

**STATE OF NEW YORK**  
**CIVIL SERVICE COMMISSION**  
**ALBANY, NEW YORK**  
**JANUARY 14, 2009**

**1. MUNICIPAL SERVICE**

4.47 (A) ONONDAGA COUNTY COMMISSIONER OF PERSONNEL. Request  
(2008) for Commission approval of the resolution amending the Appendices of  
**APPROVED** the Onondaga County Civil Service Rules.

1.1 (B) DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request  
for Commission approval to modify the forms for reporting the progress  
**APPROVED** by DCAS in implementing its five-year Provisional Reduction Plan.  
**WITH EXCEPTION**

1.2 (C) DELAWARE COUNTY PERSONNEL OFFICER. Request for  
Commission approval of the resolution amending the Appendices of the  
**APPROVED** Delaware County Civil Service Rules.

1.3 (D) CITY OF FULTON CIVIL SERVICE COMMISSION. Request for  
Commission approval of the resolution amending the Text of the City of  
**APPROVED** Fulton Civil Service Rules.

1.4 (E) SCHUYLER COUNTY PERSONNEL OFFICER. Request for  
Commission approval of the resolution amending the Text and  
**APPROVED** Appendices of the Schuyler County Civil Service Rules.

1.5 (F) WESTCHESTER COUNTY COMMISSIONER OF HUMAN  
RESOURCES. Request for Commission approval of the resolution  
**APPROVED** amending the Appendices of the Westchester County Civil Service Rules.

## 1. MUNICIPAL SERVICE

1.6 (G) NEW YORK CITY SCHOOL CONSTRUCTION AUTHORITY. Review of the Progress Report in reducing the number and percentage of competitive class positions filled by provisional appointment for the New York City School Construction Authority.

**RECEIVED  
AND FILED**

1.7 (H) CITY OF RENSSELAER CIVIL SERVICE COMMISSION. Regarding alternatives to the City of Rensselaer civil service administration.

**RECEIVED AND FILED**

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT - JANUARY 2009 – APPROVED AS INDICATED**

**STATUTORY CRITERIA PRE—OCTOBER 7, 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruit-ment?</b>	<b>Action</b>
1. Goetschius, William F.	2	Allegany County Sheriff's Office Undersheriff Exempt	1/2/09-1/2/11	\$55,733	Yes	Approved
2. Stowell, James G.	2	Cayuga County Sheriff's Office Undersheriff Exempt	1/1/09-12/31/10	\$56,659	Yes	Approved
3. Maggy, Jerry P.	6	Clinton County Sheriff's Department Undersheriff Exempt	1/26/09-1/26/11	\$62,312	Yes	Approved
4. Cleary, John M. Jr.	11	Erie County District Attorney's Office Chief Confidential Criminal Investigator Non-Competitive	11/7/08-11/7/10	\$66,466	Yes	Approved
5. Dill, Daniel A.	10	Erie County District Attorney's Office Confidential Criminal Investigator Non-Competitive	10/19/08-10/19/10	\$60,713	Yes	Approved
6. Knaak, Edward	4	Monroe County Greece Central S.D. Safety and Security Coordinator Competitive	4/26/08-4/26/10	\$93,000	Yes	Approved
7. McShea, Thomas	6	Monroe County Rush-Henrietta C.S.D. Safety and Security Coordinator Competitive	4/29/08-4/29/10	\$50,398	Yes	Approved

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT****JANUARY 2009**

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<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruit-ment?</b>	<b>Action</b>
8. Bayer, Robert	4	Nassau County A. Holly Patterson Extended Care (Nassau Health Care Corporation) Safety Coordinator Competitive	3/26/08- 3/26/10	\$48,610	Yes	Approved
9. Bobbe, Jacqueline	2	Nassau County Nassau Health Care Corporation Registered Nurse II Non-Competitive	1/9/09- 1/8/11	\$65,000	Yes	Approved
10. Bordoy, Miguel	3 yrs; 10 mos.	Nassau County District Attorney's Office Investigator Coordinator Non-Competitive	1/1/09- 12/31/10	\$69,615	Yes	Approved
11. Genn, Joshua	2	Nassau County District Attorney's Office Special Investigator I (Index Crime) Competitive	1/1/09- 12/31/10	\$72,549	Yes	Approved
12. Giardina, Philip	2	Nassau County District Attorney's Office Special Investigator I (Index Crime) Competitive	1/1/09- 12/31/10	\$72,549	Yes	Approved
13. McDonald, Thomas S.	2	Nassau County District Attorney's Office Special Investigator I (Index Crime) Competitive	1/1/09- 12/31/10	\$72,549	Yes	Approved
14. Napolitano, William	2	Nassau County District Attorney's Office Special Investigator I (Index Crime) Competitive	1/1/09- 12/31/10	\$72,549	Yes	Approved

