

STATE OF NEW YORK
CIVIL SERVICE COMMISSION

ALBANY, NEW YORK

JULY 16 and 18, 2007

1. EXECUTIVE

- 1.51 (A) **APPROVED** DIVISION OF ALCOHOLIC BEVERAGE CONTROL. Request for Commission approval of removal of Commission earmark and continued non-competitive classification of the position of Secretary 2.
- 1.52 (B) **APPROVED** OFFICE OF THE ATTORNEY GENERAL. Request for Commission approval of exempt classification of ten positions of Special Assistant Attorney General which they are asking to have established. (Control No. 07-044)
- 1.53 (C) **CALENDARED** OFFICE OF CHILDREN AND FAMILY SERVICES. Request for Commission approval of exempt classification of the position of Director of Adoption Services which they are asking to have established. (Control No. 07-060)
- 1.54 (D) **APPROVED** DEPARTMENT OF CORRECTIONAL SERVICES. Request for Commission approval of exempt classification of four additional positions of Investigator which they are asking to have established. (Control No. 06-074)
- 1.55 (E) **APPROVED** DIVISION OF HOUSING AND COMMUNITY RENEWAL. Request for Commission approval of exempt classification of an additional position of Assistant Commissioner which they are asking to have established. (Control No. 07-041)
- 1.56 (F) **APPROVED** OFFICE OF THE LIEUTENANT GOVERNOR. Request for Commission approval of exempt classification of nine additional positions of Special Assistant which they are asking to have established. (Control No. 07-021)

1. EXECUTIVE

- 1.57 (G)
APPROVED OFFICE OF THE MEDICAID INSPECTOR GENERAL. Request for Commission approval of non-competitive classification of an additional position of Medicaid Investigator 3 which they are asking to have established. (Control No. 07-037)
- 1.58 (H)
APPROVED OFFICE OF THE MEDICAID INSPECTOR GENERAL. Request for Commission approval of exempt classification of the position of Counsel which they are asking to have established. (Control No. 07-051)
- 1.59 (I)
APPROVED OFFICE OF MENTAL HEALTH. Request for Commission approval of exempt classification of an additional position of Legislative Coordinator which they are asking to have established. (Control No. 07-045)
- 1.60 (J)
APPROVED DIVISION OF PAROLE. Request for Commission approval of non-competitive classification of three additional positions of Assistant Parole Services Program Specialist which they are asking to have established. (Control No. 07-042)
- 1.61 (K)
APPROVED DIVISION OF PAROLE. Request for Commission approval of non-competitive classification of four additional positions of Preliminary Hearing Officer (Parole Revocation) which they are asking to have established. (Control No. 05-060)
- 1.62 (L)
APPROVED DEPARTMENT OF PUBLIC SERVICE. Request for Commission approval of exempt classification of an additional position of Assistant Counsel which they are asking to have established. (Control No. 07-033)
- 1.63 (M)
APPROVED DEPARTMENT OF STATE. Request for Commission approval of exempt classification of an additional position of Special Assistant which they are asking to have established. (Control No. 07-019)
- 1.64 (N)
CALENDARED DEPARTMENT OF TAXATION AND FINANCE. Request for Commission approval of non-competitive classification of two additional positions of Associate Attorney (Tax Enforcement) which they are asking to have established. (Control No. 07-043)

1. EXECUTIVE

1.65 (O) DEPARTMENT OF TAXATION AND FINANCE. Request for Commission
CALENDARED approval of exempt classification of an additional position of Assistant
Counsel which they are asking to have established. (Control No. 07-046)

1.66 (P) DEPARTMENT OF TAXATION AND FINANCE. Request for Commission
CALENDARED approval of exempt classification of an additional position of Assistant
Counsel which they are asking to have established. (Control No. 07-049)

1.67 (Q) OFFICE FOR TECHNOLOGY. Request for Commission approval of exempt
APPROVED classification of the following positions which they are asking to have
established:

Counsel
Deputy Chief Information Officer (2)

(Control 07-055)

1.68 (R) OFFICE FOR TECHNOLOGY. Request for Commission approval of exempt
APPROVED classification of three positions of Deputy Chief Information Officer.

1.69 (S) FOR COMMISSION CONSIDERATION. Minutes of the Commission
APPROVED meeting held June 11 and 12, 2007.

1. EXECUTIVE

1.70 (ADDED) **APPROVED** DIVISION OF HOUSING AND COMMUNITY RENEWAL. Request for Commission approval of removal of Commission earmark and continued non-competitive classification of the position of Intergovernmental Agency Housing Coordinator.

