

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

May 19, 2010

1. MUNICIPAL SERVICE

- 1.25 (A) ALBANY COUNTY DIRECTOR OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices of the Albany County Civil Service Rules.

The State Civil Service Commission calendared the resolution from the Albany County Director of Civil Service to amend the Appendices of the Albany County Civil Service Rules and, at Albany County's request, postponed the conference with the Director of Civil Service to discuss the lack of complete supporting documentation to justify the request and the nature of the requests until the State Commission's June meeting.

- 1.26 (B) ALBANY COUNTY DIRECTOR OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices of the Albany County Civil Service Rules.

The State Civil Service Commission calendared the resolution from the Albany County Director of Civil Service to amend the Appendices of the Albany County Civil Service Rules and, at Albany County's request, postponed the conference with the Director of Civil Service to discuss the lack of complete supporting documentation to justify the request and the nature of the requests until the State Commission's June meeting.

- 1.34 (C) CITY OF PORT JERVIS CIVIL SERVICE COMMISSION. Conference regarding the Merit System Program Component report for the City of Port Jervis Civil Service Commission.

The State Civil Service Commission calendared its conference with the City of Port Jervis Civil Service Commission at the request of the Chairperson of the City Commission due to the fact that the Secretary to the Commission was ill and unable to attend. The State Commission directed the City of Port Jervis Civil Service Commission attend the June meeting for a conference to discuss the lack of response, lack of resources, the plan that was directed to be submitted, and the progress made by the City Commission since the issuance of the report.

- 1.35 (D) COLUMBIA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text and Appendices of the Columbia County Civil Service Rules.

The State Civil Service Commission approved the resolution from the Columbia County Civil Service Commission amending the Text and Appendices of the Columbia County Civil Service Rules with the following exception:

In County Service – The State Commission approved the placement of three Deputy Directors of Emergency Management (PT) in the non-competitive class, with a designation of policy influencing/confidential, with a maximum annual salary of \$4000. If the salary exceeds \$4000 annually, Columbia County will be required to request an increase in the salary limitations or fill the position on a competitive basis.

- 1.36 (E) LIVINGSTON COUNTY PERSONNEL OFFICER. Request for Commission approval of eight resolutions amending the Appendices of the Livingston County Civil Service Rules.

The State Civil Service Commission approved the resolution from the Livingston County Personnel Officer amending the Appendices of the Livingston County Civil Service Rules.

- 1.37 (F) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Nassau County Civil Service Rules.

The State Civil Service Commission approved the resolution from the Nassau County Civil Service Commission amending the Appendices of the Nassau County Civil Service Rules.

- 1.38 (G) SENECA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Seneca County Civil Service Rules.

The State Civil Service Commission approved the resolution from the Seneca County Personnel Officer amending the Appendices of the Seneca County Civil Service Rules.

- 1.39 (H) SUFFOLK COUNTY PERSONNEL DIRECTOR. Request for Commission approval of the resolution amending the Appendices of the Suffolk County Civil Service Rules.

The State Civil Service Commission approved the resolution from the Suffolk County Personnel Director amending the Appendices of the Suffolk County Civil Service Rules with the following exceptions:

In the Town of Brookhaven – The State Commission disapproved the request to place the Executive Director of the Board of Ethics in the non-competitive class, with a designation of policy influencing/confidential, based on the practicability of competitive examination, the lack of compelling evidence and the fact that the incumbent does not report directly to the Board of Ethics.

County Service – The State Commission disapproved the request to place the Director of the Suffolk County Ethics Commission in the non-competitive class, with a designation of policy influencing/confidential, based on the practicability of examination and the lack of compelling justification. Further, the State Commission directed Suffolk County to review the duties and responsibilities of the Secretary (Suffolk County Ethics Commission) to ensure that the requirements for placement in the exempt class are still

met based on the fact that the Secretary reports to the Executive Director, rather than the Ethics Commission.