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<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruitment?</b>	<b>Action</b>
15. Haacke, Warren	9	Nassau County District Attorney's Office Special Investigator I (Index Crime) Non-Competitive	1/1/09-12/31/10	\$92,891	Yes	Approved
16. Biggers, Thomas	3	Nassau County District Attorney's Office Special Investigator II (Index Crime) Competitive	1/1/09-12/31/10	\$93,794	Yes	Approved
17. Falzarano, Michael	4	Nassau County District Attorney's Office Special Investigator II (Index Crime) Competitive	1/1/09-12/31/10	\$93,794	Yes	Approved
18. Gillespie, William J.	4	Nassau County District Attorney's Office Special Investigator II (Index Crime) Competitive	1/1/09-12/31/10	\$89,811	Yes	Approved
19. Quinn, Terence	6	Nassau County District Attorney's Office Special Investigator II (Index Crime) Competitive	1/1/09-12/31/10	\$91,805	Yes	Approved
20. Rice, George A.	8	Nassau County District Attorney's Office Special Investigator II (Index Crime) Competitive	1/1/09-12/31/10	\$95,785	Yes	Approved
21. Tunkel, Kenneth	4	Nassau County District Attorney's Office Special Investigator II (Index Crime) Competitive	1/1/09-12/31/10	\$93,794	Yes	Approved

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22. Conway, Eugene J.	6.5	Onondaga County Town of DeWitt Chief of Police/Public Safety Competitive	10/1/08- 10/1/10	\$75,786	No	Approved through 12/31/08
23. McMahon, James E.	10	Orange County Dept. of Mental Health Staff Social Worker Competitive	10/1/08- 10/1/10	\$70,255	No	Approved through 12/31/09
24. Wierzbicki, Allen J.	0	Orange County Deputy Commissioner Emergency Services — Division of Emergency Communications Exempt	1/1/009- 12/31/10	\$66,447	Yes	Approved
25. Sacco, Joseph F.	2	Orleans County DA's Office Supervising Investigator Exempt	1/1/09- 12/31/10	\$47,517	Yes	Approved
26. Hyde, Arthur M.	5	Rensselaer County District Attorney's Office Special Investigator (Confidential) Competitive	1/1/09- 12/31/10	\$64,480	No	Approved through 12/31/09
27. Riley, Michael S.	2	Rensselaer County District Attorney's Office Special Investigator (Confidential) Competitive	1/1/09- 12/31/10	\$48,103	No	Approved through 12/31/09
28. Russo, Patrick A.	2	Rensselaer County Sheriff's Office Undersheriff Exempt	1/13/06- 1/12/10	\$87,763	Yes	Approved through 12/31/09

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT****JANUARY 2009**

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<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruit-ment?</b>	<b>Action</b>
29. Allen, Wayne E.	2	Suffolk County DA's Office Investigative Asst (Technical Services) Competitive	5/1/08- 5/1/10	\$41,551	No	Approved through 12/31/09
30. Bopp, Michael	5	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
31. Burns, Edward	7	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
32. Estes, William E.	4	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
33. Ferrigno, Carl A.	5	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
34. Gaddy, Lee	3	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
35. Lenski, Walter J.	5	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
36. Luquis, JoAnn	5	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT****JANUARY 2009**

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37. Lynch, Richard M.	2	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
38. Mencarelli, Aldino	6	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
39. Miller, Arenia A.	2	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
40. Napolitano, Vincent	8	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
41. Outsen, Gregory J.	6	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
42. Pascua, John	3	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
43. Polito, Paul	1	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
44. Rush, Sherranda	2	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT****JANUARY 2009**

