

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

March 2020

<u>CODE</u>	<u>SUBJECT</u>	<u>PAGES</u>
1	Municipal Service	1 (A-T)
2	Pension Waivers for Retirees - Sec 211 NYSRSSL	
	Local Government	2 (A)
	State Government	2 (B)
	Other Entities	2 (C)
2-a	Extensions in Service Over Age Seventy	
3	Executive	3 (A-G)
4	Staffing Services	
	Backdates	
	Leaves of Absence	4 (D)
	Reinstatements	4 (E)
5	Testing Services	
	Committee on Appeals	5 (F)
	Prior Approvals	5 (G)
6	Merit Awards	
	Employee Suggestions	6 (H)
	Agency Committee Nominations	
7	Vacant Exempt Class Positions	7 (I)
8	Section 55 b/c	8 (J)
9	Investigations	
10	New Business	

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

March 11, 2020

1. MUNICIPAL SERVICE ([View Description](#))

- 1.37 (A) BROOME COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-066)
([View Resolution](#))

The agency withdrew its request to add the title Nursing Assistant Trainee(s) to the non-competitive jurisdictional class in its Rule Appendices under the header Willow Point Rehabilitation & Nursing Center.

The Commission disapproved the requests to place the following titles in the non-competitive class, with a designation of policy-influencing/confidential in the Willow Point Rehabilitation & Nursing Center: Deputy Nursing Home Administrator for Health Services; and Deputy Nursing Home Administrator for Fiscal Services.

The Commission approved non-competitive (policy-influencing/confidential) jurisdictional classification of the title Village Manager in the Village of Endicott, as permitted by section 20(2) of the Civil Service Law.

The remaining requests were approved.

- 1.38 (B) CLINTON COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-172)
([View Resolution](#))

Approved

- 1.39 (C) COLUMBIA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2020-006)
([View Resolution](#))

Approved

- 1.40 (D) COLUMBIA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2020-009)
([View Resolution](#))

Approved

1.41 (E) COLUMBIA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2020-010)
[\(View Resolution\)](#)

Approved

1.42 (F) GENESEE COUNTY PERSONNEL DEPARTMENT. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-186)
[\(View Resolution\)](#)

Approved

1.43 (G) GREENE COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-258)
[\(View Resolution\)](#)

Approved

1.44 (H) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-269)
[\(View Resolution\)](#)

The Commission disapproved the request to place the title Director of Hospital Safety and Security in the exempt class within the Nassau Health Care Corporation.

The remaining request was approved.

1.45 (I) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text. (Control # L-2019-270)
[\(View Resolution\)](#)

Approved

1.46 (J) ONEIDA COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-137)
[\(View Resolution\)](#)

Approved

1.47 (K) ONEIDA COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Text. (Control # L-2019-274)
[\(View Resolution\)](#)

Approved

- 1.48 (L) PUTNAM COUNTY PERSONNEL DEPARTMENT. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-099) [\(View Resolution\)](#)

The agency withdrew its request to add the title Special Education Job Support Aides to the non-competitive jurisdictional class in its Rule Appendices under the header “In the Brewster School District.”

The remaining requests were approved.

- 1.49 (M) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control #L-2020-001) [\(View Resolution\)](#)

Approved

- 1.50 (N) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of two resolutions amending the Appendices. (Control #L-2020-002 & L-2020-003) [\(View Resolution\)](#)

Approved

- 1.51 (O) TOMPKINS COUNTY PERSONNEL OFFICE. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-010) [\(View Resolution\)](#)

The agency withdrew its request to delete the title Commissioner of Planning and Public Works from the non-competitive jurisdictional class in its Rule Appendices under the header “In all Departments.”

The remaining requests were approved.

- 1.52 (P) ULSTER COUNTY PERSONNEL DEPARTMENT. Request for Commission approval of the resolution amending the Appendices. (Control # L-2018-294) [\(View Resolution\)](#)

Approved

- 1.53 (Q) ULSTER COUNTY PERSONNEL DEPARTMENT. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-224) [\(View Resolution\)](#)

The agency withdrew its requests to add the titles Director of Purchasing (requested unclassified) and Deputy Director of Purchasing (requested exempt) under the header “In the Purchasing Department” from this rules resolution.

The remaining requests were approved.

- 1.54 (R) WASHINGTON COUNTY PERSONNEL OFFICE. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-238) [\(View Resolution\)](#)

Approved

- 1.55 (S) WESTCHESTER COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Appendices. (Control # L-2019-143) [\(View Resolution\)](#)

Approved

- 1.56 (T) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices – New York City Law Department. (Control # L-2020-013) [\(View Resolution\)](#)

The agency modified its request such that the number of Assistant Corporation Counsel positions in the exempt class will be capped at 1,290, as opposed to their original request for unlimited such positions.

The Commission approved the request as modified.

