

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK
OCTOBER 21, 2009

1. MUNICIPAL SERVICE

- 1.62 (A) CAYUGA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text and Appendices of the Cayuga County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Cayuga County Civil Service Commission amending the Text and Appendices of the Cayuga County Civil Service Rules.

- 1.63 (B) MONROE COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Monroe County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Monroe County Civil Service Commission amending the Appendices of the Monroe County Civil Service Rules with the stipulation that any modifications to the minimum qualifications will nullify approval, and require resubmission to the State Civil Service Commission.

- 1.64 (C) SENECA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text and Appendices of the Seneca County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Seneca County Personnel Officer amending the Text and Appendices of the Seneca County Civil Service Rules.

- 1.65 (D) SUFFOLK COUNTY PERSONNEL DIRECTOR. Request for Commission approval of the resolution amending the Appendices of the Suffolk County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Suffolk County Personnel Director amending the Appendices of the Suffolk County Civil Service Rules.

- 1.66 (E) WESTCHESTER COUNTY COMMISSIONER OF HUMAN RESOURCES. Request for Commission approval of two resolutions amending the Appendices of the Westchester County Civil Service Rules.

The State Civil Service Commission tentatively approved two resolutions of the Westchester County Commissioner of Human Resources amending the Appendices of the Westchester County Civil Service Rules.

- 1.67 (F) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Long Beach Civil Service Commission.

The State Civil Service Commission reviewed an item from the Office of Commission Operations & Municipal Assistance regarding the City of Long Beach Civil Service Commission's failure to provide the 12th follow-up report on the Merit System Administration for the City of Long Beach, which was directed by the State Commission to be submitted by October 15, 2009. The report was to include information regarding progress made in implementing the remaining recommendations contained in the 2004 Report; it was also to report the progress of the implementation of actions prescribed in the timeline developed by the City to bring the City Commission in compliance with Civil Service Law and Rules and to sustain effective merit system administration. Based on the absence of this report, the State Commission directed the City of Long Beach Civil Service Commission and City Manager attend the November Commission meeting to discuss the lack of response, the actions taken by the City Commission to address the outstanding recommendations and benchmarks included in the timeline, and the City's commitment to sustaining effective merit system administration; any consultants being utilized by the City and the Corporation Counsel should also attend. However, any presentation made in regards to these issues shall be made only by members of the Long Beach Civil Service Commission.

- 1.68 (G) CITY OF MIDDLETOWN CIVIL SERVICE COMMISSION. Merit System Program Component Report – Appointment Process Administration by the City of Middletown Civil Service Commission.

The State Civil Service Commission accepted the Merit System Program Component Report on Appointment Process Administration by the City of Middletown Civil Service Commission for the period of October 2005 through October 2008. The administration of the appointment process was rated as "Not in Compliance" with Civil Service Law and Rules. The rating assigned was based on a Total Factor Score of 24 and the report identified 13 actions necessary for the City of Middletown Civil Service Commission to comply with Civil Service Law and Rules. The State Civil Service Commission acknowledged the efforts taken by the City of Middletown Civil Service Commission to date; however, directed that the Middletown Commission develop and submit a detailed plan including a timetable which outlines the specific actions that will be taken to implement the required actions cited in the Report. This plan is to be submitted no later than December 31, 2009 and is to include documentary evidence of actions taken to implement the corrective actions cited in the Report.

1.69 (H) CITY OF PORT JERVIS CIVIL SERVICE COMMISSION. Merit System Program Component Report – Appointment Process Administration by the City of Port Jervis Civil Service Commission.

The State Civil Service Commission accepted the Merit System Program Component Report on Appointment Process Administration by the City of Port Jervis Civil Service Commission for the period of October 2005 through October 2008. The administration of the appointment process was rated as “Not in Compliance” with Civil Service Law and Rules, based on a Total Factor Score of 23. The report identified 17 actions necessary for the City of Port Jervis Civil Service Commission to come into compliance with Civil Service Law and Rules. The State Civil Service Commission acknowledged the efforts taken by the City of Port Jervis Civil Service Commission to date; however, directed that the Port Jervis Commission develop and submit a detailed plan including a timetable which outlines the specific actions that will be taken to implement the required actions cited in the Report. This plan is to be submitted no later than December 31, 2009 and is to include documentary evidence of actions taken to implement the corrective actions cited in the Report.

1.70 (I) TOMPKINS COUNTY PERSONNEL OFFICE. Merit System Program Component Report – Appointment Process Administration by the Tompkins County Personnel Office.

The State Civil Service Commission accepted the Merit System Program Component Report on Appointment Process Administration by the Tompkins County Personnel Office for the period of November 2005 through November 2008. The administration of the appointment process is rated as “Generally in Compliance” with Civil Service Law and Rules based on a Total Factor Score of 76. The report identified eight actions necessary for the Tompkins County Personnel Office to come into compliance with Civil Service Law and Rules. The State Civil Service Commission acknowledged the corrective actions taken to date; however, directed that Tompkins County continue implementing the required actions noted in the Report, and report the progress made in completing them within 60 days.

1.71 (J) CITY OF OSWEGO PERSONNEL DIRECTOR. Merit System Program Component Report – Appointment Process Administration by the City of Oswego Personnel Director.

The State Civil Service Commission accepted the Merit System Program Component Report on Appointment Process Administration by the City of Oswego Personnel Director for the period of September 2005 through September 2008. The administration of the appointment process was rated as “Generally in Compliance” with Civil Service Law and Rules. The rating assigned was based on a Total Factor Score of 64 and the report identified 7 actions necessary for the City Personnel Director to come into compliance with Civil Service Law and Rules. The State Civil Service Commission acknowledged the efforts taken by the City of Oswego Personnel Director to date; however, directed that the City Personnel Director continue implementing the required actions noted and report the progress made in completing them by December 31, 2009.

1.72 (K) CITY OF ROME CIVIL SERVICE COMMISSION. Merit System Program Component Report – Appointment Process Administration by the City of Rome Civil Service Commission.