1.71 (ADDED) **APPROVED** DEPARTMENT OF ENVIRONMENTAL CONSERVATION. Request for Commission approval for non-competitive classification of the following positions:

Group 1 Non-competitive without limiting numbers

Park Worker Series (Park Worker 1, 2, 3)
Environmental Education Assistant

Group 2

Ski Patrol Series

Ski Patrol Director (1)
Ski Patroller 1(6)
Ski Patroller 2 (3)

Ski School Series

Ski School Director (2)
Ski School Instructor 1 (7)
Ski School Instructor 2 (2)

Group 3 Non-competitive until first vacated

Agency Program Aide (4)
Calculations Clerk 1 (3)
Clerk 1 (3)
Clerk 2 (7)
Environmental Engineering Technician 1 (7)
Environmental Engineering Technician 2 (2)
Fish & Wildlife Technician 1 (14)
Forestry Technician 1 (5)
Keyboard Specialist 1 (2)
Laboratory Technician (1)
Photographer 1 (1)
Secretary 1 (4)

(Control No. 07-063)

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held June 11 and 12, 2007.

LEAVES OF ABSENCE – July 2007 – APPROVED AS INDICATED

2.13 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	7/4/07	7/1/09	Morrison,Deirdre	Keyboard Spec 1 Comptroller	Secy 2 NC Comptroller
(2)	8/6/07	8/1/09	Tenzyk,Kelly L	Secy 1 Comptroller	Secy 2 NC Comptroller
(3)	8/1/07	8/1/09	Duke,Loyce	Senr Corr Cnslr Cor Arthur Kill	Deputy Supt Progm S 2 NC Cor Hudson
(4)	7/1/07	7/1/09	Hansen,Kay A	Prin Clerk Personnel Cor Bedfrd Hills	Deputy Supt Admnv S 2 NC Cor Walkkill
(5)	8/1/07	8/1/09	Lewin,Donna A	Inst Steward Cor Bedfrd Hills	Deputy Supt Admnv S 2 NC Cor Hudson
(6)	8/1/07	8/1/09	Jones,Laurine D	Senr Corr Cnslr Asat Cor Butler	Deputy Supt Progm S 3 NC Cor Cayuga
(7)	8/15/07	8/1/09	Dirie,Arthur W	Corr Captain Cor Cocksackie	Deputy Supt Secrty S2 NC Cor Fulton
(8)	8/1/07	8/1/09	Haggett,William T	Educ Supvr General Cor Cocksackie	Deputy Supt Progm S 3 NC Cor Cocksackie
(9)	7/1/07	7/1/09	Morton,Robert I	Corr Captain Cor Downstate	Deputy Supt Secrty S3 NC Cor Ulster

LEAVES OF ABSENCE – July 2007

2.13 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	7/1/07	7/1/09	Lilley,Lynn J	Corrl Fclty Food Ad 2 Cor Eastern NY	Deputy Supt Admrv S 3 NC Cor Sullivan
(11)	8/1/07	8/1/09	Bartlett,Angela A	Educ Supvr General Cor Elmira Cntr	Deputy Supt Progm S 3 NC Cor Southport
(12)	8/1/07	8/1/09	Zenzen,Sheryl L	Senr Corr Cnslr Cor Five Points	Deputy Supt Progm S 3 NC Cor Five Points
(13)	8/1/07	8/1/09	Kaplan,Sabina	Senr Corr Cnslr Cor Green Haven	Deputy Supt Progm S 3 NC Cor Sing Sing
(14)	8/1/07	8/1/09	Flanagan,Kurt C	Regnl Coor Corr FS Cor Groveland	Deputy Supt Admrv S 3 NC Cor Albion
(15)	7/1/07	7/1/09	Bisceglia,Leo J	Corrl Srvs Intrnl A 3 Cor Main Office	Supt Corr Fac NC Cor Adirondack
(16)	8/1/07	8/1/09	Jacobsen,Catherine M	Assnt Dir Temp Rel Cor Main Office	Deputy Supt Rec&Cls 3 NC Cor Downstate
(17)	7/1/07	7/1/09	Kadien,Gregory J	Corr Captain Cor Mid-State	Deputy Supt Secry S3 NC Cor Mid-State
(18)	7/1/07	7/1/09	Badger,John W	Inst Steward Cor Oneida	Deputy Supt Admrv S 3 NC Cor Oneida