2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL							ACTION AS INDICATED
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action
1.	Biggers, Thomas P	11.00	Nassau County - District Attorney's Office Special Investigator II (Index Crime) Competitive	01/01/2020 10/31/2020	\$129,678	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 10/31/20, with the stipulation that the eligible list resulting from the June 2020 examination for Special Investigator II (Index Crime) be canvassed so a determination can be made whether there are three or more reachable non-retirees interested in appointment.							
2.	Maley, Edward	3.25	Nassau County - District Attorney's Office Special Investigator II (Index Crime) Competitive	01/01/2020 10/31/2020	\$124,411	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 10/31/20, with the stipulation that the eligible list resulting from the June 2020 examination for Special Investigator II (Index Crime) be canvassed so a determination can be made whether there are three or more reachable non-retirees interested in appointment.							
3.	McHugh, Robert A	9.25	Nassau County - District Attorney's Office Special Investigator III Competitive	01/01/2020 12/31/2021	\$145,826	Yes	Limited Approval
The Commission approved the request for the limited period of 01/01/20 - 10/31/20, with the stipulation that the eligible list resulting from the June 2020 examination for Special Investigator III be canvassed so a determination can be made whether there are three or more reachable non-retirees interested in appointment.							
4.	Quinn, Terence	11.00	Nassau County - District Attorney's Office Special Investigator II (Index Crime) Competitive	01/01/2020 10/31/2020	\$129,678	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 10/31/20, with the stipulation that the eligible list resulting from the June 2020 examination for Special Investigator II (Index Crime) be canvassed so a determination can be made whether there are three or more reachable non-retirees interested in appointment.							

5.	Tunkel, Kenneth	11.00	Nassau County - District Attorney's Office Special Investigator II (Index Crime) Competitive	01/01/2020 10/31/2020	\$129,678	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 10/31/20, with the stipulation that the eligible list resulting from the June 2020 examination for Special Investigator II (Index Crime) be canvassed so a determination can be made whether there are three or more reachable non-retirees interested in appointment.							
6.	Walsh, William T	11.00	Nassau County - District Attorney's Office Special Investigator II (Index Crime) Competitive	01/01/2020 10/31/2020	\$129,678	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 10/31/20, with the stipulation that the eligible list resulting from the June 2020 examination for Special Investigator II (Index Crime) be canvassed so a determination can be made whether there are three or more reachable non-retirees interested in appointment.							
7.	Chaboty, Eric J	14.25	Sullivan County - Sheriff's Office Undersheriff Exempt	01/01/2020 12/31/2021	\$95,761	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 12/31/21.							

2. PENSION WAIVERS FOR RETIREES / LOCAL		ACTION AS INDICATED					
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action	
1. Mariano, Joseph M	2.00	Broome County - District Attorney's Office Investigator - District Attorney Pending Jurisdictional Classification	01/02/2020 01/01/2022	\$40,000	Yes	Limited Approval	
The Commission approved the request for the limited period of 01/02/20 - 06/30/20. Approval was granted to provide time for the Commission to consider the rules resolution submitted by the Broome County Department of Personnel.							
2. Grexa-Allen, Carriann	1.50	Hamilton County Director of Patient Services Competitive	02/01/2020 07/31/2020	\$70,000	Yes	Limited Approval	
The Commission approved the request for the limited period of 02/01/20 - 05/31/20. The Commission stipulated that if approval is sought beyond 05/31/20, the eligible list resulting from the September 2019 examination for Director of Patient Services must be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
3. Dennis, Kevin	4.00	Monroe County - District Attorney's Office Violent Felony Offense Investigator Non-Competitive (Policy-Influencing/Confidential)	05/01/2020 04/30/2022	\$55,719	Yes	Approved	
The Commission approved the request for the period of 05/01/20 - 04/30/22.							
4. Scott, Glenn A	0	Mount Vernon City - Department of Public Safety Commissioner of Public Safety Exempt	01/03/2020 01/02/2022	\$150,000	No	Limited Approval	
The Commission approved the request for the limited period of 01/03/20 - 06/30/20. The Commission stipulated that if approval is sought beyond 06/30/20, the appointing authority must conduct a formal recruitment effort and demonstrate that there are no qualified non-retirees available for appointment.							
5. Moloney, William J	4.00	Orange County - District Attorney's Office Criminal Investigator Non-Competitive	03/14/2020 03/13/2022	\$95,462	Yes	Approved	
The Commission approved the request for the period of 03/14/20 - 03/13/22.							

