

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

May 15, 2012

1. MUNICIPAL SERVICE [\(View Description\)](#)

1.31 (A) ALBANY COUNTY DIRECTOR OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices of the Albany County Civil Service Rules. [\(View Resolution\)](#)

Approved

1.32 (B) LIVINGSTON COUNTY PERSONNEL OFFICER. Request for Commission approval of two resolutions amending the Appendices of the Livingston County Civil Service Rules. [\(View Resolution\)](#)

Approved

1.33 (C) CITY OF LOCKPORT CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Lockport Civil Service Rules. [\(View Resolution\)](#)

The State Commission disapproved the request to place the Director of Planning and Development in the non-competitive class (designated policy influencing/confidential) based on the practicability of competitive examination and the lack of compelling evidence.

1.34 (D) CITY OF NIAGARA FALLS CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text and Appendices of the Niagara City Civil Service Rules. [\(View Resolution\)](#)

The State Commission approved the Text amendments. Based on the lack of response from the City Commission, the State Commission disapproved the proposed Appendices amendments without prejudice until all of the information needed to perform a complete analysis of the requests is submitted and there is a dialogue between the City Commission and State Commission staff. Additionally, the State Commission directed that the City Administration be advised of the determination in order to emphasize the requirements of civil service and the necessity of the appropriate administration of the merit system.

- 1.35 (E) ROCKLAND COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of the Rockland County Civil Service Rules. ([View Resolution](#))

Approved

- 1.36 (F) SENECA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Seneca County Civil Service Rules. ([View Resolution](#))

The State Commission disapproved the request based on the practicability of competitive examination and the State Commission's long standing policy regarding police positions.

- 1.37 (G) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Follow-up on the Merit System Program Component Report for the City of Long Beach Civil Service Commission.

The State Commission reviewed the City's update and strongly encouraged the City to take action to address this issue by the previously imposed August 1, 2012 deadline. The State Commission expects the issue to be fully resolved by this date.

- 1.38 (H) FOR COMMISSION REVIEW. Summary of Annual Reports for 2011.

The State Commission reviewed and approved the Summary of Annual Reports for 2011.

- 1.39 (I) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices of the Personnel Rules and Regulations of the City of New York. ([View Resolution](#))

The State Commission approved the exempt jurisdictional classification of one position in the title Executive Program Specialist in the Department of Correction and one position in the title Executive Program Specialist in the Human Resources Administration.

2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Nathan, Garry	5.00	Cohoes, City of City Engineer Competitive	04/01/2012 03/31/2014	\$46,500	Yes	Limited Approval
The State Commission approved the request for the limited period of 04/01/12-03/31/13. Approval through 03/31/13 was granted with the stipulation that the City of Cohoes Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							
2.	Cleary, Jr., John M	1.50	Erie County District Attorney's Office Senior Chief, Task Force Investigator PENDING JC	05/07/2012 05/06/2014	\$77,058	Yes	Limited Approval
The State Commission approved the request for the limited period of 05/07/12-11/30/12. Approval through 11/30/12 will provide time for the Erie County Department of Personnel to submit a rules resolution and for staff of the Office of Commission Operations & Municipal Assistance to process the request.							
3.	Fredenburg, Eric F	8.50	Lewis County - Village of Lowville Village Police Chief Competitive	07/01/2012 06/30/2014	\$55,800	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13. Approval through 06/30/13 was granted with the stipulation that the Lewis County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							

4.	Flood, Cornelius J	4.25	Monroe County-Webster Central School District Supervisor of Safety, Security and Emergency Planning Competitive	07/01/2012 06/30/2014	\$64,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13. Approval through 06/30/13 was granted with the stipulation that the Monroe County Department of Human Resources conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/13 will also avoid a disruption in the School District's security operations during the 2012-2013 school year.							
5.	Chajkewicz, Stephen F	4.75	Nassau County Attorney's Office Special Investigator I, County Attorney Competitive	01/01/2012 12/31/2013	\$67,110	Yes	Limited Approval
The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment and the existing list expires in February 2013, then an examination must be requested by the Nassau County Civil Service Commission to ensure participation in the June 2013 Investigators Series.							
6.	Cummings, Kevin G	8.00	Nassau County Attorney's Office Special Investigator I, County Attorney Competitive	01/01/2012 12/31/2013	\$74,809	Yes	Limited Approval
The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment and the existing list expires in February 2013, then an examination must be requested by the Nassau County Civil Service Commission to ensure participation in the June 2013 Investigators Series.							
7.	Duffy, Gary R	4.25	Nassau County Attorney's Office Special Investigator I, County Attorney Competitive	01/01/2012 12/31/2013	\$75,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment and the existing list expires in February 2013, then an examination must be requested by the Nassau County Civil Service Commission to ensure participation in the June 2013 Investigators Series.							

