

**NYS CIVIL SERVICE COMMISSION**  
**CALENDAR INDEX**

July 2013

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**STATE OF NEW YORK**  
**CIVIL SERVICE COMMISSION**  
**ALBANY, NEW YORK**

**July 16, 2013**

**1. MUNICIPAL SERVICE** ([View Description](#))

1.62 (A) FOR COMMISSION RECONSIDERATION. ALBANY COUNTY PERSONNEL  
(2011) DIRECTOR. Request for Commission approval of the resolution amending the  
Appendices of the Albany County Civil Service Rules — Resolution #15.  
([View Resolution](#))

**Approved.**

1.63 (B) FOR COMMISSION RECONSIDERATION. CAYUGA COUNTY CIVIL SERVICE  
(2011) COMMISSION. Request for Commission approval of the resolution amending  
the Appendices of the Cayuga County Civil Service Rules. ([View Resolution](#))

**Approved.**

1.64 (C) FOR COMMISSION RECONSIDERATION. CHAUTAUQUA COUNTY  
(2011) DIRECTOR OF HUMAN RESOURCES. Request for Commission approval of  
the resolution amending the Appendices of the Chautauqua County Civil Service  
Rules. ([View Resolution](#))

**Approved.**

1.45 (D) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission  
approval of the resolution amending the Appendices of the Nassau County Civil  
Service Rules – Resolution 482g. ([View Resolution](#))

**Approved.**

1.46 (E) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission  
approval of the resolution amending the Appendices of the Nassau County Civil  
Service Rules – Resolution 482h. ([View Resolution](#))

**Approved.**

- 1.47 (F) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Nassau County Civil Service Rules – Resolution 482i. ([View Resolution](#))

**Approved.**

- 1.48 (G) NIAGARA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Niagara County Civil Service Rules. ([View Resolution](#))

**Approved.**

- 1.49 (H) PUTNAM COUNTY PERSONNEL DIRECTOR. Request for Commission approval of the resolution amending the Text and Appendices of the Putnam County Civil Service Rules. ([View Resolution](#))

**Approved.**

- 1.50 (I) SENECA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Seneca County Civil Service Rules. ([View Resolution](#))

**All proposals were approved as requested. The title Caseworker Interns was approved with the stipulation that the Personnel Officer shall monitor the employment of Caseworker Interns and schedule competitive examinations for Caseworker to provide Caseworker Interns opportunities to compete for and obtain permanent Caseworker appointments.**

- 1.51 (J) WESTCHESTER COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Appendices of the Westchester County Civil Service Rules – Resolution 12-2. ([View Resolution](#))

**Tentatively Approved.**

- 1.42 (K) (2011) FOR COMMISSION RECONSIDERATION. NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of amendments to the Appendices of the Personnel Rules and Regulations of the City of New York – Resolution DH-2 (2009) (SCSC Control #09-003). ([View Resolution](#))

**The Commission approved one Director (Employee Assistance Program) in the non-competitive class (Part I) in each of the following agencies:**

- **Office of Labor Relations**
- **Police Department**
- **Fire Department**

**The Commission approved non-competitive (Part II) jurisdictional classification of 26 Employee Assistance Program Specialists in the following agencies as indicated below:**

- **Office of Labor Relations (7 positions)**
- **Police Department (1 position)**
- **Fire Department (18 positions)**

1.43 (L)      FOR COMMISSION RECONSIDERATION. NEW YORK CITY DEPARTMENT  
(2011)      OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission  
                 approval of amendments to the Appendices of the Personnel Rules and  
                 Regulations of the City of New York – Resolution DH-1 (2009) (SCSC Control  
                 #09-002).

**A conference was held with representatives of the Department of Citywide Administrative Services to obtain additional information regarding the agency's justification for removing from the competitive class the 12 information technology titles included on the resolution. No determinations were made.**

## 2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	<a href="#">Marshall, James M</a>	0.00	Jefferson County - Village of Alexandria Bay Police Chief Competitive	01/01/2013 12/31/2014	\$52,500	Yes	Limited Approval
The Commission approved the retroactive request for the limited period of 01/01/13-06/30/14. If approval beyond 06/30/14 is sought, the eligible list must be re-canvassed and if there are fewer than three qualified non-retirees interested in appointment, the Jefferson County Department of Human Resources must request an examination to ensure participation in the March 2014 Police Chief/Assistant Police Chief Examination Series.							
2.	<a href="#">Nordquist, Douglas W</a>	8.50	Monroe County - Town of Ogden Chief of Police Competitive	07/01/2013 06/30/2015	\$98,866	Yes	Limited Approval
The Commission approved the retroactive request for the limited period of 07/01/13-06/30/14. If approval beyond 06/30/14 is sought, the eligible list must be re-canvassed and if there are fewer than three qualified non-retirees interested in appointment, the Monroe County Department of Human Resources must request an examination to ensure participation in the March 2014 Police Chief/Assistant Police Chief Examination Series.							
3.	<a href="#">Murphy, William F</a>	5.50	Orleans County - Village of Holley Police Chief Competitive	07/01/2013 06/30/2015	\$41,600	Yes	Limited Approval
The Commission approve the request for the limited period of 07/01/13-06/30/14, with the stipulation that the Orleans County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.							
4.	<a href="#">Levine, Ronald</a>	2.50	Rockland County Director of Communications (County Executive) <b>PENDING</b>	07/01/2013 12/31/2013	\$86,000	Yes	Approved
The Commission approved the request for the period of 07/01/13-12/31/13. If approval of a section 211 waiver is sought for any appointee to this position beyond 12/31/13, the Rockland County Department of Personnel must either submit a rules resolution or an examination request so the position can be filled on a permanent basis.							