6.	Simmons, Rudolph A	2.00	Orange County - District Attorney's Office Criminal Investigator Non-Competitive	04/23/2020 04/22/2022	\$62,689	Yes	Approved
The Commission approved the request for the period of 04/23/20 - 04/22/22.							
7.	Cowart Jr., Otis F	6.00	Orange County - Sheriff's Office Program Integrity Officer Non-Competitive (Policy-Influencing/Confidential)	05/10/2020 05/09/2022	\$105,944	Yes	Approved
The Commission approved the request for the period of 05/10/20 - 05/09/22.							
8.	Powell, Alfred C	4.00	Orange County - Sheriff's Office Program Integrity Officer Non-Competitive (Policy-Influencing/Confidential)	05/01/2020 04/30/2022	\$105,944	Yes	Approved
The Commission approved the request for the period of 05/01/20 - 04/30/22.							
9.	Cady, Phillip D	0	Oswego City - Police Department Police Chief/Director of Homeland Security Competitive	01/25/2020 01/24/2022	\$111,723	Yes	Limited Approval
The Commission approved the request for the limited period of 01/25/20 - 07/31/20, with the stipulation that the eligible list resulting from the March 2020 examination for Police Chief/Director of Homeland Security be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
10.	Atkinson, Charles	0	Oswego County - Sheriff's Office Special Patrol Officer Competitive	02/20/2020 02/19/2022	\$45,000	No	Approved
The Commission approved the request for the period of 02/20/20 - 02/19/22.							
11.	Baird Jr., Frederick E	0	Oswego County - Sheriff's Office Special Patrol Officer Competitive	02/20/2020 02/19/2022	\$45,000	No	Approved
The Commission approved the request for the period of 02/20/20 - 02/19/22.							
12.	Dillon, Emerson J	0	Oswego County - Sheriff's Office Special Patrol Officer Competitive	02/20/2020 02/19/2022	\$45,000	No	Approved
The Commission approved the request for the period of 02/20/20 - 02/19/22.							
13.	Bly, Edward R	3.25	Rensselaer County - Sheriff's Office Undersheriff Exempt	01/01/2020 12/31/2021	\$101,444	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 12/31/21.							

14.	Woods Jr., Mark W	1.50	Rockland County Veterans Specialist Competitive	02/01/2020 02/21/2021	\$58,000	Yes	Limited Approval
The Commission approved the request for the limited period of 02/01/20 - 05/31/20, with the stipulation that the eligible list resulting from the December 2019 examination for Veterans Specialist be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
15.	Walker, Peter	0	Rockland County - District Attorney's Office Chief Criminal Investigator Exempt	01/13/2020 01/12/2022	\$167,000	Yes	Limited Approval
The Commission approved the request for the limited period of 01/13/20 - 06/30/20, with the stipulation that the appointing authority either recruit with more reasonable qualifications or provide a detailed explanation why a successful applicant must possess fifteen years of diversified and/or specialized law enforcement experience.							
16.	Calder, Jeffrey W	1.00	Schenectady County K9 Administrative Director Competitive	03/01/2020 02/28/2022	\$50,000	Yes	Limited Approval
The Commission approved the request for the limited period of 03/01/20 - 05/31/20. The Commission stipulated that if approval is sought beyond 05/31/20, the eligible list resulting from the October 2019 examination for K9 Administrative Director must be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
17.	Pike, Scott R	2.00	Schenectady County Fire Coordinator Competitive	02/19/2020 02/18/2022	\$65,000	Yes	Limited Approval
The Commission approved the request for the limited period of 02/19/20 - 05/31/20. The Commission stipulated that if approval is sought beyond 05/31/20, the eligible list resulting from the October 2019 examination for Fire Coordinator must be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
18.	Black, Jeffrey A	0	Steuben County - Prattsburgh Central School School District Treasurer Exempt	01/03/2020 12/31/2020	\$12,000	No	Limited Approval
The Commission approved the request for the limited period of 01/03/20 - 06/30/20. The Commission stipulated that if approval is sought beyond 06/30/20, the appointing authority must conduct a formal recruitment effort and demonstrate that there are no available, qualified non-retirees. Approval through 06/30/20 will ensure no disruption in the School District's financial function for the remainder of the 2019 - 2020 school year.							
19.	Fitzgerald, John	0	Suffolk County - District Attorney's Office District Attorney Investigator Competitive	01/06/2020 01/05/2022	\$65,000	Yes	Limited Approval
The Commission approved the request for the limited period of 01/06/20 - 10/31/20, with the stipulation that the entire District Attorney Investigator eligible list be canvassed. A canvass of the whole list is needed so a determination can be made whether there are any non-retirees on the eligible list.							

