

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

September 2013

<u>CODE</u>	<u>SUBJECT</u>	<u>PAGES</u>
1	Municipal Service	1 (A-I)
2	Pension Waivers for Retirees - Sec 211 NYSRSSL	
	Local Government	2 (A)
	State Government	2 (B)
	Other Entities	
2-a	Extensions in Service Over Age Seventy	
3	Executive	3 (A-M)
4	Staffing Services	
	Backdates	
	Leaves of Absence	4 (D)
	Reinstatements	4 (E)
5	Testing Services	
	Committee on Appeals	5 (F)
	Prior Approvals	5 (G)
6	Merit Awards	6 (H)
	Employee Suggestions	
	Agency Committee Nominations	
7	Vacant Exempt Class Positions	7 (I)
8	Section 55 b/c	8 (J)
9	Investigations	
10	New Business	

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

September 10, 2013

1. MUNICIPAL SERVICE [\(View Description\)](#)

- 1.52 (A) CITY OF AUBURN CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Auburn Civil Service Rules. [\(View Resolution\)](#)

The Commission disapproved the sole request (General Mechanic/Heavy Equipment Operator) because the position spends 45 percent of its time focused on electrical trade duties which are practicable to competitively examine.

- 1.53 (B) TOWN OF COLONIE CIVIL SERVICE DEPARTMENT. Request for Commission approval of the resolution amending the Text of the Town of Colonie Civil Service Rules. [\(View Resolution\)](#)

Approved

- 1.54 (C) CORTLAND COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Cortland County Civil Service Rules. [\(View Resolution\)](#)

Approved, with the following approvals based on the Commission's policy regarding positions in municipalities with fewer than 5,000 inhabitants:

- **Water Maintenance Worker (PT), non-competitive—Town of Cincinnatus**
- **Water Superintendent (PT), non-competitive—Towns of Cincinnatus, Harford and Scott**
- **Sewer Maintenance Worker (PT), non-competitive—Town of Cuyler**

- 1.55 (D) CITY OF MOUNT VERNON CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Mount Vernon Civil Service Rules – Human Resources Department. [\(View Resolution\)](#)

Approved

- 1.56 (E) CITY OF MOUNT VERNON CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Mount Vernon Civil Service Rules – Youth Bureau. ([View Resolution](#))

Approved

- 1.57 (F) TIOGA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text and Appendices of the Tioga County Civil Service Rules. ([View Resolution](#))

All proposed text amendments were approved.

The following title was approved based on the Commission’s policy regarding positions in municipalities with fewer than 5,000 inhabitants:

- **Assistant Code Inspector (PT), non-competitive—Village of Waverly**

The Commission Calendared the following request:

- **Fire District Manager, non-competitive (policy influencing/confidential)—Town of Owego Fire District**

- 1.58 (G) TOMPKINS COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Tompkins County Civil Service Rules. ([View Resolution](#))

The Commission approved non-competitive jurisdictional classification of Casework Interns in the County Social Services Department on the condition that the Tompkins County Personnel Officer schedule competitive examinations for Caseworker positions at intervals which provide incumbent Casework Interns opportunities to compete for permanent appointments as Caseworkers.

The Commission approved the following titles based on the Commission’s policy regarding positions in municipalities with fewer than 5,000 inhabitants:

- **Water Treatment Plant Operators, Type C (part-time), non-competitive—Town of Danby**
 - **The Commission also approved deletion of Water Treatment Plant Operators, Type B (part-time), non-competitive—Town of Danby**
- **Code/Fire Enforcement Officers (part-time), non-competitive—Town of Ulysses**

The Commission also approved placement of Water Maintenance Specialists in the non-competitive class based upon the duties performed and the need for base minimum qualifications needed to perform them.

- 1.59 (H) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices of

the Personnel Rules and Regulations of the City of New York – Office of the Comptroller – Reconsideration Request (Resolution DH-1 (2008); SCSC #09-001).
[\(View Resolution\)](#)

The Commission Calendared the request for placement of five Strategic Initiative Specialists in the exempt class.

The Commission approved the request for placement of five Confidential Strategy Planners in the non-competitive class (Part I).

1.60 (I) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES.
Progress report on the New York City Department of Citywide Administrative Service's Provisional Reduction Plan – July 15, 2013.

The Commission noted that the number of provisional appointees serving in agencies under the jurisdiction of the Department of Citywide Administrative Services (DCAS) increased between November 30, 2012 and May 31, 2013. The next progress report shall be provided no later than January 15, 2014.

