

**NYS CIVIL SERVICE COMMISSION**  
**CALENDAR INDEX**

OCTOBER 2022

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**STATE OF NEW YORK**  
**CIVIL SERVICE COMMISSION**  
**ALBANY, NEW YORK**

**October 12, 2022**

**1. MUNICIPAL SERVICE** ([View Description](#))

1.111 (A) COHOES CITY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-097) ([View Resolution](#))

**Approved**

1.112 (B) COLUMBIA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolutions amending the Appendices. (Control # L-2022-094) ([View Resolution](#))

**Approved**

1.113 (C) COLUMBIA COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-096) ([View Resolution](#))

**Approved**

1.114 (D) FRANKLIN COUNTY PERSONNEL OFFICE. Request for Commission approval of two resolutions amending the Appendices. (Control # L-2022-067 & L-2022-068) ([View Resolution](#))

**Approved**

1.115 (E) FULTON COUNTY PERSONNEL DEPARTMENT. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-093) ([View Resolution](#))

**The Commission disapproved non-competitive (phi) jurisdictional classification of the title Emergency Medical Services Coordinator under the header 'County Service.'**

**The remaining requests were approved.**

1.116 (F) JEFFERSON COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Appendices. (Control # L-2021-146b) ([View Resolution](#))

**This resolution initially contained twenty-six (26) proposals to amend the Appendices (18 additions and 8 deletions) and four (4) proposals to amend the Text of the Jefferson County Civil Service Rules. At its meeting of July 20, 2022, the Commission considered all of the proposals to amend the Text, as well as twelve proposals (7 additions and 5 deletions) to append the Appendices. The remainder of the Appendices amendments were considered by the Commission at this meeting.**

**A request to add the title Registered Professional Nurse (Jail) to the non-competitive jurisdictional class was included in this resolution. However, the plural form of this title was considered (and approved) by the Commission at its meeting of March 15, 2017. As such, the request to place Registered Professional Nurse (Jail) in the non-competitive class is considered withdrawn from this resolution. In addition, Jefferson County withdrew its request to add the title Parking Attendant (Seasonal) to the non-competitive class under the header ‘Village of Clayton.’**

**The Commission disapproved without prejudice Jefferson County’s request to add the title School Attorney (3) BOCES Only to the exempt class and delete the title School Attorney (BOCES Only) from the exempt class. The Commission indicated Jefferson County could re-submit their request to include the deletion of the title ‘School Attorney – In all school districts’ from the exempt class and include a request to add the title School Attorney for any individual school district that is not using a School Attorney (BOCES) position. In addition, the Commission stipulated that any new submission should be a request for either non-competitive or non-competitive (phi) classification due to official minimum qualifications being established.**

**The Commission disapproved Jefferson County’s request to delete the title Confidential Clerk to the Justice (Adams) from the exempt class of its Rules. The Commission also disapproved non-competitive classification for the titles Assigned Counsel Coordinator under the header ‘County Service’ and Clerk (Part-Time) under the header ‘Carthage/Wilna Fire District.’**

**Jefferson County had also requested non-competitive (phi) classification of the title Enforcement Officer (Part-Time) under the header ‘Village of Chaumont.’ The Commission approved non-competitive classification without the phi designation.**

**The remaining requests were approved.**

- 1.117 (G) ORANGE COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolutions amending the Appendices. (Control # L-2022-098) ([View Resolution](#))

**Orange County withdrew its request to add the following titles to the non-competitive class: Confidential Secretary to Highway Superintendent under the header “In the Town of Monroe” and Video Camera Operator under the header “In the Village of Monroe.” Orange County also withdrew its request to add the title Village Legislative Assistant to the exempt class under the header “In the Village of South Blooming Grove.”**

**The Commission disapproved Orange County’s request to add the following titles to the exempt class under the header ‘In the Office of Assigned Counsel’: Attorney for Resources, CLE, and Training and Confidential Secretary to the Administrator.**

**The remaining requests were approved.**

- 1.118 (H) ROCKLAND COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-060) ([View Resolution](#))

**Approved**

- 1.119 (I) ROCKLAND COUNTY DEPARTMENT OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-062) ([View Resolution](#))

**Approved**

- 1.120 (J) SCHENECTADY COUNTY CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-076) ([View Resolution](#))

**Disapproved**

- 1.121 (K) WESTCHESTER COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-086) ([View Resolution](#))

**The requests were approved pending Governor’s approval.**

- 1.122 (L) WESTCHESTER COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-087) ([View Resolution](#))

**The requests were approved pending Governor’s approval.**

- 1.123 (M) WESTCHESTER COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Appendices. (Control # L-2022-091) ([View Resolution](#))