The State Civil Service Commission accepted the Merit System Program Component Report on Appointment Process Administration by the City of Rome Civil Service Commission for the period of August 2005 through August 2008. The administration of the appointment process is rated as “Not in Compliance” with Civil Service Law and Rules. The Rating assigned is based on a Total Factor Score of 33. The Report identified 14 actions necessary for the City of Rome Civil Service Commission to come into compliance with Civil Service Law and Rules. The State Commission acknowledged the plans of the Rome Commission to come into compliance with Civil Service Law and Rules; however, directed that the City of Rome develop and submit a detailed plan including a timetable which outlines the specific actions that they will take to implement the required actions cited in the Report. This plan is to be submitted no later than December 31, 2009, and is to include documentary evidence of actions taken to implement the corrective actions cited in the Report.

1.73 (L) CITY OF YONKERS SERVICE COMMISSION. Merit System Program Component Report – Provisional Appointment Process Administration by the City of Yonkers Civil Service Commission.

The State Civil Service Commission accepted the Merit System Program Component Report on Provisional Appointment Process Administration by the City of Yonkers Civil Service Commission conducted January 2009. The administration of the appointment process is rated as “Not in Compliance” with Civil Service Law and Rules. The rating is based on a Percentage of Appointments Confirmed of 35%. The Report identified five actions necessary for the Yonkers Civil Service Commission to come into compliance with Civil Service Law and Rules. The State Commission acknowledged the corrective actions taken by the Yonkers Commission to date to come into compliance with Civil Service Law and Rules; however, directed that the City of Yonkers develop and submit a detailed plan including a timetable which outlines the specific actions to be taken by the Commission to implement the remaining required actions cited in the Report. This plan is to be submitted no later than December 31, 2009 and is to include documentary evidence of further actions taken for fully implement the remaining corrective actions cited in the Report.

2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT - OCTOBER 2009
ACTION AS INDICATED
STATUTORY CRITERIA PRE—OCTOBER 7, 2008

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Years in Position Under §211	Civil Service Agency, Appointing Authority, Title and Jurisdictional Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1. Comerford, Kevin J.	1	Erie County County Medical Center Corporation Director of Security & Safety Mgmt. Competitive	5/13/09- 5/13/11	\$87,000	Yes	Approved through 5/31/10

The State Commission approved the request for the limited period of 5/13/09 - 5/31/10. The limited period of approval through 5/31/10 was granted with the stipulation that the Erie County Department of Personnel conduct an examination to determine if any qualified non-retirees are available for appointment.

2. Murphy, James A., Jr.	12	Erie County Dist. Attorney's Office Confidential Criminal Investigator Non-Competitive	9/3/09- 9/3/11	\$51,137	Yes	Approved
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The State Commission approved the request for the period of 9/3/09 – 9/3/11.

3. Massocco, Geno J., Jr.	4	Herkimer County Dist. Attorney's Office Investigator (District Attorney) Exempt	4/1/09- 3/31/11	\$44,546	Yes	Approved
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The State Commission approved the request for the period of 4/1/09 – 3/31/11.

4. Brown, Steven P.	1	Monroe County Sheriff's Office Accreditation Coordinator & Analyst Competitive	1/1/10- 1/1/12	\$47,343	Yes	Approved through 4/30/10
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The State Commission approved the request for the limited period of 1/1/10 - 4/30/10. The limited period of approval through 4/30/10 was granted with the stipulation that the Monroe County Department of Human Resources conduct an examination to determine if any qualified non-retirees are available for appointment.

5. Cufari, John J., Jr.	3	Monroe County Village of Pittsford Superintendent of Public Works	9/1/09- 9/1/11	\$50,131	Yes	Approved through 12/31/09
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Competitive

The State Commission approved the request for the limited period of 9/1/09 - 12/31/09. The limited period of approval through 12/31/09 was granted with the stipulation that the Monroe County Department of Human Resources conduct an examination to determine if any qualified non-retirees are available for appointment. Further, if the Village believes the minimum qualifications for this position are inadequate, the Village must discuss revisions to the minimum qualifications with the Monroe County Civil Service Commission.

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| 6. | Chong,
David E. | 3 | Mount Vernon, City of
Commissioner of
Public Safety
Unclassified | 7/1/09-
6/30/11 | \$110,891 | Yes | Approved |
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The State Commission approved the request for the period of 7/1/09 – 6/30/11.

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| 7. | Barto,
Donald J. | 1 | Nassau County
Seaford UFSD
Supervising Security
Aide (Part-time)
Non-Competitive | 7/1/09-
6/30/11 | \$45,000 | Yes | Approved
through
12/31/09 |
|----|---------------------|---|--|--------------------|----------|-----|---------------------------------|

The State Commission approved the request for the limited period of 7/1/09 – 12/31/09. The limited period of approval through 12/31/09 was granted with the stipulation that Seaford School District review the appropriateness of the minimum qualifications with the Nassau County Civil Service Commission; then conduct an updated and more wide-ranging recruitment effort using the officially adopted minimum qualifications.

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| 8. | Frank,
Harry G. | 4 | Nassau County
Village of Garden City
Fire Captain
Competitive | 1/2/10-
1/1/12 | \$123,468 | Yes | Approved
through 8/31/10 |
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The State Commission approved the request for the limited period of 1/2/10 – 8/31/10. The limited period of approval through 8/31/10 was granted with the stipulation that the Nassau County Civil Service Commission conduct an examination to determine if any qualified non-retirees are available for appointment.

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| 9. | Wakefield,
Allan T. | 0 | Nassau County
Westbury UFSD
Supervisor of
Transportation
Competitive | 8/4/09-
8/4/11 | \$75,000 | Yes | Approved
through 6/30/10 |
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The State Commission approved the request for the limited period of 8/4/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that the Nassau County Civil Service Commission conduct an examination to determine if any qualified non-retirees are available for appointment. Approval through 6/30/10 will also avoid a disruption in the School District's transportation operation throughout the 2009-2010 school year.

10.	Butler, Lawrence C.	7	Onondaga County North Syracuse CSD Director of School Security and Safety Competitive	7/1/09- 6/30/11	\$71,199	Yes	Approved through 6/30/10
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The State Commission approved the request for the limited period of 7/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that the Onondaga County Department of Personnel conduct an examination to determine if any qualified non-retirees are available for appointment. Approval through 6/30/10 will also avoid a disruption in the School District's security force throughout the 2009-2010 school year.

11.	Connelly, Thomas P.	2	Onondaga County Village of No. Syracuse Police Chief (Type B) Competitive	10/1/09- 9/30/11	\$75,565	Yes	Approved through 6/30/10
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The State Commission approved the request for the limited period of 10/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that the Onondaga County Department of Personnel conduct an examination to determine if any qualified non-retirees are available for appointment.