8.	Faust, John H	5.25	Nassau County Attorney's Office Special Investigator I, County Attorney Competitive	01/01/2012 12/31/2013	\$84,058	Yes	Limited Approval
<p>The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment and the existing list expires in February 2013, then an examination must be requested by the Nassau County Civil Service Commission to ensure participation in the June 2013 Investigators Series.</p>							
9.	Marshall, Bernard T	4.75	Nassau County Attorney's Office Special Investigator 1, County Attorney Competitive	01/01/2012 12/31/2013	\$67,110	Yes	Limited Approval
<p>The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment and the existing list expires in February 2013, then an examination must be requested by the Nassau County Civil Service Commission to ensure participation in the June 2013 Investigators Series.</p>							
10.	Pappas, Billy	4.50	Nassau County Attorney's Office Special Investigator I, County Attorney Competitive	01/01/2012 12/31/2013	\$67,110	Yes	Limited Approval
<p>The State Commission approved the request for the limited period of 01/01/12-09/30/13. Approval through 09/30/13 was granted with the stipulation that the eligible list be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment and the existing list expires in February 2013, then an examination must be requested by the Nassau County Civil Service Commission to ensure participation in the June 2013 Investigators Series.</p>							
11.	Sterio, Michael J	7.50	Oswego County BOCES Director of School Security (BOCES) Competitive	07/01/2012 06/30/2014	\$67,622	Yes	Limited Approval
<p>The State Commission approved the request for the limited period of 07/01/12-06/30/13. Approval through 06/30/13 was granted with the stipulation that the Oswego County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/12 will also avoid a disruption in the School District's security force throughout the 2012-2013 school year.</p>							

12.	Bopp, Michael	8.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
13.	Burns, Edward	10.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
14.	Estes, William E	7.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
15.	Ferrigno, Carl A	8.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
16.	Gaddy, Lee	6.50	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
17.	Lenski, Walter J	8.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
18.	Luquis, Joann	8.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						

19.	Lynch, Richard M	5.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
20.	Miller, Arenia A	5.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
21.	Outsen, Gregory	9.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
22.	Pascua, John F	6.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
23.	Polito, Paul	4.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
24.	Rush, Sherranda	5.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						
25.	Smith, Kevin J	5.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
	The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.						

26.	Speed, Thomas P	5.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.							
27.	Stafford, Laura M	8.75	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.							
28.	Troise, Frederick	6.25	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.							
29.	Wright, Michael	6.50	Suffolk County - Copiague Public Schools School Security Guard Competitive	07/01/2012 06/30/2014	\$49,500	Yes	Disapproved
The State Commission disapproved the request. The Suffolk County Department of Civil Service failed to conduct an examination as stipulated by the State Commission at its 01/28/11 meeting.							

2. PENSION WAIVERS FOR RETIREES / LOCAL							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1.	Johnson, Daniel E	2.00	Chautauqua County District Attorney's Office Senior Investigator (District Attorney) Exempt	07/15/2012 07/14/2014	\$49,286	Yes	Approved
The State Commission approved the request for the period of 07/15/12-07/14/14.							

2.	Torre, Philip	0.00	Erie County District Attorney's Office Confidential Criminal Investigator-Task Force PENDING JC	03/13/2012 03/12/2014	\$54,950	Yes	Limited Approval
The State Commission approved the request for the limited period of 03/13/12-11/30/12. Approval through 11/30/12 will provide time for the Erie County Department of Personnel to submit a rules resolution and for staff of the Office of Commission Operations & Municipal Assistance to process the request.							
3.	McAllister, Stephen G	1.75	Nassau County - Incorporated Village of Floral Park Commissioner of Police Exempt	04/06/2012 04/05/2014	\$177,500	Yes	Approved
The State Commission approved the request for the period of 04/06/12-04/05/14.							
4.	Kaplan, Ellen	2.75	Orange County Department of Health Contractual Speech Pathology Services	04/01/2012 03/31/2013	\$80,000	Yes	Approved
The State Commission approved the request for the period of 04/01/12-03/31/13.							
5.	Nenni, David E	0.00	Orleans County - Village of Holley Superintendent of Streets and Sewer Lines NonComp nonPolicy	01/01/2012 12/31/2013	\$40,000	Yes	Approved
The State Commission approved the request for the period of 01/01/12-12/31/13.							
6.	Martin, Michael J	4.50	Oswego County - Mexico Academy & Central School District School Resource Officer Competitive	07/01/2012 06/30/2014	\$44,795	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13. Approval through 06/30/13 was granted with the stipulation that the Oswego County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/13 will also avoid a disruption in the School District's security force throughout the 2012-2013 school year.							

