

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK
NOVEMBER 4, 2008

1. EXECUTIVE

1.124 (A) EDUCATION DEPARTMENT. Request for Commission approval of exempt classification of two positions of Assistant Public Information Officer which they are asking to have established. (Control No. 08-080)
APPROVED

1.131 (B) BANKING DEPARTMENT. Request for Commission approval of exempt classification of an additional position of Secretary which was originally requested as Special Assistant. (Control No. 08-074)
APPROVED - Increased from 1 to 2 in Appendices

1.132 (C) DEPARTMENT OF CORRECTIONAL SERVICES. Request for Commission approval of non-competitive classification of the following positions:

Assistant Director Correctional Dental Services
Director Correctional Dental Services

(Control No. 08-081)

APPROVED WITH PHI DESIGNATION

1.133 (D) DIVISION OF CRIMINAL JUSTICE SERVICES. Request for Commission approval of non-competitive classification of the position of Criminal Justice Policy Analyst 3 which was originally requested as Disproportionate Minority Contact Coordinator. (Control No. 08-078)

APPROVED WITHOUT PHI DESIGNATION

1.134 (E) FOR COMMISSION CONSIDERATION. Matter of deletion of the obsolete Capital Defender Office and positions from the exempt and non-competitive class listings.

APPROVED

1. EXECUTIVE

1.135 (F) DEPARTMENT OF HEALTH. Request for Commission approval of continued non-competitive classification of the position of Dental Assistant (Manual Communications) (title structure changed from Dental Assistant (Hearing Impaired)).

APPROVED

1.136 (G) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held October 7, 2008.

APPROVED

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held October 7, 2008.

**LEAVES OF ABSENCE – November 2008 - Approved
as indicated**

2.19 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	12/4/08	12/1/10	Gugie, Nicholas	Budgt Examiner Budget	Assoc Fiscal Polcy An NC Budget
(2)	12/4/08	12/1/10	Lara, David	Budgt Examiner Budget	Program Assoc Ex Budget
(3)	11/1/08	11/1/10	Barrett, William M	Senr Investment Offcr Comptroller	Assnt Dpty Comptrlr Ex Comptroller
(4)	11/1/08	11/1/10	Benson, Donna L	Investment Officer Comptroller	Spec Investmnt Offcr Ex Comptroller
(5)	11/1/08	11/1/10	Bleiwass, Kenneth B	Chf Muncpl Fncl Anlst Comptroller	Deputy Cmptrl City Ny Ex Comptroller
(6)	11/1/08	11/1/10	Castler, Jeffrey D	Assnt Investment Offr Comptroller	Spec Investmnt Offcr Ex Comptroller
(7)	11/1/08	11/1/10	Coughlin, Robert E	Supvg Attorney Comptroller	Counsel Retirement Sys Ex Comptroller
(8)	11/1/08	11/1/10	Cruz, Nancy	Clerk 2 Spanish Lang Comptroller	Admnv Assnt Ex Comptroller
(9)	11/1/08	11/1/10	Dalton, John K	Assoc Atty Comptroller	Assoc Counsel Ex Comptroller

LEAVES OF ABSENCE – November 2008

2.19 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	11/1/08	11/1/10	Deconno, Maureen L	Secy 2 Comptroller	Secy Ex Comptroller
(11)	11/1/08	11/1/10	Ernst, Steven E	Clerk 1 Comptroller	Motor Veh Oper NC Comptroller
(12)	11/9/08	11/1/10	Gonzalez, Celia M	Compliance Spec 2 Comptroller	Deputy Comptroller Ex Comptroller
(13)	11/1/08	11/1/10	Kupferman, Michael E	Assoc Atty Comptroller	Assnt Counsl Ex Comptroller
(14)	11/1/08	11/1/10	Landin, Teri E	Supvg Actuary Life Comptroller	Exec Assnt Ex Comptroller
(15)	11/1/08	11/1/10	Martel, Maryann	Secy 1 Comptroller	Secy 2 NC Comptroller
(16)	11/1/08	11/1/10	Morris, Mitchell S	Assoc Atty Comptroller	Assoc Counsel Ex Comptroller
(17)	11/1/08	11/1/10	Pierce, Cheryl L	Secy 1 Comptroller	Exec Secy Ex Comptroller
(18)	11/1/08	11/1/10	Powell, Sandra R	Dir Trng 3 Comptroller	Assnt Dpty Comptrlr Ex Comptroller