LEAVES OF ABSENCE – July 2007

2.13 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	7/1/07	7/1/09	Chappius,Paul	Corr Captain Cor Orleans	Deputy Supt Secrty S3 NC Cor Southport
(20)	7/1/07	7/1/09	Larkin,Roland F	Educ Supvr General Cor Otisville	Deputy Supt Progm S 3 NC Cor Fishkill
(21)	8/1/07	8/1/09	Deutsch,E W	Inst Steward Cor Shawangunk	Deputy Supt Admnv S 3 NC Cor Willard DTC
(22)	7/1/07	7/1/09	Squillace,Joseph J	Corrl Fclty Food Ad 2 Cor Shawangunk	Deputy Supt Admnv S 3 NC Cor Mid-Orange
(23)	8/1/07	8/1/09	Krom,Robert	Psychometrist Cor Ulster	Assnt Dpty Supt NC Cor Sullivan
(24)	7/1/07	7/1/09	Laffin Sr,Timothy P	Plant Supt C Cor Walkkill	Deputy Supt Admnv S 3 NC Cor Ulster
(25)	8/1/07	8/1/09	Mcauliffe,Brian F	Corr Captain Cor Watertown	Deputy Supt Secrty S3 NC Cor Marcy
(26)	2/1/07	2/1/09	Herzhauser,Jane	Assnt Educl Testing Ed Main Office	Spec Assnt Ex Ed Main Office
(27)	6/1/07	6/1/09	Collazocrespo,Evelyn	Clerk 1 Insurance Fund	Customer Svs Rep 1 NC Insurance Fund

LEAVES OF ABSENCE – July 2007

2.13 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(28)	4/20/07	4/1/09	Leiter,Beth I	Clerk 2 Insurance Fund	Customer Svs Rep 1 NC Insurance Fund
(29)	5/18/07	5/1/09	Miliano,Michael J	Assoc Atty Insurance Fund	Assnt Counsl Ex Insurance Fund
(30)	5/19/07	5/1/09	Morris,Lorna M	Claims Svs Rep 2 Insurance Fund	Insur Fd Bus Mgr NC Insurance Fund
(31)	6/1/07	6/1/09	Sammons,Susan E	Secy 1 Insurance Fund	Custmr Svs Prg Spec 1 NC Insurance Fund
(32)	6/2/07	6/1/09	Hynes,Richard D	Senr Supt Constructn OGS	Spec Assnt Ex OGS
(33)	9/1/07	9/1/09	Jimenez,Angela B	Senr Parole Offcr Parole	Deputy Dir Ex Parole
(34)	8/16/07	8/1/09	Godfrey,Lavina E	Business Prmts AS 3 Regulat Reform	Prin Prg Spec Opal NC Regulat Reform
(35)	4/1/07	4/1/09	Mutch,Susan	Prin Audit Clerk St Emer Mgt Off	Chief Budgeting Analyst Unclassified St Emer Mgt Off
(36)	7/1/07	7/1/08	Brewer,Aida M	Investment Officer Tax& Finance	Deputy Commr&Treas Ex Tax& Finance

2. STAFFING SERVICES/REINSTATEMENTS – July 2007 – APPROVED EFFECTIVE 7/18/07

2.14 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	07/11/66	12/06/72	Weston, Virginia	Keyboard Specialist 2 Agriculture & Markets
(2)	09/02/65	04/24/03	Batson, Juanita	Principal Clerk Personnel Banking Department
(3)	02/02/81	12/04/02	Clements, Thomas	Information Technology Assistant Civil Service
(4)	04/17/89	06/01/04	Brinkerhoff, Phillip	Correction Officer Trainee DOCS
(5)	05/10/01	09/08/05	Elserygany, Aly	Senior Sanitarian DOH
(6)	09/10/88	10/20/89	Witt, Lenore	Medical Social Worker B DOH – Veterans Home @ Montrose
(7)	02/20/86	05/21/93	Roberts, Rhonda	Keyboard Specialist 1 OMH – Hudson River PC
(8)	08/23/93	08/08/99	Wright, Shaniequea	Mental Health Therapy Aide OMH – Rockland Psychiatric Ctr.
(9)	11/30/95	06/02/05	Cox, Rodney	Developmental Aide OMRDD – Finger Lakes DDSO
(10)	02/10/00	04/23/03	Moffit, Joseph	Developmental Aide OMRDD – Finger Lakes DDSO
(11)	04/09/80	02/10/99	Steger, Mary	Developmental Aide OMRDD – Finger Lakes DDSO
(12)	01/15/98	11/15/99	Toro, Jaime	Developmental Aide OMRDD – Metro NY DDSO
(13)	12/01/80	07/31/96	Millius, Patricia	Secretary 1 OMRDD – Taconic DDSO

2. STAFFING SERVICES/REINSTATEMENTS – July 2007

2.14 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(14)	10/26/64	09/25/74	Mahady, Laurie	Secretary 1 Parks & Recreation
(15)	07/05/88	01/24/90	McTague, Michael	Utility Specialist 1 (Telco) Public Service
(16)	11/04/02	12/08/05	Kaarstad, Richard	Telecommunications Specialist 3 State Department
(17)	07/05/79	10/14/00	Belden, Kevin	Information Technology Spec. 2 OSC
(18)	10/16/75	04/16/05	Allen, Denise	Keyboard Specialist 2 SUNY
(19)	12/21/00	12/16/04	Schumaker, Shelly	Keyboard Specialist 1 Tax & Finance