5.	<a href="#">Tanchak, John P</a>	7.50	Saratoga County - Town of Waterford Public Safety Commissioner Competitive	07/01/2013 06/30/2015	\$65,000	Yes	Limited Approval
The Commission approved the request for the limited period of 07/01/13-06/30/14, with the stipulation that the Saratoga County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.							
6.	<a href="#">Ranalli, Michael D</a>	7.00	Schenectady County - Town of Glenville Police Chief Competitive	07/01/2013 06/30/2014	\$103,982	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/14, with the stipulation that the Schenectady County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							

<b>2.</b>	<b>PENSION WAIVERS FOR RETIREES / LOCAL</b>						
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA POST-OCTOBER 7, 2008</b>							
	<b>Name</b>	<b>Years in Position Under §211</b>	<b>Department, Title, Juris Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruitment?</b>	<b>Action</b>
1.	<a href="#">Hanson, James R</a>	0.00	Chautauqua County - Sheriff's Office Pilot NonComp nonPolicy	01/01/2013 12/31/2014	\$50,000	Yes	Retroactive Approval
The Commission approved the retroactive request for the period of 01/01/13-12/31/14.							
2.	<a href="#">Gifford, Rick N</a>	1.75	Madison County - Village of Hamilton Police Chief Competitive	07/01/2013 06/30/2015	\$66,500	Yes	Limited Approval
The Commission approved the request for the limited period of 07/01/13-06/30/14, with the stipulation that the Madison County Personnel Department conduct an examination to determine if there are any qualified non-retirees available for appointment.							

3.	<a href="#">Platt, John</a>	0.00	Orange County - Town of Newburgh Commissioner of Public Works <b>PENDING</b>	01/01/2013 12/31/2014	\$100,000	Yes	Limited Approval
The Commission approved the retroactive request for the limited period of 01/01/13-12/31/13. The limited period of approval through 12/31/13 will provide time for the Orange County Department of Human Resources to submit a rules resolution and will also provide time for staff of the Office of Commission Operations & Municipal Assistance to process the County's request. If approval beyond 12/31/13 is sought, and the position is approved in the unclassified service, the appointing authority must conduct a formal recruitment effort using the preferred qualifications established by the Town.							
4.	<a href="#">Vasquez, Richard</a>	0.25	Orange County - Town of Woodbury Police Chief B Competitive	06/01/2013 05/31/2015	\$105,000	Yes	Limited Approval
The Commission approved the request for the limited period of 06/01/13-09/30/13. If approval is sought beyond 09/30/13, the eligible list resulting from the March 2013 examination must be canvassed so a determination can be made whether there are any qualified non-retirees interested in appointment.							
5.	<a href="#">Crawford, Russell S</a>	1.25	Rockland County - District Attorney's Office Confidential Criminal Investigator <b>PENDING</b>	07/01/2013 12/31/2014	\$97,890	Yes	Limited Approval
The Commission approved the request for the limited period of 07/01/13-12/31/13. If approval of a section 211 waiver is sought for any appointee to this position beyond 12/31/13, the Rockland County Department of Personnel must submit either a rules resolution or an examination request so the position may be filled on a permanent basis.							
6.	<a href="#">Kuznia, Christopher L</a>	1.50	Saratoga County - District Attorney's Office Criminal Investigator (District Attorney) NonComp Policy	07/01/2013 06/30/2015	\$51,127	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/15.							
7.	<a href="#">Delaney, Thomas P</a>	1.75	Schenectady County Program Administrator- Stop DWI/Traffic Safety <b>PENDING</b>	01/01/2013 12/31/2014	\$47,274	Yes	Limited Approval
The Commission approved the retroactive request for the limited period of 01/01/13-12/31/13. Approval through 12/31/13 will provide time for staff of the Office of Commission Operations & Municipal Assistance to process a rules resolution concerning Mr. Delaney's title.							

8.	<a href="#">Brown, Anthony S</a>	0.50	Schenectady County District Attorney's Office Confidential Investigator <b>PENDING</b>	07/01/2013 06/30/2015	\$53,342	Yes	Limited Approval
The Commission approved the request for the limited period of 07/01/13-12/31/13. The limited period of approval through 12/31/13 will provide time for staff of the Office of Commission Operations & Municipal Assistance to process a rules resolution concerning Mr. Brown's title.							
9.	<a href="#">Lindahl Jr., Kenneth F</a>	2.00	Suffolk County - Town of Huntington Town Director of Public Safety Unclass	06/26/2013 06/25/2015	\$123,300	Yes	Approved
The Commission approved the request for the period of 06/26/13-06/25/15.							