LEAVES OF ABSENCE – November 2008

2.19 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	11/1/08	11/1/10	Rutherford, Joseph J	Senr Muncpl Fin Anlst Comptroller	Spec Investmnt Offcr Ex Comptroller
(20)	11/1/08	11/1/10	Suares, Clymria R	Secy 2 Comptroller	Secy Ex Comptroller
(21)	11/6/08	11/1/10	Sticht, Thomas J	Corr Captain Cor Attica	Deputy Supt Secrty S3 NC Cor Wende
(22)	11/1/08	11/1/10	Mcardle, Barry J	Corr Lieut Cor Auburn	Deputy Supt Secrty S3 NC Cor Marcy
(23)	11/1/08	11/1/10	Lindstrand, Jeffrey N	Inst Steward Cor Great Meadw	Deputy Supt Admnv S 3 NC Cor Cape Vincen
(24)	11/1/08	11/1/10	Fitzpatrick, Donald A	Corr Captain Cor Greene	Deputy Supt Secrty S3 NC Cor Washington
(25)	11/23/08	11/1/10	Bloomingle, James	Assnt Dir Pers B Cor Main Office	Dir Corrl Vol Svs Comp Cor Main Office
(26)	11/26/08	11/1/10	Herzog, Thomas J	Info Tech Spec 4 Cor Main Office	Assnt Commr Ex Cor Main Office
(27)	11/23/08	11/1/10	Mizgala, John J	Educ Supvr General Cor Marcy	Assnt Dpty Supt NC Cor Greene

LEAVES OF ABSENCE – November 2008

2.19 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(28)	11/13/08	11/1/10	Russell, Eileen	Supvg Corr Cnslr Cor Sing Sing	Assnt Dpty Supt NC Cor Great Meadw
(29)	11/6/08	11/1/10	Miles, Howard M	Corr Captain Cor Washington	Deputy Supt Secrty S2 NC Cor Hudson
(30)	1/1/09	1/1/11	Roest, Anne	Dir Info Tech Svs 3 Crim Just Srvcs	Deputy Commr Ex Crim Just Srvcs
(31)	12/1/08	12/1/10	Cowans, Mary W	Nutrition Prg Mgr 2 Hlth Main Off	Health Prog Dir 1 NC Hlth Main Off
(32)	12/1/08	12/1/10	Langguth, Karyn	Resch Scient 1 Hlth Main Off	Out of State Service
(33)	11/28/08	11/1/10	Leslie, Ruth W	Senr Med Cndct Invst Hlth Main Off	Health Policy Assoc NC Hlth Main Off
(34)	12/1/08	12/1/10	Macmillan, Gregor N	Senr Attorney Hlth Main Off	Assoc Counsel Ex Hlth Main Off
(35)	11/1/08	11/1/10	Russi, Eugenio	Supvg Parole Offcr Parole	Regnl Dir Parole Oper NC Parole
(36)	10/18/08	10/1/10	Shapiro, James M	Senr Parole Offcr Parole	Supvg Parole Offcr Ss NC Parole

LEAVES OF ABSENCE – November 2008

2.19 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(37)	12/18/08	12/1/10	Gloak, Geoffrey T	Real Prpty Anlst 1 Real Prop Srvcs	Dir Pub Info Ex Real Prop Srvcs
(38)	12/1/08	12/1/10	Devane, Sharon T	Secy 1 Tr Main Office	Secy 2 NC Tr Main Office
(39)	12/1/08	12/1/10	Sengenberger, Mark E	EnvirnI Spec 3 Tr Main Office	Deputy Dir Ex Adirondack Park

2. STAFFING SERVICES / REINSTATEMENTS – November 2008 – APPROVED effective 11/4/08

2.20 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	12/15/05	03/15/07	McGauley, Jessica	Youth Counselor 1 OCFS
(2)	02/02/84	10/23/85	Sessoms, Sarah	Developmental Aide OMRDD – Metro NY DDSO
(3)	11/08/73	11/17/76	Manley, Dawn	Keyboard Specialist 1 SUNY – Empire State College

3. TESTING SERVICES / COMMITTEE ON APPEALS - APPROVED

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	465-C	1-15	Inmate Services Coordinator	9/6/08	PROM
2.	477-C	41-45	Hydrogeologist Series	9/6/08	OC Pre-Rating
3.	481-C	1-15 16-30 46-60 61-75	Local Public Health Educators Series	9/6/08	OC/PROM

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	479-C	16-30 61-90	Dietitian and Nutritionist Series	9/6/08	OC/Prom
2.	480-C	16-30	Dietitian and Nutritionist Series	9/6/08	OC/Prom
3.	485-C	16-30	Public Safety Dispatcher Series	9/6/08	OC/Prom

3. TESTING SERVICES / PRIOR APPROVALS - APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
3.64	Env engr tech 4	Principles and practices of environmental quality, including pollution control
3.65	499-M	Memory Story
	499-D0	Memory for facts and information
	499-D1	Preparing written material
	499-D2	Reading, understanding and interpreting written material
	499-D3/D4	Applying written information (rules, regulations, policies, procedures, directives, etc.) in police settings

4. MUNICIPAL SERVICE

4.47 (A) ONONDAGA COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of the Onondaga County Civil Service Rules.