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<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruitment?</b>	<b>Action</b>
45. Smith, Kevin J.	2	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
46. Speed, Thomas P.	2	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
47. Stafford, Laura M.	6	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
48. Troise, Frederick	3	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved
49. Wright, Michael	3	Suffolk County Copiague Public Schools School Security Guard Competitive	2/21/09- 2/20/11	\$47,000	Yes	Approved

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT****JANUARY 2009****STATUTORY CRITERIA POST—OCTOBER 7, 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruit-ment?</b>	<b>Action</b>
1. Stambach, Mark R.	0	Erie County D.A.'s Office Confidential Criminal Investigator Non-Competitive	9/17/07- 9/17/09	\$37,885	Yes	Approved through 3/1/09

**2. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – January 2009  
APPROVED AS INDICATED**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

**Pre October 7, 2008:**

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Vanderbilt, Richard	5.5	Animal Industry Investigator Agriculture & Markets Competitive	1/1/10 – 12/31/10	\$60,857	Yes	Approved
2.	Fleming, Brian	2	Investigator Attorney General Exempt	12/28/08 – 12/27/10	\$55,445	Yes	Approved
3.	Grzegorski, Paul	4	Investigator Attorney General Exempt	1/25/09 – 1/24/11	\$59,650	Yes	Approved
4.	Martinez, Luis	6	Investigator Attorney General Exempt	1/2/09 - 1/1/11	\$90,595	Yes	Approved
5.	Ostuni, Michael	8.2	Investigator Attorney General (Medicaid Fraud) Exempt	1/1/09 – 12/31/10	\$69,816	Yes	Approved
6.	Alberti, Sharon	2	Nurse II DOCS – Woodbourne Competitive	1/1/09 – 12/31/10	\$58,000	Yes	Approved
7.	Tabert, Francis	7	Project Assistant Homeland Security Competitive	1/5/09 – 1/4/11	\$155,008	Yes	Approved through 6/30/09
8.	Capaccio, George	12	Insurance Frauds Investigator 2 Insurance Department Non-competitive	2/3/09 – 2/2/11	\$68,878	Yes	Approved

## 2. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – January 2009

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

### Pre October 7, 2008:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
9.	Edwards, Joseph	12	Insurance Frauds Investigator 3 Insurance Department Non-competitive	2/3/09 – 2/2/11	\$76,101	Yes	Approved
10.	Scharoun, David	8.1	Senior Insurance Field Investigator Insurance Fund Non-competitive	1/1/09 – 12/31/10	\$75,186	Yes	Approved
11.	Aguirre, Ricardo	2	Special Assistant State, Department of Exempt	2/20/09 – 2/19/11	\$127,294	Yes	Approved through 8/20/09

### Post October 7, 2008:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Fournier, Thomas	0	Investigator Attorney General Exempt	9/6/08 – 9/5/10	\$55,445	Yes	Approved

**2. PENSION WAIVERS FOR RETIREES / Non-Civil Service – January 2009**  
**APPROVED AS INDICATED**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

**Pre October 7, 2008:**

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Zagajeski, Stephen	6	Sergeant at Arms Assembly Unclassified	1/1/09 – 12/31/10	\$75,000	Yes	Approved
2.	Caccese, Richard	8	Investigative Auditor Dormitory Authority Other	1/19/09 – 1/18/11	\$96,696	Yes	Approved
3.	Brovarski, Walter	14	Drug and Alcohol Technician MTA - 1Metro-North Commuter Railroad Unclassified	4/1/08 – 3/31/10	\$65,583	Yes	Approved

**Post October 7, 2008:**

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Winkler, Barry	0	Psychologist Level II, Forensic Psychiatry Department Health & Hospital Corp. Bellevue Hospital Ctr. Competitive	5/5/08 – 5/4/10	\$69,882	Yes	Approved through 12/31/09

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

### **3. EXECUTIVE**

3.1 (A) DEPARTMENT OF AGRICULTURE AND MARKETS. Request for Commission approval of exempt classification of the position of Assistant Public Information Officer which was originally requested as Assistant Director, Public Information). (Control No. 08-103)

**APPROVED**

3.2 (B) OFFICE OF THE ATTORNEY GENERAL. Request for Commission approval of exempt classification of 16 additional positions of Investigator which they are asking to have established in the Medicaid Fraud Control Unit. (Control No. 08-102)