2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1.	Varrenti, Daniel P	11.25	Monroe County - Village of Brockport Chief of Police Competitive	07/01/2013 06/30/2015	\$120,921	Yes	Limited Approval
The Commission approved the request for the limited period of 07/01/13-06/30/14. If approval beyond 06/30/14 is sought, the eligible lists must be re-canvassed and if there are fewer than three reachable non-retirees interested in appointment, the Monroe County Department of Human Resources must request an examination to ensure participation in the March 2014 Police Chief/Assistant Police Chief Examination Series.							
2.	Holmes, Edwin J	4.00	Nassau County - District Attorney's Office Special Investigator I (Index Crime) NonComp Policy	09/01/2013 08/31/2015	\$109,885	Yes	Approved
The Commission approved the request for the period of 09/01/13-08/31/15.							
3.	Rathbun, Mark J	6.25	Onondaga County - District Attorney's Office Confidential District Attorney Investigator I Competitive	07/01/2013 06/30/2015	\$49,022	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/15.							
4.	Renaud, Joanne	10.25	Onondaga County - District Attorney's Office Confidential District Attorney Investigator I Competitive	07/01/2013 06/30/2015	\$50,861	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/15.							

5.	Ristoff Jr., Thomas	7.50	Onondaga County - Syracuse City School District Director of School Security and Safety Competitive	07/01/2013 06/30/2014	\$70,958	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/14. If approval beyond 06/30/14 is sought, the entire eligible list must be re-canvassed so a determination may be made whether there are three or more non-retirees interested and reachable for appointment. Further, after canvassing, if it is determined there are fewer than three reachable non-retiree candidates interested in appointment, the Onondaga County Department of Personnel must participate in the February 2014 Safety and Security Examination Series. Approval through 06/30/14 will also avoid disruption in the School District's security force throughout the 2013-2014 school year.							
6.	Snell, Joseph E	12.50	Onondaga County - Town of Cicero Police Chief (Type B) Competitive	07/01/2013 06/30/2015	\$70,496	Yes	Limited Approval
The Commission approved the request for limited period of 07/01/13-06/30/14. Approval was granted with the following stipulations: the existing open-competitive eligible list must be re-canvassed and if there are fewer than three reachable non-retirees available for appointment, the Onondaga County Department of Personnel must either request an examination to ensure participation in the March 2014 Police Chief/Assistant Police Chief Examination Series or extend the existing open-competitive eligible list, at a minimum, through 12/31/14.							
7.	Conway, Eugene J	11.25	Onondaga County - Town of DeWitt Chief of Police and Public Safety Competitive	07/01/2013 06/30/2015	\$89,939	Yes	Limited Approval
The Commission approved the request for the limited period of 07/01/13-06/30/14. If approval beyond 06/30/14 is sought, the eligible list must be re-canvassed and if there are fewer than three reachable non-retirees interested in appointment, the Onondaga County Department of Personnel must request an examination to ensure participation in the March 2014 Police Chief/Assistant Police Chief Examination Series.							
8.	Cooper, Gary R	8.00	Orange County - District Attorney's Office Career Criminal Unit Coordinator NonComp nonPolicy	10/31/2013 10/30/2015	\$70,063	Yes	Approved
The Commission approved the request for the period of 10/31/13-10/30/15.							
9.	Heppes, Sr., John P	7.50	Orange County - District Attorney's Office Career Criminal Unit Coordinator NonComp nonPolicy	01/01/2014 12/31/2015	\$70,063	Yes	Approved
The Commission approved the request for the period of 01/01/14-12/31/15.							

10.	Rielly, James M	8.00	Orange County - District Attorney's Office Chief Criminal Investigator Exempt	09/05/2013 09/04/2015	\$88,540	Yes	Approved
The Commission approved the request for the period of 09/05/13-09/04/15.							
11.	Sacco, Joseph F	6.50	Orleans County - District Attorney's Office Supervising Investigator of the Major Felony Crime Task Force Exempt	07/01/2013 06/30/2015	\$56,877	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/15.							
12.	Prokrym, Stephen S	4.00	Schenectady County - Schenectady Municipal Housing Authority Tenant Investigator Competitive	10/01/2013 09/30/2015	\$30,021	Yes	Limited Approval
The Commission approved the request for the limited period of 10/01/13-09/30/14, with the stipulation that the Schenectady County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							

2.	PENSION WAIVERS FOR RETIREES / LOCAL						
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1.	Whitsett Jr., Fred L	0.50	Cayuga County - District Attorney's Office Confidential Investigator PT NonComp Policy	01/01/2013 12/31/2014	\$46,942	Yes	Retroactive Approval
The Commission approved the retroactive request for the period of 01/01/13-12/31/14.							