- 1.40 (I) WASHINGTON COUNTY PERSONNEL DIRECTOR. Request for Commission approval of the resolution amending the Appendices of the Washington County Civil Service Rules.

The State Civil Service Commission approved the resolution from the Washington County Personnel Director amending the Appendices of the Washington County Civil Service Rules.

- 1.41 (J) CITY OF WHITE PLAINS PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the City of White Plains Civil Service Rules.

The State Civil Service Commission approved the resolution from the City of White Plains Personnel Officer amending the Appendices of the City of White Plains Civil Service Rules.

- 1.42 (K) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Follow-up on the Merit System Program Component report for the City of Long Beach Civil Service Commission.

The State Civil Service Commission accepted the plan submitted by the City of Long Beach Civil Service Commission to implement the 27 recommendations listed in the two Merit System Program Component Reports which were issued in March 2010, and directed that a follow-up report, including appropriate documentation supporting the actions taken, should be received by staff no later than July 31, 2010. Such supporting documentation should include, but is not limited to, employment history records, documentation of City Commission actions, and class specifications.

- 1.43 (L) CITY OF RENSSELAER CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Rensselaer Civil Service Commission.

The State Civil Service Commission noted that, regardless of whether the responsibility for administering civil service in the City of Rensselaer will ultimately transition to the Rensselaer County Civil Service Commission or not, the City of Rensselaer Civil Service Commission is responsible for addressing the outstanding recommendations listed in the Merit System Administration report. As such, the State Commission directed that the City Commission submit a detailed follow-up report describing specific actions taken to resolve all remaining recommendations to come into compliance with Civil Service Law and Rules no later than June 30, 2010.

- 1.44 (M) RENSSELAER COUNTY CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the Rensselaer County Civil Service Commission.

The State Civil Service Commission granted the request of the Rensselaer County Civil Service Commission to postpone the conference with the State Civil Service Commission and delay the submission of a detailed plan to implement the remaining seven recommendations by the end of the year, which was due to this office on May 1, 2010, given staffing and fiscal restraints. The State Commission directed that the Rensselaer

County Civil Service Commission submit the plan and timeline to implement the remaining recommendations no later than June 30, 2010.

The State Civil Service Commission also directed that the staff of the Office of Commission Operations & Municipal Assistance coordinate a round-table discussion with Capital District civil service agencies, appointing authorities and executives to discuss alternative options for merit system administration in order to continue to deliver services in a shared services model. Further, staff is to begin to develop an invitation letter and compile a listing of potential attendees.

1.45 (N) CITY OF YONKERS CIVIL SERVICE COMMISSION. Follow-up on the Merit System Program Component report for the City of Yonkers Civil Service Commission.

The State Civil Service Commission recognized that the passage of time has resulted in the resolution of the one remaining provisional appointment at issue upon which resulted in the completion of the two outstanding required actions listed in the Report for the City of Yonkers. As such, no further progress reports are required.

2. PENSION WAIVERS FOR RETIREES / LOCAL				ACTION AS INDICATED			
The following requests to employ retirees in accordance with section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Spicer, Jeremiah A.	4 mo	Albany, City of Kid by Kid Program Administrator NonComp Policy	01/01/2009 12/31/2010	\$57,925	Yes	Approved
The State Commission approved the retroactive request for the period of 01/01/09-12/31/10.							
2.	Cunningham, Jay J.	4.75	Albany, City of - Housing Authority Director of AHA Security Operations NonComp nonPolicy	01/01/2010 12/31/2011	\$72,139	Yes	Approved
The State Commission approved the request for the period of 01/01/10-12/31/11.							
3.	Spitz, Michael J	2.5	Greene County Sheriff's Office Corrections Superintendent NonComp Policy	07/01/2010 06/30/2012	\$62,000	Yes	Approved
The State Commission approved the request for the period of 07/01/10-06/30/12.							
4.	Varrenti, Daniel P	8	Monroe County - Brockport, Village of Chief of Police Competitive	03/01/2010 02/28/2012	\$121,635	Yes	Limited
The State Commission approved the request for the limited period of 03/01/10-12/31/10. The limited period of approval through 12/31/10 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are "not readily available for recruitment" other qualified non-retirees, an examination must be requested to ensure participation in the March 2011 Police Chief/Assistant Police Chief Series.							
5.	Knaak, Jr., Edward	6.25	Monroe County - Greece CSD Safety & Security Coordinator Competitive	04/27/2010 04/26/2012	\$95,160	Yes	Limited
The State Commission approved the request for the limited period of 04/27/10-06/30/11. The limited period of approval through 06/30/11 was granted with the stipulation that the Monroe County Department of Human Resources conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/11 will also avoid a disruption in the							