20.	Rauseo, Paul	1.50	Suffolk County - District Attorney's Office District Attorney Investigator Competitive	01/16/2020 01/15/2022	\$69,256	Yes	Limited Approval
The Commission approved the request for the limited period of 01/16/20 - 10/31/20, with the stipulation that the entire District Attorney Investigator eligible list be canvassed. A canvass of the whole list is needed so a determination can be made whether there are any non-retirees on the eligible list.							
21.	Goldstein, Amy	1.50	Suffolk County - Port Jefferson School District Guard Non-Competitive	01/01/2020 12/31/2020	\$45,000	Yes	Disapproved
The Commission disapproved the request as the appointing authority failed to demonstrate that there were no qualified non-retirees available for appointment. This is not a determination on the continued employment of Ms. Goldstein. Rather, this is solely a determination on the appropriateness of collecting a salary and a pension as a retired person.							
22.	Sacco, Robin	2.00	Suffolk County - Port Jefferson School District Guard Non-Competitive	01/01/2020 12/31/2020	\$45,000	Yes	Disapproved
The Commission disapproved the request as the appointing authority failed to demonstrate that there were no qualified non-retirees available for appointment. This is not a determination on the continued employment of Ms. Sacco. Rather, this is solely a determination on the appropriateness of collecting a salary and a pension as a retired person.							
23.	Hopkins, Sean M	0	Suffolk County - Suffolk County Medical Examiner's Office Forensic Scientist II (Firearms) Competitive	01/01/2020 12/31/2021	\$80,258	Yes	Limited Approval
The Commission approved the request for the limited period of 01/01/20 - 09/30/20, with the stipulation that staff of the Suffolk County Department of Civil Service request an examination for Forensic Scientist II (Firearms) to ensure inclusion in the May 2020 Laboratory - Clinical/General/Forensic Examination Series.							
24.	Sauer, Richard J	2.00	Sullivan County Commissioner of Public Safety Pending Jurisdictional Classification	01/01/2020 12/31/2021	\$83,100	Yes	Limited Approval
The Commission approved the request for the limited period of 01/01/20 - 06/30/20. Approval was granted to provide time for staff of the Sullivan County Personnel Department to submit a rules resolution and once submitted, provide time for staff of the Municipal Services Division to process Sullivan County's request.							

25.	Dowling, Timothy E	2.00	Sullivan County - District Attorney's Office District Attorney's Investigator Non-Competitive (Policy-Influencing/Confidential)	01/01/2020 12/31/2021	\$70,691	Yes	Approved
The Commission approved the request for the period of 01/01/20 - 12/31/21.							
26.	Winchell, John A	8.00	Washington County - Sheriff's Office Undersheriff Exempt	06/01/2020 05/31/2022	\$83,000	Yes	Approved
The Commission approved the request for the period of 06/01/20 - 05/31/22.							
27.	Kadien, Scott J	0.50	Wayne County - District Attorney's Office Assistant District Attorney Exempt	04/01/2020 03/31/2022	\$72,000	Yes	Approved
The Commission approved the request for the period of 04/01/20 - 03/31/22.							
28.	Kleiner, Thom	2.00	Westchester County Director - Office of Employment and Training Non-Competitive (Policy-Influencing/Confidential)	02/20/2020 02/19/2022	\$140,926	Yes	Approved
The Commission approved the request for the period of 02/20/20 - 02/19/22.							
29.	Spano, Joseph K	2.00	Westchester County Commissioner of Correction Unclassified	03/12/2020 03/11/2022	\$195,000	Yes	Approved
The Commission approved the request for the period of 03/12/20 - 03/11/22.							

2. PENSION WAIVERS FOR RETIREES / STATE		ACTION AS INDICATED					
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action
1.	Wood, Michael R	6.00	Criminal Justice Services, Division of (DCJS) Special Assistant Exempt	04/22/2020 08/05/2020	\$143,189	Yes	Approved
ADDED ITEM - The Commission approved the request for the period of 04/22/20 - 08/05/20.							
2.	DeLella Jr., Paul J	0	Homeland Security & Emergency Services, Division of Special Assistant Exempt	02/21/2020 02/20/2022	\$94,572	Yes	Approved
ADDED ITEM - The Commission approved the request for the period of 02/21/20 - 02/20/22.							
3.	D'Atri, Radmila	0	Justice Center for the Protection of People with Special Needs, NYS Internal Investigator 2 (Justice Center) Non-Competitive (Policy-Influencing/Confidential)	02/12/2020 02/11/2022	\$74,829	Yes	Approved
ADDED ITEM - The Commission approved the request for the period of 02/12/20 - 02/11/22.							
4.	Ryan, Anthony	0	Justice Center for the Protection of People with Special Needs, NYS Chief of Investigations Exempt	01/13/2020 01/12/2022	\$135,000	Yes	Approved
ADDED ITEM - The Commission approved the request for the period of 01/13/20 - 01/12/22.							
5.	Ciccone, Frank	0	State Comptroller, Office of the (OSC) Confidential Aide Exempt	01/09/2020 09/04/2021	\$80,000	Yes	Approved
The Commission approved the request for the period of 01/09/20 - 09/04/21.							
6.	Ciccone, Frank	0	State Comptroller, Office of the (OSC) Investigative Auditor Exempt	09/05/2019 01/08/2020	\$80,000	Yes	Retroactive Approval
The Commission approved the retroactive request for the period of 09/05/19 - 01/08/20.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE ([View Description](#))