2.	Hayes, Michael A	2.50	Madison County - Village of Cazenovia Police Chief Competitive	07/01/2013 06/30/2014	\$60,517	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/14, with the stipulation that the Madison County Personnel Department conduct an examination to determine if there are any qualified non-retirees available for appointment.							
3.	Conradt, Shelley Ann	0.00	Monroe County - Town of Gates Clerk to the Town Justice Exempt	01/01/2013 12/31/2014	\$36,000	No	Limited Approval
The Commission approved the retroactive request for the limited period of 01/01/13-12/31/13. If approval beyond 12/31/13 is sought, a formal recruitment effort must be conducted so a determination can be made whether there are any qualified non-retirees available for appointment.							
4.	LoConte, Nicholas A	0.00	Oneida County - District Attorney's Office Senior Confidential Investigator NonComp Policy	01/01/2013 12/31/2014	\$42,853	Yes	Retroactive Approval
The Commission approved the retroactive request for the period of 01/01/13-12/31/14.							
5.	Hilton, Donald R	1.25	Onondaga County - District Attorney's Office Confidential District Attorney Investigator I NonComp nonPolicy	07/01/2013 06/30/2015	\$46,120	Yes	Approved
The Commission approved the request for the period of 07/01/13-06/30/15.							
6.	Ferer, Michael A	0.00	Suffolk County - District Attorney's Office Special Investigator Exempt	06/24/2013 06/23/2015	\$104,896	Yes	Approved
The Commission approved the request for the period of 06/24/13-06/23/15.							
7.	Dolgin-Kmetz, Stacey L	1.25	Westchester County – Board of Legislators Legislative Counsel Unclass	10/01/2013 09/30/2015	\$100,000	Yes	Approved
The Commission approved the request for the period of 10/01/13-09/30/15.							

8.	Tarchine Jr., Ralph C	0.00	Westchester County – Village of Mount Kisco Building Inspector Competitive	01/01/2013 12/31/2013	\$75,000	Yes	Limited Approval
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The Commission approved the retroactive request for limited period of 01/01/13-10/31/13. If approval is sought beyond 10/31/13, the open-competitive eligible list from the June 2013 examination must be canvassed so a determination can be made whether there are any reachable non-retirees interested in appointment.

2. PENSION WAIVERS FOR RETIREES / STATE							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Crook Jr., Robert R	12.00	Law, Department of Investigator Exempt	10/18/2013 10/17/2015	\$75,508	Yes	Limited Approval
The Commission approved the request for the limited period of 10/18/13-12/31/14. Approval beyond 12/31/14 is not necessary as Mr. Crook will attain age 65 in 2015.							
2.	Deis, Kenneth J	4.00	Law, Department of Investigator Exempt	10/04/2013 10/03/2015	\$59,389	Yes	Approved
The Commission approved the request for the period of 10/04/13-10/03/15.							
3.	Ferguson, Garry	12.00	Law, Department of Investigator Exempt	11/01/2013 10/31/2015	\$89,115	Yes	Approved
The Commission approved the request for the period of 11/01/13-10/31/15.							
4.	McCutchan, Michael E	12.00	Law, Department of Investigator Exempt	10/22/2013 10/21/2015	\$88,556	Yes	Approved
The Commission approved the request for the period of 10/22/13-10/21/15.							
5.	Reidy, John F	14.00	Law, Department of Investigator Exempt	10/27/2013 10/26/2015	\$116,544	Yes	Approved
The Commission approved the request for the period of 10/27/13-10/26/15.							
6.	Rivera, Sylvia	10.00	Law, Department of Investigator Exempt	09/29/2013 09/28/2015	\$71,425	Yes	Approved
The Commission approved the request for the period of 09/29/13-09/28/15.							

7.	Scalogna, Joseph	8.00	Law, Department of Investigator Exempt	10/25/2013 10/24/2015	\$84,500	Yes	Approved
The Commission approved the request for the period of 10/25/13-10/24/15.							
8.	Smith, Richard C	10.00	Law, Department of Investigator Exempt	10/22/2013 10/21/2015	\$74,019	Yes	Approved
The Commission approved the request for the period of 10/22/13-10/21/15.							

2. PENSION WAIVERS FOR RETIREES / STATE							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Bruno, Anthony	0.00	Justice Center for the Protection of People with Special Needs, NYS Chief Investigations Exempt	07/18/2013 07/17/2015	\$110,000	Yes	Approved
The Commission approved the request for the period of 07/18/13-07/17/15.							
2.	Case, Mark	0.00	Justice Center for the Protection of People with Special Needs, NYS Assistant Chief Investigations Exempt	07/18/2013 07/17/2015	\$92,918	Yes	Approved
The Commission approved the request for the period of 07/18/13-07/17/15.							
3.	Ryan, Anthony	0.00	Justice Center for the Protection of People with Special Needs, NYS Assistant Chief Investigations Exempt	07/18/2013 07/17/2015	\$92,918	Yes	Approved
The Commission approved the request for the period of 07/18/13-07/17/15.							