	School District's security force throughout the 2010-2011 school year.						
6.	McShea, Thomas E.	6	Monroe County - Rush-Henrietta CSD Safety & Security Coordinator Competitive	04/30/2010 04/29/2012	\$52,395	Yes	Limited
	The State Commission approved the request for the limited period of 04/30/10-06/30/11. The limited period of approval through 06/30/11 was granted with the stipulation that the Monroe County Department of Human Resources conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/11 will also avoid a disruption in the School District's security force throughout the 2010-2011 school year.						
7.	Flood, Cornelius J.	2.25	Monroe County-Webster Central School District Supervisor of Safety Security & Emergency Planning Competitive	07/01/2010 06/30/2012	\$64,000	Yes	Limited
	The State Commission approved the request for the limited period of 07/01/10-06/30/11. The limited period of approval through 06/30/11 was granted with the stipulation that the Monroe County Department of Human Resources conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/11 will also avoid a disruption in the School District's security operations during the 2010-2011 school year.						
8.	Cummings, Kevin G.	8	Nassau County - County Attorney's Office Special Investigator I, County Attorney Competitive	10/15/2009 10/14/2011	\$70,694	Yes	Limited
	The State Commission approved the retroactive request for the limited period of 10/15/09-12/31/10. The limited period of approval through 12/31/10 was granted with the stipulation that the eligible lists be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are "not readily available for recruitment" other qualified non-retirees, an examination must be requested to ensure participation in the June 2011 Investigators Series.						
9.	Peter, Bernhard	6	Rensselaer County - Schodack, Town of Police Chief Competitive	09/01/2009 08/31/2011	\$73,776	Yes	Approved
	The State Commission approved the retroactive request for the period of 09/01/09-08/31/11. Approval through 08/31/11 was granted with the stipulation that the eligible lists be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are "not readily available for recruitment" other qualified non-retirees, an examination must be requested to ensure participation in the March 2012 Police Chief/Assistant Chief Series.						
10.	Dudla, Frank J.	2.75	Saratoga Springs, City of - Dept. of Public Safety	01/01/2010 12/31/2011	\$66,691	Yes	Approved

			Deputy Commissioner of Public Safety Exempt				
The State Commission approved the request for the period of 01/01/10-12/31/11.							
11.	Ranalli, Michael D.	4	Schenectady County - Glenville, Town of Police Chief Competitive	07/01/2010 06/30/2012	\$96,495	Yes	Limited
The State Commission approved the request for the limited period of 07/01/10-06/30/11. The limited period of approval was granted with the stipulation that the Schenectady County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							
12.	Lessler, George	4	Suffolk County - Brookhaven, Town of Legislative Aide Unclass	07/01/2010 06/30/2012	\$58,650	Yes	Approved
The State Commission approved the request for the period of 07/01/10-06/30/12.							
13.	Allen, Wayne E.	3.5	Suffolk County - District Attorney's Office Investigative Assistant (Technical Services) Competitive	01/01/2010 12/31/2011	\$42,882	Yes	Limited
The State Commission approved the request for the limited period of 01/01/10-04/30/11. The limited period of approval through 04/30/11 was granted with the stipulation that the Suffolk County Department of Civil Service conduct an examination to determine if there are any qualified non-retirees available for appointment.							
14.	Harrington, Dennis D.	5	Suffolk County - District Attorney's Office Detective Investigator Competitive	05/20/2010 05/19/2012	\$112,586	Yes	Limited
The State Commission approved the request for the limited period of 05/20/10-09/30/10. The limited period of approval through 09/30/10 was granted with the stipulation that the eligible lists resulting from the 06/12/10 examinations be canvassed to determine if there are any qualified non-retirees available for appointment.							
15.	McNicholas, Daniel	9	Suffolk County - District Attorney's Office Detective Investigator Competitive	05/30/2010 05/29/2012	\$112,586	Yes	Limited