7.	Hamilton, Robert J	0.00	Schenectady County Chief Deputy Sheriff Competitive	01/23/2012 01/22/2014	\$78,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 01/23/12-12/31/12. Approval through 12/31/12 was granted with the stipulation that the Schenectady County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							
8.	Drenckhahn, John J	0.00	Suffolk County - Shoreham-Wading River Central School District Plant Facilities Administrator Competitive	01/01/2012 06/30/2012	\$104,500	Yes	Approved
The State Commission approved the request for the period of 01/01/12-06/30/12. Approval was granted based on the fact that the School District indicated that there was an urgent need for Mr. Drenckhahn's services and that such hiring is deemed as non-permanent rather than a final filing of such a position. Approval through 06/30/12 will also avoid a disruption in the School District's Facilities Operations for the remainder of the 2011-2012 school year.							
9.	Byrne, Gregory F	0.00	Suffolk County - Town of Islip Town Commissioner of Public Safety Enforcement Unclass	04/01/2012 03/31/2014	\$90,000	Yes	Approved
The State Commission approved the request for the period of 04/01/12-03/31/14.							
10.	Montuori, Joseph J	0.00	Suffolk County - Town of Islip Town Commissioner of Park Recreation & Cultural Affairs Unclass	04/01/2012 03/31/2014	\$65,000	Yes	Approved
The State Commission approved the request for the period of 04/01/12-03/31/14.							
11.	Brennan, Kevin G	0.50	Westchester County - Village of Port Chester Fire Inspector Competitive	01/01/2012 12/31/2013	\$67,000	Yes	Approved
The State Commission approved the request for the period of 01/01/12-12/31/13. If approval beyond 12/31/13 is sought, the existing eligible list must be re-canvassed and if it is determined that there are "no available qualified non-retirees," an examination must be requested by the Westchester County Department of Human Resources in order to ensure participation in the October 2013 Fire Service: Special Fire Title Series.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE ([View Description](#))

3.18 (A) DEPARTMENT OF LABOR. Request for Commission approval of exempt classification of five additional positions of Special Assistant. (Control No. 12-010) ([View Description](#))

APPROVED - Increased from 8 to 13 in Appendices

3.19 (B) OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION. Request for Commission approval of non-competitive classification of an additional position of Recreation Complex Manager 2. (Control No. 12-005) ([View Description](#))

**APPROVED (not phi) - Increased from 4 to 5 in Appendices
(reclassified from Recreation Complex Manager 1--non-competitive)**

3.20 (C) OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES. Request for Commission approval of exempt classification of two additional positions of Special Assistant. (Control No. 12-007) ([View Description](#))

APPROVED – Increased to 7 in Appendices

3.21 (D) OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES. Request for Commission approval of exempt classification of the position of Legislative Liaison. (Control No. 12-003) ([View Description](#))

APPROVED

3.22 (E) WORKERS' COMPENSATION BOARD. Request for Commission approval of exempt classification of an additional position of Special Assistant. (Control No. 11-030a) ([View Description](#))

**APPROVED – Increased from 11 to 12 in Appendices
(reclassified from District Administrator--exempt)**

- 3.23 (F) DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES.
Request for Commission approval of exempt classification of an additional
position of Special Assistant. (Control No. 12-016) [\(View Description\)](#)

APPROVED – Increased from 7 to 8 in Appendices

- 3.24 (G) FOR COMMISSION CONSIDERATION. Minutes of the Commission meetings
held April 17, 2012.

APPROVED

4. LEAVES OF ABSENCE ([View Description](#))

4.9 PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD OF 6 MONTHS, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.

NUMBER 71 WAS APPROVED FOR THE PERIOD 12/1/11 THROUGH 12/1/12 IN ORDER TO COVER THE RETROACTIVITY.