4.	Smith, Mark J	0.00	Justice Center for the Protection of People with Special Needs, NYS Assistant Chief Investigations Exempt	07/04/2013 07/03/2015	\$92,918	Yes	Approved
The Commission approved the request for the period of 07/04/13-07/03/15.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. **EXECUTIVE** ([View Description](#))

- 3.52 (A) NEW YORK STATE GAMING COMMISSION. Request for Commission approval of non-competitive classification of the position of Chief Veterinarian. (Control No. 13-036) ([View Description](#))

APPROVED (phi)

- 3.53 (B) OFFICE OF GENERAL SERVICES. Request for Commission approval of exempt classification of two additional positions of Special Assistant which they are asking to have established. (Control No. 13-054) ([View Description](#))

APPROVED – 12 positions authorized, 10 positions in existence – no resolution necessary to increase authorized number (reclassified from Regional Director Public Buildings Management and Promotion and Public Affairs Agent--both exempt)

- 3.54 (C) DEPARTMENT OF HEALTH. Request for Commission approval of exempt classification of an additional position of Assistant Public Information Officer. (Control No. 13-044) ([View Description](#))

APPROVED – Increased from 1 to 2 in Appendices (reclassified from Director, Center for Health Promotion--exempt)

- 3.55 (D) HELEN HAYES HOSPITAL. Request for Commission approval of non-competitive classification of three positions of Post-Doctoral Fellow which they are asking to have established. (Control No. 13-045) ([View Description](#))

APPROVED (not phi)

(two positions of Post-Doctoral Fellow in the Department of Health Main Office will be abolished or reclassified to another title)

- 3.56 (E) OFFICE OF INFORMATION TECHNOLOGY SERVICES. Request for Commission approval of non-competitive classification of nine positions of Cluster Chief Information Officer. (Control No. 13-052) ([View Description](#))

APPROVED (not phi)

- 3.57 (F) JUSTICE CENTER FOR THE PROTECTION OF PEOPLE WITH SPECIAL NEEDS. Request for Commission approval of exempt classification of the following positions:

Assistant Counsel (7)
Associate Counsel (5)

(Control No. 13-043) ([View Description](#))

APPROVED (positions earmarked for review upon vacancy for practicality of testing in the future)

- 3.58 (G) OFFICE OF MENTAL HEALTH. Request for Commission approval of non-competitive classification of an additional position of Director Mental Health Field Office 1. (Control No. 13-047) ([View Description](#))

**APPROVED (phi) – Increased from 2 to 3 in Appendices
(reclassified from Deputy Director Psychiatric Center 2--non-competitive)**

- 3.59 (H) STATE UNIVERSITY OF NEW YORK. Request for Commission approval of non-competitive classification of an additional position of Secretary 2. (Control No. 13-046) ([View Description](#))

APPROVED (phi) – Increased from 3 to 4 in Appendices

- 3.60 (I) FOR COMMISSION CONSIDERATION. Request for Commission approval of continued non-competitive classification of the position of Food Laboratory Scientist which was title structured changed from Food Laboratory Scientist (Seed). ([View Description](#))

APPROVED

- 3.61 (J) FOR COMMISSION CONSIDERATION. Matter of changing the agency name from Office for Technology to Office of Information Technology Services; deletion of positions from Office for Technology; addition of positions in the Office of Information Technology Services and transfer of positions from various agencies within the non-competitive class. ([View Description](#))

APPROVED

- 3.62 (K) FOR COMMISSION CONSIDERATION. Matter of deleting the subheading Commission on Quality of Care and Advocacy for Persons with Disabilities; addition and transfer of positions in the Justice Center for Protection of People with Special Needs from various agencies within the exempt and non-competitive class. ([View Description](#))

APPROVED

3.63 (L) FOR COMMISSION CONSIDERATION. Matter of Commission giving final approval to the following request which was before the Commission at the May 14, 2013 meeting:

OFFICE OF GENERAL SERVICES. Request for Commission approval of exempt classification of 120 positions of Empire State Fellow.
(Control No. 13-031) [\(View Description\)](#)

– see attached letters from CSEA and OMCE [\(View letters\)](#)

APPROVED

3.64 (M) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held July 16, 2013.

APPROVED

4. LEAVES OF ABSENCE – APPROVED AS INDICATED

[\(View Description\)](#)

PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD OF 6 MONTHS, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.