	The State Commission approved the request for the limited period of 05/30/10-09/30/10. The limited period of approval through 09/30/10 was granted with the stipulation that the eligible lists from the 06/12/10 examinations be canvassed to determine if there are any qualified non-retirees available for appointment.						
16.	Morse, Steven	9	Suffolk County - District Attorney's Office Detective Investigator Competitive	05/30/2010 05/29/2012	\$112,586	Yes	Limited
	The State Commission approved the request for the limited period of 05/30/10-09/30/10. The limited period of approval through 09/30/10 was granted with the stipulation that the eligible lists from the 06/12/10 examinations be canvassed to determine if there are any qualified non-retirees available for appointment.						
17.	Kelly, Robert J.	2.25	Westchester County - District Attorney's Office Director-County Wide Intelligence Center NonComp Policy	07/01/2010 06/30/2012	\$127,125	Yes	Approved
	The State Commission approved the request for the period of 07/01/10-06/30/12.						

2. PENSION WAIVERS FOR RETIREES / LOCAL		ACTION AS INDICATED					
The following requests to employ retirees in accordance with section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Johnson, Thomas A.	0	Broome County-Village of Johnson City Village Clerk-Treasurer Other	01/01/2010 12/31/2011	\$75,000	Yes	Limited
The State Commission approved the request for the limited period of 01/01/10-12/31/10. The limited period of approval through 12/31/10 was granted based on the fact that the Mayor indicated that there is an urgent need for Mr. Johnson's services in the position and that such hiring shall be deemed as non-permanent rather than a final filling of the position. Approval beyond 12/31/10 is not necessary as the retiree will attain age 65 in 2011.							
2.	Touchstone, William J	1	Otsego County Mental Health Clinic Contractual Psychiatric Services Other	01/01/2010 12/31/2010	\$19,500	Yes	Approved
The State Commission approved the request for the period of 01/01/10-12/31/10.							
3.	Stevens, Ronald R.	0	Schoharie County - Sheriff's Department Undersheriff Exempt	01/01/2010 12/31/2011	\$60,000	Yes	Limited
The State Commission approved the request for the limited period of 01/01/10-12/31/10. The limited period of approval through 12/31/10 was granted with the stipulation that the appointing authority review whether the qualifications of twenty-plus years of law enforcement experience for the position is appropriate.							

2. PENSION WAIVERS FOR RETIREES / STATE		ACTION AS INDICATED					
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Carter, Luis A	7.25	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2011	\$89,115	Yes	Approved
The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/11.							
2.	Corbett, James J	0	Attorney General's Office Investigator Exempt	05/17/2010 05/16/2012	\$70,000	Yes	Approved
The State Commission approved the request for the period of 5/17/10 - 5/16/12.							
3.	Guiry, Dennis W	1.25	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2011	\$55,445	Yes	Approved
The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/11.							
4.	Hawkins, Charles W	3.25	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2011	\$57,662	Yes	Approved
The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/11.							
5.	Johnston, Dennis V	0	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2010	\$70,494	Yes	Approved
The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/10. It was noted that the retiree will attain the age of 65 in 2011.							
6.	Kaczor, Thaddeus S	4	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2011	\$87,858	Yes	Approved
The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/11.							
7.	Riccio, Lawrence J	4	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2010	\$78,019	Yes	Approved
The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/10. It was noted that the retiree will attain the age of 65 in 2011.							
8.	Rojas, Elsa	5.25	Attorney General's Office	01/01/2010 12/31/2011	\$61,706	Yes	Approved