3. TESTING SERVICES / COMMITTEE ON APPEALS - APPROVED

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	427-F	31-45	Higher Level Clerical Series	4/28/07	OC/PROM Pre-Rating
2.	428-F	1-15	Higher Level Clerical Series	4/28/07	OC
3.	438-F	46-60	Aging Services Series	4/28/07	OC/PROM
4.	439-F	76-90	Aging Services Series	4/28/07	OC/PROM Pre-Rating
5.	439-F	91-105	Aging Services Series	4/28/07	OC
6.	443-F	1-15	Tax Processing Series	4/28/07	PROM
7.	445-F	61-75	Personnel & Emp Benefits	4/28/07	OC/PROM/NCP
8.	446-F	46-60 61-75	Personnel & Emp Benefits " " "	4/28/07 "	OC/PROM/NCP "
9.	423-F	16-30	Dietitian & Nutritionist Series	5/12/07	OC/PROM
10.	429-F	76-90	Local Human Svcs Admin- istrators Series	5/12/07	OC/PROM
11.	444-F	61-75	Project Director SAMHSA	5/12/07	OC
12.	448-F	16-25 46-55	Tree Trimmer Series " " "	5/12/07 "	OC/PROM "
13.	449-F	1-10 26-30	Tree Trimmer Series " " "	5/12/07 "	OC/PROM "
14.	450-F	16-30 46-60	Local Public Hlth Educators " " " "	5/12/07 "	OC/PROM "
15.	450-F	61-75	Local Public Hlth Educators	5/12/07	OC/PROM/NCP
16.	450-F	76-90	Local Public Hlth Educators	5/12/07	OC/PROM
17.	452-F	1-45	Dental Assistants	5/12/07	OC

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
18.	458-F	31-45	Real Property Tax Services	5/12/07	OC/PROM/NCP
19.	460-F	16-30 31-45 46-60	Real Property Tax Services	5/12/07	OC/PROM/NCP
20.	469-F	1-15	Corr'l Svcs Internal Auditor 3	5/12/07	NCP
21.	484-F	101-105	Local Inspection Series	6/2/07	OC Pre-Rating
22.	490-F	1-15	Fiscal Mngmnt/School Business Management	6/2/07	OC/PROM
23.	493-F	136-140	Sanitary Design & Construction Inspection (Local)	6/2/07	OC/PROM Pre-Rating
24.	494-F	106-110	“ “ “	“	“
25.	495-F	11-15	“ “ “	“	“
26.	496-F	16-30	Local Lead Paint Prgm Coordinator	6/2/07	PROM Pre-Rating
27.	497-F	1-15	Correction Officer Maintenance Specialist	6/2/07	PROM

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	417-F	1-10 71-75	Industrial Hygienist Series “ “ “	4/28/07 “	OC/PROM Pre-Rating
2.	417-F	16-30	Industrial Hygienist Series	4/28/07	OC/PROM
3.	427-F	16-30	Higher-Level Clerical	4/28/07	OC/PROM Pre-Rating
4.	438-F 439-F	31-45 1-15	Aging Services Series “ “ “	4/28/07 “	OC/PROM “ “

<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
5. 473-F	16-60	Intensive Case Management	5/12/07	OC
6. 432-F 432-F	1-30 61-75	Purchasing & Storeskeeping " "	4/29/07 "	OC/PROM " "
7. 422-F 423-F	16-60 1-15 46-60	Dietitian & Nutritionist " " " "	5/12/07 " "	OC/PROM " " " "
8. 445F 446F	16-30 1-15 31-45	Personnel & Employee Benefits " " " " " "	4/28/07 " "	OC/PROM/NCP " " " "
9. 443-F	31-45	Tax Processing Series	4/28/07	PROM
10. 465-F	1-15	Specialist Positions in Information Technology Series	5/12/07	OC/PROM
11. 400-G	46-60	Building Construction Program Manager	6/16/07	OC/PROM
12. 489-F	1-15	Fiscal Management/School Business Management	6/2/07	OC/PROM
13. 465-F 466-F	46-105 1-30 46-75 91-100	Specialist Positions in Information Technology " " "	5/12/07 " " "	OC/PROM " " " " " "

3. TESTING SERVICES / PRIOR APPROVALS - APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
3.27	ECO 1	Natural Resources Ecology
3.28	ECO 2	Natural Resources Ecology
3.29	Acc. Prev. and Control	Accident prevention and control
3.30	Toll Equip Mechanic 01 98	Electrical, electronic, and magnetic devices

