

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK
SEPTEMBER 17, 2007

1. EXECUTIVE

1.53 (A) OFFICE OF CHILDREN AND FAMILY SERVICES. Request for Commission approval of exempt classification of the position of Director of Adoption Services. (Control No. 07-060)
APPROVED

1.64 (B) DEPARTMENT OF TAXATION AND FINANCE. Request for Commission approval of non-competitive classification of two additional positions of Associate Attorney (Tax Enforcement). (Control No. 07-043)
APPROVED

1.65 (C) DEPARTMENT OF TAXATION AND FINANCE. Request for Commission approval of exempt classification of an additional position of Assistant Counsel. (Control No. 07-046)
APPROVED

1.66 (D) DEPARTMENT OF TAXATION AND FINANCE. Request for Commission approval of exempt classification of an additional position of Assistant Counsel. (Control No. 07-049)
APPROVED

1.72 (E) OFFICE FOR THE AGING. Request for Commission approval of non-competitive classification of the position of Director, Long Term Care Advocacy which they are asking to have established. (Control No. 07-070)
APPROVED

1.73 (F) OFFICE OF THE ATTORNEY GENERAL. Request for Commission approval of exempt classification of three additional positions of Investigator which they are asking to have established. (Control No. 07-053)
APPROVED

1.74 (G) OFFICE OF THE ATTORNEY GENERAL. Request for Commission approval of exempt classification of seven additional positions of Assistant Attorney General. (Control No. 07-054)
APPROVED

1. EXECUTIVE

1.75 (H) OFFICE OF THE ATTORNEY GENERAL. Request for Commission approval of removal of Commission earmark and continued exempt classification of the position of Confidential Assistant.
APPROVED

1.76 (I) FOR COMMISSION CONSIDERATION. Matter of deletion of the following obsolete position from the non-competitive class listing:

Department of Civil Service
Director Policy and Program Development (1)

APPROVED

1.77 (J) DEPARTMENT OF CORRECTIONAL SERVICES. Request for Commission approval of non-competitive classification of an additional position of Correctional Industries Marketing Assistant. (Control No. 05-024)
APPROVED

1.78 (K) DEPARTMENT OF CORRECTIONAL SERVICES. Request for Commission approval for transfer of two positions of General Industrial Training Supervisor (Asbestos Abatement) (title structure changed from Asbestos Control Coordinator--non-competitive) to the competitive class and cover-in of the incumbents. (Control No. 01-111)
APPROVED

1.79 (L) FOR COMMISSION CONSIDERATION. Matter of deletion of the following obsolete agency name from the exempt and non-competitive class listings:

Office of Cyber Security and Critical Infrastructure Coordination

APPROVED

1.80 (M) OFFICE OF GENERAL SERVICES. Request for Commission approval of non-competitive classification of the position of Compliance Specialist 3 which they are asking to have established. (Control No. 07-052)
APPROVED

1.81 (N) OFFICE OF GENERAL SERVICES. Request for Commission approval of non-competitive classification of an additional position of Convention and Arts Center Operations Coordinator. (Control No. 07-048)
APPROVED

1.82 (O) DEPARTMENT OF HEALTH. Request for Commission approval of exempt classification of two additional positions of Specialist Assistant. (Control No. 07-065)
APPROVED