			Investigator Exempt				
	The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/11.						
9.	Sullivan, John M	1.25	Attorney General's Office Investigator Exempt	01/01/2010 12/31/2011	\$57,662	Yes	Approved
	The State Commission approved the retroactive request for the period of 1/1/10 - 12/31/11.						
10.	Meyer, Edward J	2	Inspector General's Office Assistant Manager of Training Exempt	05/18/2010 05/17/2012	\$63,782	Yes	Approved
	The State Commission approved the request for the period of 5/18/10 - 5/17/12.						
11.	Amberger, James E	2	Mental Health - South Beach Nurse 2 Psychiatric Competitive	04/16/2010 04/15/2012	\$75,000	Yes	Limited
	The State Commission approved the request for the limited period of 4/16/10 - 12/31/10. The limited period of approval through 12/31/10 was granted with the stipulation that the appointing authority meet with this Department's Division of Classification and Compensation to discuss the qualifications of the position of Nurse 2 Psychiatric.						

2. PENSION WAIVERS FOR RETIREES / STATE		ACTION AS INDICATED					
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Request ed Period of Employment	Annual Salary	Recruitment?	Action
1.	Touchstone, William J	0	Mental Health, Office of (OMH) Psychiatrist 2 Non-Comp Non-Policy	02/11/2010 02/10/2012	\$104,000	Yes	Approved
The State Commission approved the request for the period of 2/11/10 - 2/10/12.							

2.	PENSION WAIVERS FOR RETIREES / OTHER					ACTION AS INDICATED	
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Olmeda, William J.	2	Senate Director of Transportation and Advance Unclass	01/01/2010 12/31/2011	\$70,000	Yes	Approved
The State Commission approved the request for the period of 1/1/10 - 12/31/11.							

2.	PENSION WAIVERS FOR RETIREES / OTHER					ACTION AS INDICATED	
	The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:						
	STATUTORY CRITERIA POST-OCTOBER 7, 2008						
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Alexander, Kelvin	1	Senate Deputy Chief of Staff Unclass	01/01/2010 12/31/2011	\$75,000	Yes	Approved
	The State Commission approved the request for the period of 1/1/10 - 12/31/11.						

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE

3.20 (A) EDUCATION DEPARTMENT. Request for Commission approval of non-competitive classification of the position of Associate Counsel which they are asking to have established. (Control No. 09-054)

APPROVED (phi – policy)

3.24 (B) OFFICE OF CHILDREN AND FAMILY SERVICES. Request for Commission approval of non-competitive classification of the position of Agency Emergency Management Coordinator which they are asking to have established. (Control No. 09-051)

APPROVED (not phi); RECLASSIFIED FROM SECRETARY--EXEMPT

3.25 (C) DEPARTMENT OF LABOR. Request for Commission approval of non-competitive classification of the position of Agency Emergency Management Supervisor (originally requested as Director of Emergency Management Preparedness) which they are asking to have established. (Control No. 09-045)

APPROVED (not phi)

3.26 (D) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held April 21, 2010.