**APPROVED**  
**INCREASED FROM 8 to 25 IN APPENDICES**

3.3 (C) OFFICE OF CHILDREN AND FAMILY SERVICES. Request for Commission approval of exempt classification of the position of Confidential Aide. (Control No. 08-097)

**APPROVED**  
**(RECLASSIFIED FROM SENIOR CHAUFFEUR, NON-COMPETITIVE)**

3.4 (D) DEPARTMENT OF ENVIRONMENTAL CONSERVATION. Request for Commission approval of exempt classification of an additional position of Assistant Commissioner which they are asking to have established. (Control No. 08-095)

**APPROVED**  
**INCREASED FROM 5 TO 6 IN APPENDICES – (RECLASSIFIED FROM SPECIAL ASSISTANT--EXEMPT)**

3.5 (E) DEPARTMENT OF HEALTH. Request for Commission approval of exempt classification of an additional position of Research Associate which they are asking to have established. (Control No. 08-089)

**APPROVED**  
**INCREASED FROM 8 TO 9 IN APPENDICES**

3.6 (F) FOR COMMISSION CONSIDERATION. Matter of deletion of the following obsolete positions from the non-competitive class listing:

**APPROVED**

Division of Alcoholic Beverage Control  
Beverage Control Investigator (1) (Until first vacated after March 4, 1986)

Office of Temporary and Disability Assistance  
Child Abuse Specialist 2

### **3. EXECUTIVE**

3.7 (G) STATE UNIVERSITY OF NEW YORK. Request for Commission approval of non-competitive classification of the position of Secretary 2.  
**CALENDARED** (Control No. 08-099)

3.8 (H) FOR COMMISSION CONSIDERATION. Amendment of Sections 21.15 and 28-1.17 of the Attendance Rules to continue availability of the single grant of supplemental military leave with pay and further leave at reduced pay through December 31, 2009, and to provide for separate grants of the greater of 22 working days or 30 calendar days of training leave at reduced pay during calendar year 2009. Section 21.15 applies to employees in represented positions, while section 28-1.17 extends equivalent benefits to employees serving in positions designated managerial/confidential (m/c).  
**APPROVED**

3.9 (I) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held December 9, 2008.  
**APPROVED**

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held December 9, 2008.

**LEAVES OF ABSENCE – January 2009 – APPROVED  
AS INDICATED**

4.1 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	2/22/09	2/1/10	Freemanruffin, Talissa	Secy 1 Budget	Conf Stenographer Ex Executive Chamb
(2)	2/8/09	2/1/11	Ingoldsby, Edward C	Assnt Chf Bdgt Exr Budget	Chf Budget Exmr NC Budget
(3)	10/26/08	10/1/10	Bost, Valerie A	Youth Counselor 2 Child&Fam Svcs	Youth Fac Assnt Dir 1 NC Child&Fam Svcs
(4)	10/1/08	10/1/10	Christian, Michael J	Youth Counselor 1 Child&Fam Svcs	Youth Fac Assnt Dir 2 NC Child&Fam Svcs
(5)	11/1/08	11/1/10	Dennison, Joseph	Youth Counselor 1 Child&Fam Svcs	Youth Facility Dir 2 NC Child&Fam Svcs
(6)	12/1/08	12/1/10	Figuroa, Edward	Youth Counselor 2 SL Child&Fam Svcs	Youth Facility Dir 1 NC Child&Fam Svcs
(7)	10/26/08	10/1/10	Langbein, Stephen P	Youth Counselor 2 Child&Fam Svcs	Youth Facility Dir 1 NC Child&Fam Svcs
(8)	10/1/08	10/1/10	Larrier, Annette L	Youth Counselor 2 Child&Fam Svcs	Youth Facility Dir 3 NC Child&Fam Svcs
(9)	12/1/08	12/1/10	Ruppel, Joanne E	Prg Rsch Spec 3 HSv Child&Fam Svcs	Resch Scient 3 NC Child&Fam Svcs