**The requests were approved pending Governor's approval.**

- 1.124 (N) WESTCHESTER COUNTY DEPARTMENT OF HUMAN RESOURCES. Request for Commission approval of the resolution amending the Text. (Control # L-2022-092) ([View Resolution](#))

**Approved**

- 1.125 (O) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices – New York County District Attorney (Control # L-2022-004c) ([View Resolution](#))

**The Commission approved the following titles in the non-competitive class with the phi designation: Deputy Chief Rackets Investigator (four positions), Deputy Director of Communications (one position), Deputy Director of Cyber-Crime Forensics (three positions), Director of Criminal Justice Data Share and Information Services (seven positions), Director of Community Relations (three positions), Director of Crime Strategies and Analysis (one position), Director of Cyber-Crime Forensics (two positions), and Executive Director (Personnel) (one position).**

**The Commission approved two positions in the title of Special Assistant to the DA for use in the non-competitive class with the phi designation. One of the approved positions reports directly to the District Attorney, and the other approved position reports to the Assistant District Attorney with the in-house title of Executive Assistant District Attorney & Chief of Appeals Division. The remaining two requested Special Assistant to the DA positions were disapproved.**

**The Commission disapproved all requested positions in the title Strategic Initiative Specialist for use in the non-competitive class with the phi designation.**

**Six titles remain on this resolution and will be presented to the Commission at a later date.**

- 1.126 (P) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices – Board of Correction (Control # L-2022-085) ([View Resolution](#))

**Approved**

## 2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL		ACTION AS INDICATED					
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA POST-OCTOBER 7, 2008</b>							
	Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action
1.	<a href="#">Carter, William A</a>	1.00	Albany County - Department of Management and Budget Supervising Attorney Competitive	08/01/2022 07/31/2024	\$93,636	Yes	Limited Approval
The Commission approved the request for the limited period of 08/01/22 - 07/31/23, with the stipulation that the Albany County Department of Civil Service conduct an examination for Supervising Attorney so a determination can be made whether there is a reachable non-retiree interested in appointment.							
2.	<a href="#">DiCarlo, William</a>	0	Albany County - District Attorney's Office Criminal Investigator Non-Competitive (Policy-Influencing/Confidential)	07/22/2022 07/21/2024	\$75,192	Yes	Approved
The Commission approved the request for the period of 07/22/22 - 07/21/24.							
3.	<a href="#">Vogel, Jason</a>	0	Albany County - District Attorney's Office Senior Criminal Investigator Competitive	06/01/2022 05/31/2024	\$78,701	Yes	Limited Approval
The Commission approved the request for the limited period of 06/01/22 - 12/31/22, to provide time for staff of the Albany County Department of Civil Service to submit a rules resolution and once received, time for staff of the Municipal Services Division to process the resolution for the Commission's consideration.							
4.	<a href="#">White, Christopher B</a>	0	Auburn City Special Patrol Officer Competitive	08/15/2022 08/14/2024	\$50,000	No	Approved
The Commission approved the request for the period of 08/15/22 - 08/14/24.							
5.	<a href="#">Wood, Anthony</a>	0	Broome County - District Attorney's Office Investigator (District Attorney) Non-Competitive (Policy-Influencing/Confidential)	08/08/2022 08/07/2024	\$41,820	Yes	Approved
The Commission approved the request for the period of 08/08/22 - 08/07/24.							

6.	<a href="#">McDonald, Scot B</a>	0.75	Broome County - Village of Port Dickinson Police Chief Competitive	08/01/2022 07/31/2023	\$60,000	Yes	Approved
The Commission approved the request for the period of 08/01/22 - 07/31/23, with the stipulation that staff of the Broome County Department of Personnel request an examination for Police Chief to ensure inclusion in the March 2023 Police Chief/Assistant Police Chief Series.							
7.	<a href="#">Thomas III, Robert A</a>	1.50	Herkimer County - City of Little Falls Police Chief - Type B Department Competitive	08/01/2022 07/31/2024	\$74,095	Yes	Limited Approval
The Commission approved the request for the limited period of 08/01/22 - 11/30/22, and disapproved the request thereafter. The appointing authority failed to demonstrate that there were no available, qualified non-retirees. This is not a determination on the continued employment of the retiree, but solely a determination of the appropriateness of collecting both a salary and a pension as a retired person.							
8.	<a href="#">Singleton, Christopher J</a>	3.75	Jefferson County - Public Health Service Emergency Medical Services Training Coordinator Competitive	11/01/2022 10/31/2024	\$58,302	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/22 - 05/31/23, with the stipulation that staff of the Jefferson County Department of Human Resources conduct an examination for Emergency Medical Services Training Coordinator so a determination can be made whether there is a reachable non-retiree interested in appointment.							
9.	<a href="#">Chapman, Chad L</a>	0	Madison County - Sheriff's Office Special Patrol Officer Competitive	09/02/2022 09/01/2024	\$40,000	No	Approved
The Commission approved the request for the period of 09/02/22 - 09/01/24.							
10.	<a href="#">Davis, Scott D</a>	0	Madison County - Sheriff's Office Special Patrol Officer Competitive	08/26/2022 08/25/2024	\$38,000	No	Approved
The Commission approved the request for the period of 08/26/22 - 08/25/24.							
11.	<a href="#">Graham, William A</a>	0	Madison County - Sheriff's Office Special Patrol Officer Competitive	08/18/2022 08/17/2024	\$44,000	No	Approved
The Commission approved the request for the period of 08/18/22 - 08/17/24.							
12.	<a href="#">Regan, Thomas B</a>	0	Madison County - Sheriff's Office Special Patrol Officer Competitive	09/15/2022 09/14/2024	\$45,000	No	Approved
The Commission approved the request for the period of 09/15/22 - 09/14/24.							