1. EXECUTIVE

- 1.83 (P) DEPARTMENT OF HEALTH. Request for Commission approval of exempt classification of an additional position of Research Associate which they are asking to have established. (Control No. 07-068)
APPROVED
- 1.84 (Q) OFFICE OF HOMELAND SECURITY. Request for Commission approval of non-competitive classification of the position of Cyber Security Associate Director. (Control No. 07-061)
APPROVED
- 1.85 (R) INSURANCE DEPARTMENT. Request for Commission approval of exempt classification of six additional positions of Special Assistant.
CALENDARRED (Control No. 07-056)
- 1.86 (S) INSURANCE DEPARTMENT. Request for Commission approval of exempt classification of six additional positions of Executive Assistant.
APPROVED (Control No. 07-057)
- 1.87 (T) INSURANCE DEPARTMENT. Request for Commission approval of non-competitive classification of the position of Affirmative Action Administrator 2 which they are asking to have established. (Control No. 07-079)
APPROVED
- 1.88 (U) OFFICE OF MENTAL HEALTH. Request for Commission approval of non-competitive classification of an additional position of Advocacy Specialist 2 which they are asking to have established. (Control No. 07-073)
APPROVED
- 1.89 (V) OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION. Request for Commission approval of exempt classification of an additional position of Special Assistant which they are asking to have established.
APPROVED (Control No. 07-050)
- 1.90 (W) COMMISSION ON QUALITY OF CARE AND ADVOCACY FOR PERSONS WITH DISABILITIES. Request for Commission approval of non-competitive classification of three additional positions of Quality Care Facility Review Specialist 1 which they are asking to have established. (Control No. 07-059)
APPROVED
- 1.91 (X) DEPARTMENT OF STATE. Request for Commission approval of exempt classification of an additional position of Citizen Services Representative.
APPROVED (Control No. 07-083)

1. EXECUTIVE

1.92 (Y) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held July 16 and 18, 2007.

APPROVED

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held July 16 and 18, 2007.

LEAVES OF ABSENCE – SEPTEMBER 2009 – Approved as indicated

2.15 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	9/26/07	9/1/09	Brabham Harder, Lola	Senr Budget Exmr Budget	Budgt Fellow NC Budget
(2)	8/25/07	8/1/09	Holland,Lynn	Econometrician 2 Budget	Assoc Fiscal Polcy An NC Budget
(3)	10/20/07	10/1/09	Mirabile,John	Mail&Supply Clerk Budget	Spec Office Assnt Ex Budget
(4)	10/20/07	10/1/09	Vanalstyne,James J	Mail&Supply Clerk Budget	Senr Mail&Supply Clk NC Budget
(5)	9/8/07	9/1/09	Reyes,Edwin	Comty Outreach Aide Civil Service	Comty Outreach Sp S L NC Civil Service
(6)	9/8/07	9/1/09	Clancy,Edward	Clerk 2 Comptroller	Artist Designer 2 NC Comptroller
(7)	9/1/07	9/1/09	Stallone,David	Educ Supvr General Cor Auburn	Deputy Supt Progm S 3 NC Cor Auburn
(8)	9/1/07	9/1/09	Hayden,J R	Educ Supvr Sp Sbjct Cor Fishkill	Deputy Supt Progm S 3 NC Cor Bedfrd Hills
(9)	9/1/07	9/1/09	Hallenbeck,David P	Corr Class Analyst Cor Main Office	Deputy Supt Progm S 2 NC Cor Hale Creek

LEAVES OF ABSENCE – SEPTEMBER 2007

2.15 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	2/9/07	2/1/09	Votraw, Timothy	Corr Sergeant Cor Mt McGregor	Investigator Ex Cor Main Office
(11)	9/12/07	9/1/09	Votraw, Timothy	Corr Lieut Cor Shawangunk	Investigator Ex Cor Main Office
(12)	9/15/07	9/1/09	Bianchi, Gina L	Assoc Atty Crim Just Svcs	Deputy Commr&Cnsl Ex Crim Just Svcs
(13)	5/5/07	5/1/09	Campbell, Anne R	Secy 2 Ed Main Office	Conf Secy Ex Budget
(14)	8/16/07	8/1/09	Holmquist, Karin A	Secy 1 En Con	Secy 2 NC En Con
(15)	8/17/07	8/1/09	Fires Bonanno, Amy	Admnv Assnt Homeland Security	Dir Pub Info Ex Homeland Security
(16)	9/1/07	9/1/09	McGinnis, Dawn M	Admnv Assnt Homeland Security	Senr Admnv Assnt NC Homeland Security
(17)	9/21/07	9/1/09	Elahie, Susheila	Secy 2 Insurance	Secy Ex Insurance
(18)	10/1/07	10/1/09	Itzo, Cynthia L	Assnt Dir Fncl Adm 1 Law	Spec Assnt Ex Law