12.	Jones, Kenneth T.	6	Orange County Sheriff's Office Undersheriff Exempt	1/5/09- 1/4/11	\$94,000	No	Approved through 12/31/09
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The State Commission approved the retroactive request for the limited period of 1/5/09 – 12/31/09. The limited period of approval through 12/31/09 was granted with the stipulation that the appointing authority conduct a formalized recruitment effort which may include postings in newspapers (both print and online versions) with the NYS Sheriff's Association and with the Orange County Department of Personnel.

13.	Sztyndor, Richard J.	0	Orange County Town of Deerpark Police Lieutenant Competitive	1/1/09- 12/31/10	\$63,336	Yes	Approved through 11/30/09
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 11/30/09. The limited period of approval through 11/30/09 was granted to afford adequate time for the appointing authority to canvass the eligible list to determine if there are any qualified non-retirees available for appointment.

14.	Payne, William H.	2	Rensselaer County Dist. Attorney's Office Parole Re-entry Coordinator Competitive	1/1/09- 12/31/10	\$51,266	Yes	Approved through 9/30/10
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 9/30/10. The limited period of approval through 9/30/10 was granted with the stipulation that the Rensselaer County Civil Service Commission conduct an examination to

determine if any qualified non-retirees are available for appointment.

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| 15. | Creegan,
John I. | 8 | Rockland County
Security Operations
Coordinator
Competitive | 5/1/09-
4/30/11 | \$90,000 | No | Approved
through 5/31/10 |
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The State Commission approved the request for the limited period of 5/1/09 – 5/31/10. The limited period of approval through 5/31/10 was granted with the stipulation that the Rockland County Department of Personnel conduct an examination to determine if any qualified non-retirees are available for appointment.

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| 16. | McHugh,
Barbara A. | 4 | Saratoga County
Town of Clifton Park
Director of
Community
Planning &
Development
Non-Competitive | 1/1/02-
12/31/04 | \$49,655 | Yes | Approved
through
12/31/05 |
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The State Commission approved the request for the period of 1/1/02 – 12/31/05.

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| 17. | Giammusso,
Vincent L. | 2 | Schenectady County
Schenectady CSD
Chief of School
Security
Competitive | 1/1/09-
12/31/10 | \$59,881 | Yes | Approved
through 6/30/10 |
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that the Schenectady County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through June 30, 2010 will also avoid a disruption in the security force throughout the school year.

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| 18. | Betts,
David A. | 2 | Suffolk County
Town of Southampton
Town Investigator
Competitive | 8/17/09-
8/17/11 | \$74,280 | Yes | Approved
through
11/30/09 |
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The State Commission approved the request for the limited period of 8/17/09 – 11/30/09. The limited period of approval through 11/30/09 was granted with the stipulation that the Town of Southampton canvass the eligible list to determine if there are any qualified non-retirees available for appointment.

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| 19. | Mulholland,
Betty Sue | 8 | Suffolk County
West Babylon UFSD
Guard
Non-Competitive | 1/1/09-
12/31/10 | \$31,500 | Yes | Disapproved |
|-----|--------------------------|---|---|---------------------|----------|-----|-------------|

The State Commission disapproved the request because the recruitment effort of one day is inadequate and fails to satisfactorily demonstrate if there are any qualified non-retirees available for appointment. The Commission directed that the appointing authority conduct a longer and more wide-ranging recruitment and substantive recruitment effort.

The Commission noted that the disapproval is not a determination of Ms. Mulholland's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

20.	Tartaglia, Peter J.	4	Suffolk County Dist. Attorney's Office Senior Detective Investigator Competitive	10/20/09- 10/20/11	\$143,268	Yes	Approved through 10/20/10
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The State Commission approved the request for the limited period of 10/20/09 – 10/20/10. The limited period of approval through 10/20/10 was granted with the stipulation that the Suffolk County Department of Civil Service conduct an examination to determine if there are any qualified non-retirees available for appointment.

21.	Connors, William R.	8	Westchester County City of Rye Commissioner of Police Unclassified	9/6/09- 9/5/11	\$140,000	Yes	Approved through 3/31/10
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The State Commission approved the request for the limited period of 9/6/09 – 3/31/10. The limited period of approval through 3/31/10 was granted with the stipulation that the City of Rye conduct a more substantial and wide-ranging recruitment effort that may include postings in other newspapers and with the NYS Association of Chief of Police.

22.	Shuldiner, Joseph	2	Yonkers, City of Municipal Housing Authority Secretary (Housing Authority) Exempt	1/1/09- 12/31/09	\$165,000	Yes	Approved
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The State Commission approved the retroactive request for the period 1/1/09 – 12/31/09.

STATUTORY CRITERIA POST—OCTOBER 7, 2008

1.	Pierce, Patricia A.	1	Erie County Dist. Attorney's Office Confidential Criminal Investigator Non-Competitive	5/29/09- 5/29/11	\$45,107	Yes	Approved
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The State Commission approved the retroactive request for the period of 5/29/09 - 5/29/11.

2.	Stambach, Mark R.	2	Erie County Dist. Attorney's Office Confidential Criminal Investigator Non-Competitive	3/1/09- 3/1/11	\$45,107	Yes	Approved
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The State Commission approved the retroactive request for the period of 3/1/09 - 3/1/11.

3.	Powell, Linda	0	Livingston County Dansville CSD Supervisor of Transportation Competitive	3/23/09- 3/22/11	\$65,062	Yes	Disapproved
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The State Commission disapproved the request because the appointing authority has failed to demonstrate that there are no available qualified non-retirees for appointment. The Commission noted that the disapproval is not a determination of Ms. Powell's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

4.	Soprano, Samuel, Jr.	0	Monroe County Dist. Attorney's Office Violent Felony Offense Investigator Non-Competitive	1/1/09- 12/31/10	\$50,100	Yes	Approved
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The State Commission approved the retroactive request for the period of 1/1/09 – 12/31/10.