13.	<a href="#">Smith, Randy S</a>	0	Madison County - Sheriff's Office Special Patrol Officer Competitive	08/18/2022 08/17/2024	\$44,000	No	Approved
The Commission approved the request for the period of 08/18/22 - 08/17/24.							
14.	<a href="#">Nicholls, Michael D</a>	0	Monroe County - District Attorney's Office District Attorney Investigator Exempt	01/01/2023 12/31/2024	\$61,807	Yes	Approved
The Commission approved the request for the period of 01/01/23 - 12/31/24.							
15.	<a href="#">Soprano Jr., Samuel</a>	2.00	Monroe County - District Attorney's Office Senior District Attorney Investigator Pending Jurisdictional Classification	01/01/2023 12/31/2024	\$72,673	Yes	Limited Approval
The Commission approved the request for the limited period of 01/01/23 - 03/31/23, to provide time for staff of the Monroe County Department of Human Resources to submit a rules resolution, and once submitted, provide time for staff of the Municipal Services Division to process the resolution for the Commission's consideration.							
16.	<a href="#">Fox, Jonathan M</a>	2.00	Nassau County Forensic Scientist III (Firearms/Toolmark/ Ballistics) Non-Competitive	09/25/2022 09/24/2024	\$97,399	Yes	Approved
The Commission approved the request for the period of 09/25/22 - 09/24/24.							
17.	<a href="#">Albarano, Mark</a>	2.00	Nassau County - Town of North Hempstead Deputy Commissioner of Public Safety Exempt	08/24/2022 08/23/2024	\$98,838	Yes	Approved
The Commission approved the request for the period of 08/24/22 - 08/23/24.							
18.	<a href="#">Carnicelli, Vincent P</a>	0	Onondaga County - Village of Marcellus Special Patrol Officer Competitive	09/01/2022 08/31/2024	\$45,448	No	Approved
The Commission approved the request for the period of 09/01/22 - 08/31/24.							
19.	<a href="#">McLaughlin, Daren</a>	2.00	Onondaga County - Village of Marcellus Special Patrol Officer Competitive	09/10/2022 09/09/2024	\$45,500	No	Approved
The Commission approved the request for the period of 09/10/22 - 09/09/24.							



20.	<a href="#">Tucker, Gary A</a>	1.25	Rensselaer County - District Attorney's Office Special Investigator (Confidential) Competitive	11/01/2022 10/31/2023	\$68,992	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/22 - 12/31/22, with the stipulation that the eligible list resulting from the June 2022 examination for Special Investigator (Confidential) be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
21.	<a href="#">Higgitt, Paul J</a>	2.00	Rensselaer County - Sheriff's Office Undersheriff Exempt	01/01/2023 12/31/2024	\$106,863	Yes	Approved
The Commission approved the request for the period of 01/01/23 - 12/31/24.							
22.	<a href="#">Cerretto, Michael J</a>	4.00	Rochester City Emergency Communications Center Director Unclassified	10/15/2022 10/14/2024	\$147,239	Yes	Approved
The Commission approved the request for the period of 10/15/22 - 10/14/24.							
23.	<a href="#">Brown, Bernard</a>	1.75	Rockland County - District Attorney's Office Criminal Investigator Competitive	11/01/2022 10/31/2023	\$102,000	Yes	Approved
The Commission approved the request for the period of 11/01/22 - 10/31/23, with the stipulation that the eligible list which resulted from the June 2021 examination for Criminal Investigator be re-canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
24.	<a href="#">Wohl, Matthew</a>	0.75	Rockland County - District Attorney's Office Confidential Investigator Non-Competitive (Policy- Influencing/Confidential)	10/01/2022 09/30/2024	\$102,000	Yes	Approved
The Commission approved the request for the period of 10/01/22 - 09/30/24.							
25.	<a href="#">Forth, Peter R</a>	2.75	Schenectady County Street Crimes Inspector Competitive	11/01/2022 10/31/2024	\$73,405	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/22 - 10/31/23, with the stipulation that staff of the Schenectady County Civil Service Commission request an examination for Street Crimes Inspector to ensure inclusion in the June 2023 Police Supervisors/Investigators Examination Series.							
26.	<a href="#">Kennedy, Robert</a>	2.00	Schenectady County - Public Defender's Office Confidential Investigator Non-Competitive (Policy- Influencing/Confidential)	11/23/2022 11/22/2024	\$62,198	Yes	Approved
The Commission approved the request for the period of 11/23/22 - 11/22/24.							