LEAVES OF ABSENCE – SEPTEMBER 2007

2.15 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	9/28/07	9/1/09	Opler,Lewis A	Psychiatrist 2 MH Creedmoor	Dir Health Svcs NC MH Main Office
(20)	9/8/07	9/1/09	Donnelly,Kristen M	Keyboard Spec 1 Racng&Wgrg Bd	Exec Assnt Ex Racng&Wgrg Bd
(21)	11/1/07	11/1/09	Powell,Susan	Bank Svcs Cont Spc 1 Tax& Finance	Tax Policy Anlst 3 NC Tax& Finance
(22)	10/18/07	10/1/08	Melnyk,Steve	Mgt Spec 2 Tmp&Disabl Asst	Chf Soc Svcs Cost Ctm1 NC Tmp&Disabl Asst

2. STAFFING SERVICES/REINSTATEMENTS –September 2007 – Approved effective September 17, 2007

2.16 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	06/18/90	06/19/03	Sheppard, Daniel	Assistant Chief Budget Examiner DOB
(2)	02/15/99	06/18/03	Patterson, Joel	Correction Officer Trainee DOCS
(3)	08/03/88	08/08/98	Gromo, Michele (Calenzo)	Calculations Clerk 2 DOCS – Mid-State CF
(4)	12/13/73	01/29/04	Renaldi, Stephen	Senior Administrative Analyst DCJS
(5)	08/23/00	08/03/05	Dunigan, Christine	Keyboard Specialist 1 SED
(6)	10/13/94	01/27/05	Norton, Robert	Forester 1 EnCon
(7)	09/12/94	08/20/98	Kleitz, Donna	Keyboard Specialist 2 Health Dept.
(8)	10/30/80	08/28/85	Capellupo, Frank	Psychologist 2 OMH
(9)	05/24/84	12/17/98	Walsh, William	Nurse 2 OMH – Rockland PC
(10)	11/01/79	04/28/05	Hahn, Susan	Nurse 2 OMRDD – Finger Lakes DDSO
(11)	05/25/70	01/31/06	Jacobs, Peggy	Developmental Specialist 3 OMRDD – Finger Lakes DDSO
(12)	09/20/01	04/15/04	Strader, Gloria	Nurse 2 OMRDD – Finger Lakes DDSO
(13)	11/26/98	06/02/05	Treacy, David	Senior Attorney State Dept.

2. STAFFING SERVICES/REINSTATEMENTS –September 2007

2.16 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(14)	11/29/79	11/1/97	Malison, Sharon	Secretary 1 SUNY Albany
(15)	08/15/88	09/29/99	Garland, Anjela (formerly Odum-Jones)	Nursing Station Clerk 1 SUNY – Upstate Medical Univ.
(16)	01/25/96	09/11/01	Wozniak, Daniel	Tax Auditor 1 Tax & Finance
(17)	09/11/80	07/09/98	Surprenant, Lisa	Calculations Clerk 2 Tax & Finance
(18)	04/01/86	03/22/94	Herzog, Jean	Secretary 1 OFT
(19)	08/22/77	02/04/92	Languish, Roxanne	Secretary 1 OFT
(20)	01/14/88	08/16/01	Hudda, Theresa	Senior Accountant OTDA
(21)	11/21/76	10/21/82	Zychal, Grace	Licensed Master Social Worker 1 NYS Veterans Home @ Montrose