CALENDARED TO DECEMBER 2008 MEETING

4.71 (B) CITY OF AUBURN CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Auburn Civil Service Rules.

APPROVED

4.72 (C) GREENE COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Greene County Civil Service Rules.

APPROVED

4.73 (D) LEWIS COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text and Appendices of the Lewis County Civil Service Rules.

APPROVED

4.74 (E) CITY OF LOCKPORT CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text of the City of Lockport Civil Service Rules.

APPROVED

4.75 (F) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text of the City of Long Beach Civil Service Rules.

APPROVED

4.76 (G) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Long Beach Civil Service Rules.

**DISAPPROVED
W/O PREJUDICE**

4.77 (H) NASSAU COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Nassau County Civil Service Rules.

APPROVED

4.78 (I) CITY OF ONEONTA CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Oneonta Civil Service Rules.

APPROVED

4. MUNICIPAL SERVICE

4.79 (J) CITY OF SHERRILL PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text of the City of Sherrill Civil Service Rules.
APPROVED

4.80 (K) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Long Beach Civil Service Commission.
**RECEIVED
AND FILED**

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**NOVEMBER 2008****Approved as indicated**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1. Mitchell, John T.	2	Clinton County Sheriff's Office Coordinator of Jail Health Services Competitive	11/1/08-10/31/10	\$51,000	No	Approved through 12/31/08
2. Gionta, Salvatore A.	3	Nassau County District Attorney's Office Electronic Surveillance Investigator Non-Competitive	1/1/09-12/31/10	\$69,138	Yes	Approved
3. Scolavino, Edward J.	2	Nassau County Probation Department Probation Assistant Competitive	9/1/08-8/31/10	\$38,843	Yes	Approved through 11/18/08
4. Horton, James W.	8	Onondaga County District Attorney's Office Confidential District Attorney Investigator II Exempt	9/25/08-9/25/10	\$48,889	Yes	Approved
5. Chivattoni, John R.	6	Orange County District Attorney's Office Career Criminal Unit Coordinator Non-Competitive	7/29/08-7/29/10	\$62,773	Yes	Approved
6. Masucci, James F.	2	Rome, City of Commissioner of Public Safety Unclassified	1/1/08-12/31/09	\$48,507	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**NOVEMBER 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
7. Fleming, John	1	Suffolk County Shoreham-Wading River School District Plant Facilities Administrator Competitive	5/20/08- 12/31/08	\$78,000	Yes	Approved through 5/20/08
8. Brewer, Stephanie	2	Westchester County Town of Somers Deputy Receiver of Taxes Exempt	1/1/09- 1/1/11	\$33,120	Yes	Approved

5. **PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – November 2008**
Approved as indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Vanderbilt, Richard	4.5	Animal Industry Investigator Agriculture & Markets Competitive	1/1/09 – 12/31/10	\$60,857	Yes	Approved through 12/31/09
2.	Passonno, Robert	12	Domestic Violence Program Admin. Domestic Violence Non-competitive	12/3/08 – 12/3/10	\$76,101	Yes	Approved
3.	Gibson, James	0	Investigator Inspector General Exempt	12/14/08 – 12/13/10	\$87,274	Yes	Approved
4.	Anderson, Gary	10	Insurance Frauds Investigator 2 Insurance Non-competitive	1/1/09 – 12/31/10	\$68,694	Yes	Approved
5.	Burke, Valerie	5	Insurance Frauds Investigator 1 Insurance Non-competitive	1/1/09 – 12/31/10	\$55,357	Yes	Approved
6.	Carmody, Dennis	2	Insurance Frauds Investigator 1 Insurance Non-competitive	1/1/09 – 12/31/10	\$48,648	Yes	Approved
7.	D'Angelo, Philip	4	Insurance Frauds Investigator 1 Insurance Non-competitive	12/30/08 – 12/29/10	\$52,514	Yes	Approved
8.	Hahn, David	12.5	Insurance Frauds Investigator 2 Insurance Non-competitive	1/1/09 – 12/31/10	\$68,878	Yes	Approved
9.	Masinski, Arthur	9	Insurance Frauds Investigator 2 Insurance Non-competitive	12/30/08 – 12/29/10	\$64,969	Yes	Approved