**ADDED ITEM:**

<b>2. PENSION WAIVERS FOR RETIREES / LOCAL</b>							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA PRE-OCTOBER 7, 2008</b>							
	<b>Name</b>	<b>Years in Position Under §211</b>	<b>Department, Title, Juris Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruitment?</b>	<b>Action</b>
1.	<a href="#">O'Shaughnessy, John M</a>	0.00	Rockland County - Town of Haverstraw Assessor NonComp nonPolicy	07/01/2013 06/30/2015	\$75,000	No	Limited Approval
The Commission approved the request for the limited period of 07/01/13-10/31/13. If approval beyond 10/31/13 is sought, a formal recruitment effort must be conducted so a determination can be made whether there are any qualified non-retirees available for appointment.							

<b>2. PENSION WAIVERS FOR RETIREES / STATE</b>							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA PRE-OCTOBER 7, 2008</b>							
	<b>Name</b>	<b>Years in Position Under §211</b>	<b>Department, Title, Juris Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruitment?</b>	<b>Action</b>
1.	<a href="#">Buffolino, Joseph</a>	14.00	Law, Department of Investigator Exempt	09/16/2013 09/15/2015	\$80,589	Yes	Approved
The Commission approved the request for the period of 09/16/13-09/15/15.							
2.	<a href="#">Hinchey, Douglas</a>	6.00	Law, Department of Investigator Exempt	09/09/2013 09/08/2015	\$78,316	Yes	Approved
The Commission approved the request for the period of 09/09/13-09/08/15.							
3.	<a href="#">Houlihan, Michael</a>	6.00	Law, Department of Investigator Exempt	09/20/2013 09/19/2015	\$57,940	Yes	Approved
The Commission approved the request for the period of 09/20/13-09/19/15.							
4.	<a href="#">Lynch, Rodolfo R</a>	4.00	Law, Department of Investigator Exempt	09/20/2013 09/19/2015	\$57,940	Yes	Approved
The Commission approved the request for the period of 09/20/13-09/19/15.							
5.	<a href="#">Morgan, Kenneth L</a>	6.00	Law, Department of Investigator Exempt	09/20/2013 09/19/2015	\$77,500	Yes	Approved
The Commission approved the request for the period of 09/20/13-09/19/15.							
6.	<a href="#">Talty, Peter J</a>	12.00	Law, Department of Investigator Exempt	09/13/2013 12/31/2014	\$100,498	Yes	Approved
The Commission approved the request for the period of 09/13/13-12/31/14.							
7.	<a href="#">Ward, Michael G</a>	8.00	Law, Department of Investigator Exempt	09/06/2013 09/05/2015	\$77,500	Yes	Approved
The Commission approved the request for the period of 09/06/13-09/05/15.							

8.	<a href="#">Addolorato, Robert</a>	2.00	State Inspector General, Office of the Investigator Exempt	07/12/2013 07/11/2015	\$82,000	Yes	Limited Approval
The Commission approved the request for the limited period of 07/12/13-12/31/13, with the stipulation that the appointing authority review whether the preferred qualifications of twenty plus years of law enforcement experience in a major police department or law enforcement agency are appropriate.							

<b>2. PENSION WAIVERS FOR RETIREES / OTHER</b>							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA PRE-OCTOBER 7, 2008</b>							
	<b>Name</b>	<b>Years in Position Under §211</b>	<b>Department, Title, Juris Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruit-ment?</b>	<b>Action</b>
1.	<a href="#">Zagajeski, Stephen E</a>	9.50	Assembly, New York State Deputy Sergeant at Arms Unclass	07/01/2013 06/30/2015	\$82,568	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/15.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. **EXECUTIVE** ([View Description](#))

3.43 (A) DIVISION OF CRIMINAL JUSTICE SERVICES. Request for Commission approval of exempt classification of an additional position of Special Assistant. (Control No. 13-039) ([View Description](#))

**APPROVED**

3.44 (B) DIVISION OF CRIMINAL JUSTICE SERVICES. Request for Commission approval of exempt classification of an additional position of Deputy Commissioner which they are asking to have established. (Control No. 13-034) ([View Description](#))

**APPROVED**

3.45 (C) DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION. Request for Commission approval of non-competitive classification of the position of Coordinator, Cultural and Language Access Services which they are asking to have established. (Control No. 13-037) ([View Description](#))

**APPROVED (not phi)**

3.46 (D) DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION. Request for Commission approval of non-competitive classification of two additional positions of Correctional Facility Operations Specialist. (Control No. 13-035) ([View Description](#))

**APPROVED (phi) – Increased from 5 to 7 in Appendices**

3.47 (E) JOINT COMMISSION ON PUBLIC ETHICS. Request for Commission approval of exempt classification of the following positions:

Compliance Auditor (JCOPE) (5) - **Increased from 3 to 8 in Appendices**

Training Associate - **Increased from 2 to 3 in Appendices**

(Control No. 13-032) ([View Description](#))

**APPROVED**

- 3.48 (F) DEPARTMENT OF TAXATION AND FINANCE. Request for Commission approval of non-competitive classification of four positions of Tax Policy Analyst 5 which they are asking to have established. (Control No. 13-017) [\(View Description\)](#)

**APPROVED (phi) (reclassified from Principal Fiscal Policy Analyst (3)--non-competitive)**

- 3.49 (G) STATEWIDE FINANCIAL SYSTEM. Request for Commission approval to add the subheading Statewide Financial System and the position of Chief Information Security Officer 1 to the non-competitive class. (Control No. 12-058) [\(View Description\)](#)

**APPROVED (phi)**

- 3.50 (H) FOR COMMISSION CONSIDERATION. Matter of changing the agency name from Office for Technology to Office of Information Technology Services; deletion of positions from Office for Technology; addition of positions in the Office of Information Technology Services and transfer of positions from various agencies within the exempt class. [\(View Description\)](#)

**APPROVED**

- 3.51 (I) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held June 11, 2013.