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	6/1/12	12/1/12	Donegan,Michael F	Assoc Atty Competitive Comm of Correct	Counsel Exempt Comm of Correct
(2)	6/1/12	6/1/14	Brisson,Michael G	Chf Muncpl Fncl Anlst Competitive Comptroller	Assnt Dpty Comptrlr Exempt Comptroller
(3)	6/1/12	6/1/14	Castiglia,Marie B	Admnv Aide Competitive Comptroller	Exec Secy Exempt Comptroller
(4)	6/1/12	7/1/13	Dutcher,Michael R	Supvg Actuary Life Competitive Comptroller	Exec Assnt Exempt Comptroller
(5)	6/1/12	12/1/13	Guglielmo,Corinne	Secy 2 Competitive Comptroller	Secy Exempt Comptroller
(6)	6/1/12	6/1/14	Kelly,Stephanie C	State Prg Ex Tr 2 Competitive Comptroller	Investigative Audtr Exempt Comptroller
(7)	6/1/12	8/1/13	Madden,Maureen A	Supvg Attorney Competitive Comptroller	Assnt Counsl Exempt Comptroller
(8)	6/1/12	7/1/13	Morrison,Deirdre	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(9)	10/1/11	6/1/13	Obrien- Nejame,Kathleen M	Senr Attorney Competitive Comptroller	Assnt Counsl Exempt Comptroller
(10)	6/1/12	7/1/13	Roman,Raul	Agency Prgm Aide SL Competitive Comptroller	Secy Exempt Comptroller
(11)	6/1/12	6/1/14	Schantz,Lawrence M	Senr Attorney Competitive Comptroller	Dir Bur Unclmd Prprty Exempt Comptroller
(12)	6/1/12	6/1/14	Stewart,Linda A	Chf Audtr State Expnd Competitive Comptroller	Investigative Audtr Exempt Comptroller
(13)	6/1/12	8/1/13	Tenzyk,Kelly L	Unclmd Prpty Appl C 3 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(14)	6/1/12	12/1/12	Amsler-Nunziato,Dawne	Prin Crmnl Jst Pgm Rs Competitive Crim Just Svcs	Member Unclassified DOCCS Main Office
(15)	6/1/12	12/1/12	Wright,Robert	Prin Acctnt Competitive Crim Just Svcs	Dir Internl Aud Exempt Crim Just Svcs
(16)	6/1/12	6/1/14	Gonyea,Paul M	Corr Captain Competitive DOCCS Bare Hill	Supt Corr Fac Non-Comp DOCCS Mohawk
(17)	6/18/12	6/1/14	Dsilva,Mary	Dentist 4 Competitive DOCCS Bedfrd Hills	Dir Corrl Denta Svcs Non-Comp DOCCS Main Office
(18)	6/1/12	6/1/14	Artus,Michelle A	Inst Steward Competitive DOCCS Clinton	Deputy Supt Admnv S 3 Non-Comp DOCCS Attica

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(19)	6/1/12	6/1/14	Laclair,Darwin E	Corr Captain Competitive DOCCS Clinton	Supt Corr Fac Non-Comp DOCCS Franklin
(20)	6/1/12	6/1/14	Patnode,Max D	Educ Supvr Vocational Competitive DOCCS Clinton	Deputy Supt Progm S 3 Non-Comp DOCCS Franklin
(21)	6/1/12	6/1/14	Clark,Bryan A	Corr Captain Competitive DOCCS Collins	Deputy Supt Secrty S3 Non-Comp DOCCS Lakeview
(22)	6/1/12	6/1/14	Caruso,Francis C	Parole Offcr Competitive DOCCS Community Supervision	Assnt To Dir Parole O Non-Comp DOCCS Community Supervision
(23)	6/1/12	6/1/14	Claudio,Steven A	Supvg Parole Offcr Competitive DOCCS Community Supervision	Regnl Dir Parole Oper Non-Comp DOCCS Community Supervision
(24)	6/1/12	12/1/12	Manthei,Mark P	Supvg Parole Offcr Competitive DOCCS Community Supervision	Assnt Commr Exempt DOCCS Community Supervision
(25)	6/1/12	6/1/14	Obrien,Timothy D	Supvg Parole Offcr Competitive DOCCS Community Supervision	Supvg Reg Dir Non-Comp DOCCS Community Supervision
(26)	6/1/12	6/1/14	Osborne,Mary Rotchford	Supvg Parole Offcr Competitive DOCCS Community Supervision	Assnt Dpty Dir Par Op Non-Comp DOCCS Community Supervision
(27)	6/1/12	6/1/14	Pomerleau,Lumina R	Senr Parole Offcr Competitive DOCCS Community Supervision	Prelimnry Hrng Off Pr Non-Comp DOCCS Parole Board