(NUMBER 21 WAS APPROVED FROM 10/28/07 THROUGH 4/1/14, NUMBER 30 FROM 8/1/11 THROUGH 2/1/14 AND NUMBER 66 FROM 2/1/12 THROUGH 2/1/14 IN ORDER TO COVER THE RETROACTIVITY)

4.15 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	9/1/13	3/1/14	Brondi,Robert E	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(2)	9/1/13	3/1/14	Frantti,Travis J	Assoc Budget Exmr Competitive Budget	Prin Fscl Policy An Non-Comp Budget
(3)	9/29/13	3/1/14	Novakowski,Michael	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(4)	9/1/13	3/1/14	Sheppard,Daniel B	Assnt Chf Bdgt Exr Competitive Budget	Deputy Dir Exempt Budget
(5)	9/26/13	3/1/14	Sheppard,Daniel B	Chf Budget Exmr Non-Comp Budget	Deputy Dir Exempt Budget
(6)	8/1/13	2/1/14	Hough,Anthony	Youth Counselor 3 Competitive Child&Fam Svcs	Assoc Commr Exempt Child&Fam Svcs
(7)	10/1/13	4/1/14	Judge,Mikki L	Youth Counselor 2 Competitive Child&Fam Svcs	Youth Fac Assnt Dir 4 Non-Comp Child&Fam Svcs

(8)	10/1/13	4/1/14	Kinch,Timothy G	Cadet Leader 2 Non-Comp Child&Fam Svcs	Cadet Leader 3 Competitive Child&Fam Svcs
(9)	10/1/13	4/1/14	Langbein,Stephen P	Youth Counselor 2 Competitive Child&Fam Svcs	Youth Facility Dir 1 Non-Comp Child&Fam Svcs
(10)	10/1/13	4/1/14	Mack,Jennifer I	Youth Counselor 2 Competitive Child&Fam Svcs	Youth Fac Assnt Dir 3 Non-Comp Child&Fam Svcs
(11)	10/1/13	4/1/14	Mallick,Asghar F	Youth Counselor 2 Competitive Child&Fam Svcs	Youth Facility Dir 4 Non-Comp Child&Fam Svcs
(12)	11/1/13	5/1/14	Mcentee,Scott W	Cadet Leader 2 Non-Comp Child&Fam Svcs	Cadet Leader 3 Competitive Child&Fam Svcs
(13)	10/1/13	4/1/14	Smith,Bobby R	Youth Counselor 2 Competitive Child&Fam Svcs	Youth Facility Dir 3 Non-Comp Child&Fam Svcs
(14)	10/1/13	4/1/14	Ward-Harper,Muriel	Ch & Fam Svs Spec 3 Competitive Child&Fam Svcs	Assoc Commr Exempt Child&Fam Svcs
(15)	10/1/13	4/1/14	Ciulla,Richard A	Emp Hlth Srv Physn 1 Competitive Civil Service	Dir Health Svcs Med S Non-Comp Civil Service
(16)	10/1/13	4/1/14	Laplante,Shirley J	Admnv Assnt Competitive Civil Service	Civil Srv Comm Stf An Non-Comp Civil Service
(17)	10/1/13	4/1/14	Evans,Judy Ann	Agency Prgm Aide Competitive Cncl on the Arts	Arts Program Assnt Non-Comp Cncl on the Arts
(18)	10/1/13	4/1/14	Greco,Patrizia	Legal Assnt 1 Competitive Crim Just Svcs	Secy Exempt Crim Just Svcs

(19)	10/1/13	4/1/14	Evans,Andrea W	Supvg Parole Offcr Competitive DOCCS Community Supervision	Assnt Commr Exempt DOCCS Main Office
(20)	10/1/13	4/1/14	Bellnier,Joseph F	Corr Captain Competitive DOCCS Five Points	Deputy Commr Exempt DOCCS Main Office
(21)	10/28/07	4/1/14	Torreggiani,Kenneth	Corr Officer Competitive DOCCS Walkkill	Investigator Exempt DOCCS Main Office
(22)	10/1/13	4/1/14	Bates,Justyn	Senr Attorney Competitive Ed Main Office	Assnt Counsl Exempt Ed Main Office
(23)	10/1/13	4/1/14	Benson,Sarah	Senr Admnv Anlst Competitive Ed Main Office	Exec Coord Exempt Ed Main Office
(24)	10/1/13	4/1/14	Brown- Johnson,Debora	Admnr Voc&Ed Sv Coord Competitive Ed Main Office	Assnt Commr Exempt Ed Main Office
(25)	11/1/13	5/1/14	Drzonsc,Mary	Senr Admnv Assnt Non-Comp Ed Main Office	Admr Educl Fin Rsch S Exempt Ed Main Office
(26)	10/1/13	4/1/14	Christian,Deborah W	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(27)	10/28/13	4/1/14	Ervolina,Salvatore W	Assnt Envirnl P Dir Competitive En Con	Envirnl Pgm Dir Non-Comp En Con
(28)	10/1/13	4/1/14	Little,William G	Assoc Atty Competitive En Con	Assoc Counsel Non-Comp En Con
(29)	10/1/13	4/1/14	Lodico,Philip J	Assoc Atty Competitive En Con	Assoc Counsel Non-Comp En Con