APPROVED

Added Item DIVISION OF CRIMINAL JUSTICE SERVICES. Request for Commission approval of exempt classification of four positions of Crime Analysis Center Director which they are asking to have established. (Control No. 10-003)

APPROVED

LEAVES OF ABSENCE – May 2010 - APPROVED AS INDICATED

4.9 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	6/1/10	6/1/12	O'Brien, Kerri	Admnv Assnt Competitive Alc Bev Cont Bd	Deputy Commr Exempt Alc Bev Cont Bd
(2)	5/29/10	5/1/12	Barnett, Pieter	Assoc Budget Exmr Competitive Budget	Conf Assnt Exempt Budget
(3)	5/29/10	5/1/12	Scheuermann, Todd L	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Competitive Budget
(4)	6/12/10	6/1/12	Timoney, Alisa	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Competitive Budget
(5)	6/25/10	6/1/12	Calkins, Jeffrey R	Cadet Counselor Competitive Child&Fam Svcs	Youth Fac Assnt Dir 1 Non-Competitive Child&Fam Svcs
(6)	6/12/10	6/1/12	Clinton III, John H	Ch & Fam Svs Spec 1 Competitive Child&Fam Svcs	Youth L A Prgm Spec 1 Non-Competitive Child&Fam Svcs
(7)	6/25/10	6/1/12	Muldoon, David B	Youth Div Aide 2 Non-Competitive Child&Fam Svcs	Youth Div Aide 3 Non-Competitive Child&Fam Svcs
(8)	6/5/10	6/1/12	Terry, Timothy D	Youth Counselor 1 Competitive Child&Fam Svcs	Youth Fac Assnt Dir 1 Non-Competitive Child&Fam Svcs
(9)	6/18/10	6/1/12	Velez, Laura	Youth Counselor 3 Non-Competitive Child&Fam Svcs	Deputy Commr Exempt Child&Fam Svcs

LEAVES OF ABSENCE – May 2010

4.9 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(10)	6/1/10	6/1/12	Brisson,Michael G	Chf Muncpl Fncl Anlst Competitive Comptroller	Assnt Dpty Comptrlr Exempt Comptroller
(11)	6/1/10	6/1/12	Castiglia,Marie B	Admnv Aide Competitive Comptroller	Exec Secy Exempt Comptroller
(12)	2/7/10	2/1/12	Smith,Brenda F	Prg Rsch Spec 3 EF Competitive Comptroller	Spec Investmnt Offcr Exempt Comptroller
(13)	6/1/10	6/1/12	Traylor,John	Muncpl Aff Pg Mgr 3 Competitive Comptroller	Assnt Dpty Comptrlr Exempt Comptroller
(14)	7/1/10	7/1/12	Werneburg,Shirley	Agency Prgm Aide Competitive Comptroller	Secy 2 Non-Competitive Comptroller
(15)	6/3/10	6/1/12	Amsler- Nunziato,Dawne E	Prin Crmnl Jst Pgm Rs Competitive Crim Just Srvcs	Member Unclassified Cor Main Office
(16)	1/1/10	1/1/12	Brod,Ruthanne M	Historian Competitive Ed Main Office	Dir Museum Exhibits Non-Competitive Ed Main Office
(17)	2/20/10	2/1/12	Valente,Kimberly A	Hosp Nsg Srvs Cnslt Competitive Hlth Main Off	Health Policy Assoc Non-Competitive Hlth Main Off
(18)	5/15/10	5/1/11	Esche III,Henry W	Info Tech Spec 2 Competitive Homeland Security	Spec Assnt Exempt Homeland Security

LEAVES OF ABSENCE – May 2010

4.9 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(19)	6/1/10	6/1/12	Albert, Marykay	Clerk 1 Competitive Law	Conf Stenographer Exempt Law
(20)	6/1/10	6/1/12	Miller, Margaret M	Supply Assnt Labor Law	Conf Finance Aide Competitive Med Fraud Cntrl
(21)	6/3/10	6/1/12	Reyes, Lourdes M	Dev Disblts Pgm Spec 4 Competitive MR Capital Dist	Deputy Dir DDSO 2 Non-Competitive MR Capital Dist
(22)	3/1/10	3/1/12	Miller, Grady	Dev Aide Competitive MR Hudson Valley	Youth Prog Supvr Non-Competitive MR Hudson Valley
(23)	6/26/10	6/1/12	Avery, Thurman C	Convtn&Arts Cntr L&St Non-Competitive OGS	Promtn&Pub Affrs Agnt Exempt OGS
(24)	6/4/10	6/1/12	Ramsey, Tryphina J	Admnv Assnt Competitive OGS	Compliance Spec 2 Non-Competitive OGS
(25)	6/12/10	6/1/12	Caruso, Francis C	Parole Offcr Competitive Parole	Assnt To Dir Parole O Non-Competitive Parole