**APPROVED**

**4. LEAVES OF ABSENCE – APPROVED AS INDICATED**

[\(View Description\)](#)

**PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD OF 6 MONTHS, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.**

4.13 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave <u>Ends</u>	Extension <b>Approved</b> <u>Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	9/1/13	3/1/14	Held, Jacqueline	Admny Assnt Competitive Alc Bev Cont Bd	Exec Secy Exempt Alc Bev Cont Bd
(2)	8/1/13	2/1/14	Freemanruffin, Talissa	Secy 1 Competitive Budget	Conf Stenographer Exempt Executive Chamb
(3)	8/1/13	2/1/14	Pacelli, Elizabeth	Admny Assnt Competitive Budget	Conf Secy Exempt Budget
(4)	9/1/13	3/1/14	Demott, David	Policy Anlst Tech A D Non-Comp Cm Qy Cr & Ad Per W Ds	Deputy Dir Pend Exempt Justice Center
(5)	9/1/13	3/1/14	Demott, David	Policy Anlys&Dev Sp 3 Non-Comp Cm Qy Cr & Ad Per W Ds	Deputy Dir Pend Exempt Justice Center
(6)	10/1/13	10/1/15	Busold, Rose M	Contract Mgt Spec Tr 1 Competitive Comptroller	Exec Secy Exempt Comptroller
(7)	9/1/13	9/1/15	Clancy, Edward	Clerk 2 Competitive Comptroller	Artist Designer 2 Non-Comp Comptroller
(8)	9/29/13	9/1/15	Gagnon, Christopher M	Info Tech Spec 4 S P Competitive Comptroller	Chf Info Sec Off 1 Non-Comp Comptroller

(9)	9/1/13	9/1/15	Guadagnino,Patricia L	Secy 2 Competitive Comptroller	Exec Assnt Exempt Comptroller
(10)	9/1/13	9/1/15	Kuffel,Victoria M	Admnmv Assnt Competitive Comptroller	Secy Exempt Comptroller
(11)	9/1/13	9/1/15	Malloy,Linda A	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(12)	10/1/13	10/1/15	Molitor,Brianne M	Jr Investment Officer Competitive Comptroller	Spec Investmnt Offcr Exempt Comptroller
(13)	9/1/13	9/1/15	Tzambourakis,Sonja	Artist Designer 3 Non-Comp Comptroller	Artist Designer 4 Non-Comp Comptroller
(14)	9/1/13	3/1/14	Koenigsmann,Carl	Clinical Physn 3 Non-Comp DOCCS Bedfrd Hills	Deputy Commr Exempt DOCCS Main Office
(15)	8/1/13	2/1/14	Smith,Howard F	Corr Officer Competitive DOCCS Collins	Corr Off Alcohol R Pg Exempt DOCCS Main Office
(16)	8/15/13	8/1/15	Frese,Thomas M	Corrl Fclty Food Ad 2 Competitive DOCCS Coxsackie	Deputy Supt Admnmv S 2 Non-Comp DOCCS Hudson
(17)	9/1/13	3/1/14	Desimone,Richard	Senr Attorney Competitive DOCCS Main Office	Assoc Counsel Exempt DOCCS Main Office
(18)	8/1/13	2/1/14	Fonda,Vernon N	Corr Officer Competitive DOCCS Main Office	Chf Invstgns Exempt DOCCS Main Office
(19)	9/1/13	3/1/14	Goetz,Thomas	Senr Attorney Competitive DOCCS Main Office	Assoc Counsel Exempt DOCCS Main Office
(20)	9/1/13	3/1/14	Jimenez,Angela B	Senr Parole Offcr Competitive DOCCS Main Office	Deputy Commr Pend Exempt DOCCS Main Office