**LEAVES OF ABSENCE – January 2009**

4.1 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(10)	11/1/08	11/1/10	Sanoguet, Jeffrey	Youth Counselor 1 SL Child&Fam Svcs	Youth Counselor 2 NC Child&Fam Svcs
(11)	11/1/08	11/1/10	Sapio, Anita M	Youth Counselor 2 Child&Fam Svcs	Youth Facility Dir 3 NC Child&Fam Svcs
(12)	11/1/08	11/1/10	White, Rodney L	Youth Counselor 2 Child&Fam Svcs	Youth Facility Dir 3 NC Child&Fam Svcs
(13)	12/31/08	6/1/09	Donegan, Michael F	Assoc Atty Comm of Correct	Counsel Ex Comm of Correct
(14)	1/1/09	7/1/09	Coburn, Randal D	Economic Dev Pg Sp 3 Economic Devel	Deputy Commr Ex Economic Devel
(15)	12/14/08	6/1/09	Crowder, Robert C	Prg Rsch Spec 3 EF Economic Devel	Commerce Polcy An 2 NC Economic Devel
(16)	12/1/08	6/1/09	Santarcangelo, M J	Dir Econ Dev E Pcy A Economic Devel	Out of State Service
(17)	2/22/09	2/1/11	Johnson, Catherine	Admnv Offr 6 Housng & Comm Ren	Deputy Commr Ex Housng & Comm Ren
(18)	2/22/09	2/1/11	Lawlor, Brian E	Prin Atty Housng & Comm Ren	Exec Dpty Commr Ex Housng & Comm Ren

**LEAVES OF ABSENCE – January 2009**

4.1 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(19)	2/7/09	2/1/11	Cox, Maureen A	Safety&Hlth Pgm Mgr 2 Labor	Dir Div Occup Saf&Hlt NC Labor
(20)	4/3/08	4/1/10	Cross, Keith J	Mgr Info Tech Svs 1 Tcl Law	Investigator Ex Law
(21)	2/1/09	2/1/11	Segall, Steven A	Assoc Atty Law	Assnt Attorney Gen Ex Law
(22)	1/1/09	1/1/10	Stoddard, Mary B	Secy 1 MR Main Office	Spec Assnt Ex MR Main Office
(23)	2/12/09	2/1/11	Finn, Peter C	Dir Financial Admn 5 P&R Main Off	Deputy Commr Ex P&R Main Off
(24)	2/12/09	2/1/11	Kane, Daniel S	Parks Prg Mgr 5 P&R Main Off	Deputy Commr Ex P&R Main Off
(25)	1/29/09	1/1/11	Vives, Eileen M	Parole Offcr Parole	Senr Parole Offcr S S NC Parole
(26)	2/1/09	2/1/11	Sampson, Judith W	Business Permts A S 3 Regulat Reform	Reg Pol Spec 3 NC Regulat Reform
(27)	2/1/09	2/1/11	Wolfe, Joseph P	Business Permts A S 2 Regulat Reform	Reg Pol Spec 2 NC Regulat Reform

**LEAVES OF ABSENCE – January 2009**

4.1 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(28)	2/8/09	2/1/11	Chappell, Kimmi	Clerk 1 State	Secy Ex State
(29)	2/22/09	2/1/11	Shapiro, Daniel E	Dir Div Corp&St Rcrds State	Exec Dpty Secy State Ex State
(30)	2/1/09	2/1/10	Warren, Marvis A	Senr Attorney Tax& Finance	Deputy Consl Ex Tax& Finance
(31)	2/8/09	2/1/11	Schwenzfeier, Eric F	Senr Persnl Admr Tmp&Disabl Asst	Assnt Prg Mgr Ex Tmp&Disabl Asst
(32)	2/1/09	2/1/11	Wagner Jr., Richard E	Highway Mtc Supvr 1 Tr Pghkps Reg 8	Emp Astnc Pgm Rep Ex Labor Mgmnt Cm

**4. STAFFING SERVICES/REINSTATEMENTS – January 2009 – APPROVED EFFECTIVE  
January 14, 2009**

4.2 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	08/23/04	08/26/04	Darden, Traci	Correction Officer Trainee DOCS
(2)	01/24/05	07/07/06	Heredia, Miguel	Correction Officer Trainee DOCS
(3)	10/08/07	10/12/07	Matthews, Matthew	Correction Officer Trainee DOCS
(4)	02/12/81	04/25/03	Butler, Brian	Student Loan Control Rep 1 HESC
(5)	06/26/78	08/09/95	Bergeron, Nora	Secretary 1 DHCR
(6)	09/23/93	09/22/95	Lyle, Hellura	Human Rights Specialist 1 DHR
(7)	05/15/99	12/29/05	Shepard, Joella	Nurse 2 OMRDD – Finger Lakes DDSO
(8)	01/14/74	08/05/91	Cunningham, Diana	Secretary 1 SUNY @ New Paltz
(9)	07/20/89	07/27/04	Fiddes, Denise	Tax Compliance Rep 2 T&F