LEAVES OF ABSENCE – May 2010

4.9 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(26)	6/29/10	6/1/12	Okeeffe,James J	Prin Atty Competitive Real Prop Svcs	Counsel Exempt Real Prop Svcs
(27)	4/1/10	4/1/12	Golden,Stephen P	Radio Engineer Non-Competitive Stwd Wrls Ntwrk	Prj Coord Competitive Stwd Wrls Ntwrk
(28)	6/1/10	6/1/12	Mosher,Barbara J	Clerk 2 Competitive Tr Main Office	Compliance Spec 1 Non-Competitive Tr Schenectady Reg 1

**4. STAFFING SERVICES/REINSTATEMENTS – May 2010 - APPROVED
EFFECTIVE 5/19/10**

4.10 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	09/21/78	10/01/97	Sherman, Dorothy	Keyboard Specialist 2 OCFS
(2)	06/22/06	12/17/08	Chugg, Timothy	Correction Officer Trainee DOCS
(3)	07/16/90	06/23/95	Tepedino, Kimberlee	Agency Services Representative DOL
(4)	06/23/77	03/24/90	Donohue, Kevin	Licensed Master Social Worker 1 OMH – Capital District PC
(5)	07/23/84	10/12/00	Hazel, Donna	Clerk 2 OSC
(6)	06/29/06	01/10/08	Rinehardt, Maya	IT Specialist 2 (Programming) Tax & Finance
(7)	01/05/06	08/30/07	Nathan, Todd	IT Specialist 2 (Programming) Tax & Finance
(8)	09/07/95	03/16/09	Deutsch, Elizabeth	Hearing Officer OTDA

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES – APPROVED

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	465-B	16-30 46-60	School/Community Liaison	3/6/10	OC/PROM
2.	469-B	16-30 56-60	State & Local Bldg Construction Series	3/6/10	OC/PROM Pre-rating
3.	472-B	6-25 46-50	Local Forester/Forestry Tech/ Tree Trimmer	3/20/10	OC/PROM
4.	477-B	26-30	State Canal 2 Series	3/20/10	OC/PROM
5.	479-B	81-90	Mineral Resources	3/20/10	OC/PROM
6.	480-B	1-10 51-60	“ “	“	“
7.	481-B	31-45	“ “	“	“
8.	485-B	106-120	Nutrition Prgms for the Elderly Series	3/20/10	OC/PROM
9.	488-B	61-75	Animal Control/Parking Enforcement	3/20/10	OC/PROM
10.	491-B	16-30	Mental Hygiene Social Work Series	3/20/10	OC/PROM

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES – APPROVED

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	447-B	1-15	Medical Assistance Specialist	2/20/10	OC/Prom
		31-60	“ “ “	“	“ “
	448-B	1-30	“ “ “	“	“ “
	449-B	46-75	“ “ “	“	“ “
2.	481-B	1-10 76-85	Mineral Resources	3/20/10	OC/Prom

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES (cont.)