27.	<a href="#">Foster, Christopher</a>	4.50	Schenectady County - Sheriff's Office Patrol Division Inspector Competitive	11/01/2022 10/31/2024	\$73,400	Yes	Limited Approval
The Commission approved the request for the limited period of 11/01/22 - 12/31/22, with the stipulation that the eligible list resulting from the June 2022 examination for Patrol Division Inspector be canvassed so a determination can be made whether there is a reachable non-retiree interested in appointment.							
28.	<a href="#">Krumpter, Thomas C</a>	4.25	Suffolk County – Inc. Village of Lloyd Harbor Police Chief (Towns & Villages) - Type A Competitive	08/01/2022 12/31/2022	\$268,650	Yes	Approved
The Commission approved the request for the period of 08/01/22 - 12/31/22, with the stipulation that staff of the Suffolk County Department of Civil Service request an examination for Police Chief (Towns & Villages) - Type A to ensure inclusion in the March 2023 Police Chief/Assistant Chief Examination Series.							
29.	<a href="#">Hartman, Travis</a>	0	Sullivan County - District Attorney's Office District Attorney's Investigator Non-Competitive (Policy-Influencing/Confidential)	05/09/2022 05/08/2024	\$70,000	Yes	Approved
The Commission approved the request for the period of 05/09/22 - 05/08/24.							
30.	<a href="#">Bouffard, Steven R</a>	6.50	Ulster County - District Attorney's Office District Attorney Investigator Non-Competitive (Policy-Influencing/Confidential)	01/01/2023 12/31/2024	\$54,000	Yes	Approved
The Commission approved the request for the period of 01/01/23 - 12/31/24.							
31.	<a href="#">Kopy, Michael</a>	0.50	Westchester County - City of Rye Commissioner of Public Safety Unclassified	08/01/2022 07/31/2024	\$220,000	No	Limited Approval
The Commission approved the request for the limited period of 08/01/22 - 12/31/22, with the stipulation that if approval is sought beyond 12/31/22, the appointing authority must conduct a formal recruitment effort and demonstrate that there is not a qualified non-retiree available for appointment.							

2. PENSION WAIVERS FOR RETIREES / STATE		ACTION AS INDICATED					
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
<b>STATUTORY CRITERIA POST-OCTOBER 7, 2008</b>							
Name	Years in Position Under §211	Department, Title, Jurisdictional Classification	Requested Period of Employment	Annual Salary	Recruitment	Action	
1. <a href="#">Phelps, David</a>	4.00	Criminal Justice Services, Division of (DCJS) Crime Analysis Center Director Exempt	11/01/2022 10/31/2024	\$113,656	Yes	Approved	
<b>ADDED ITEM</b> - The Commission approved the request for the period of 11/01/22 - 10/31/24.							
2. <a href="#">Bourdon, Edgar</a>	8.00	Justice Center for the Protection of People with Special Needs, NYS Internal Investigator 2 (Justice Center) Non-Competitive (Policy-Influencing/Confidential)	11/01/2022 10/31/2024	\$95,361	Yes	Approved	
<b>ADDED ITEM</b> - The Commission approved the request for the period of 11/01/22 - 10/31/24.							
3. <a href="#">Terry, Kevin P</a>	0	Justice Center for the Protection of People with Special Needs, NYS Internal Investigator 2 (Justice Center) Non-Competitive (Policy-Influencing/Confidential)	09/01/2022 08/31/2024	\$79,410	Yes	Approved	
<b>ADDED ITEM</b> - The Commission approved the request for the period of 09/01/22 - 08/31/24.							
4. <a href="#">Cordone, Joel</a>	10.00	Law, Department of Investigator 1 Exempt	01/01/2023 12/31/2024	\$79,995	Yes	Approved	
The Commission approved the request for the period of 01/01/23 - 12/31/24.							
5. <a href="#">Giudici, David L</a>	8.00	Law, Department of Investigator 1 Exempt	01/01/2023 12/31/2024	\$75,369	Yes	Approved	
The Commission approved the request for the period of 01/01/23 - 12/31/24.							

