107 05109 05110 05159	Presiding Judge Associate Judge Associate Judge Starter Assistant to Presiding Judge Investigator Recording Judge Supervising Racing Veterinarian Starter Investigator Presiding Judge Starter Associate Judge Associate Judge Assistant to Presiding Judge Recording Judge Paddock Judge Supervising Racing Veterinarian Paddock Judge

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Racing & Wagering (Cont'd) Board		05305 05306	Assistant to Presiding Judge Investigator
Regulatory Reform	21110	00103	Confidential Assistant
State Inspector General	21700	03001	Forensic Accountant
Transportation	17000	10101	Director of Public Information

8. SECTIONS 55-B and C – February 2010- APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>	<u>Item No.</u>
Environmental Conservation	Keyboard Specialist 1	42706
Insurance Department	Keyboard Specialist 1	02460
	Calculations Clerk 1	02900
Labor	Clerk 1	07190
Medicaid Inspector General	Management Specialist 1	33602
Mental Retardation and Developmental Disabilities	Keyboard Specialist 1	05143
	Food Service Worker 1	06228
NYS Home for Veterans	Clerk 1	61349
	Nursing Home Activities Assistant 1	62003
SUNY Upstate Medical	Hospital Patient Services Clerk 1	50658

Section 55-b – 10 positions

Section 55-c – 0 positions

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

FEBRUARY 2010

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	Local Government	2 (A)
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	Other Entities	2 (C)
2-a	Extensions in Service Over Age Seventy	
3	Executive	3 (A-E)
4	Staffing Services	
	Backdates	
	Leaves of Absence	4 (D)
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5	Testing Services	
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	Prior Approvals	5 (G)
6	Merit Awards	
	Employee Suggestions	
	Agency Committee Nominations	
7	Vacant Exempt Class Positions	7 (H)
8	Section 55 b/c	8 (I)
9	Investigations	
10	New Business	



NEW YORK STATE CIVIL SERVICE COMMISSION

INTEROFFICE
MEMORANDUM

TO: Commissioner Groenwegen
FROM: Ann Barrett
SUBJECT: February 2010 Commission Meeting
DATE: February 1, 2010

We have arranged the following schedule for the February Commission meeting:

Monday February 8

10:00 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 7, and 8

cc: Comr. Ahl
Comr. Hanrahan
Judith Ratner

Richard Ciprioni
Al Jordan

Shirley LaPlante
David Ernst