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
3.	494-B	16-30	Public Safety Dispatcher Series	3/20/10	OC/Prom
	487-B	61-75	Animal Control/Parking Enforcement	"	" "
4.	400-C	31-45	High-Level Custodians/Janitors Series	3/20/10	OC/Prom & NCP Pre-Rating
5.	452-B	1-75	Workforce Programs	2/20/10	Prom
6.	607-A	1-15	Police Chief/Assistant Chief	3/6/10	OC/Prom
	608-A	16-30	" " " "	"	" "
7.	606-A	1-20	Police Chief/Assistant Chief	3/6/10	OC/Prom
8.	453-B	1-75	Workforce Programs	3/20/10	Prom
9.	473-B	1-45	Youth Counselor 1/Cadet Counselor	3/20/10	OC

5. TESTING SERVICES / PRIOR APPROVALS – APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.24	COR.CAPMC10 COR.CAPAD10 COR.CAPEME10	Correctional Services Directives Administrative Supervision Controlling Emergency Situations
5.25	Blast/Crane – CR Cert 182	Crane Operators Certificate of Competence
5.26	484-C	New York State laws Understanding and interpreting written material Preparing written material Supervision
5.27	485-C	Law enforcement methods and practices
5.28	486-C	Evaluating information and evidence Investigative techniques and criminalistics

7. VACANT EXEMPT CLASS POSITIONS – May 2010

APPROVED WITH THE EXCEPTION OF THE SECRETARY IN CORRECTIONAL SERVICES, ITEM NO. 00123, WHICH WAS CALENDARED.

IN ADDITION, THE VOTE TO GRANDFATHER IN THE CURRENT CORRECTIONAL INDUSTRIES SALES REPRESENTATIVE INCUMBENTS IN CORRECTIONAL SERVICES WAS RESCINDED. INCUMBENTS WILL CONTINUE TO SERVE IN THEIR EXEMPT CLASS POSITIONS UNTIL FIRST VACATED AND POSITIONS WILL BE EARMARKED FOR REVIEW. FUTURE FILLS WILL BE PLACED IN THE COMPETITIVE CLASS.

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Correctional Services	10160	00123 00503	Secretary Investigator
Executive Chamber	01000	00714 01302 02025	Confidential Assistant Press Officer Special Assistant
Health	12000	82638	Health Program Director 3
Inspector General	21700	01044 03008 04018 04043	Investigator SIG Investigative Counsel Investigative Assistant Investigator SIG
Insurance	13000	00010 01000	First Deputy Superintendent Deputy Superintendent and Counsel
Law	03000	06539	Confidential Clerk
Parole	01020	00102	Executive Assistant
State	19000	05223	Citizen Services Representative

Calendared from December 2009, January 2010 and April 2010 meeting:

<u>Agency</u>	<u>Code</u>	<u>Item No.</u>	<u>Title</u>
Correctional Services	10160	73601	Correctional Industries Sales Representative

8. SECTIONS 55-B and C – May 2010 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>	<u>Item No.</u>
Civil Service	Keyboard Specialist 1	15346
Correctional Services – Bare Hill	Vocational Instructor 4	20602
Education	Security Officer	01634
	Calculations Clerk 1	45328
	Vocational Rehabilitation Counselor	44642
Labor	Keyboard Specialist 1	45432
Medicaid Inspector General	Clerk 2	14090
Public Service	Keyboard Specialist 1	00093
	Keyboard Specialist 1	00582
Veterans’ Affairs	State Veterans Counselor	00112

Section 55-b – 7 positions

Section 55-c – 3 positions

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

MAY 2010

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3	Executive	3 (A-D)
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	Leaves of Absence	4 (D)
	Reinstatements	4 (E)
5	Testing Services	
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6	Merit Awards	
	Employee Suggestions	
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8	Section 55 b/c	8 (J)
9	Investigations	
10	New Business	



NEW YORK STATE CIVIL SERVICE COMMISSION

INTEROFFICE
MEMORANDUM

TO: Commissioner Groenwegen
FROM: Shirley LaPlante
SUBJECT: May 2010 Commission Meeting
DATE: May 11, 2010

We have arranged the following schedule for the May Commission meeting:

Wednesday, May 19

10:00 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 7, and 8

cc: Comr. Ahl
Comr. Hanrahan
Judith Ratner

Nancy Kiyonaga
Al Jordan

David Ernst