4. MUNICIPAL SERVICE

- 4.32 (A) **APPROVED** CORTLAND COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Cortland County Civil Service Rules.
- 4.33 (B) **APPROVED** GLEN COVE CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Glen Cove Civil Service Rules.
- 4.34 (C) **APPROVED** CITY OF ROCHESTER CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text of the City of Rochester Civil Service Rules.
- 4.35 (D) **APPROVED** TIOGA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text and Appendices of the Tioga County Civil Service Rules.
- 4.36 (E) **RECEIVED AND FILED** NEW YORK CITY SCHOOL CONSTRUCTION AUTHORITY. Review of the Progress Report in reducing the number and percentage of competitive class positions filled by provisional appointment for the New York City School Construction Authority.
- 4.37 (F) **RECEIVED AND FILED** GREENE COUNTY CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the Greene County Civil Service Commission.
- 4.38 (G) **RECEIVED AND FILED** CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Long Beach Civil Service Commission.
- 4.39 (H) **RECEIVED AND FILED** CITY OF RENSSELAER CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Rensselaer Civil Service Commission.
- 4.40 (I) **RECEIVED AND FILED** RENSSELAER COUNTY CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the Rensselaer County Civil Service Commission.
- 4.41 (J) **RECEIVED AND FILED** FOR COMMISSION REVIEW. Summary of Annual Reports for 2006.

5. PENSION WAIVERS FOR RETIREES/LOCAL GOVERNMENT - JULY 2007 – Approved as indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
1.	O'Brien, Michael E.	4	Albany County Village of Menands Police Chief (Village) Competitive	8/25/07-8/25/09	\$74,100	No	Approved through 12/31/08
2.	Villa, Salvatore	1	Albany, City of Deputy Commissioner of Youth and Workforce Services Exempt	1/1/06-12/31/07	\$55,697	Yes	Approved
3.	Gatewood, Joseph	0	Dutchess County Poughkeepsie CSD Senior School Security Monitor Competitive	11/19/06-11/19/08	\$50,000	Yes	Approved
4.	Martin, Nanette	0	Dutchess County Poughkeepsie CSD Director of School Security Competitive	10/11/06-10/10/08	\$72,500	Yes	Approved
5.	Denecke, Joseph O.	6	Erie County District Attorney's Office Confidential Criminal Investigator Non-Competitive	6/25/07-6/25/09	\$49,900	Yes	Approved through 12/31/08
6.	Fredenburg, Eric F.	2	Lewis County Village of Lowville Village Police Chief Competitive	1/1/06-12/31/07	\$41,644	No	Approved

5. PENSION WAIVERS FOR RETIREES/LOCAL GOVERNMENT - JULY 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
7.	Connelly, Thomas P.	0	Onondaga County Village of No. Syracuse Police Chief Type B Competitive	3/24/07- 3/24/09	\$68,246	Yes	Approved
8.	Perkins, Harry L. III	2	Onondaga County Village of Skaneateles Police Chief Type A Competitive	6/1/07- 5/31/09	\$64,500	No	Approved
9.	Moore, Bruce A.	2	Ontario County City of Geneva Fire Chief Competitive	1/1/07- 1/1/09	\$69,930	No	Approved
10.	Quinn, John P.	2	Orange County Town of Walkill Deputy Police Chief (B) Competitive	9/15/06- 9/15/08	\$66,000	Yes	Approved
11.	Werner, William R.	0	Orange County Town of Deerpark Police Chief (A) Competitive	1/1/05- 12/31/08	\$68,000	No	Approved
12.	Wierzbicki, Allen J.	0	Orange County Emergency Communications Ctr. Dir of Operations (911) Competitive	1/1/07- 12/31/08	\$56,000	Yes	Approved
13.	Smith, Steven D.	4	Orleans County Sheriff's Office Undersheriff Exempt	7/21/07- 7/21/09	\$52,811	No	Approved

5. PENSION WAIVERS FOR RETIREES/LOCAL GOVERNMENT - JULY 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
14.	Creegan, John I.	6	Rockland County Security Operations Coordinator Competitive	5/1/07- 4/30/09	\$82,338	No	Approved
15.	Mantei, David S.	0	Schenectady County D.A.'s Office Confidential Investigator Exempt	3/5/07- 3/5/09	\$46,000	Yes	Approved
16.	Ranalli, Michael D.	1	Schenectady County Town of Glenville Police Chief Competitive	6/30/07- 6/30/09	\$93,000	Yes	Approved
17.	Polak, Joseph G.	6	Schoharie County Social Services Dept. Social Services Investigator Competitive	5/26/07- 5/25/09	\$35,697	Yes	Approved through 12/31/08
18.	Weyrauch, Jeffrey G.	0	Seneca County Director of Community Mental Health Services Non-Competitive	5/3/07- 12/31/07	\$85,562	Yes	Approved
19.	Guidice, Frank	9 mos.	Suffolk County D.A.'s Office Deputy Chief Detective Investigator Non-Competitive	3/20/07- 3/20/09	\$107,219	No	Approved
20.	Ludwig, George	0	Suffolk County D.A.'s Office Assistant Special Investigator Exempt	1/1/07- 12/31/08	\$49,303	Yes	Approved