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(28)	6/1/12	6/1/14	Mcdaniel,Jack E	Recreation Prgm Ldr 2 Competitive DOCCS Cor Marcy	Deputy Supt Progm S 3 Non-Comp DOCCS Mohawk
(29)	6/1/12	6/1/14	Cronin,Shawn M	Supvg Offender Rehab Coord Competitive DOCCS Coxsackie	Deputy Supt Progm S 3 Non-Comp DOCCS Groveland
(30)	6/1/12	6/1/14	Miller,Christopher L	Corr Captain Competitive DOCCS Coxsackie	Deputy Supt Secrty S3 Non-Comp DOCCS Coxsackie
(31)	6/1/12	6/1/14	Nicolato,Jerome	Supvg Offender Rehab Coord Competitive DOCCS Downstate	Supt Corr Fac Non-Comp DOCCS Ulster
(32)	6/1/12	6/1/14	Griffin,Patrick J	Corr Captain Competitive DOCCS Eastern NY	Supt Corr Fac Non-Comp DOCCS Sullivan
(33)	6/1/12	6/1/14	Thompson,James P	Supvg Offender Rehab Coord Competitive DOCCS Elmira Cntr	Deputy Supt Progm S 3 Non-Comp DOCCS Collins
(34)	6/1/12	6/1/14	Colvin,John C	Corr Captain Competitive DOCCS Five Points	Deputy Supt Secrty S3 Non-Comp DOCCS Five Points
(35)	6/1/12	6/1/14	Kelly,Charles F	Corr Captain Competitive DOCCS Great Meadw	Supt Corr Fac Non-Comp DOCCS Cor Marcy
(36)	6/1/12	6/1/14	Griffin,Thomas R	Corr Captain Competitive DOCCS Green Haven	Supt Corr Fac Non-Comp DOCCS Southport
(37)	6/12/12	6/1/14	Dawson,William S	Dentist 4 Competitive DOCCS Lakeview	Assnt Dir Corl Dntl S Non-Comp DOCCS Main Office

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(38)	6/1/12	12/1/12	Foglia,Linda	Clerk 1 Competitive DOCCS Main Office	Assnt Public Info Ofc Exempt DOCCS Main Office
(39)	5/1/12	11/1/12	Gecewicz,James K	Corrl Indus Instl&R T Non-Comp DOCCS Main Office	Corrl Indus Sales Rep Exempt DOCCS Main Office
(40)	6/1/12	6/1/14	Knott,Kay M	Supvg Budgtg Anlst Competitive DOCCS Main Office	Deputy Supt Admnv S 3 Non-Comp DOCCS Shawangunk
(41)	6/1/12	12/1/12	Martuscello,Chris M	Senr Corrl Sv Emp Inv Competitive DOCCS Main Office	Investigator Exempt DOCCS Main Office
(42)	6/1/12	6/1/14	Reardon,Patrick D	Supvr Corrl H Svs P A Competitive DOCCS Main Office	Deputy Supt Admnv S 3 Non-Comp DOCCS Cor Marcy
(43)	6/1/12	6/1/14	Zwillinger,Lawrence	Corrl Regnl Hlth Sv A Competitive DOCCS Main Office	Deputy Supt Admnv S 3 Non-Comp DOCCS Bedfrd Hills
(44)	6/1/12	6/1/14	Ammermann,John W	Corr Officer Competitive DOCCS Mid-State	Senr Corrl Sv Emp Inv Non-Comp DOCCS NYC Cen Adm
(45)	6/1/12	6/1/14	Caldwell,Ward B	Corr Captain Competitive DOCCS Queensboro	Deputy Supt Secrty S3 Non-Comp DOCCS Albion
(46)	6/1/12	6/1/14	Giglio,Dennis	Corr Captain Competitive DOCCS Shawangunk	Deputy Supt Secrty S3 Non-Comp DOCCS Sullivan
(47)	6/1/12	6/1/14	Lapolt,Karen A	Educ Supvr General Competitive DOCCS Washington	Deputy Supt Progm S 3 Non-Comp DOCCS Great Meadw

	Current Leave <u>Ends</u>	Extension Approved <u>Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(48)	6/1/12	6/1/14	Tracz, Timothy R	Supvg Offender Rehab Coord Competitive DOCCS Wende	Deputy Supt Progm S 3 Non-Comp DOCCS Orleans
(49)	6/1/12	12/1/12	Crisafulli, Scott	Senr Attorney Competitive En Con	Assnt Counsl Exempt En Con
(50)	6/1/12	12/1/12	Crocker, Alison H	Assoc Atty Competitive En Con	Deputy Consl Exempt En Con
(51)	6/1/12	12/1/12	Kranick, Lisa M	Secy 1 Competitive En Con	Secy 2 Non-Comp En Con
(52)	6/1/12	12/1/12	Ostrov, Richard	Senr Attorney Competitive En Con	Assoc Counsel Non-Comp En Con
(53)	6/1/12	12/1/12	Palmer, Vincent	Pesticide Contrl Sp 3 Competitive En Con	Spec Assnt Exempt En Con
(54)	6/1/12	12/1/12	Ricci, Sharon A	Secy 1 Competitive En Con	Secy Exempt En Con
(55)	6/1/12	12/1/12	Shaw, David	Assnt Envirnl P Dir Competitive En Con	Envirnl Pgm Dir Non-Comp En Con
(56)	6/1/12	12/1/12	Sherwin, Dawn	Secy 1 Competitive En Con	Secy 2 Non-Comp En Con
(57)	6/1/12	12/1/12	Snyder, Abby	Senr Attorney Competitive En Con	Regnl Dir Env Conserv Non-Comp En Con