3.27 (A) DEPARTMENT OF STATE. Request for Commission approval of exempt classification of the following additional positions:

Assistant Public Information Officer (1)
Deputy Secretary of the State (3)

(Control No. 20-009) ([View Description](#))

APPROVED

3.28 (B) DEPARTMENT OF TRANSPORTATION. Request for Commission approval of non-competitive classification of the position of Chief Information Security Officer 1. (Control No. 20-003) ([View Description](#))

APPROVED (phi)

3.29 (C) DEPARTMENT OF ENVIRONMENTAL CONSERVATION. Request for Commission approval of non-competitive classification of one additional position of Public Information Specialist 2 (Digital Content). (Control No. 20-004) ([View Description](#))

APPROVED (not phi)

3.30 (D) FOR COMMISSION CONSIDERATION. Amendment of Sections 21.15 and 28-1.17 of the Attendance Rules to continue availability of the single grant of supplemental military leave with pay and further leave at reduced pay through December 31, 2020, and to provide for separate grants of the greater of 22 working days or 30 calendar days of training leave at reduced pay during calendar year 2020. Section 21.15 applies to employees in represented positions, while section 28-1.17 extends equivalent benefits to employees serving in positions designated managerial/confidential (m/c). ([View Proposed Text](#))

APPROVED

3.31 (E) FOR COMMISSION CONSIDERATION. Matter of deleting several obsolete positions in the Division of Human Rights from the non-competitive class listing. [\(View Description\)](#)

APPROVED

3.32 (F) FOR COMMISSION CONSIDERATION. Matter of deleting several obsolete positions in various agencies from the non-competitive class listing. [\(View Description\)](#)

APPROVED

3.33 (G) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held February 12, 2020.

APPROVED

ADDED ITEM

DEPARTMENT OF TRANSPORTATION. Request for Commission approval of non-competitive classification of fifty-five additional positions of Engineering Intern. (Control No. 20-006) [\(View Description\)](#)

APPROVED (not phi)

4. LEAVES OF ABSENCE – APPROVED AS INDICATED

[\(View Description\)](#)

PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.

4.5 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	4/1/20	4/1/21	Barbato,Robert M	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(2)	4/18/20	4/1/21	Carli,Mary C	Assoc Dir HR 3 Competitive Child&Fam Srvcs	Assoc Commr Exempt Child&Fam Srvcs
(3)	5/1/20	5/1/21	Lamphier,Scot	Youth Counselor 2 Competitive Child&Fam Srvcs	Youth Fac Assnt Dir 3 Non-Comp Child&Fam Srvcs
(4)	4/1/20	4/1/21	Mallick,Asghar F	Youth Counselor 2 Competitive Child&Fam Srvcs	Assoc Commr Exempt Child&Fam Srvcs
(5)	4/1/20	4/1/21	Mccarthy,Carol Ann	Youth L A Prgm Spec 2 Non-Comp Child&Fam Srvcs	Dir Adoption Svs Exempt Child&Fam Srvcs
(6)	5/1/20	5/1/21	Mcentee,Scott W	Youth Div Aide 3 Non-Comp Child&Fam Srvcs	Cadet Leader 3 Competitive Child&Fam Srvcs
(7)	5/1/20	5/1/21	Sapio,Anita M	Youth Counselor 2 Competitive Child&Fam Srvcs	Facilities Mgr Non-Comp Child&Fam Srvcs

(8)	4/1/20	4/1/22	Brabham,Lola W	Dir Civil Srv Oprns&Ad Competitive Civil Service	Exec Dpty Commr Exempt Civil Service
(9)	4/1/20	4/1/21	Ciulla,Richard A	Emp Hlth Srv Physn 1 Competitive Civil Service	Dir Health Srvs Med S Non-Comp Civil Service
(10)	4/1/20	4/1/22	Hughes,Brian D	Cash Mgmt Anlst Competitive Comptroller	Spec Investmnt Offcr Exempt Comptroller
(11)	4/5/20	4/1/22	Jobin- Davis,Camille	Senr Attorney Competitive Comptroller	Assnt Counsl Exempt Comptroller
(12)	4/1/20	4/1/22	Davis,Karen L	Dir Humn Resrc 3 Competitive Crim Just Srvcs	Deputy Commr Exempt Crim Just Srvcs
(13)	4/1/20	4/1/22	Mcgrath,Robin J	Office Assnt 2 Competitive Crim Just Srvcs	Admnv Assnt 2 Non-Comp Crim Just Srvcs
(14)	4/1/20	4/1/22	Squires,Susan L	Inst Steward Competitive DOCCS Albion	Supt Corr Fac Non-Comp DOCCS Albion
(15)	4/1/20	4/1/22	Lowe,Anthony	Educ Supvr General Competitive DOCCS Auburn	Deputy Supt Progm S 3 Non-Comp DOCCS Cayuga
(16)	4/1/20	4/1/22	Enright,Ana M	Senr Parole Offcr Competitive DOCCS Community Supervision	Deputy Commr Exempt DOCCS Main Office
(17)	4/1/20	4/1/22	Shanley,Raymond J	Corr Captain Competitive DOCCS Coxsackie	Supt Corr Fac Non-Comp DOCCS Coxsackie