6.	<a href="#">Frangella III, Carmen J</a>	4.00	State Inspector General, Office of the Investigator State Inspector General Exempt	06/13/2022 06/12/2024	\$101,403	Yes	Limited Approval
<b>ADDED ITEM</b> - The Commission approved the request for the limited period of 06/13/22 - 01/08/23. While the appointing authority indicated that the criteria contained in section 211 have been met, including the unavailability of other non-retired persons to perform the duties and responsibilities of the position, Mr. Frangella's temporary appointment is scheduled to expire on 01/08/23. If Mr. Frangella receives a new temporary appointment, the Commission indicated that a new section 211 waiver could be sought.							
7.	<a href="#">Gallagher, Daniel T</a>	0	State Inspector General, Office of the Investigative Counsel Exempt	07/21/2022 07/20/2024	\$94,000	Yes	Approved
<b>ADDED ITEM</b> - The Commission approved the request for the period of 07/21/22 - 07/20/24.							

### 3. **EXECUTIVE** ([View Description](#))

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Co-Chairperson of the Governor's Executive Committee for Diversity, Inclusion and Equal Opportunity, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3.110 (A) OFFICE OF INFORMATION TECHNOLOGY SERVICES. Request for Commission approval of non-competitive classification of the following positions:

Business Relationship Manager 1 (3) (*originally requested as Information Technology Business Relationship Manger 1*)  
Business Relationship Manager 2 (3) (*originally requested as Information Technology Business Relationship Manger 2*)

(Control No. 22-101) ([View Description](#))

**Approved (not phi)**

3.111 (B) OFFICE OF INDIGENT LEGAL SERVICES. Request for Commission approval of exempt classification of the following positions:

Administrative Assistant (1)  
Assistant Counsel (3)  
Associate Counsel (1)  
Special Assistant (1)

(Control No. 22-119) ([View Description](#))

**Approved**

3.112 (C) DEPARTMENT OF TRANSPORTATION. Request for Commission approval of continued exempt classification of the position of Administrative Assistant and removal of the Commission earmark. ([View Description](#))

**Approved**

3.113 (D) EDUCATION DEPARTMENT. Request for Commission approval of non-competitive classification of an additional position of Museum Scientist 3. (Control No. 22-093) ([View Description](#))

**Approved (not phi)**

- 3.114 (E) OFFICE OF GENERAL SERVICES. Request for Commission approval of continued exempt classification of various positions which were transferred from the Office of Information Technology Services. ([View Description](#))

**Approved**

- 3.115 (F) OFFICE OF GENERAL SERVICES. Request for Commission approval to remove the limiting number of the non-competitive positions of Convention and Arts Center Operations Coordinator (3). (Control No. 22-110) ([View Description](#))

**Approved (not phi)**

- 3.116 (G) OFFICE OF INFORMATION TECHNOLOGY SERVICES. Request for Commission approval of non-competitive classification of the position of Equal Opportunity Specialist 2. (Control No. 22-123) ([View Description](#))

**Approved (not phi)**

- 3.117 (H) HELEN HAYES HOSPITAL. Request for Commission approval of non-competitive classification of the positions of Nursing Assistant (Certified) as unlimited. (Control No. 22-112) ([View Description](#))

**Approved (not phi)**

- 3.118 (I) EDUCATION DEPARTMENT. Request for Commission approval of exempt classification of the position of Manager Information Services which was originally requested as Director, Project Management. (Control No. 22-103) ([View Description](#))

**Approved**

- 3.119 (J) OFFICE FOR THE AGING. Request for Commission approval of exempt classification of the position of Associate Counsel which was originally requested as Associate Attorney. (Control No. 22-092) ([View Description](#))

**Approved**

- 3.120 (K) OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES. Request for Commission approval of non-competitive classification of two positions of Developmental Disabilities Operations Director 3. (Control No. 22-047) ([View Description](#))

**Approved (phi)**

- 3.121 (L) STATE BOARD OF PAROLE. Request for Commission approval of non-competitive classification of the position of Supervising Hearing Officer (Parole Revocation). (Control No. 22-090) ([View Description](#))

**Approved (not phi)**

3.122 (M) OFFICE OF GENERAL SERVICES. Request for Commission approval to remove the limiting number of the non-competitive positions of Curatorial and Visitor Services Specialist 1. (Control No. 22-088) [\(View Description\)](#)