(21)	9/1/13	3/1/14	Kennedy,Robert J	Corrl Srvs Fire&Sfy C Competitive DOCCS Main Office	Assnt Commr Exempt DOCCS Main Office
(22)	9/1/13	3/1/14	Nesich,Jeffrey W	Dir Financial Admn 4 Competitive DOCCS Main Office	Dir Internl Aud Exempt DOCCS Main Office
(23)	9/1/13	3/1/14	Philbrick,Steven H	Hearing Officer Prl R Non-Comp DOCCS Parole Board	Assoc Counsel Exempt DOCCS Parole Board
(24)	8/25/13	8/1/15	Morris,Cheryl V	Supvg Offender Rehab Coord Competitive DOCCS Sing Sing	Dir Mnstrl Fam&Vol Sv  Non-Comp DOCCS Main Office
(25)	9/1/13	3/1/14	Ritter,Elizabeth A	Corrl Fclty Nrsng Dir Non-Comp DOCCS Wende	Assnt Commr Exempt DOCCS Main Office
(26)	7/1/13	1/1/14	Bianchi,Alison	Exams Editor Competitive Ed Main Office	Deputy Consl Exempt Ed Main Office
(27)	7/15/13	1/1/14	Coonradt,Anne M	Secy 2 Competitive Ed Main Office	Secy Exempt Ed Main Office
(28)	8/1/13	2/1/14	Delaney,John T	Coord Educl Aid Svs Competitive Ed Main Office	Leg Coord Exempt Ed Main Office
(29)	8/1/13	2/1/14	Deyoe,Stephanie J	Senr Attorney Competitive Ed Main Office	Assnt Counsl Exempt Ed Main Office
(30)	7/1/13	1/1/14	Dunn,Thomas	Assoc Educl Commnctns Competitive Ed Main Office	Dir Pub Info Exempt Ed Main Office
(31)	7/1/13	1/1/14	Macmillen,Connie S	Secy 1 Competitive Ed Main Office	Secy 2 Non-Comp Ed Main Office

(32)	7/1/13	1/1/14	Rivers,Margaret	Secy 1 Competitive Ed Main Office	Spec Assnt Exempt Ed Main Office
(33)	7/1/13	1/1/14	Schwartz,Ira M	Coord Comty School Pg Competitive Ed Main Office	Assnt Commr Exempt Ed Main Office
(34)	7/1/13	1/1/14	Steinbach,Judith E	Secy 1 Competitive Employ Relatns	Conf Stenographer Exempt Employ Relatns
(35)	7/1/13	1/1/14	Brady,Maureen	Senr Attorney Competitive En Con	Assoc Counsel Non-Comp En Con
(36)	7/1/13	1/1/14	June,Michele A	Admny Assnt Competitive En Con	Compliance Spec 2 Non-Comp En Con
(37)	7/1/13	1/1/14	Riexinger,Patricia	Biologist 3 Ecology Competitive En Con	Envirn'l Pgm Dir Non-Comp En Con
(38)	7/1/13	1/1/14	Sterling,Jodi A	Secy 1 Competitive En Con	Secy 2 Non-Comp En Con
(39)	9/1/13	3/1/14	Briffa,Deborah A	Admny Assnt Competitive Financial Services	Exec Assnt Exempt Financial Services
(40)	9/1/13	3/1/14	Clavery,Allison G	Senr Persnl Admr Competitive Financial Services	Affirm Actn Admr 2 Non-Comp Financial Services
(41)	9/1/13	3/1/14	Downey,Matthew J	Assnt Dir Audits Competitive Higher Educ Svc	Vice Pres H E S C Exempt Higher Educ Svc
(42)	9/1/13	3/1/14	Allen,Gregory S	Info Sys Auditor 3 Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(43)	8/1/13	2/1/14	Bick,Jonathan P	Health Prog Admr 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off

(44)	9/1/13	3/1/14	Flink, Ellen M	Area Office Dir Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(45)	9/1/13	3/1/14	Horan, Sue M	Admnv Assnt Competitive Hlth Main Off	Exec Secy Exempt Hlth Main Off
(46)	9/1/13	3/1/14	Jacobson, Maryellen	Secy 1 Competitive Hlth Main Off	Secy Exempt Hlth Main Off
(47)	9/1/13	3/1/14	Kosinski, Susan J	Public H Rep 2 Competitive Hlth Main Off	Health Research Inc
(48)	9/1/13	3/1/14	Mair, Aaron	Prg Rsch Spec 2 M A Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(49)	9/1/13	3/1/14	Maloney, Debra L	Admnv Assnt Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(50)	9/1/13	3/1/14	Sturman, Lawrence S	Resch Physn 3 Non-Comp Hlth Main Off	Dir Labs&Research Non-Comp Hlth Main Off
(51)	8/1/13	2/1/14	Valente, Kimberly A	Hosp Nsg Svcs Cnslt Competitive Hlth Main Off	Health Policy Assoc Non-Comp Hlth Main Off
(52)	9/1/13	3/1/14	Williams, Tonya	Admnv Assnt Competitive Hlth Main Off	Secy Exempt Hlth Main Off
(53)	9/1/13	3/1/14	Carillo, Catherin	Claims Svcs Rep 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(54)	9/1/13	3/1/14	Elder, Alice F	Senr Underwrtng Clerk Competitive Insurance Fund	Customer Svcs Rep 1 Non-Comp Insurance Fund