(18)	4/1/20	4/1/22	Taylor-Stewart,Joan	Supvg Offender Rehab Coord Competitive DOCCS Edgecombe	Deputy Supt Progm S 3 Non-Comp DOCCS Shawangunk
(19)	4/1/20	4/1/22	Howard,David J	Supvg Offender Rehab Coord Competitive DOCCS Fishkill	Deputy Supt Progm S 3 Non-Comp DOCCS Woodbourne
(20)	4/1/20	4/1/22	Wood,John F	Educ Supvr General Competitive DOCCS Fishkill	Deputy Supt Progm S 3 Non-Comp DOCCS Fishkill
(21)	4/2/20	4/1/22	Melville,Thomas D	Corr Captain Competitive DOCCS Green Haven	Deputy Supt Secrty S3 Non-Comp DOCCS Eastern NY
(22)	4/1/20	4/1/22	Joslyn,Anne M	Supvg Offender Rehab Coord Competitive DOCCS Groveland	Asmnt Commr Exempt DOCCS Main Office
(23)	4/12/20	4/1/22	Pratt,John E	Corr Sergeant Competitive DOCCS Main Office	Investigator 1 Exempt DOCCS NYC Cen Adm
(24)	4/1/20	4/1/22	Passage,Mark S	Corr Captain Competitive DOCCS Orleans	First Dpty Supt Cor F Non-Comp DOCCS Mohawk
(25)	4/1/20	4/1/22	Joseph,Joseph P	Supvg Offender Rehab Coord Competitive DOCCS Queensboro	Asmnt Commr Exempt DOCCS Main Office
(26)	4/1/20	4/1/22	Mccarthy,Kevin M	Supvg Offender Rehab Coord Competitive DOCCS Southport	Dir Crisis Intrvtn Pg Non-Comp DOCCS Main Office
(27)	4/1/20	4/1/22	Titus,Amy	Educ Supvr General Competitive DOCCS Southport	Deputy Supt Progm S 3 Non-Comp DOCCS Five Points

(28)	4/1/20	4/1/22	Williams,Emily Y	Inst Steward Competitive DOCCS Taconic	First Dpty Supt Cor F Non-Comp DOCCS Fishkill
(29)	4/26/20	4/1/22	Daggett,Tammy J	Inst Steward Competitive DOCCS Upstate	Deputy Supt Admnv S 3 Non-Comp DOCCS Upstate
(30)	4/1/20	4/1/22	Casaceli,Stephen V	Corr Captain Competitive DOCCS Wende	Deputy Supt Secrty S3 Non-Comp DOCCS Orleans
(31)	4/1/20	4/1/22	Bartlett,Rickey A	Offender Rehab Coord Competitive DOCCS Willard DTC	Supt Corr Fac Non-Comp DOCCS Willard DTC
(32)	4/26/20	4/1/22	Heath,Timothy A	Corr Captain Competitive DOCCS Wyoming	Deputy Supt Secrty S3 Non-Comp DOCCS Wyoming
(33)	4/1/20	4/1/21	Benson,Sarah	Senr Admnv Anlst Competitive Ed Main Office	Exec Coord Exempt Ed Main Office
(34)	4/1/20	4/1/21	Brand,Martin D	Professional Geologist 2 Competitive En Con	Deputy Commr Exempt En Con
(35)	4/26/20	4/1/21	Foster,Patrick E	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(36)	4/1/20	4/1/21	Gilmore,James J	Assnt Dir Div Marine Rscs Competitive En Con	Dir Div Mar Resrcs Non-Comp En Con

(37)	4/1/20	4/1/21	Goertz,Keith	Profesnl Engr 2 Envrnmntl Competitive En Con	Regnl Dir Env Conserv Non-Comp En Con
(38)	4/1/20	4/1/21	Lapinski,Ann C	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(39)	4/1/20	4/1/22	Magee,Elsa M	Assnt V P Fncl Aid Sv Competitive Higher Educ Svc	Exec Vice Pres Exempt Higher Educ Svc
(40)	2/1/20	2/1/21	Bowden,Heather M	Admnv Spec 1 Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(41)	2/1/20	2/1/21	Cater,Donna M	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(42)	2/1/20	2/1/21	Conroy,Marybeth	Resch Scient 5 Non-Comp Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(43)	2/1/20	2/1/21	Deetz,Valerie A	Health Prog Dir 2 Non-Comp Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(44)	2/1/20	2/1/21	Foster,Anna M	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(45)	2/1/20	2/1/21	Hrazdina,Geza	Health Prog Admr 4 Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(46)	2/1/20	2/1/21	Matson,Jacqueline M	Health Prog Admr 4 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off