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(58)	6/1/12	12/1/12	Young,Randall C	Senr Attorney Competitive En Con	Assoc Counsel Non-Comp En Con
(59)	6/1/12	12/1/12	Cruz,Humberto	Health Prog Dir 2 Non-Comp Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(60)	6/1/12	12/1/12	Daratsos,Nina M	Assoc Atty Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(61)	6/1/12	12/1/12	Hubbard,Tracey L	Keyboard Spec 1 Competitive Hlth Main Off	Secy 2 Non-Comp Hlth Main Off
(62)	6/1/12	12/1/12	Locicero,Robert	Senr Attorney Competitive Hlth Main Off	Assoc Counsel Exempt Hlth Main Off
(63)	6/1/12	12/1/12	Ozga,Valerie	Keyboard Spec 2 Competitive Hlth Main Off	Out of State Service
(64)	6/1/12	12/1/12	Pierre-Louis,June N	Public H Rep 3 Competitive Hlth Main Off	Out of State Service
(65)	6/1/12	12/1/12	Reed,Robert J	Public H Rep 3 Competitive Hlth Main Off	Out of State Service
(66)	6/1/12	12/1/12	Hunter,Karen M	Mgr Info Tech Svs 1 Tcl Competitive Housng & Comm Ren	Out of State Service
(67)	6/1/12	12/1/12	Lavigne,Ashley W	Keyboard Spec 1 Competitive Housng & Comm Ren	Out of State Service

	Current Leave <u>Ends</u>	Extension Approved <u>Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(68)	6/1/12	12/1/12	South, Jeanette	Compliance Spec 1 Non-Comp Housng & Comm Ren	Minority Bus Spec 2 Non-Comp Housng & Comm Ren
(69)	6/1/12	12/1/12	Defazio, John	Insur Prem Aud 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(70)	6/1/12	12/1/12	Elder, Alice F	Senr Underwrtng Clerk Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(71)	12/1/11	12/1/12	Hayes, Sandra J	Keyboard Spec 1 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(72)	6/1/12	12/1/12	Russell, Cheryl A	Assnt Claims Svs Rep Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(73)	6/1/12	12/1/12	Cox, Maureen A	Safety&Hlth Pgm Mgr 2 Competitive Labor	Dir Div Occup Saf&Hlt Non-Comp Labor
(74)	6/1/12	12/1/12	Demeo, Teresa A	Ui Referee Competitive Labor	Prin U I Referee Non-Comp Labor
(75)	5/1/12	11/1/12	Quinlan, Casey E	Law Dept Invest 2 Competitive Law	Investigator Exempt Law
(76)	5/1/12	11/1/12	Yaremko, Stacie M	Secy 1 Competitive Law	Conf Personnel Admr Competitive Med Fraud Cntrl
(77)	7/1/12	1/1/13	Killeen, Edward	Assnt Dir Capital Op Competitive MH Main Office	Dir Admnv Sup Svs Grp Non-Comp MH Main Office

	Current Leave <u>Ends</u>	Extension Approved <u>Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(78)	7/1/12	1/1/13	Schaefer Hayes,Martha	Mental Hlth Finc Pg M Competitive MH Main Office	Deputy Commr Exempt MH Main Office
(79)	6/1/12	12/1/12	Davies,James M	Dir Div Design Competitive OGS	Deputy Commr Exempt OGS
(80)	6/1/12	12/1/12	Hynes,Richard D	Senr Supt Constructn Competitive OGS	Spec Assnt Exempt OGS
(81)	6/1/12	12/1/12	Ramsey,Tryphina J	Admnv Assnt Competitive OGS	Compliance Spec 2 Non-Comp OGS
(82)	7/1/12	1/1/13	Aharonyan,Levon	Mgt Spec 2 Competitive OMIG	Medicaid Invest 4 Non-Comp OMIG
(83)	7/1/12	1/1/13	Conroy,Nancy A	Agency Prgm Aide Competitive OMIG	Secy Exempt OMIG
(84)	6/1/12	12/1/12	Dvorsky,Thomas G	Chf Utility En Op & C Competitive Public Service	Dir Pub Svs Prgs Exempt Public Service
(85)	7/1/12	1/1/13	Horitani,Pamela K	Secy 1 Competitive State	Secy 2 Non-Comp State
(86)	7/1/12	1/1/13	Wilbard,Helen	Secy 1 Competitive State	Secy 2 Non-Comp State
(87)	7/1/12	1/1/13	Dibernardo,Linda	Secy 2 Competitive Tax& Finance	Secy Exempt Tax& Finance