5. PENSION WAIVERS FOR RETIREES/LOCAL GOVERNMENT - JULY 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
21. Weber, Thomas	6	Suffolk County D.A.'s Office Detective Investigator Competitive	1/8/07- 1/8/09	\$112,586	No	Approved
22. Waser, Michael P.	2	Suffolk County West Islip Fire District Fire District Manager Non-Competitive	1/22/07- 1/22/09	\$75,000	Yes	Approved
23. Welsh, William	0	Suffolk County Town of Riverhead Executive Assistant Non-Competitive	5/7/07- 5/6/09	\$78,000	Yes	Approved
24. Bunce, Michael	2	Sullivan County Tri-Valley Central S.D. School Monitor Labor	5/2/07- 5/2/09	\$31,650	Yes	Approved
25. Hans, Paul R.	11½	Sullivan County D.A.'s Office District Attorney's Investigator Exempt	6/5/07- 6/5/09	\$54,930	Yes	Approved
26. McCulskey, Edward R.	9 mos.	Tioga County Village of Owego Police Chief Competitive	8/1/07- 8/1/09	\$59,860	Yes	Approved
27. Fajfer, Stephen V.	5.5	Ulster County Town of Marlborough Police Chief A Competitive	7/1/07- 6/30/09	\$63,639	No	Approved
28. Pylman, Allen C.	6	Utica, City of Police Chief Competitive	8/1/07- 8/1/09	\$111,522	No	Approved

5. PENSION WAIVERS FOR RETIREES/LOCAL GOVERNMENT**JULY 2007**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
29. Koerner, Charles L.	0	Wayne County Village of Clyde Police Chief Competitive	4/30/07- 4/30/09	\$40,000	Yes	Approved
30. Nicolosi, Frank M.	18	Westchester County Dept. of Public Safety Ballistics Technician Non-Competitive	8/7/07- 8/7/09	\$64,585	Yes	Approved through 12/31/07
31. Smith, William	3.5	Wyoming County Village of Attica Police Chief Competitive	7/1/07- 7/1/09	\$49,732	No	Approved
32. Giambruno, Anthony J.	4	Yonkers, City of Principal Mayor Staff Assistant (PT) Pending Exempt	3/5/07- 3/4/09	\$50,000	No	Approved through 12/31/07
33. Bermel, Paul A.	9 mos.	Chautauqua County Co Executive's Office Special Assistant for Medicaid Pending Exempt	7/1/07- 6/30/09	\$79,000	Yes	Approved through 12/31/07

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – July 2007 – Approved as indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Gardella, Ronald S.	8	Special Assistant General Services Exempt	5/22/05- 12/14/06	\$78,925	No	Approved
2.	Najarian, Michael A.	0	Building Superintendent General Services Exempt	6/14/07 – 6/13/09	\$63,073	No	Approved
3.	Anderson, Gary W.	8	Insurance Frauds Investigator 2 Insurance Non-competitive	7/16/07 – 1/15/08	\$62,996	Yes	Approved
4.	Browne, John A.	8	Insurance Frauds Investigator 3 Insurance Non-competitive	7/16/07 – 1/15/08	\$65,033	Yes	Approved
5.	Burke, Valerie A.	4	Insurance Frauds Investigator 1 Insurance Department Non-competitive	7/31/07- 1/30/08	\$50,599	Yes	Approved
6.	Gonzalez, Anthony	15	Insurance Frauds Investigator 3 Insurance Department Non-competitive	8/12/07 – 2/11/08	\$71,732	Yes	Approved
7.	Hunt, Francis T.	6	Insurance Frauds Investigator 1 Insurance Department Non-competitive	7/23/07 – 1/22/08	\$53,759	Yes	Approved
8.	Marcone, John J.	6	Insurance Frauds Investigator 2 Insurance Department Non-competitive	7/9/07- 1/8/08	\$61,416	Yes	Approved
9.	Orsini, Vincent	12	Insurance Frauds Investigator 3 Insurance Department Non-competitive	8/16/07 – 2/15/08	\$71,132	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – July 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
10.	Pietroluongo, Louis W.	8	Executive Assistant Insurance Exempt	5/27/07 – 5/26/08	\$150,112	Yes	Approved
11.	Cohen, Melvin	4	Senior Insurance Field Investigator Insurance Fund Non-competitive	7/2/07 – 7/1/09	\$73,008	Yes	Approved
12.	Choo, Hun O.	4	Psychiatrist 1 Mental Health – CNYPC Competitive	7/24/07 – 12/31/07	\$145,167	Yes	Approved
13.	Churchill, Ellen M.	2	Nurse 3 OMRDD – Valley Ridge CIT Competitive	9/1/07 – 8/31/09	\$37,500	Yes	Approved
14.	Friedman, John	0	Medical Specialist I OMRDD – Central New York DDSO Competitive	9/1/07 – 8/31/09	\$60,000	Yes	Approved
15.	Gallivan, Patrick M	2	Member, Board of Parole Division of Parole Unclassified	6/21/07- 6/20/09	\$101,600	Yes	Approved
16.	Thompson, Sally A.	0	Member, Board of Parole Division of Parole Unclassified	6/14/07 – 6/13/09	\$101,600	Yes	Approved
17.	Fantozzi, Vincent J.	10	Workers' Comp Fraud Assistant Inspector General Workers' Comp Non-competitive	8/21/07 – 8/20/09	\$98,106	Yes	Approved through 12/31/07