5.	Wood, Michael R.	9 mos.	Monroe County Sheriff's Office Court Security Bureau Chief Non-Competitive	10/1/09- 10/1/11	\$76,878	Yes	Approved through 3/1/10
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The State Commission approved the request for the limited period of 10/1/09 – 3/1/10. The limited period of approval through 3/1/10 was granted with the stipulation that the Sheriff's Office review the results of its detailed recruitment plan and ascertain if there are any qualified non-retirees available for promotion within the Sheriff's Office. If there are no qualified personnel available for promotion, a detailed explanation must be provided. Additionally, the Commission directed that the Monroe County Civil Service Commission provide an organizational chart of the Monroe County court security program and an explanation as to why the minimum qualifications are substantially different from the time when the position was approved in the non-competitive class. Further, the Monroe Commission should provide an explanation why current employees are excluded from promotion by the minimum qualifications.

6.	Herbek, Richard F.	0	Newburgh, City of Acting City Manager Unclassified	9/1/09- 12/31/10	\$166,400	Yes	Approved
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The State Commission approved the request for the period of 9/1/09 – 12/31/10.

7.	Dorozynski, Stanley E.	0	Oneida County Dept. of Social Services Caseworker Competitive	1/1/09- 1/1/11	\$32,049	Yes	Approved through 12/31/09
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 12/31/09. The limited period of approval through 12/31/09 was granted with the stipulation that the appointing authority canvass the eligible list for candidates who are willing to accept an appointment.

8.	Cardinali, Jeffrey M.	8 mos.	Onondaga County DeWitt Fire District Chief of Fire (DeWitt Fire District) Competitive	9/1/09- 9/1/11	\$75,000	Yes	Approved through 4/30/10
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The State Commission approved the request for the limited period of 9/1/09 – 4/30/10. The limited period of approval through 4/30/10 was granted with the stipulation that the Onondaga County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.

9.	Gorelick, Barry S.	0	Orange County Sheriff's Office Program Integrity Officer Non-Competitive	1/1/09- 1/1/11	\$60,047	Yes	Approved
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The State Commission approved the retroactive request for the period of 1/1/09 – 1/1/11.

10.	Modafferi, Peter A.	0	Rockland County Dist. Attorney's Office Chief Criminal Investigator Pending Exempt	1/1/09- 1/1/11	\$143,650	Yes	WITHDRAWN BY AGENCY
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11.	O'Leary III, Lawrence F.	0	Suffolk County Town of Islip Town Commissioner of Public Safety Enforcement Pending Unclassified	11/1/09- 10/31/11	\$103,100	Yes	Approved through 4/30/10
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The State Commission approved the request for the limited period of 11/1/09 – 4/30/10. The limited period of approval through 4/30/10 was granted with the stipulation that the Suffolk County Department of Civil Service submit a rules resolution. This will provide time for Commission staff to process the Rules Resolution. Once the jurisdictional classification of the position is determined, the appointing authority will be aware of the recruitment effort that is necessary.

**2. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – October 2009
ACTION AS INDICATED**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

	<u>Name</u>	<u>Years in Position Under §211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Carroll, James C.	0	Investigator Inspector General Exempt	10/18/09 – 10/17/11	\$64,570	Yes	Approved

The State Commission approved the request for the period of 10/18/09 – 10/17/11.

2.	Dillon, Richard	0	Manager of Training/Investigator Inspector General Exempt	10/06/09 – 10/05/11	\$119,074	Yes	Approved through 12/31/09
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The State Commission approved the request for the limited period of 10/6/09 – 12/31/09. The limited period of approval through 12/31/09 was granted to allow the Office of the State Inspector General sufficient time to recruit for the position of Manager of Training/Investigator and determine the availability of qualified non-retirees for appointment.

3.	Gleeson, William M.	0	Investigator Inspector General Exempt	11/17/09 – 11/16/11	\$80,711	Yes	Approved
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The State Commission approved the request for the period of 11/17/09 – 11/16/11.

4.	Pardi, Louis	0	Investigator Inspector General Exempt	10/20/09 – 10/19/11	\$80,711	Yes	Approved
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The State Commission approved the request for the period of 10/20/09 – 10/19/11.

5.	Peters, Anne	0	Investigator Inspector General Exempt	10/18/09 – 10/17/11	\$74,724	Yes	Approved
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The State Commission approved the request for the period of 10/18/09 – 10/17/11.

6.	Santana, Roberto	0	Investigator Inspector General Exempt	11/17/09 – 11/16/11	\$80,711	Yes	Approved
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The State Commission approved the request for the period of 11/17/09 – 11/16/11.

7.	Schreffler, Gregory	0	Investigator Inspector General Exempt	10/18/09 – 10/17/11	\$36,400	Yes	Approved
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The State Commission approved the request for the period of 10/18/09 – 10/17/11.

8.	Gundlach, George	6	Investigator Law Department Exempt	8/31/09 – 12/31/09	\$67,856	Yes	Approved
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The State Commission approved the request for the period of 8/31/09 – 12/31/09.

9.	Hernandez, Ismael	6	Investigator Law Department Exempt	8/31/09 – 8/31/11	\$65,738	Yes	Approved
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The State Commission approved the request for the period of 8/31/09 – 8/31/11.

STATUTORY CRITERIA POST—OCTOBER 7, 2008

	<u>Name</u>	<u>Years in Position Under §211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employ- ment</u>	<u>Annual Salary</u>	<u>Recruit- ment?</u>	<u>Action</u>
1.	Garyali, Veena	0	Psychiatrist 2 Mental Health – Elmira PC Non-competitive	7/7/09 – 7/7/11	\$85,000	Yes	Approved

The Commission approved the request for the period of 7/7/09 – 7/7/11.

**2. PENSION WAIVERS FOR RETIREES / OTHER ENTITY – October 2009
ACTION AS INDICATED**

The following request to employ retiree in accordance with Section 211 of the New York State Retirement and Social Security Law is presented for Commission consideration:

STATUTORY CRITERIA PRE—OCTOBER 7, 2008

	<u>Name</u>	<u>Years in Position Under §211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employ- ment</u>	<u>Annual Salary</u>	<u>Recruit- ment?</u>	<u>Action</u>
1.	Herz, Robert	0	Legislative Director Senate Unclassified	9/25/09 – 9/24/11	\$46,500	Yes	Approved

The State Commission approved the request for the period of 9/25/09 – 9/24/11.