**Approved (not phi)**

3.123 (N) WORKERS' COMPENSATION BOARD. Request for Commission approval of non-competitive classification of the position of Data Analyst 3. (Control No. 22-116) [\(View Description\)](#)

**Approved (not phi)**

3.124 (O) EDUCATION DEPARTMENT. Request for Commission approval of non-competitive classification of the position of Education Program Manager 2. (Control No. 22-094) [\(View Description\)](#)

**Approved (phi)**

3.125 (P) DIVISION OF ALCOHOLIC BEVERAGE CONTROL. Request for Commission approval of exempt classification of an additional position of Special Assistant. (Control No. 22-122) [\(View Description\)](#)

**Approved**

3.126 (Q) FOR COMMISSION CONSIDERATION. Minutes of the Commission meetings held September 14, 2022.

**Approved**

3.127 (R) OFFICE OF EMPLOYEE RELATIONS. Request for Commission approval of exempt and non-competitive classification of the following positions:

Exempt

Manager Equal Opportunity Compliance (15)

Non-competitive

Equal Opportunity Specialist 1 (Compliance) (3) – **Approved as unlimited**  
Equal Opportunity Specialist 2 (Compliance) (8) – **Approved as unlimited**  
Equal Opportunity Specialist 3 (Compliance) (7) – **Approved as unlimited**

(Control No. 22-070) [\(View Description\)](#)

**Approved (phi)**

3.89 (2022) FOR COMMISSION RECONSIDERATION. Request for Commission approval of exempt classification of twenty-three additional positions of Executive Facilities Assistant in the Office of General Services. (Control No. 22-087) [\(View Description\)](#)

**Approved**



4. LEAVES OF ABSENCE ([View Description](#))

**PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.**

4.17 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave <u>Ends</u>	Extension <b>APPROVED</b> <u>Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	12/1/22	12/1/23	Bucci,Dominic J	Youth Counselor 1 Competitive Child&Fam Svcs	Youth Facility Dir 4 Non-Comp Child&Fam Svcs
(2)	12/1/22	12/1/23	Carroll,Joseph P	Ch & Fam Svcs Spec 2 Competitive Child&Fam Svcs	Facilities Mgr Non-Comp Child&Fam Svcs
(3)	12/1/22	12/1/23	Chaffee,David	Maintce Assnt Non-Comp Child&Fam Svcs	Voc Instructor 1 Competitive Child&Fam Svcs
(4)	12/1/22	12/1/23	Giles,Keiva	Youth Support Specialist Non-Comp Child&Fam Svcs	Youth Communctns Aide Competitive Child&Fam Svcs
(5)	11/1/22	11/1/24	Moran,Terrence W	Assnt Dir Opers Non-Comp Comm of Correct	Dir Operations Non-Comp Comm of Correct
(6)	11/1/22	11/1/24	Castler,Jeffrey D	Assoc Investmnt Offcr Competitive Comptroller	Spec Investmnt Offcr Exempt Comptroller
(7)	11/1/22	11/1/24	Rutherford,Joseph J	Senr Muncpl Fin Anlst Competitive Comptroller	Spec Investmnt Offcr Exempt Comptroller
(8)	11/1/22	11/1/24	Tersago,Tanya G	Supvg Attorney Competitive Comptroller	Counsel Retiremnt Sys Exempt Comptroller
(9)	10/2/22	10/1/24	Clements,John H	Auditor 3 Competitive Crim Just Svcs	Dir Audit Services Exempt Crim Just Svcs
(10)	10/1/22	10/1/24	Heller,Mark A	Supvr Admnv Analysis Competitive Crim Just Svcs	Program Mgr Exempt Crim Just Svcs