(55)	9/1/13	3/1/14	Hayes,Sandra J	Keyboard Spec 1 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(56)	9/1/13	3/1/14	Meister,Cliff R	Claims Svs Rep 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(57)	9/1/13	3/1/14	Moore,Cassandra	Clerk 1 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(58)	9/1/13	3/1/14	Nolan,Patricia A	Admny Assnt Tr 1 Competitive Insurance Fund	Secy Exempt Insurance Fund
(59)	9/1/13	3/1/14	Russell,Cheryl A	Assnt Claims Svs Rep Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(60)	9/1/13	3/1/14	Simpson,Allan	Senr Acctnt Competitive Insurance Fund	Dir Accounting Ops Non-Comp Insurance Fund
(61)	7/1/13	1/1/14	Coleman,Karen A	Assnt Dir Empl Svs Competitive Labor	Deputy Commr Exempt Labor
(62)	9/1/13	3/1/14	Morrissey,Joseph B	Assnt To Dpty Cmr Lbr Non-Comp Labor	Dir Pub Info Exempt Ag&Markets
(63)	9/1/13	3/1/14	Tate,Christopher M	Senr Ui Referee Competitive Labor	Prin U I Referee Non-Comp Labor
(64)	9/1/13	3/1/14	Dejohn,Sandra M	Secy 1 Competitive Labor Mgmnt Cm	Conf Stenographer Exempt Labor Mgmnt Cm
(65)	8/1/13	2/1/14	Dennis,Michelle	Agency Prgm Aide Competitive Labor Mgmnt Cm	Conf Stenographer Exempt Labor Mgmnt Cm
(66)	8/1/13	2/1/14	Hidley,Helen M	Secy 1 Competitive Labor Mgmnt Cm	Conf Stenographer Exempt Labor Mgmnt Cm

(67)	7/1/13	1/1/14	Gonroff,Jennifer	Supvr Admnv Analysis Competitive Law	Investigator Exempt Law
(68)	7/1/13	1/1/14	Powell,Sarah E	Admnv Aide Competitive Law	Conf Clerk Exempt Law
(69)	7/1/13	1/1/14	Killeen,Edward	Assnt Dir Capital Op Competitive MH Main Office	Dir Admnv Sup Svcs Grp Non-Comp MH Main Office
(70)	7/1/13	1/1/14	Schaefer Hayes,Martha	Mental Hlth Finc Pg M  Competitive MH Main Office	Deputy Commr  Exempt MH Main Office
(71)	8/1/13	2/1/14	Smitka,John P	Mental Hlth Pgm Spc 3 Competitive MH Main Office	Deputy Dir Psy Cntr 1 Non-Comp MH Main Office
(72)	8/1/13	2/1/14	Wondro,Pamela L	Mental Hlth Pgm Spc 4 Competitive MH Main Office	Deputy Dir Psy Cntr 2 Non-Comp MH Main Office
(73)	8/1/13	2/1/14	Leventhal,Bennett	Resch Scient 8 Non-Comp MH Nathan Kline	Deputy Dir Psy R Inst Non-Comp MH Nathan Kline
(74)	9/1/13	3/1/14	Lynch,John	Dir Financial Admn 3 Competitive Off for Aging	Deputy Dir Exempt Off for Aging
(75)	9/1/13	3/1/14	Santiago,Pauline C	Secy 1 Competitive Off for Aging	Secy 2 Non-Comp Off for Aging
(76)	6/1/13	12/1/13	Carbone,Joseph	Info Tech Spec 2 Competitive Office of IT Services	Critical Infstr An 1 Non-Comp Office of IT Services
(77)	5/1/13	11/1/13	Daugherty,Karen K	Info Tech Spec 2 Competitive Office of IT Services	Prj Assnt Competitive Ed Main Office

(78)	7/1/13	1/1/14	Esche III, Henry W	Info Tech Spec 2 Competitive Office of IT Services	Spec Assnt Exempt Office of IT Services
(79)	7/1/13	1/1/14	Irvin, Thomas W	Mgr Info Tech Svs 1 Competitive Office of IT Services	Program Assoc Exempt Budget
(80)	7/1/13	1/1/14	Roest, Anne	Dir Info Tech Svs 3 Competitive Office of IT Services	Deputy Commr Exempt Office of IT Services
(81)	7/1/13	1/1/14	Smith, Thomas D	Program Tech Anlst 5 Competitive Office of IT Services	Counsel Exempt Office of IT Services
(82)	7/1/13	1/1/14	Thottam, Benny M	Assnt Dir Info Tech S1 Competitive Office of IT Services	Spec Assnt Exempt Ed Main Office
(83)	7/1/13	1/1/14	Witzleben, William	Info Tech Spec 2 Prog Competitive Office of IT Services	Tax Polcy Anlst 3 Non-Comp Tax & Finance
(84)	8/1/13	2/1/14	Osterhout, Michele A	Secy 1 Competitive OGS	Secy 2 Non-Comp OGS
(85)	8/1/13	2/1/14	Treffiletti, Katrina M	Keyboard Spec 1 Competitive OGS	Secy 2 Non-Comp OGS
(86)	8/1/13	2/1/14	Acanfora, Deborah A	Mgt Spec 4 Competitive OMIG	Deputy Med Insp Gen Exempt OMIG
(87)	9/1/13	3/1/14	Daniels Rivera, Janine	Assoc Atty Competitive OMIG	Counsel Exempt OMIG
(88)	8/1/13	2/1/14	Parry, Vittoria R	Supvg Budgtg Anlst Competitive OMIG	Deputy Med Insp Gen Exempt OMIG
(89)	9/1/13	3/1/14	Colemanferrer, Sherilyn	Dev Disblts Pgm Spec 4 Competitive OPWDD Finger Lakes	Deputy Dir Ddso 2 Non-Comp OPWDD Finger Lakes