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE

3.47 (A) HIGHER EDUCATION SERVICES CORPORATION. Request for Commission approval of exempt classification of the position of Director of Public Information which they are asking to have established. (Control No. 09-037)
APPROVED

3.48 (B) PUBLIC EMPLOYMENT RELATIONS BOARD. Request for Commission approval of non-competitive classification of the position of Assistant Trial Examiner. (Control No. 09-036)
APPROVED (PHI TAG – policy and confidential)

3.49 (C) DEPARTMENT OF TRANSPORTATION. Request for Commission approval of exempt classification of an additional position of Assistant Commissioner. (Control No. 09-038)
APPROVED – Increased from 6 to 7 in appendices

3.50 (D) FOR COMMISSION CONSIDERATION. Matter of deletion of the following obsolete positions from the exempt and non-competitive class listing:
APPROVED

Exempt

NYS Teachers' Retirement System

Assistant Counsel (2)
Associate Counsel
Chief Real Estate Investment Officer
Counsel to Teachers' Retirement System
Deputy Executive Secretary
Director of Public Information
Executive Assistant
Executive Secretary
Manager of Teachers' Retirement System Accounts
Manager, TRS Benefits
Manager, TRS Member Services
Mortgage Officer
Securities Investment Officer
Senior Investment Officer
Teachers' Retirement System Actuary

Non-Competitive

Department of Labor
Secretary 1 (1)

3. EXECUTIVE

3.51 (E) FOR COMMISSION CONSIDERATION. Reclassification of 13 of exempt class positions of Special Assistant to a new exempt class title of Client Advocate within the Office of Mental Retardation and Developmental Disabilities.

APPROVED – earmark placed against two of the remaining four Special Assistant positions in the Main Office

3.52 (F) DEPARTMENT OF TRANSPORTATION. Request for Commission approval of non-competitive classification of an additional position of Minority Business Specialist 2. (Control No. 03-010)

APPROVED – No phi tag - increased from 1 to 2 in appendices; probationary period waived and earmark placed against position

3.53 (G) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held September 16, 2009.

APPROVED

3.54 (H) OFFICE OF HOMELAND SECURITY. Request for Commission approval of exempt classification of the position of Deputy Director which was originally requested as Deputy Director for Administration. (Control No. 09-031)

APPROVED – earmark also placed against Homeland Security Associate Director--non-competitive

3.55 (I) STATE UNIVERSITY OF NEW YORK. Request for Commission approval of exempt classification of an additional position of Confidential Aide. (Control No. 09-034)

CALENDARED

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held September 16, 2009.

LEAVES OF ABSENCE – October 2009 – APPROVED AS INDICATED

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	11/1/09	11/1/11	English,David I	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Competitive Budget
(2)	11/1/09	11/1/11	Knapp,Susan E	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Competitive Budget
(3)	10/1/09	10/1/11	Mahoney,Lisa M	Senr Budget Exmr Competitive Budget	Assoc Fiscal Polcy An Non-Competitive Budget
(4)	10/1/09	10/1/11	Mirabile,John	Mail&Supply Clerk Non-Competitive Budget	Spec Office Assnt Exempt Budget
(5)	10/4/09	10/1/11	Tyler,Karen B	Admnv Offr 6 Competitive Budget	Chf Budget Exmr Non-Competitive Budget
(6)	10/1/09	10/1/11	Vanalstyne,James J	Mail&Supply Clerk Competitive Budget	Senr Mail&Supply Clk Non-Competitive Budget
(7)	2/1/08	2/1/10	Mayo,Lynn	Ch & Fam Svs Spec 1 Competitive Child&Fam Srvcs	Youth Counselor 1 Non-Competitive Child&Fam Srvcs
(8)	7/7/08	7/1/10	Rivera,Brenda S	Famly&Chldn Svs M P Spec Non-Competitive Child&Fam Srvcs	Dir Adoption Svs Exempt Child&Fam Srvcs
(9)	10/5/08	10/1/10	Wallen,Raquel	Child Abuse Spec 1 Non-Competitive Child&Fam Srvcs	Ch & Fam Svs Spec 1 Competitive Child&Fam Srvcs

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	7/13/08	7/1/10	Williams,Keyla	Child Abuse Spec 1 Non-Competitive Child&Fam Srvc	Ch & Fam Svs Spec 1 Competitive Child&Fam Srvc
(11)	12/1/09	12/1/11	Guglielmo,Corinne	Secy 2 Competitive Comptroller	Secy Exempt Comptroller
(12)	12/1/09	12/1/11	Lindsay-Jordan,Benita	Secy 1 Competitive Comptroller	Secy Exempt Comptroller
(13)	10/1/09	10/1/11	Kirkpatrick,Robert A	Corr Captain Competitive Cor Attica	Supt Corr Fac Non-Competitive Cor Wende
(14)	10/1/09	10/1/11	Turner,Linda	Supvg Corr Cnslr Competitive Cor Bare Hill	Supt Corr Fac Non-Competitive Cor Chateaugay
(15)	10/1/09	10/1/11	Davidson,Jennifer L	Senr Corrl Sv Emp Inv Competitive Cor Main Office	Investigator Exempt Cor Main Office
(16)	9/19/09	9/1/11	Goetz,Thomas	Senr Attorney Competitive Cor Main Office	Assoc Counsel Exempt Cor Main Office
(17)	10/1/09	10/1/11	Hollmen,Linda	Assnt Dir Corl Acdm E Competitive Cor Main Office	Dir Corrl Educ Pgms Non-Competitive Cor Main Office
(18)	10/17/09	10/1/11	Knappdavid,Theresa	Dir Inmate Clssfctn&M Competitive Cor Main Office	Assoc Commr Exempt Cor Main Office

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	10/1/09	10/1/11	Roy,Richard D	Assnt Dir Info Tech S1 Competitive Cor Main Office	Chf Invstgns Exempt Cor Main Office
(20)	10/11/09	10/1/11	Joslyn,Anne M	Supvg Corr Cnslr Competitive Cor Mid-State	Assnt Dpty Supt Non-Competitive Cor Oneida
(21)	10/1/09	10/1/11	Mccarthy,Stephen R	Corr Captain Competitive Cor Mid-State	Deputy Supt Secry S3 Non-Competitive Cor Mohawk
(22)	10/1/09	10/1/11	Ward,Joseph T	Corr Lieut Competitive Cor Mid-State	Deputy Supt Secry S3 Non-Competitive Cor Mid-State
(23)	10/1/09	10/1/11	Bartlett,Rickey A	Corr Counselor Competitive Cor Monterey	Supt Corr Fac Non-Competitive Cor Willard DTC
(24)	10/18/09	10/1/11	Gregory,Donald J	Supvg Corr Cnslr Competitive Cor Oneida	Deputy Supt Progm S 2 Non-Competitive Cor Butler
(25)	10/1/09	10/1/11	Connolly,William J	Corr Captain Competitive Cor Sing Sing	Supt Corr Fac Non-Competitive Cor Fishkill
(26)	11/1/09	11/1/11	Cort,Rebecca H	Admnr Voc&Ed Sv Coord Competitive Ed Main Office	Deputy Commr Exempt Ed Main Office
(27)	11/29/09	11/1/11	Hay,Victoria H	Senr Attorney Competitive Ed Main Office	Assnt Counsl Exempt Ed Main Office