(47)	4/1/20	4/1/21	Bink,Anne M	Admnv Offr 5 Competitive Homeland Scrty and Emerg Srvc	Spec Assnt Exempt Homeland Scrty Emerg Srvc
(48)	4/1/20	4/1/22	Wollman,Susan H	Assoc Atty Competitive Housng & Comm Ren	Assoc Counsel Exempt Housng & Comm Ren
(49)	3/1/20	3/1/21	Downey,Caroline J	Supvg Attorney Competitive Human Rights	Counsel Exempt Human Rights
(50)	4/1/20	10/1/20	Defazio,John	Insur Fd Bus Mgr Non-Comp Insurance Fund	Dir Insur Fd Bus Ops Competitive Insurance Fund
(51)	4/1/20	10/1/20	Manning,Glenda E	Office Assnt 1 Keyboarding Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(52)	4/1/20	10/1/20	Ridges,Terri L	Office Assnt 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(53)	3/1/20	9/1/20	Dejohn,Sandra M	Admnv Assnt 1 Competitive Labor Mgmnt Cm	Emp Prog Assoc Exempt Labor Mgmnt Cm
(54)	4/1/20	4/1/21	White,Terri E	Admnv Assnt 1 Competitive Law	Admnv Assnt Exempt Law
(55)	3/1/20	3/1/22	Freeman,Naomi J	Mental Hlth Pgm Spc 5 Competitive MH Main Office	Deputy Dir Psy Cntr 2 Non-Comp MH Main Office
(56)	4/1/20	4/1/21	Schell-Guy,Trisha	Assoc Atty Competitive OASAS Main Off	Deputy Consl Exempt OASAS Main Off

(57)	4/1/20	4/1/22	Bonneau,Theresa M	Dir Internl Aud&Qul C Competitive OGS	Dir Internl Aud Exempt OGS
(58)	4/1/20	4/1/22	Rizzo Nemier,Madeline	Contract Mgt Spec 1 Competitive OGS	Promtn&Pub Affrs Agnt Exempt OGS
(59)	4/1/20	4/1/22	Sproat,James P	Real Estate Spec 2 GS Competitive OGS	Dir Real Estate P&D Non-Comp OGS
(60)	4/19/20	4/1/22	Orokos,Geoffrey M	Prg Rsch Spec 2 Competitive OMIG	Spec Assnt Exempt OMIG
(61)	4/3/20	4/1/22	Devine,Sharon D	Dir Humn Resrc 5 Competitive OPWDD Main Office	Deputy Commr Exempt OPWDD Main Office
(62)	2/20/20	2/1/21	Stevens,Marcy E	Senr Attorney Competitive Office of IT Services	Assoc Counsel Exempt Office of IT Services
(63)	3/1/20	3/1/21	Wilson,Andrew	Golf Course Supt 2 Non-Comp P&R Long Island	Spec Assnt Exempt P&R Long Island
(64)	4/1/20	4/1/22	Cornelius,Laurie S	Office Assnt 1 Keyboarding Competitive Public Service	Special Assistant Exempt Public Service
(65)	4/1/20	4/1/22	Labelle,Debra A	Chf Utility Comm Prgms Competitive Public Service	Dir Pub Svs Prgs Exempt Public Service

(66)	4/1/20	4/1/22	Myers,Warren	Chf Regultry Economcs Competitive Public Service	Dir Pub Svs Prgs Exempt Public Service
(67)	4/1/20	4/1/22	Scherer,John	Chf Utility Actng&Fin Competitive Public Service	Deputy Dir Exempt Public Service
(68)	4/25/20	4/1/21	Clark,Whitney A	Dir Div Lic Svcs Competitive State	Spec Assnt Exempt State
(69)	5/1/20	5/1/21	Curtis,Christopher	Assnt Dir Fncl Admn 3 Competitive Tax& Finance	Deputy Commr&Treasr Exempt Tax& Finance
(70)	3/1/20	3/1/21	Miller,Paul N	Real Prpty Anlst 2 Competitive Tax& Finance	Tax Polcy Anlst 5 Non-Comp Tax& Finance
(71)	5/1/20	5/1/22	Forino,Donna M	Office Assnt 1 Keyboarding Competitive Tmp&Disabl Asst	Spec Assnt Exempt Tmp&Disabl Asst
(72)	5/1/20	5/1/22	Forino,Donna M	Food Stmp Outrch Pg R Non-Comp Tmp&Disabl Asst	Spec Assnt Exempt Tmp&Disabl Asst
(73)	5/1/20	5/1/22	Glassman,Linda L	Homeless Svcs Rep 1 Competitive Tmp&Disabl Asst	Deputy Commr Exempt Tmp&Disabl Asst
(74)	5/1/20	5/1/22	Harrison,Tanika Louise	Supply Assnt Labor Tmp&Disabl Asst	Admnv Assnt 2 Non-Comp Tmp&Disabl Asst