(90)	8/1/13	2/1/14	Delaney,Kerry A	Dev Disblts Policy Dev Spec 3 Competitive OPWDD Main Office	First Dpty Commr  Exempt OPWDD Main Office
(91)	7/1/13	1/1/14	Pettinger,Jill Ann	Chf Psychologist Competitive OPWDD Main Office	Assnt Commr Non-Comp OPWDD Main Office
(92)	9/1/13	3/1/14	Dunham,Stephanie A	Dev Disblts Pgm Spec 4 Competitive OPWDD Sunmount	Deputy Dir Ddso 1 Non-Comp OPWDD Sunmount
(93)	9/1/13	3/1/14	Greiner,Cheryl A	Dev Disblts Pgm Spec 4 Competitive OPWDD Sunmount	Dir Ddso Non-Comp OPWDD Capital Dist
(94)	7/1/13	1/1/14	Diener,Steven	Dev Disblts Pgm Spec 4 Competitive OPWDD Taconic	Deputy Dir Ddso 2 Non-Comp OPWDD Taconic
(95)	9/1/13	3/1/14	Wilson,Andrew	Golf Course Supt 2 Non-Comp P&R Long Island	Spec Assnt Exempt P&R Long Island
(96)	9/1/13	3/1/14	Brauth,Sorelle L	Chf Utility Prgms Competitive Public Service	Deputy Dir Exempt Public Service
(97)	9/1/13	3/1/14	Harris,Sarah E	Keyboard Spec 1 Competitive Public Service	Secy 2 Non-Comp Public Service
(98)	9/1/13	3/1/14	Adams,Joan E	Secy 1 Competitive Tmp&Disabl Asst	Secy 2 Non-Comp Tmp&Disabl Asst
(99)	9/1/13	3/1/14	Dlugolecki,David W	Prg Rsch Spec 4 Competitive Tmp&Disabl Asst	Resch Scient 5 Non-Comp Tmp&Disabl Asst
(100)	9/1/13	3/1/14	Gersowitz,Robert S	Assoc Atty Competitive Tmp&Disabl Asst	Assnt Counsl Exempt Tmp&Disabl Asst

(101)	9/1/13	3/1/14	Pedicone, Henry S	Prin Hearing Officer Competitive Tmp&Disabl Asst	Assnt Counsl Exempt Tmp&Disabl Asst
(102)	9/1/13	3/1/14	Stack, Eileen M	Assoc Counsel Non-Comp Tmp&Disabl Asst	Deputy Commr Exempt Tmp&Disabl Asst
(103)	9/1/13	3/1/14	Lott, Elizabeth A	Prin Atty Competitive Workers Comp	Deputy Dir Exempt Workers Comp

**4. STAFFING SERVICES/REINSTATEMENTS – APPROVED EFFECTIVE 7/16/13**  
[\(View Description\)](#)

4.14 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	09/13/2010	11/22/2011	LaGray, Karl	Correction Officer Trainee Correction & Community Supervision
(2)	07/22/1993	04/14/2011	White, Donna	Keyboard Specialist 1 Corrections & Community Supervision
(3)	12/10/1987	06/22/2006	Meaney, Mary	Principal Insurance Examiner Financial Services, Department of
(4)	06/12/1997	09/01/2004	Cavazos, Joe M.	Support Services Manager 1 General Services, Office of
(5)	11/09/2006	03/15/2012	Babcock, Steven	Information Technology Specialist 2 Information Technology Services
(6)	08/05/1991	12/09/2000	Lane, Rebecca	Business Systems Analyst 1 State Comptroller, Office of the
(7)	03/21/1985	01/03/1997	Church, Denise Jacon	Secretary 1 SUNY Albany
(8)	07/31/2009	02/02/2012	Simon, Victor A.	Tax Auditor 1 Taxation & Finance, Department of

**5. TESTING SERVICES / COMMITTEE ON APPEALS**

**A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES — APPROVED**

[\(View Description\)](#)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	491C	16-30	Higher-Level Clerical	4/27/13	OC/PROM
2.	491C	31-45	Higher-Level Clerical	4/27/13	OC/PROM
3.	406D	1-45	Identification/Fingerprint Series	4/27/13	OC/PROM
4.	407D	76-90	GIS/Mapping	4/27/13	OC/PROM
5.	416D	75-85	Identification Specialist 4	5/11/13	PROM
6.	418D	1-15	Purchasing and Storeskeeping	5/11/13	OC/PROM
7.	419D	1-15	Purchasing and Storeskeeping	5/11/13	OC/PROM
8.	427D	1-15	Investigator Series	5/11/13	OC/PROM
9.	432D	121-135	Administrative Analysis and Budgeting Series	5/11/13	OC/PROM/NCP
10.	442D	16-45	State Disability Determinations	6/1/13	PROM
11.	442D	91-105	State Disability Determinations	6/1/13	PROM
12.	452D	1-15	Mental Hygiene	6/1/13	OC/PROM
13.	452D	31-45	Mental Hygiene	6/1/13	OC/PROM
14.	453D	1-15	Mental Hygiene	6/1/13	OC/PROM