## 5. TESTING SERVICES / COMMITTEE ON APPEALS - APPROVED

### A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	401-E	31-45 91-105	Higher Level Social Welfare Examiner	11/1/08	OC/PROM Pre-rating
2.	401-E	61-75	“ “ “ “	“	OC/PROM
3.	453-D	91-105	Local Human Svcs Paraprof'l	11/1/08	OC Pre-rating
4.	463-D	1-15	Teachers' Retirement Exmnr	11/1/08	PROM
5.	467-D	76-90	Business Officer Series	11/1/08	PROM
6.	471-D	21-30	State & Local Drafting/CAD/ GIS/Tax Map Series	11/1/08	OC/PROM Pre-rating
7.	472-D	16-30	“ “ “ “	“	“
8.	476-D	41-45	Conservation Operations Supvr	11/1/08	PROM Pre-rating
9.	481-D	16-20 31-35 46-75	Local Telecommunications Series	11/1/08	OC/PROM
10.	482-D	16-30	Management Specialist 2	11/1/08	PROM Pre-rating
11.	484-D	1-15	State Insurance Fund	11/1/08	OC/PROM
12.	488-D	16-30	Building & Grounds Maintenance Series	11/1/08	OC/PROM
13.	491-D	31-60	Higher Level Account Clerical Series	11/1/08	OC/PROM/NCP
14.	493-D	1-15	Zoo	11/1/08	OC/PROM

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
15.	495-D	31-45	State & Local Weights & Measures Series	11/1/08	OC/PROM
16.	497-D	31-45	Personnel Operations Series	11/1/08	OC/PROM/NCP

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES**

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	467-D	61-75	Business Officer	11/1/08	Prom
2.	479-D	1-30	Management Specialist 3 & 4	11/1/08	Prom
3.	485-D	31-45	State Insurance Fund	11/1/08	OC/Prom
4.	480-D	6-15 31-45	Telecommunications Series Local	11/1/08	OC/Prom
5.	464-D	1-15	Teachers' Retirement Examiner	11/1/08	Prom
6.	492-D	1-15 76-90	Zoo	11/1/08	OC/Prom
7.	478-D	1-15	Management Specialist 3 & 4	11/1/08	Prom
	483-D	31-45	Management Specialist 2	11/1/08	Prom
8.	478-D	16-30	Management Specialist 3 & 4	11/1/08	Prom
9.	453-D	1-15 31-45	Local Human Services Paraprofessional Series	11/1/08	OC/Prom
10.	482-D	31-45	Management Specialist 2 Series	11/1/08	Prom
11.	494-D	16-30	State and Local Weights and Measures	11/1/08	OC/Prom
12.	400-E	46-90 121-150	Higher Level Social Welfare Examiner	11/1/08	OC/Prom/ Prerating
13.	483-D	1-15	Management Specialist 2	11/1/08	Prom

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
14.	482-D	1-15	Management Specialist 2	11/1/08	Prom
15.	467-D	1-45	Business Officer Series	11/1/08	Prom
16.	468-D	1-30	New York State Purchasing	11/1/08	Prom
17.	494-D	61-75	Weights and Measures	11/1/08	OC/Prom
18.	497-D	46-60	Personnel Operations Series	11/1/08	OC/Prom/NCP
19.	477-D	1-15	Management Specialist 3 and 4 Series	11/1/08	Prom
	469-D	46-60	NYS Purchasing Series	11/1/08	OC/Prom
20.	484-D	16-60 91-105	State Insurance Fund Series " " " "	11/1/08 "	OC/Prom " "
21.	485-D	1-15	State Insurance Fund Series	11/1/08	Prom
22.	485-D	16-30	State Insurance Fund	11/1/08	OC/Prom

**C. DISPOSITION OF POST-LIST EXAMINATION APPEALS**

	<u>IDENT. NO.</u>	<u>EXAM NO.</u>	<u>EXAM OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
	101-38-XXXX	73-762	Supervisor of Psychiatric Social Work	8/31/08	Prom
	061-38-XXXX	06-530	Supervising Bank Examiner	4/2005	Prom
	103-72-XXXX	28-101	Public Health Nutritionist 1	2/2007	OC
	062-66-XXXX	06-613	State Program Examiner 2	1/21/06	Prom