(11)	11/1/22	11/1/24	Sticht,Thomas J	Corr Captain Competitive DOCCS Attica	Supt Corr Fac Non-Comp DOCCS Wyoming
(12)	11/1/22	11/1/24	Kirker,Jeffrey A	Supvg Parole Offcr Competitive DOCCS Community Supervision	Regnl Dir Parole Oper Non-Comp DOCCS Community Supervision
(13)	11/1/22	11/1/24	Young,Rodney D	Supvg Parole Offcr Competitive DOCCS Community Supervision	Regnl Dir Parole Oper Non-Comp DOCCS Community Supervision
(14)	11/1/22	11/1/24	Mckoy,Jeff	Supvg Offender Rehab Coord Competitive DOCCS Fishkill	Deputy Commr  Exempt DOCCS Main Office
(15)	11/1/22	11/1/24	King,Marie Josee	Supvg Offender Rehab Coord Competitive DOCCS Franklin	First Dpty Supt Cor F  Non-Comp DOCCS Clinton
(16)	11/1/22	11/1/24	Collins,Melissa	Offender Rehab Coord Competitive DOCCS Great Meadw	Assnt Dpty Supt Non-Comp DOCCS Great Meadw
(17)	11/1/22	11/1/24	Johnson,James	Plant Supt A Competitive DOCCS Green Haven	First Dpty Supt Cor F Non-Comp DOCCS Eastern NY
(18)	11/1/22	11/1/24	King,Kathleen M	Assnt Counsl Non-Comp DOCCS Main Office	Counsel Exempt DOCCS Parole Board
(19)	11/1/22	11/1/24	Mckay,Osbourne A	Chf Budgetg Analyst Competitive DOCCS Main Office	Deputy Commr Exempt DOCCS Main Office
(20)	11/1/22	11/1/24	White,Erin A	Mental Hlth P S2 DOCCS Competitive DOCCS Main Office	Assnt Dpty Supt  Non-Comp DOCCS Elmira Cntr
(21)	11/1/22	11/1/24	Lowerre,Ernest J	Corrl Fclty Food Ad 2 Competitive DOCCS Orleans	First Dpty Supt Cor F Non-Comp DOCCS Auburn
(22)	11/1/22	11/1/24	Morigerato,Erin	Senr Attorney Competitive Ed Main Office	Exec Coord Exempt Ed Main Office

(23)	11/1/22	5/1/23	Catman,Kelly J	Admnv Assnt 2 Competitive Employ Relatns	Emp Prog Assoc Exempt Employ Relatns
(24)	11/1/22	11/1/23	Elgut,Craig L	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(25)	10/1/22	10/1/23	Turturro,Kelly R	Senr Attorney Competitive En Con	Regnl Dir Env Conserv Non-Comp En Con
(26)	11/9/22	11/1/24	Agbu,Victor U	FncI Svs Mgr 1 Competitive Financial Services	Dir FncI Svs Prgs 2 Non-Comp Financial Services
(27)	10/1/22	10/1/24	Lazelle,Jeanette Castagnola	Empl Srv Montr-Advoc  Non-Comp Labor	Spec Assnt  Exempt Labor
(28)	10/1/22	10/1/24	Thompson,Lars E	Ui Prg Mgr 3 Competitive Labor	Assoc Commr Exempt Labor
(29)	11/1/22	5/1/23	Lowenstein,Steven M	Internal Auditor 3 Competitive NYS Gaming Commission	Exec Dpty Dir Exempt NYS Gaming Commission
(30)	10/1/22	4/1/23	Meadows,Sandra L	Prin Acctnt Competitive NYS Gaming Commission	Dir Internl Aud Exempt NYS Gaming Commission
(31)	11/1/22	11/1/24	Watson- Cottle,Candace	Bus Doc Spec 1  Competitive State	Admnv Assnt 2  Non-Comp State
(32)	11/30/22	11/1/24	Chawla,Rajni	Info Tech Spec 4 Competitive Tmp&Disabl Asst	Deputy Commr Exempt Tmp&Disabl Asst
(33)	12/1/22	12/1/23	Wagner Jr,Richard	Highway Mtc Supvr 1 Competitive Tr Pghkps Reg 8	Emp Astnc Pgm Rep Exempt Labor Mgmnt Cm
(34)	12/1/22	12/1/23	Westhuis,Todd B	Regnl Dir Transp 3 Competitive Tr Pghkps Reg 8	Deputy Dir State Oper Exempt Executive Chamb

(35)	11/1/22	11/1/24	Macmaster,Heather	Assoc Atty Competitive Workers Comp	Assoc Counsel Exempt Workers Comp
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#### **4. STAFFING SERVICES/REINSTATEMENTS – APPROVED EFFECTIVE 10/12/22**

[\(View Description\)](#)

4.18 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
1)	02/16/2006	03/24/2018	Buchman, Stella	Office Assistant 2 (Stores & Mail) Corrections and Community Supervision
2)	02/15/2005	08/09/2016	Joyce, Jennifer	Human Resources Specialist Trainee 1 Department of Labor
3)	09/03/1987	11/02/2017	Bansal, Darshan	Professional Engineer 1 (Civil/Transportation) Department of Transportation
4)	07/24/97	01/09/2020	Duff, Kellie	Administrative Assistant 1 Department of Transportation
5)	12/1/2016	05/09/2020	Wheeler, Marisa	Vocational Rehabilitation Counselor Education Department
6)	11/07/2017	04/22/2021	Ahuja, Nita	Business Systems Analyst 2 Insurance Fund
7)	11/30/1989	11/15/1995	Bestler, Karen L. (Formerly Aloisi)	Office Assistant 1 Information Technology Services
8)	06/16/2016	10/08/2019	Markin Dey, Theresa	Licensed Psychologist Office of Mental Health
9)	04/28/1994	08/27/2020	Shetty, Vijayalatha	Office Assistant 2 (Calculations) Office of Mental Health
10)	01/30/2020	01/19/2021	Russell-Letlow, Simone	Direct Support Assistant People with Developmental Disabilities
11)	08/31/2017	08/31/2020	Conklin, Barbara A.	Direct Support Assistant People with Developmental Disabilities
12)	03/25/2004	05/20/2015	Flandera, Carrie	Habilitation Specialist 1 People with Developmental Disabilities
13)	10/27/2014	11/28/2016	Chen, Yongyi	State Program Examiner 1 (Fiscal) State Comptroller