(30)	8/1/11	2/1/14	Tuckett,Michael P	Senr Bank Examiner Competitive Financial Services	Investigator Exempt Financial Services
(31)	10/1/13	4/1/14	Magee,Elsa M	Assnt V P Fncl Aid Sv Competitive Higher Educ Svc	Exec Vice Pres Exempt Higher Educ Svc
(32)	10/1/13	4/1/14	Abel,Charles P	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(33)	10/1/13	4/1/14	Anderson,Ellen J	Assnt Dir Bur Amb C S Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(34)	10/1/13	4/1/14	Armenia,Gabrielle L	Chf Hlth Care FscI An Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(35)	10/1/13	4/1/14	Dubner,Cindi L	Public H Rep 3 Competitive Hlth Main Off	Health Research Inc
(36)	11/1/13	5/1/14	Frescatore,Donna J	Area Office Dir Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(37)	10/1/13	4/1/14	Horan,James F	Health Hrg Exmnr Competitive Hlth Main Off	Assnt Counsl Exempt Hlth Main Off
(38)	11/1/13	5/1/14	Leslie,Ruth W	Senr Med Cndct Invst Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(39)	10/1/13	4/1/14	Lloyd,Vallencia M	Prg Rsch Spec 2 H S A Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(40)	11/1/13	5/1/14	Mcmurdo,Lisa M	Hosp Nsg Svcs Cnslt Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off

(41)	11/1/13	5/1/14	Mossman,Philip N	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(42)	10/1/13	4/1/14	Nolan,Elissa B	Public H Rep 3 Competitive Hlth Main Off	Health Research Inc
(43)	11/1/13	5/1/14	Quarrier,Jean O	Senr Attorney Competitive Hlth Main Off	Assnt Counsl Exempt Hlth Main Off
(44)	10/1/13	4/1/14	Ryan,Barbara L	Dir Labortry Cntr Adn Competitive Hlth Main Off	Health Research Inc
(45)	10/1/13	4/1/14	Shi,Pei Yong	Resch Scient 6 Non-Comp Hlth Main Off	Novartis Institute of Tropical Diseases - Singapore
(46)	10/1/13	4/1/14	Tarantino,Daniel J	Assoc Atty Hlth C Reg Competitive Hlth Main Off	Assoc Counsel Exempt Hlth Main Off
(47)	11/1/13	5/1/14	Ulberg,John E	Info Sys Auditor 3 Competitive Hlth Main Off	Div Dir Hlth Sys Mgmt Exempt Hlth Main Off
(48)	7/1/13	1/1/14	Clark,James R	Senr Attorney Competitive Homeland Scrty and Emerg Srvc	Deputy Consl Exempt Homeland Scrty and Emerg Srvc
(49)	10/1/13	4/1/14	Dixon,Rene T	Secy 1 Competitive Housng & Comm Ren	Secy 2 Non-Comp Housng & Comm Ren
(50)	10/1/13	4/1/14	Wollman,Susan H	Assoc Atty Competitive Housng & Comm Ren	Assoc Counsel Exempt Housng & Comm Ren
(51)	9/1/13	3/1/14	Downey,Caroline J	Supvg Attorney Competitive Human Rights	Counsel Exempt Human Rights

(52)	10/1/13	4/1/14	Myers,Jayson S	Senr Ui Referee Competitive Labor	Chf U I Referee Non-Comp Labor
(53)	10/1/13	4/1/14	Schanz,Katherine M	Senr Emp Sec Clerk Competitive Labor	Secy Exempt Civil Service
(54)	8/18/13	2/1/14	Oneill,Peter T	Assnt Dir Fncl Admn 1 Competitive Law	Spec Assnt Exempt Law
(55)	10/1/13	4/1/14	Sajja,Prameela R	Secy 1 Competitive Law	Secy Exempt Law
(56)	8/1/13	2/1/14	Segall,Steven A	Assoc Atty Competitive Law	Assnt Attorney Gen Exempt Law
(57)	9/15/13	3/1/14	Washburn,Peter C	EnvirnI Scientist 3 Non-Comp Law	Spec Assnt Exempt Law
(58)	10/1/13	4/1/14	White,Terri E	Secy 1 Competitive Law	Secy Exempt Law
(59)	6/1/13	12/1/13	Smart,Nichele N	Dir Inst Hmn Rsrc M 2 Competitive MH Kingsboro	Deputy Dir Psy Cntr 2 Non-Comp MH Kingsboro
(60)	9/1/13	3/1/14	Appel,Anita	Chf Mntl Hlth Chld Ts Competitive MH NYC Childrens Center	Dir Mtl H Fld Ofc 2 Non-Comp MH Main Office
(61)	10/1/13	4/1/14	Monson,Charles W	OASAS Prg Mgr 2 Competitive OASAS Main Off	Assoc Commr Exempt OASAS Main Off
(62)	10/1/13	4/1/14	Schell-Guy,Trisha	Senr Attorney Competitive OASAS Main Off	Assoc Counsel Exempt OASAS Main Off