5. PENSION WAIVERS FOR RETIREES / NON-CIVIL SERVICE – July 2007 – Approved as Indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Krieger, Robert W.	2	Senior Engineer, GAS Empire State Development Corp. Exempt	1/1/07 – 12/31/08	\$97,500	Yes	Approved
2.	Kerr, William J.	4	Hourly Program Specialist Health Research, Inc. Other	4/1/07 – 3/31/09	\$50,000	Yes	Approved
3.	Riga, Joseph	6	Chief of Police Niagara Frontier Transportation Authority Exempt	9/17/07 – 9/16/09	\$98,538	Yes	Approved

6. APPEALS

Mon., 10:00 a.m.
July 16, 2007

6.16 (I)
**PENDING
COMMISSION
DELIBERATION**

Representatives of the Department of Transportation to meet with the Commission to discuss their appeal from the determination of the Director of Classification and Compensation denying reallocation of the positions of Sign Crew Supervisor, G-10 to G-11, Tree Pruner Supervisor, G-11 to G-13, and Highway Maintenance Supervisor 2, G-15 to G-16

Mon., 11:00 a.m.
July 16, 2007

6.17 (J)
**PENDING
COMMISSION
DELIBERATION**

Mr. Gregory Fuerst and/or his representatives to meet with the Commission to discuss his appeal from the determination of the Director of Classification and Compensation denying reclassification of the position of Fish and Wildlife Technician 1, G-15 to Environmental Program Specialist 1, G-18 in the Department of Environmental Conservation.

Mon., 1 p.m.
July 16, 2007

6.18 (K)
**PENDING
COMMISSION
DELIBERATION**

Mr. Vincent O'Connor and/or his representatives to meet with the Commission to discuss his appeal from the determination of the Department of Civil Service to allow transfer via Section 52.6 of the Civil Service Law from the title of Hearing Officer, G-25, to the title of Supervisor Hearing Officer, G-27, in the Office of Temporary and Disability Assistance.

7. MERIT AWARDS

Report on Merit Awards

MEMORANDUM

TO: Civil Service Commission
FROM: Judith M. Koman
SUBJECT: Merit Awards for Employee Suggestion
DATE: June 25, 2007

Attached are summaries of employee suggestions for which merit awards have been recommended by the Suggestion Committees of the operating agencies involved. The agency recommendations have been reviewed by the Employee Suggestion Program for Commission consideration.

If all the awards are approved as recommended, the cash awards granted will amount to \$1,526.18 of which \$300.00 will be paid by the Department of Civil Service.

Attachments

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
7.12 65115 Carolyn Moore APPROVED	Calculations Clerk II, Grade 9 NYS Department of Motor Vehicles (DMV)	In the Cashiering Unit of the Traffic Violations Division, Ms. Moore proposed that the cashiers eliminate the job of validating credit card payments. This is duplicative because credit card companies provide card approval. By eliminating this process, clerks are able to focus on critical, backlogged tasks. The Department of Motor Vehicles recommends a tangible award based on staff time saved. (If this award is approved as recommended, the Department of Civil Service will pay the first \$100.00 and \$779.70 will be charged to the NYS Department of Motor Vehicles Merit Award Cost Center).	\$879.70 final award
7.13 65142 Steven Axelrod APPROVED	Agency Training and Development Specialist 2, Grade 23 NYS Higher Education Services Corporation (HESC)	Mr. Axelrod proposed that the NYS Higher Education Service Corporation (HESC) advertise their services in Middle Schools, High Schools and College/University publications/media to communicate with student populations. HESC recommends an intangible award of \$100.00. This suggestion has moderate value and extended application, and benefits their mission of helping individuals fund their education. (If this award is approved as recommended, the Department of Civil Service will pay the total award amount of \$100.00).	\$100.00 and a Certificate of Merit