(75)	5/1/20	5/1/22	Kennedy,John F	Temp Assnce Spec 2 Competitive Tmp&Disabl Asst	Program Mgr Exempt Tmp&Disabl Asst
(76)	4/1/20	4/1/21	Jones,Jacqueline E	Compliance Spec 2 Non-Comp Tr Main Office	Compliance Spec 3 Non-Comp Tr Main Office
(77)	4/1/20	4/1/21	Baker,Carol V	Compliance Spec 1 Non-Comp Tr Manhtn Reg11	Spec Assnt Exempt Tr Manhtn Reg11

4. STAFFING SERVICES/REINSTATEMENTS – APPROVED EFFECTIVE 3/11/20
[\(View Description\)](#)

4.6 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	05/20/2013	11/08/2013	Beaudry, Richard	Correction Officer Trainee Corrections & Community Supervision
(2)	11/27/2006	06/08/2017	Genc, Nicole	Business Service Center Rep. 1 Office of General Services
(3)	12/29/1983	06/22/2000	Messinger, Cynthia A.	Administrative Asst. Trainee 1 SUNY - Brockport
(4)	05/22/2000	08/31/2016	Chase, Jessica A.	Administrative Assistant 1 SUNY - Plattsburgh

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES - APPROVED

[\(View Description\)](#)

<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1. 400C	46-60	Animal Control/Parking Enforcement	10/19/19	OC/PROM
2. 401C	106-120	Public Info., Marketing, Tourism, Special Events	10/19/19	OC/PROM
3. 402C	1-15 46-75	Public Info., Marketing, Tourism, Special Events	10/19/19	OC/PROM

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES - APPROVED

[\(View Description\)](#)

<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1. 485-B	61-75	Business Operations	9/28/19	OC/PROM/NCP
2. 493-B	1-15	Youth Counselor/Coordinator	10/19/19	OC/PROM/NCP
3. 413-C	16-30	Institution Steward	10/19/19	OC/PROM
4. 406-C	76-90	Financial Managers	10/19/19	OC/PROM

5. **TESTING SERVICES / PRIOR APPROVALS** ([View Description](#))

THERE WERE NO ITEMS FOR MARCH 2020

6. **MERIT AWARDS** ([View Description](#))

THERE WERE NO ITEMS FOR MARCH 2020

7. VACANT EXEMPT CLASS POSITIONS – APPROVED EFFECTIVE 3/11/20

[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Agriculture & Markets	06000	00002 00037	First Deputy Commissioner Investigator 1
Alcoholism and Substance Abuse Services	53000	14109	Associate Commissioner
Civil Service	08000	17324	Special Assistant
Comptroller	02000	00130	Investigative Auditor
Corrections and Community Supervision	10160	40501 18606 18332	Chief Investigations Investigator 1 Investigator 1
Employee Relations	01150	00205	Assistant Director
Financial Services	37000	00143	Deputy Superintendent
General Services	01050	00026 26009	First Deputy Commissioner Promotion and Public Affairs Agent
Law	03000	00435 06808	Investigator 1 Investigator 1
Lieutenant Governor	01040	02012	Administrative Assistant
State	19000	05218 05228	Citizen Services Representative Citizen Services Representative
State University	28280	00002	Administrative Assistant

Total: 18

8. SECTIONS 55-B and C – APPROVED EFFECTIVE 3/11/20

[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Alcoholic Beverage Control	Office Assistant 1 (2)
Comptroller	Payroll Specialist 1
Corrections and Community	Office Assistant 1 (Keyboarding)
Education	Office Assistant 1 (Keyboarding) Office Assistant Licensing Services Clerk
Financial Services	Office Assistant 1 Office Assistant 1 (Stores/Mail)
General Services	Office Assistant 1
Health	Office Assistant 2 (Keyboarding)
Homeland Security and Emergency Services	Disaster Preparedness Program Representative 2*
Labor	Employment Services Representative *
Mental Health	Office Assistant 1 (2)
Public Service	Administrative Assistant 1
State	Office Assistant 1 (Stores/Mail)
Taxation and Finance	Office Assistant 1 Taxpayer Services Representative 1 (3) Taxpayer Services Specialist 1
Temporary Disability Assistance	Office Assistant 1 (2)
Transportation	Payroll Assistant
Veterans Services	Veterans Benefits Advisor 1 *

Section 55-b – 23 positions
Section 55-c – 3 positions *

(As of February 21, 2020 there were 1,069 55-b and 110 55-c positions filled)