## 5. TESTING SERVICES / PRIOR APPROVALS - APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.1	252-3A	Office Practices
5.2	TRANSPORT 03	School Transportation Management
5.3	TRANSPORT 13	Transportation Management

## 7. VACANT EXEMPT CLASS POSITIONS – January 2009 - APPROVED

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Alcoholism & Substance Abuse Services	53000	50001	Special Assistant
Comptroller	02000	00210 07050	Investigative Auditor Assistant Deputy Comptroller
Budget	01010	00015	Secretary
Economic Development	22000	01101	Deputy Commissioner
Education	11000	02801	Secretary to Board of Regents
Executive Chamber	01000	00201 00204 00603 00711 00805	Deputy Secretary to the Governor Confidential Stenographer Deputy Secretary to the Governor Legislative Assistant Confidential Stenographer
Health	12000	00007	Director of Internal Audit
Investigation, Commission of	21450	00009	Assistant Counsel
Racing and Wagering Board	01510	04201 04204 04205 04208  04401 04402 04403 04404 04406 04407 04408	Steward Investigator Supervising Racing Veterinarian Assistant to Supervising Racing Veterinarian  Presiding Judge Starter Associate Judge Associate Judge Investigator Recording Judge Paddock Judge

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Racing and Wagering Board (cont'd)		04409 05002 05004	Supervising Racing Veterinarian Starter Associate Judge
State	19000	00002 00012	Counsel Special Assistant
SUNY Geneseo	28190	00212	Secretary
Workers' Comp	14010	02900	District Administrator

Calendared from December 2008 meeting

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Banking	070000	03005 03011 03013 03057	Investigator Investigator Investigator Confidential Aide
Investigation, Commission of	21450	00047	Confidential Clerk

## 8. SECTIONS 55-B and C – January 2009 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>
Budget	Keyboard Specialist 1
Children & Family Services	Senior Personnel Administrator
Education	Calculations Clerk 1 (2) Clerk 1 Vocational Rehabilitation Counselor
Insurance Department	Clerk 1 (2)
Labor	Auditor Trainee 1 Labor Services Representative (LVET) 1 Labor Services Representative Trainee 1
Mental Retardation and Developmental Disabilities	Food Service Worker 1 (2)
Motor Vehicles	Motor Vehicles Representative
Public Service	Keyboard Specialist 1 Utility Analyst 1
Tax and Finance	Taxpayer Service Representative 1 (2)
Thruway Authority	Stores Clerk 1
Veterans' Affairs	Senior Training Technician State Veterans Counselor

**NYS CIVIL SERVICE COMMISSION**  
**CALENDAR INDEX**

JANUARY 2009

<u>CODE</u>	<u>SUBJECT</u>	<u>PAGES</u>
1	Municipal	1 (A-H)
2	Pension Waivers for Retirees - Sec 211 NYSRSSL	
	Local Government	2 (A)
	State Government	2 (B)
	Non-Civil Service	2 (C)
2-a	Extensions in Service Over Age Seventy	
3	Executive	3 (A-I)
4	Staffing Services	
	Backdates	
	Leaves of Absence	4 (D)
	Reinstatements	4 (E)
5	Testing Services	
	Committee on Appeals	5 (F)
	Prior Approvals	5 (G)
6	Merit Awards	
	Employee Suggestions	
	Agency Committee Nominations	
7	Vacant Exempt Class Positions	7 (H)
8	Section 55 b/c	8 (I)
9	Investigations	
10	New Business	



**NEW YORK STATE CIVIL SERVICE COMMISSION**

**INTEROFFICE  
MEMORANDUM**

TO: Commissioner Groenwegen  
FROM: Ann Barrett  
SUBJECT: January 2009 Commission Meeting  
DATE: January 8, 2009

We have arranged the following schedule for the January Commission meeting:

**Wednesday January 14**

9:30 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 7 and 8

cc: Comr. Ahl  
Comr. Hanrahan  
Judith Ratner

Stella Chen Harding  
Al Jordan

Shirley LaPlante  
David Ernst