	Current Leave <u>Ends</u>	Extension Approved <u>Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(88)	7/1/12	1/1/13	Toal,Gloria S	Dir Disabltly Detrm Op Competitive Tmp&Disabl Asst	Deputy Commr Exempt Tmp&Disabl Asst
(89)	6/1/12	12/1/12	Mccarroll, Kim	Admnv Assnt Competitive Workers Comp	Secy Exempt Workers Comp

4. STAFFING SERVICES/REINSTATEMENTS - APPROVED EFFECTIVE 5/15/12
[\(View Description\)](#)

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	07/19/2010	08/28/2010	Benford, Lee	Correction Officer Trainee Corrections & Community Supervision
(2)	10/08/2007	02/25/2009	Tarkowski, Joshua	Correction Officer Trainee Corrections & Community Supervision
(3)	02/21/1985	04/11/1996	Clas, Susan	Secretary 2 Labor
(4)	06/25/2009	09/05/2009	Barrett-McElroy, Ashley	Tax Compliance Representative 1 Taxation and Finance

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES - APPROVED

[\(View Description\)](#)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	473H	61-75	Recreation	2/4/12	OC/PROM
2.	473H	76-80	Recreation	2/4/12	OC
3.	491H	46-60	Entry-Level Professional	3/3/12	OC/PROM
4.	495H	1-30	Local Youth Counselor/ Coordinator	3/3/12	OC
5.	404A	1-45	Local Dental Assistant	3/17/12	OC
6.	408A	46-60	Animal Control/Parking Enforcement	3/17/12	OC/PROM
7.	408A	61-75	Animal Control/Parking Enforcement	3/17/12	OC/PROM
8.	412A	61-75	Personnel and Employee Benefits	3/17/12	OC
9.	416A	16-30	Mental Hygiene	3/17/12	OC/PROM
10.	416A	61-75	Mental Hygiene	3/17/12	OC/PROM
11.	416A	76-90	Mental Hygiene	3/17/12	OC/PROM
12.	417A	61-105	Mental Hygiene	3/17/12	OC/PROM
13.	418A	31-45	Mental Hygiene	3/17/12	OC

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES - APPROVED
[\(View Description\)](#)

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	400-A	16-30	Local Human Services Administrators	3/3/12	OC/Prom/NCP
2.	472-H	1-15 31-45 136-145	Recreation Recreation Recreation	2/4/12 2/4/12 2/4/12	OC/Prom OC OC/Prom
3.	494-H	46-60 76-90	Local Youth Counselor/ Coordinator	3/3/12	OC/Prom
4.	407-A	1-15 106-120	Local Public Health Representative/Epidemiologist Series	3/17/12	OC/Prom
5.	463-H 464-H	1-115 1-89	Police Chief/Assistant Chief " " " "	3/3/12 "	OC/Prom/NCP " " "
6.	413-A	31-45	Office Operations Series	3/17/12	OC/Prom
7.	410-A	31-60 106-120	Personnel and Employee Benefits	3/17/12	OC/Prom

5. TESTING SERVICES / PRIOR APPROVALS - APPROVED

[\(View Description\)](#)

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.11	Blast/Crane – Cr Cert 182	Crane Operators Certificate of Competence
5.12	ACC TG OPS ACC OP OSC	NYS Accounting Operations
5.13	prd 15 1s 233 GR	Preparing reports and official documents Preparing reports and official documents
5.14	Inv Tech 1	Investigative Techniques – Environmental Conservation
5.15	Plan 1	Planning, Supervising, and administering police programs and activities
5.16	491A	Understanding and interpreting written material Preparing written material in police setting New York State Laws Law Enforcement Methods and Practices Supervision
5.17	492A	Evaluating information and evidence Investigative techniques and criminalistics
5.18	Blast/Crane – BL Cert 181	Blasters' Certificate of Competence

6. **MERIT AWARDS**

[\(View Description\)](#)

If awards are approved as recommended by the Suggestion Program staff, the cash awards granted will amount to \$528.00, of which \$180.00 will be paid by the Department of Civil Service.

- 6.13 *Suggestion No. 398625* – from the Department of Civil Service (DCS) for Jennifer Blanch, a Grade 14 Principal Clerk who proposed that the manual alternate test scheduling process be replaced with a more efficient on-line electronic processing and storage system that would generate same day candidate letters and serve as an alternate test site analysis tracking system. This suggestion was implemented September 1, 2011. The suggestion committee for the DCS reported that the suggestion replaced a paper based system with a more efficient electronic processing and storing system that complied with existing legal requirements. The Committee determined the suggestion was entirely job related and recommended a certificate of merit.