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(28)	11/5/09	11/1/11	Catman,Kelly J	Secy 2 Competitive Employ Relatns	Emp Prog Assnt Exempt Employ Relatns
(29)	11/5/09	11/1/11	Klemp,Kenneth	Senr Persnl Admr Competitive Employ Relatns	Emp Prog Assoc Exempt Employ Relatns
(30)	11/5/09	11/1/11	Manginelli,Robert	Secy 1 Competitive Employ Relatns	Emp Prog Assnt Exempt Employ Relatns
(31)	12/1/09	12/1/11	Allen,Sandra L	Senr Attorney Competitive En Con	Prj Dir Competitive En Con
(32)	12/1/09	12/1/11	Crisafulli,Scott	Senr Attorney Competitive En Con	Assnt Counsl Exempt En Con
(33)	12/1/09	12/1/11	Crocker,Alison H	Assoc Atty Competitive En Con	Deputy Commr&Cnsl Exempt En Con
(34)	12/1/09	12/1/11	Lesser,Michael J	Senr Attorney Competitive En Con	Assnt Counsl Exempt En Con
(35)	12/1/09	12/1/11	Mckeon,John	Envirnml Prgm Spec 4 Competitive En Con	Deputy Commr Exempt En Con
(36)	12/1/09	12/1/11	Melisi,Maryann	Secy 1 Competitive En Con	Secy 2 Non-Competitive En Con

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(37)	12/1/09	12/1/11	Ricci, Sharon A	Secy 1 Competitive En Con	Secy Exempt En Con
(38)	12/1/09	12/1/11	Shaw, David	Assnt Envirnl P Dir Competitive En Con	Envirnl Pgm Dir Non-Competitive En Con
(39)	12/1/09	12/1/11	Sherwin, Dawn	Secy 1 Competitive En Con	Secy 2 Non-Competitive En Con
(40)	12/1/09	12/1/11	Snyder, Abby	Senr Attorney Competitive En Con	Regnl Dir Env Conserv Non-Competitive En Con
(41)	12/1/09	12/1/11	Young, Mary T	Keyboard Spec 1 Competitive En Con	Secy 2 Non-Competitive En Con
(42)	11/1/09	11/1/11	Austin, John W	Assnt V P Fncl Aid Sv Competitive Higher Educ Svc	Vice Pres H E S C Exempt Higher Educ Svc
(43)	10/18/09	10/1/11	Martin, Geraldine C	Health Prog Admr 2 Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(44)	4/12/09	4/1/11	Wilson, John W	Health Prog Admr 4 Competitive Hlth Main Off	Health Prog Dir 1 Non-Competitive Hlth Main Off
(45)	11/1/09	11/1/11	Isaacson, Barbara	Keyboard Spec 1 Competitive Insurance Fund	Customer Svs Rep 3 Non-Competitive Insurance Fund

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(46)	11/1/09	11/1/11	Reardon,Cathy A	Assoc Emp Srvs Rep Competitive Labor	Job Trng Partshp Sp 3 Non-Competitive Labor
(47)	11/29/09	11/1/11	Gurney,Gardner S	Admnv Offr 6 Competitive Lottery	Exec Dpty Dir Exempt Lottery
(48)	9/1/09	9/1/11	Pannell,Annmarie	Clerk 2 Competitive MR Inst for Res	Senior Admin Assistant Unclassified Mental Hygiene
(49)	11/1/09	11/1/11	Hogle,Richard R	Assoc Atty Competitive OASAS Main Off	Assoc Counsel Exempt OASAS Main Off
(50)	10/3/09	10/1/11	Sproat,James P	Real Estate Spec 2 GS Competitive OGS	Dir Real Estate P&D Non-Competitive OGS
(51)	11/13/09	11/1/11	Lynch,Alison J	Park Rec Supvr Non-Competitive P&R Main Off	Marketing Unclassified Natural Heritage Trust
(52)	10/25/09	10/1/11	Enright,Ana M	Senr Parole Offcr Competitive Parole	Parole Srvs Prgm Spec Non-Competitive Parole
(53)	10/25/09	10/1/11	Faison,Daniel	Assnt Parole Svs Prgm Spec Non-Competitive Parole	Parole Srvs Prgm Spec Non-Competitive Parole
(54)	11/14/09	11/1/11	Addepalli,Rajendra P	Chf Utility Cons Prgms Competitive Public Service	Deputy Dir Exempt Public Service

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(55)	11/16/09	11/1/11	Lowe,Jean M	Chf Utility Cons Prgms Competitive Public Service	Dir Pub Svs Prgs Exempt Public Service
(56)	11/16/09	11/1/11	Scott,Michael J	Chf Utility G & W Prgms Competitive Public Service	Deputy Dir Exempt Public Service
(57)	12/1/09	12/1/11	Groelz,Angela R	Secy 1 Competitive St Emer Mgt Off	Secy 2 Unclassified St Emer Mgt Off
(58)	12/1/09	12/1/11	Stafford,George R	Coastal Prgm Mngr Competitive State	Deputy Secy Of State Exempt State
(59)	11/1/09	11/1/11	Gardiner,Donna M	Senr Attorney Competitive Tax& Finance	Counsel Exempt Tax Appeals
(60)	12/1/09	12/1/10	Boyle,Kevin J	Child Support Spec 4 Competitive Tmp&Disabl Asst	Assnt Prg Mgr Exempt Tmp&Disabl Asst
(61)	11/15/09	11/1/11	Kennedy,John F	Temp Assnce Spec 2 Competitive Tmp&Disabl Asst	Program Mgr Exempt Tmp&Disabl Asst
(62)	12/1/09	12/1/11	Paulik,Pamela A	Mgr Info Tech Svs 1 Competitive Tmp&Disabl Asst	Dir Systems Developmt Exempt Tmp&Disabl Asst
(63)	11/13/09	11/1/11	Demski,Ann Marie	Secy 1 Competitive Tr Main Office	Secy 2 Non-Competitive Tr Main Office