**5. TESTING SERVICES / COMMITTEE ON APPEALS**

**A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES**

[\(View Description\)](#)

**THERE WERE NO ITEMS FOR OCTOBER 2022**

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES – APPROVED**

[\(View Description\)](#)

<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1. 476-F	46-60	Case Supervisor, Grade B - Oneida County	6/11/22	OC/PROM
2. 492-F	16-35	Lower-Level Fire Promotion	6/25/22	PROM
3. 418-G	1-15	Civil Service Promotion	8/17/22	PROM
4. 494-C	31-45	Fire Protection Specialist	7/16/22	OC
5. 498-F	106-120	Associate Capital Program Analyst Transportation Planner/Analyst Series	8/13/22	PROM

**C. DISPOSITION OF POST-LIST EXAMINATION APPEALS**

[\(View Description\)](#)

<u>IDENT. NO.</u>	<u>EXAM NO.</u>	<u>EXAM OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
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**THERE WERE NO ITEMS FOR OCTOBER 2022**

5. **TESTING SERVICES / PRIOR APPROVALS** [\(View Description\)](#)

**THERE WERE NO ITEMS FOR OCTOBER 2022**

6. **MERIT AWARDS** ([View Description](#))

**THERE WERE NO ITEMS FOR OCTOBER 2022**



**7. VACANT EXEMPT CLASS POSITIONS – APPROVED EFFECTIVE 10/12/22**[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item No.</u>	<u>Title</u>
Alcoholic Beverage Control	01030	12201	Deputy Commissioner
Budget	01010	05200	Program Associate
Children and Family Services	25000	10021 10051	Associate Commissioner Deputy Commissioner
Comptroller	02000	00050 06986	Director of Internal Audit Special Investment Officer
Corrections and Community Supervision	10160	18507 18602	Investigator 1 Investigator 1
Education	11000	66001	Assistant Commissioner
Employee Relations	01150	00408 00962	Employee Relations Associate Employee Program Assistant
Ethics and Lobbying	19005	00003	Director Public Information
Executive Chamber	01000	00113 00115 00607 00705 01503	Administrative Assistant Deputy Secretary to Governor Program Associate Assistant Counsel to the Governor Deputy Director of Scheduling for Governor
Gaming	20050	05001 05107 06001 06005	Presiding Judge Recording Judge Racing Investigator Racing Investigator
General Services	01050	00543 00514 00805 10011	Administrative Assistant Assistant Appointments Officer Program Manager Promotion and Public Affairs Agent
Labor	14020	02306 02518	Special Assistant Investigative Auditor

Labor Management Committees	21220	00063 00503 00505 00650	Employee Program Assistant Employee Relations Associate Employee Relations Assistant Administrative Assistant
Mental Health	50000	01884	Investigator 1
Motor Vehicles	23000	00054	Deputy Commissioner
State	19000	05201 05216	Director of Regional Services Citizen Services Representative

**Total:        32**

## 8. SECTIONS 55-B and C – APPROVED EFFECTIVE 10/12/22

[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Children & Family Services	Children & Family Services Specialist 1 Office Assistant 1
Education	Administrative Assistant 1 Office Assistant 1
General Services	Office Assistant 1 Office Assistant 1 (Stores/Mail) (2)
Health	Public Health Sanitarian
Information Technology Services	Contract Management Specialist 2 Office Assistant 1
Insurance Fund	Assistant Insurance Fund Services Representative (2)
Labor	Senior Employment Security Clerk
Mental Health	Office Assistant 1 (Keyboarding) Psychologist 1 *
Taxation & Finance	Real Property Analyst 1 Tax Compliance Representative 2 Taxpayer Services Representative 1 (2)
Veterans Services	Veterans Benefits Advisor 1 (2) *

**Section 55-b – 18 positions**

**Section 55-c – 3 positions\***

(As of September 16, 2022, there were 1,126 55-b and 103 55-c positions filled)