APPROVED

- 6.14 *Suggestion No. 403187* – from the Division of Criminal Justice Services (DCJS) for Cindy Neff (Bloch), a Grade 23 Associate Training Technician (Police) who proposed that all law enforcement and criminal justice agencies utilize the free TLO search service software when conducting searches for criminals, missing persons, sex offenders etc., instead of paying to use similar services. This suggestion was implemented February 1, 2012. The suggestion committee for DCJS reported that utilization of TLO software provides additional accuracy when conducting searches however, the paid service continues to be utilized as well. Together, the two programs provide enhanced data that both miss, in part, on their own. While no cost savings were realized, the suggestion effectively contributes to the accuracy of operations. The Committee originally recommended an intangible award of \$100. Since the Committee also determined the suggestion to be 70% job related, they are recommending an award of \$30 and a certificate of merit.

APPROVED

- 6.15 *Suggestion No. 405947* – from the Workers’ Compensation Board (WCB) for Danielle Fallon, a Grade 14 Workers Compensation Examiner who proposed that checkbox #7 on template form letter EC-75, Notice to Parties Regarding Action Taken on Medical Guidelines, default to local print when addressed to the claimant. This suggestion was implemented September 16, 2011. The suggestion committee for WCB reported that a Statewide WCB Network Users Bulletin was issued stating that if checkbox #7 is selected, claimant should be selected with the paper notice as local print. If the paper notice as local print is not selected, an error message is displayed which instructs the user to print the notice locally, along with the Medical Guidelines pamphlet, to send to the claimant. Since implementation, the Board has discontinued the central printing of this form when checkbox #7 is selected. Factoring in the number of form letters and pamphlets that previously went to central printing on a monthly basis and the cost of bulk rate postage, paper and envelopes, an annual savings of \$4,483.20 was realized. The Committee determined the suggestion was not job related and recommended a tangible award of \$448.00 (10% of the first years savings) and a certificate of merit.

APPROVED

- 6.16 *Suggestion No. 414154* – from the Workers’ Compensation Board (WCB) for Debra Martin, a Grade 9 Assistant Workers’ Compensation Examiner who proposed that checkboxes for Volunteer Fireman (form VF-3) and Volunteer Ambulance Worker (form VAW-3) be added to the “form requested” field of the case form. Currently form C-3 is being selected which is the incorrect form if the case pertains to a Volunteer Fireman or Ambulance Worker. This suggestion was implemented January 6, 2012. The suggestion committee for the WCB reported that a new project, which is currently in the development stage with an anticipated roll-out of fall 2013, will render this suggestion unnecessary in the future. However, since the Board receives approximately 480 VF-3’s and 40 VAW-3’s annually, the suggestion was implemented until the project rolls out. The Committee determined the suggestion was 10% job related and recommended a cash award of \$50.00 and a certificate of merit.

APPROVED

7. VACANT EXEMPT CLASS POSITIONS – APPROVED EFFECTIVE 5/15/12
[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Agriculture & Markets	06000	00004	Executive Assistant
Corrections and Community Supervision	10160	00103	Deputy Commissioner
Environmental Conservation	09000	00101	Deputy Commissioner
Executive Chamber	01000	01510	Confidential Stenographer
General Services	01050	11201	Building Superintendent
Labor	14020	00130	Deputy Commissioner
Medicaid Inspector General	12200	00006	First Deputy Medicaid Inspector General
		20002	Deputy Medicaid Inspector General
		33000	Deputy Medicaid Inspector General
Mental Health	50000	00400	Deputy Commissioner
Parole Board	10870	60004	Executive Assistant
People with Developmental Disabilities	51000	10112	Assistant Counsel
Racing & Wagering Board	01510	00400	Manager Licensing
State	19000	05204	Citizen Services Representative
SUNY – Brockport	28150	00090	Secretary
Tax & Finance	20010	00041	Director Public Information

Total: 16

8. SECTIONS 55-B and C – APPROVED EFFECTIVE 5/15/12

[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Corrections and Community Supervision – Hale Creek	Alcohol & Substance Abuse Treatment Program Asst
Environmental Conservation	Environmental Program Specialist Trainee 1
Insurance Fund	Keyboard Specialist 1
Mental Health	Mental Health Program Specialist 1
Public Service	Utility Analyst 1 (Environmental)
Taxation & Finance	Taxpayer Services Representative 1 Taxpayer Services Representative 1 Taxpayer Services Representative 1 Taxpayer Services Representative 1 Taxpayer Services Specialist Trainee 1
Transportation	Payroll Assistant Trainee Payroll Assistant Trainee
Veterans' Affairs	State Veterans Counselor

Section 55-b – 11 positions

Section 55-c – 2 positions

(As of March 9, 2012 there were 1014 55-b and 100 55-c positions filled)

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

MAY 2012

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