(63)	10/1/13	4/1/14	Wilson,Monica	Senr Persnl Admr Competitive OASAS Main Off	Program Mgr Exempt OASAS Main Off
(64)	9/1/13	3/1/14	Breen,Kathy A	Secy 1 Competitive Office of IT Services	Secy 2 Non-Comp Office of IT Services
(65)	10/1/13	4/1/14	Sproat,James P	Real Estate Spec 2 GS Competitive OGS	Dir Real Estate P&D Non-Comp OGS
(66)	2/1/12	2/1/14	Hiltbrand,Robert	Assnt Regnl Mgr Pk&Rc Competitive P&R Central NY	Regnl Mangr Pks&Rec Non-Comp P&R Central NY
(67)	10/13/13	4/1/14	Pierpont,Ruth L	Dir Historic Pres Srvs Competitive P&R Main Off	Deputy Commr Exempt P&R Main Off
(68)	7/1/13	1/1/14	Brindley,Wayne	Chf Utility Actng&Fin Competitive Public Service	Deputy Dir Exempt Public Service
(69)	11/1/13	5/1/14	Cinelli,Lisa M	Secy 1 Competitive Tmp&Disabl Asst	Secy 2 Non-Comp Tmp&Disabl Asst
(70)	11/1/13	5/1/14	Kennedy,John F	Temp Assnce Spec 2 Competitive Tmp&Disabl Asst	Program Mgr Exempt Tmp&Disabl Asst
(71)	11/1/13	5/1/14	Mccarron,Janine	Secy 1 Competitive Tmp&Disabl Asst	Secy 2 Non-Comp Tmp&Disabl Asst
(72)	10/1/13	4/1/14	Bartczak,Maureen E	Secy 1 Competitive Tr Main Office	Conf Aide Exempt Tr Main Office
(73)	8/1/13	2/1/14	Bosworth,Paulette A	Secy 1 Competitive Tr Main Office	Secy 2 Non-Comp Tr Main Office

(74)	8/1/13	2/1/14	Brown,Kathleen L	Admnv Aide Competitive Tr Main Office	Secy 2 Non-Comp Tr Main Office
(75)	10/1/13	4/1/14	Sporn,Heather	Assoc Landscape Archt Competitive Tr Manhtn Reg11	Spec Assnt Exempt Tr Main Office
(76)	10/1/13	4/1/14	Beloten,Robert E	Comp Claims Referee Competitive Workers Comp	Chairman Wkrs Comp Bd Unclassified Workers Comp

4. STAFFING SERVICES/REINSTATEMENTS – APPROVED EFFECTIVE 9/10/13
[\(View Description\)](#)

4.16 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	11/28/1975	07/30/1997	Delap, Erin	Calculations Clerk 2 General Services, Office of
(2)	03/22/2007	07/22/2011	Diaz, Alba	Senior Employment Security Clerk (SL) Labor, Department of
(3)	06/04/1987	10/17/1997	Brooks, Eric	Mental Health Therapy Aide Mental Health, Office of
(4)	05/20/2010	12/08/2011	LaRobardiere, Linda S.	Nurse 2 (Psychiatric) Mental Health, Office of
(5)	07/02/1981	11/04/1993	Beadnell, Peggy Sue E.	Secretary 2 People with Developmental Disabilities
(6)	01/08/2007	06/26/2012	Bell, Margaret A.	Clerk 2 State Comptroller, Office of the
(7)	11/19/1987	01/10/2011	Fulton, Rita	Agency Services Representative State Comptroller, Office of the
(8)	07/30/2010	09/29/2011	Paluszek, John	Nursing Station Clerk 1 SUNY-Stony Brook
(9)	01/25/2007	04/26/2012	Truax, David	Tax Compliance Representative 1 Tax and Finance, Department of

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES – APPROVED

[\(View Description\)](#)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	458D	1-30	Probation and Parole Series	6/1/13	OC

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES – APPROVED

[\(View Description\)](#)

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	438-D	31-45	Lower Level Fire Promotion	6/15/13	OC/PROM
2.	440-D	61-70	Police Supervisors/ Investigators Series	6/1/13	
3.	444-D	16-30	Farm Products Grading Inspector	6/1/13	PROM
4.	447-D	1-15 61-75	Local Nurse Administrators " " "	6/1/13 "	OC/PROM "
5.	452-D	106-120	Mental Hygiene Series	6/1/13	OC/PROM
6.	454-D "	1-45 76-90	Secure Care Series " " "	6/1/13 "	
	455-D " "	1-30 46-60 76-90	Secure Care Series (Sunday) " " " " " " " "	6/1/13 " "	
7.	456-D	46-75	Probation and Parole	6/1/13	OC/PROM
8.	459-D	1-30	Fiscal Management	6/15/13	