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
<p>7.14 65157 Steven Axelrod</p> <p>APPROVED</p>	<p>Agency Training and Development Specialist 2, Grade 23</p> <p>NYS Higher Education Services Corporation (HESC)</p>	<p>Mr. Axelrod proposed that staff at the NYS Higher Education Services Corporation (HESC) gain access to their computers before HESC's current access time of 8:00 am. HESC recommends an award of a Certificate of Merit Only. (If this award is approved as recommended, a Certificate of Merit will be awarded to the suggester).</p>	<p>Certificate of Merit Only</p>
<p>7.15 73980 David Heiser</p> <p>APPROVED</p>	<p>Calculations Clerk 2, Grade 9</p> <p>NYS Department of Motor Vehicles (DMV)</p>	<p>The NYS Department of Motor Vehicles recommends a tangible award of \$546.48 based upon staff time saved. When the agency receives a bond refund request, staff had to fill out a form to accompany the mailing of each refund check. In lieu of the accompanying form, Mr. Heiser proposed a written notation of "bond refund" on the refund check stub. (If this award is approved as recommended, the Department of Civil Service will pay the first \$100.00 and \$446.48 will be charged to the NYS Department of Motor Vehicles Merit Award Cost Center).</p>	<p>\$546.48 and a Certificate of Merit</p>

8. VACANT EXEMPT CLASS POSITIONS – July 2007 – APPROVED

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Adirondack Park	01300	00001	Executive Director
Budget	01010	00013 05161	Press Officer Program Associate
Comptroller	02000	00021 00097 00124 00157 01551 06803 06847 07003	Executive Deputy Comptroller Secretary Investigative Auditor Investigative Auditor Deputy Comptroller Deputy Comptroller Special Investment Officer Assistant Counsel
Education	11000	20351	Executive Secretary, State Boards for the Professions
Elections, Board of	01540	00510	Counsel
Employee Relations	01150	00413	Employee Relations Assistant
Executive Chamber	01000	00610	Confidential Stenographer
General Services	01050	00137 10416 80893	Promotion and Public Affairs Agent Special Assistant Promotion and Public Affairs Agent
Inspector General	21700	01049 03007	Deputy Inspector General Confidential Stenographer
Labor Management Committees	21220	00707 00712	Employee Program Assistant Confidential Stenographer

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Law	03000	00136 06839 09327 09425	Confidential Clerk Confidential Clerk Investigator Investigator
Mental Health	50000	00123	Assistant Counsel
Public Employment Relations Board	08010	00050 00100	Deputy Chairman and Counsel Associate counsel
Racing & Wagering	01510	04604 04904	Starter Associate Judge
State	19000	00003 05217	Executive Deputy Secretary of State Citizen Services Representative
SUNY Alfred	28350	00078	Secretary
Technology	01110	00052 70134	NYS Deputy Chief Information Officer Special Assistant
Temporary & Disability Assistance	27000	19670 35601	Special Assistant Assistant Program Manager
Transportation	17000	10101	Director Public Information
Workers' Comp	14010	02485	Deputy Director

9. SECTIONS 55-B and C – July 2007 – APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional three hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>
Budget (OMIG)	Keyboard Specialist 1
Correctional Services	Information Technology Specialist 1 Stores Clerk 1
Education	Licensing Services Clerk Trainee
Environmental Conservation	Environmental Analyst Trainee 1
OGS	Drafting Technician
Labor	Clerk 1 Personnel Administrator Trainee 1
Mental Health	Mental Health Therapy Aide
OMRDD	Clerk 1
Motor Vehicles	Clerk 1
Tax & Finance	Clerk 1
Temporary & Disability Assistance	Clerk 1

10. INVESTIGATIONS

4.42 FOR COMMISSION CONSIDERATION. Complaint regarding employment of
FINDINGS James Kiernan under Section 211 of the Retirement and Social Security Law.
NOTED AND
ACCEPTED

11. NEW BUSINESS

DESIGNATION FOR COMMISSION CONSIDERATION. Designation for Civil Service Law
EXECUTED Section 6(3) Investigations
AND FILED
IN COMMISSION
OPERATIONS

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

JULY 2007

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5	Pension Waivers for Retirees - Sec 211 NYSRSSL	
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10	Investigations	10 (O)
11	New Business	11 (P)



NEW YORK STATE CIVIL SERVICE COMMISSION

**INTEROFFICE
MEMORANDUM**

TO: Commissioner Groenwegen
FROM: Ann Barrett
SUBJECT: July 2007 Commission Meeting
DATE: July 12, 2007

We have arranged the following schedule for the July Commission meeting:

Monday July 16

- 10:00 a.m. Conference re Item 6.16 (DOT) – Page 6 (I)
- 11:00 a.m. Conference re Item 6.17 (Fuerst) - Page 6 (J)
- 1:00 p.m. Conference re Item 6.18 (O'Connor) – Page 6 (K)

Wednesday July 18

- 10:00 a.m. Regular Calendar Pages 1, 2, 3, 5, 7, 8, 9, 10 and 11
- 10:30 a.m. Municipal Service Items – Page 4
Pension Waivers for Retirees
(Local Government) – Page 5 (F)

cc: Comr. Wall
Comr. Ahl
Judith Ratner

Stella Chen Harding
Al Jordan
Shirley LaPlante

Erin Barlow