5. **PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – November 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
10.	Miller, Edward	7.6	Insurance Frauds Investigator 2 Insurance Non-competitive	12/7/08 – 12/6/10	\$64,972	Yes	Approved
11.	Orsini, Vincent	7.6	Insurance Frauds Investigator 3 Insurance Non-competitive	1/1/09 – 12/31/10	\$76,101	Yes	Approved
12.	Doyle, Norman	2	Investigator Law Exempt	11/30/08 – 11/29/10	\$59,198	Yes	Approved
13.	Flores Jr., Jose	3	Investigator Law Exempt	6/25/08 – 12/31/08	\$57,356	Yes	Approved
14.	Ostuni, Michael	8	Special Investigator Law – MFU Competitive	11/9/08 – 11/8/10	\$69,816	Yes	Approved through 12/31/08
15.	Aakalu, Geetha	4	Psychiatris2 OMRDD – Hudson Valley DDSO Competitive	1/18/09 – 1/17/11	\$73,625	Yes	Approved
16.	Patil, Shyam	2	Psychiatrist 1 OMRDD – Hudson Valley DDSO Competitive	10/25/08 – 10/24/10	\$68,811	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / NON-CIVIL SERVICE – November 2008
Approved as indicated

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Doherty, Daniel	2	Public Health Specialist (EMS) Health Research, Inc. Other	12/1/08 11/30/10	\$47,863	Yes	Approved through 11/30/09
2.	Smith, Kristine	0	Hourly Crisis Emergency & Risk Communications Specialist Health Research, Inc. Other	1/1/09 – 12/31/10	\$45,000	Yes	Approved
3.	Sweeney, Michael	7	Chief Investigator MTA – Inspector General's Office Exempt	1/1/09 – 12/31/10	\$131,619	Yes	Approved through 12/31/09
4.	Davis, Gary	4	Security Agent MTA Long Island Bus Unclassified	1/1/09 – 12/31/10	\$41,647		Approved
5.	Mulhall, Michael E.	4	Security Agent MTA Long Island Bus Unclassified	1/1/09 – 12/31/10	\$41,647		Approved

7. VACANT EXEMPT CLASS POSITIONS – November 2008 - APPROVED

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Arts, Council on the	01360	00018	Executive Assistant
Education	11000	13503	Special Assistant
Executive Chamber	01000	00314 01000 75000 75017	Program Associate Legislative Assistant Executive Director Confidential Assistant
Insurance	13000	00354 00670 01435 03205	Special Assistant Confidential Aide Associate Counsel Assistant Director of Insurance Frauds Bureau
Insurance Fund	00640	16911 16917	Deputy Director Deputy Director
Investigation, Comm. of	21450	00013	Assistant Counsel
Labor	14020	02519	Investigative Auditor
Labor Management Committees	21220	00508	Confidential Stenographer
Law	03000	00138 09326 28928	Confidential Administrative Assistant Investigator Confidential Clerk
Mental Health	50000	10402	Secretary

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Mental Retardation & Developmental Disabilities	51000	10010 10087	Secretary Investigator
Public Service	16000	10090	Deputy Director
Racing and Wagering Board	01510	05104 05301 05303 05304 05305 05306 05307 05308 05309 05360	Associate Judge Presiding Judge Associate Judge Associate Judge Assistant of Presiding Judge Investigator Recording Judge Paddock Judge Supervising Racing Veterinarian Supervising Racing Veterinarian
Tax & Finance	20010	03306	District Tax Attorney and Appraiser
Transportation	17000	10523	Assistant Counsel

8. SECTIONS 55-B and C – November 2008 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>
Civil Service	Employee Insurance Reviewing Clerk 1
General Services	Disaster Preparedness Program Representative
Labor	Workforce Programs Specialist Trainee
Mental Retardation and Developmental Disabilities	Clerk 1 Developmental Aide Habilitation Specialist 1
Motor Vehicles	Senior Administrative Analyst
Temporary & Disability Assistance	Jobs Program Specialist 1
Veterans' Affairs	State Veterans Counselor (2)

Calendared from October 2008 meeting – **CALENDARED TO DECEMBER 2008 MEETING**

Education	Associate in the Education Children with Disabilities
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10. NEW BUSINESS - APPROVED

FOR COMMISSION CONSIDERATION. Review and approval of guidelines governing the Section 211 waiver process.

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

NOVEMBER 2008

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NEW YORK STATE CIVIL SERVICE COMMISSION

**INTEROFFICE
MEMORANDUM**

TO: Commissioner Groenwegen
FROM: Ann Barrett
SUBJECT: November 2008 Commission Meeting
DATE: October 29, 2008

We have arranged the following schedule for the November Commission meeting:

Tuesday November 4

9:30 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 7, 8 and 10

cc: Comr. Ahl
Judith Ratner

Stella Chen Harding
Al Jordan

Shirley LaPlante
David Ernst