	<u>ITEM BOOKLET</u>	<u>NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
9.	456-D	1-45	Probation and Parole Series	6/1/13	OC/Transition
		76-120	" " " "	"	OC/Prom
	457-D	31-60	Probation and Parole Series	6/1/13	OC/Prom
10.	438-D	46-60	Lower Level Fire Promotion	6/15/13	OC/Prom

5. TESTING SERVICES / PRIOR APPROVALS – APPROVED

[\(View Description\)](#)

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.47	PTC-34	Programming Techniques and Concepts
5.48	DPC-37	Data Processing Center Operations
5.49	DPT-12	Data Processing Concepts and Terminology
5.50	SYS-14	Systems Analysis/Non-Technical
5.51	475-D	Law Enforcement methods and practices NYS laws Planning, supervising and administering police programs and activities Preparing written material in a police setting Understanding and interpreting written material
5.52	476-D	Evaluating information and evidence Investigative techniques and criminalistics
5.53	471-D 472-D 473-D 474-D	Correctional Services Directives Supervision Conducting Investigations Controlling Emergency Situations
5.54	405E0 405E1 405E2 405E4	Supervising inmate correctional programs Custody, security and building maintenance procedures Coordinating appropriate responses to emergencies Minimum standards for local jails

6. MERIT AWARDS – APPROVED

[\(View Description\)](#)

- 6.7 **Suggestion No. 390431** – from the Department of Transportation (DOT) for Timmy Costa, a Grade 8 Highway Maintenance Worker 1 who proposed utilizing a gauge he designed from scrap metal to indicate when a plow carbide, which is a metal blade used in snow removal equipment, needs changing. This suggestion was implemented on July 1, 2013. The suggestion committee for DOT reported that the Office of Transportation Maintenance asked Mr. Costa to provide instructions for making and using the gauge he designed. While the Office of Transportation Maintenance believes the tool will be very useful, they indicated they do not believe a cash award is warranted because the suggestion is entirely job related. Accordingly, the DOT suggestion committee is recommending a Certificate of Merit.

7. VACANT EXEMPT CLASS POSITIONS – APPROVED EFFECTIVE 9/10/13

[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Children & Family Services	25000	10024	Community Relations Specialist
Corrections & Community Supervision	10160	00113	Assistant Commissioner
		00156	Associate Commissioner
Criminal Justice Services	01490	00006	Deputy Commissioner
Employee Relations	01150	00209	Assistant Director
		00403	Assistant Director
		00409	Employee Relations Assistant
Executive Chamber	01000	00313	Confidential Assistant
		00501	Deputy Secretary to the Governor
		00606	Confidential Assistant
		00702	Assistant Counsel to the Governor
		00726	Confidential Assistant
		01403	Confidential Assistant
Financial Services	37000	07010	Investigator
		01508	Special Office Assistant
Gaming Commission	20050	04508	Paddock Judge
		04601	Presiding Judge
Health	12000	00016	Deputy Director
Human Rights	01090	00011	First Deputy Commissioner
Insurance Fund	00640	00005	Deputy Director
Joint Commission on Public Ethics	19005	00001	Executive Director
Labor Management Committees	21220	00618	Confidential Stenographer
		00638	Employee Program Assistant
		00648	Employee Program Assistant
Law	03000	06729	Confidential Stenographer
		06809	Investigator
		06982	Investigator
Mental Health	50000	00003	Executive Deputy Commissioner

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
People with Developmental Disabilities	51000	10060 10063	Chief Investigations Investigator
State	19000	00002 00003 05210	Counsel Executive Deputy Secretary of State Citizen Services Representative
Taxation and Finance	20010	00021 03434	Executive Deputy Commissioner District Tax Attorney and Appraiser
Workers' Compensation	14010	02632	Counsel

Total: 36

8. SECTIONS 55-B and C – APPROVED EFFECTIVE 9/10/13
[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Children and Family Services	Vocational Rehabilitation Counselor
Civil Service	Employee Insurance Reviewing Clerk 1 (3)
Corrections and Community Supervision	Clerk 1
Education Department	Associate in Education Improvement Services Security Officer *
Health Department	Clerk 1 Health Program Administrator
Insurance Fund	Assistant Claims Service Representative
Mental Health	Food Service Worker 1
Public Service	Keyboard Specialist 1
Taxation and Finance	Mail and Supply Clerk 1 Taxpayer Services Representative 1
Transportation	Clerk 1
Victim Services	Senior Auditor
Section 55-b – 15 positions	
Section 55-c – 1 position *	

(As of August 9, 2013, there were 973 55-b and 101 55-c positions filled)