LEAVES OF ABSENCE – October 2009

4.16 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(64)	11/19/09	11/1/11	Mulholland,Nancy W	Project Mgr 2 Competitive Tr Main Office	Assnt Commr Exempt Tr Main Office
(65)	11/15/09	11/1/11	Snyder,Peter J	Senr Trans Oper Spec Competitive Tr Main Office	Spec Assnt Exempt Tr Main Office

**4. STAFFING SERVICES/REINSTATEMENTS – October 2009 - APPROVED EFFECTIVE
10/21/09**

4.17 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	11/30/92	05/09/02	Seemann, Lisa	Senior Attorney OMIG
(2)	10/23/95	02/09/05	Livingston, Stephanie	Nurse 2 (Psychiatric) OMH - CDPC
(3)	06/25/98	03/09/06	DeYoung, Karen	Tax Auditor 1 Tax & Finance
(4)	09/19/74	02/24/88	Houghto, Cheryl	Calculations Clerk 2 Labor
(5)	10/24/79	12/31/02	Bliss, James	Youth Education Coordinator OCFS
(6)	09/01/83	05/05/86	Christenson, Dawn	Habilitation Specialist 1 OMRDD – Taconic DDSO

5. TESTING SERVICES / PRIOR APPROVALS - APPROVED

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.61	BOATING FACILITIES	Boating, boating facilities, and waterways WWAYS management
5.62	430-M 430-A0 430-A1 430-A2 430-A3/A4	Memory Story Memory for facts and information Preparing written material Reading, understanding and interpreting written material Applying written information (rules, regulations, policies, procedures, directives, etc.) in police settings
5.63	ECO TR	Natural resources and environment
5.64	DES 1	Management of Data Entry Operations
5.65	424-A (16-30) 424-A (31-45) 424-A (46-60) 424-A (61-75)	Composing and editing written material Managing written communications Analyzing information in text, data, images, or symbols Logical Reasoning
5.66	425-A (1-77)	Direct management of work and resources
5.67	426-A (1-79)	Direct supervision of staff
5.68	427-A (1-92)	Administrative management of work and resources
5.69	428-A (1-90)	Administrative supervision

M E M O R A N D U M

TO: Civil Service Commission
FROM: Michael J. Ryan
SUBJECT: Merit Awards for Employee Suggestions
DATE: September 28, 2009

Attached is a summary of employee suggestions for which a merit award has been recommended by the Suggestion Committee of the operating agency involved. The agency recommendations have been reviewed by the Employee Suggestion Program for Commission consideration.

If the awards are approved as recommended, the cash award granted will amount to \$1127.26 of which \$525.00 will be paid by the Department of Civil Service.

Attachments

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
121660 Debra Essegian 6.4 APPROVED	Secretary 1, Grade 11 NYS Department of Motor Vehicles	The recommended tangible award of \$252.26 identifies 10% of the suggestion's total estimated first year savings. The suggestion is not related to Ms. Essegian's job duties or responsibilities. Ms. Essegian proposed installing programmable thermostats for heating and cooling; installing a timer on hot water tanks; closing off unused rooms; and turning off lights in unoccupied areas. (If this award is approved as recommended, the Department of Civil Service will pay the first \$100.00 and \$152.26 will be charged to the NYS Department of Motor Vehicles Merit Award Cost Center).	\$252.26 Cash Award and a Certificate of Merit
151200 Susan Obercon 6.5 APPROVED	Tax Information Aide, Grade 6 NYS Department of Taxation and Finance (DTF)	The recommended intangible award of \$25.00 identifies the suggestion's moderate value and limited application. The suggestion is 20% related to Ms. Obercon's job duties or responsibilities. Ms. Obercon proposed use of a different cover sheet when processing Power of Attorney forms for scanning. This suggestion is useful for the control unit of the Audit Division. It allows additional information to be scanned into the Case System for Power of Attorney forms. (If this award is approved as recommended, the Department of Civil Service will pay the total award amount of \$25.00).	\$25.00 Cash Award and a Certificate of Merit

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
81220			
Naomi Brown	Tax Compliance Representative 1, Grade 11	The recommended intangible award of \$100.00 identifies the suggestion's moderate value and limited application. The suggestion is not related to Ms. Brown's job duties or responsibilities. Ms. Brown proposed adding information regarding	\$100.00 Cash Award and a Certificate of Merit
6.6			
APPROVED	NYS Department of Taxation and Finance (DTF)	Fedex/private delivery service on various Collections & Civil Enforcement (CCED) notices along with the name to whom checks are payable in order to cut down on the number of telephone calls to CCED from taxpayers and their representatives. (If this award is approved as recommended, the Department of Civil Service will pay the total award amount of \$100.00).	
80461			
Mary Ramo	Tax Services Representative 1, Grade 11	The recommended intangible award of \$100.00 identifies the suggestion's moderate value and extended application. The suggestion is not related to Ms. Ramo's or Mr. Roods's job duties or responsibilities. Ms. Ramo and Mr. Roods proposed that while taxpayers and their representatives are on hold, a message be played outlining the secrecy provisions of the DTF, resulting in a taxpayer, and/or their representative's education. Implementation of this suggestion would be taxpayer friendly, and would reduce CCED (and possibly BTRCC) call volume to a small degree. (If this award is approved as recommended, the Department of Civil Service will pay the total award amount of \$100.00).	\$50.00 and a Certificate of Merit
Robert Roods	Information Technology Assistant, Grade 12		\$50.00 and a Certificate of Merit
6.7			
APPROVED	NYS Department of Taxation and Finance (DTF)		Total of \$100.00