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES — APPROVED**

[\(View Description\)](#)

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	496-C	1-15	Business Operations Series	4/27/13	OC/PROM

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES (cont.)**

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
2.	404-D	16-30 61-75 91-105	Identification/Fingerprint Series " " "	4/27/13 " "	OC/PROM " " " "
3.	405-D	1-15	Identification/Fingerprint Series	4/27/13	OC/PROM
4.	407-D	76-90	GIS/Mapping	4/27/13	OC/PROM
5.	409-D	16-30 31-45 46-75	Regional Supervisor of Natural Resources " " " "	5/11/13 " "	PROM " "
6.	412-D	31-45	Addiction Services	5/11/13	OC/PROM
7.	414-D	1-15	Food Inspector Series	5/11/13	OC/PROM
8.	414-D	46-60	Food Inspector Series	5/11/13	PROM
9.	415-D	46-60 61-75	Legal Affairs Specialist 4 " " " "	5/11/13 "	PROM "
10.	416-D	61-75	Identification Specialist 4	5/11/13	PROM
11.	418-D	46-60 76-85	Purchasing and Storekeeping " " "	5/11/13 "	OC/PROM PROM
12.	420-D	31-70	Social Work Supervisor	5/11/13	PROM
13.	422-D	61-75 106-120	Fire Protection Specialist 3 " " " "	5/11/13 "	PROM "
14.	424-D	31-45	Toll Maintenance	5/11/13	OC
15.	425-D	46-60	Toll Maintenance	5/11/13	PROM
16.	426-D	46-75	Investigator Series	5/11/13	OC/PROM
17.	428-D	16-30	Investigator Series	5/11/13	OC/PROM
18.	429-D	1-15 16-30 76-105	Manager Traffic Safety Services " " " "	5/11/13 " "	PROM " "

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES (cont.)**

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
19.	430-D	1-15 16-30	Utility “	5/11/13 “	PROM “
20.	431-D	91-120	Utility	5/11/13	PROM
21.	432-D	61-75	Administrative Analysis and Budgeting Series	5/11/13	OC/PROM, NCP
22.	433-D	31-45	Assistant/Associate in Education Series	5/11/13	OC
23.	434-D	1-15	Assistant/Associate in Education	5/11/13	OC

**5. TESTING SERVICES / PRIOR APPROVALS – APPROVED**  
[\(View Description\)](#)

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.46	PRD 15-3A	PROD 15

## 6. MERIT AWARDS – APPROVED

[\(View Description\)](#)

**If award is approved as recommended, the cash award granted will amount to \$2,000, of which \$100 will be paid by the Department of Civil Service.**

- 6.6 ***Suggestion No. 444615*** – from the Department of Corrections and Community Supervision (DOCCS) for David Schor, a Grade 21 Correctional Facility Food Administrator 2 who proposed purchasing whole wheat bread under a different contract after having identified the same vendor was offering the same product under two different contracts at two different prices. The suggestion committee for DOCCS reported that the Food Production Center was able to purchase the whole wheat bread under a different contract at a yearly savings of approximately \$288,000. While Mr. Schor's duties include finding produce at better prices, the Committee determined he went beyond normal expectations. Additional research also had to be conducted to review the contracts in order to determine the feasibility of switching. Accordingly, DOCCS suggestion committee recommended a tangible award of \$2,000 and a Certificate of Merit.

**7. VACANT EXEMPT CLASS POSITIONS – APPROVED EFFECTIVE 7/16/13**  
[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Comptroller	02000	06869	Special Investment Officer
Economic Development	22000	00207 01200	Deputy Commissioner Director, Office of Motion Picture and Television Development
Education	11000	20351	Executive Secretary, State Boards for the Professions
Executive Chamber	01000	00201 00405	Deputy Secretary to the Governor Confidential Stenographer
Gaming Commission	20050	04101 04105 04106 04107 04110  04502 05104 05305 36001	Steward Investigator Racing License Investigator Supervising Racing Veterinarian Assistant to Supervising Racing Veterinarian Starter Associate Judge Assistant Presiding Judge Racing Investigator
General Services	01050	11371	Building Superintendent
Health	12000	00081	Assistant Counsel
Labor	14020	02300	Director of Public Information
Labor Management	21220	00637	Employee Program Assistant
Law	03000	01929 06834	Confidential Assistant Investigator
Medicaid Inspector General	12200	33002	Assistant Medicaid Inspector General
People with Developmental Disabilities	51000	30001	Deputy Commissioner
Temporary and Disability Assistance	27000	19001	Counsel

**Total: 24**

**8. SECTIONS 55-B and C – APPROVED EFFECTIVE 7/16/13**

[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Justice Center	Clerk 1 Vulnerable Persons Protections Specialist 1
Labor	Senior Employment Security Clerk (SESC)*
Taxation and Finance	Taxpayer Services Representative 1
Veteran's Affairs	State Veterans Counselor (2) *

Section 55-b – 3 positions  
Section 55-c – 3 positions \*

(As of May 10, 2013, there were 984 55-b and 96 55-c positions filled)