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
157277 Susan Obercon 6.8 APPROVED	Tax Information Aide, Grade 6 NYS Department of Taxation and Finance (DTF)	The recommended Certificate of Merit reflects 10% job relatedness. Ms. Obercon proposed that a Nixie Mail Flow Chart would be helpful to new Tax Information Aides. The flow chart and procedure for handling nixie mail distribution developed by the suggester will enable new Tax Information Aides to process this mail in a timely manner. (If this award, is approved as recommended, the Department of Civil Service will issue a Certificate of Merit).	Certificate of Merit
134997 Tammi Marshall 6.9 APPROVED	Senior Investigator, Grade 20 NYS Workers' Compensation Board	The recommended intangible award of \$150.00 identifies the suggestion's substantial value and limited application. The suggestion is not related to Ms. Marshall's job duties or responsibilities. Ms. Marshall proposed to stop using the page separator when printing. The page separator is a cover page which printed the name, time and page number each time there was a printing. While this option had been available to staff already, it was not generally known at the time of the suggestion. As a result of this suggestion, the Board's helpdesk publicized the suggested information and as a result, the cover pages on 15 printers in a variety of Board locations, were disabled at their users' request. Although the Board's technical staff could not determine the number of cover pages printed, either before or after the requests were received, they were able to provide the total page count of these 15 printers since their installation, which was almost 1.8 million pages. (If this award, is approved as recommended, the Department of Civil Service will pay the first \$100.00 and \$50.00 will be charged to the NYS Workers' Compensation Board's Merit Award Cost Center).	\$150.00 and a Certificate of Merit

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
133638 Laszlo Meszaros 6.10 APPROVED	Welder, Grade 12 NYS Department of Correctional Services (DOCS)	The recommended intangible award of \$500.00 identifies the suggestion's substantial value and broad application. The suggestion is not related to Mr. Meszaros's job duties or responsibilities. Mr. Meszaros proposed several modifications to the NYS DOCS approved Secure Therapy Cube for use in the Special Treatment Program (STP). The modified Secure Therapy Cube used in the Special Treatment Program provides a more open and direct environment between seriously mentally ill inmates and therapy staff. These modifications have been adopted by OGS and will be used on current and future projects at various facilities. (If this award is approved, as recommended, the Department of Civil Service will pay the first \$100.00 and \$400.00 will be charged to the NYS Department of Correctional Services Merit Award Cost Center).	\$500.00 and a Certificate of Merit

7. VACANT EXEMPT CLASS POSITIONS – October 2009 - APPROVED

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Agriculture and Markets	06000	00009	Special Assistant
		00029	Secretary
		<u>No Commission action necessary</u> 00048	Agricultural Promotion Specialist
		<u>No Commission action necessary</u> 01215	Agricultural Promotion Specialist
		01607	Special Assistant
Alcoholic Beverage Control	01030	12001	Chief Executive Officer
		20002	Deputy Commissioner
		21001	Assistant Chief Executive Officer
		42001	Director of ABC Compliance
Children & Family	25000	10024	Community Relations Specialist
Comptroller	02000	06868	Special Investment Officer
Correctional Services	10160	00108	Assistant Commissioner
		00113	Assistant Commissioner
		00118	Assistant Commissioner
Council on the Arts	01360	00304	Deputy Director
Education	11000	05001	Assistant Commissioner
		66001	Assistant Commissioner
Executive Chamber	01000	00407	Confidential Stenographer
		00410	Confidential Assistant
		00600	Director of State Operations
		00800	Deputy Director of State Operations
		01200	Appointments Officer
		01201	Deputy Appointments Officer
		01404	Special Office Assistant
		01416	Confidential Stenographer

7. VACANT EXEMPT CLASS POSITIONS – October 2009

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
General Services	01050	00029	Deputy Commissioner
Health	12000	00002 02303	Deputy Commissioner Associate Counsel
Higher Education Services	11100	60100	Vice President HESC
Inspector General	21700	04016	Investigative Assistant
Insurance Department	13000	00025	Deputy Superintendent
Insurance Fund	00640	00001	Executive Director
Motor Vehicles	23000	04003 04004 04005 04008 04009 04010 62010 62012	Board Member Board Member Board Member Board Member Board Member Board Member Board Member Board Member
Public Service	16000	00720	Deputy Director
Racing & Wagering	01510	00302 04405 05106 05307 05308 05309 05360	Assistant Counsel Assistant to Presiding Judge Investigator Recording Judge Paddock Judge Supervising Racing Veterinarian Supervising Racing Veterinarian
State	19000	00006 02020 03005 05206 06703 06710	Special Assistant Special Assistant Special Assistant Citizen Services Representative Special Assistant Special Assistant

8. SECTIONS 55-B and C – October 2009 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>	<u>Item No.</u>
Insurance Fund	Clerk 1	29276
Labor	Employment Counselor	16020
	Unemployment Insurance Referee	03823
Public Service	PSC Operations Clerk Trainee	00037
State	Clerk 1	06128
	Clerk 1	06146
	Keyboard Specialist 1	06012
Taxation & Finance	Mail and Supply Clerk 1	01760
	Taxpayer Service Rep 1	49062
Temporary & Disability Assistance	Disability Analyst 2	65573
	Disability Analyst 2	67083
	Disability Analyst 2	67129
	Disability Analyst 2	67363
	Disability Analyst 2	67398
	Disability Analyst 2	67531
	Disability Analyst 2	65676
	Disability Analyst 2	67685
Thruway Authority	Stores Clerk 1	02019
Veterans' Affairs	Clerk 1	00353

Section 55-b – 16 positions

Section 55-c – 3 positions

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

OCTOBER 2009

<u>CODE</u>	<u>SUBJECT</u>	<u>PAGES</u>
1	Municipal Service	1 (A-L)
2	Pension Waivers for Retirees - Sec 211 NYSRSSL	
	Local Government	2 (A)
	State Government	2 (B)
	Other Entities	
2-a	Extensions in Service Over Age Seventy	
3	Executive	3 (A-I)
4	Staffing Services	
	Backdates	
	Leaves of Absence	4 (D)
	Reinstatements	4 (E)
5	Testing Services	
	Committee on Appeals	5 (F)
	Prior Approvals	5 (G)
6	Merit Awards	
	Employee Suggestions	6 (H)
	Agency Committee Nominations	
7	Vacant Exempt Class Positions	7 (I)
8	Section 55 b/c	8 (J)
9	Investigations	
10	New Business	



NEW YORK STATE CIVIL SERVICE COMMISSION

**INTEROFFICE
MEMORANDUM**

TO: Commissioner Groenwegen
FROM: Ann Barrett
SUBJECT: October 2009 Commission Meeting
DATE: October 15, 2009

We have arranged the following schedule for the October Commission meeting:

Wednesday October 21

9:00 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 6, 7, and 8

cc: Comr. Ahl
Comr. Hanrahan
Judith Ratner

Richard Ciprioni
Al Jordan

Shirley LaPlante
David Ernst