3. TESTING SERVICES / COMMITTEE ON APPEALS - Approved

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	462-F	76-90	Collection & Civil Prosecution Specialists Series	5/12/07	OC
2.	466-F	76-90	Specialist Positions in Info Technology Series	5/12/07	OC/PROM
3.	470-F	46-75	Administrative Analysis & Budgeting Series	5/12/07	OC/PROM
4.	471-F	1-15 31-45	Administrative Analysis & Budget Series	5/12/07	OC/PROM
5.	472-F	1-15	Administrative Analysis & Budget Series	5/12/07	OC/PROM
6.	485-F	46-60	Inspection Series	6/2/07	OC
7.	490-F	31-45	Fiscal Mngmnt/School Business Mngmnt Series	6/2/07	OC/PROM
8.	401-G	36-45 61-65	Bldg Construction Prgm Mngr Series	6/16/07	OC/PROM Pre-Rating
9.	403-G	16-30	Addiction Services Series	6/16/07	OC
10.	404-G “	1-15 46-60	Addiction Services Series	6/16/07	OC/PROM
11.	406-G	46-60	State & Local Investigators	6/16/07	OC
12.	407-G	46-60	State & Local Investigators	6/16/07	OC/PROM
13.	408-G	1-15	State & Local Investigators	6/16/07	OC/PROM
14.	417-G	101-105	Engineering Geologist Series	6/16/07	OC/PROM Pre-Rating
15.	418-G	1-15	Waterways Mngmnt Supvr	6/16/07	OC/PROM
16.	419-G	46-60	Higher Level Workers' Comp Examiner	6/16/07	PROM

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
17.	421-G	1-30	Higher Level Workers' Comp Examiner	6/16/07	PROM
18.	422-G	86-95	State Civil Engrn 3/Bridge Maintenance Engrn Series	6/16/07	PROM Pre-Rating
19.	432-G	76-90	Bridge Manager Series	6/16/07	PROM
20.	433-G	46-75	Local Information Technology Managers	6/16/07	OC/PROM/NCP
21.	434-G	1-45 61-75	Local Information Technology Managers	6/16/07	OC/PROM/NCP
22.	437-G	1-86	Local Information Technology Managers	6/16/07	OC/PROM/NCP
23.	438-G	1-15 31-45	Correction Svcs Coordntr	6/16/07	OC Pre-Rating
24.	476-G	1-15	Prgm Coordntr (Radio Systems) Series	6/16/07	OC Pre-Rating

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	430-G	46-60 75-120	Legal Affairs Specialist	6/16/07	OC/Prom/Pre-Rating
2.	411-G	1-30 76-90	Housing & Community Development	6/16/07	OC/Prom/NCP
3.	429-G	16-60	Supervisor, Inmate Grievance Program Trainee	6/16/07	Prom/Pre-rating
4.	423-G	26-35	State Civil Engineer3/Bridge Maintenance Engineer Series	6/16/07	Prom/Pre-rating

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
5.	410-G	1-120	State Economic Development	6/16/07	OC/Prom
6.	431-G	1-45	Food Service Specialist	6/16/07	OC
7.	498-F	1-45	Local Nursing Administration	6/16/07	OC/Prom/NCP
8.	406-G	1-15	State and Local Investigators	6/16/07	OC/Prom/Pre-Rating
9.	400-G	1-30	Building Construction Program Manager	6/16/07	OC/Prom Prior-Approved
10.	462-F	61-75	Collection and Civil Prosecution Specialists Series	5/12/07	OC
11.	478-F	1-15 46-60 76-90	Utility Consumer Specialist Series	6/16/07	OC/Prom/Pre-Rating
12.	471-F	46-60	Administrative Analysis and Budgeting Series	5/12/07	OC/Prom
13.	405-G	1-15 46-60	State & Local Investigators Series	6/16/07	OC/Prom
14.	405-G 426-G	16-30 31-45	State & Local Investigators Business Operations	6/16/07 “	OC/Prom “ “
15.	407-G	1-45	Senior Motor Vehicle Investigator	6/16/07	Prom
16.	405-G	106-120	State & Local Investigators	6/16/07	OC/Prom
17.	420-G	1-150	Higher-Level Workers' Compensation Examiner	6/16/07	Prom
18.	428-G	16-60	Supervising Eligibility Examiner Westchester County	6/16/07	Prom/Pre-Rating
19.	405-G	61-75	State & Local Investigators	6/16/07	OC/Prom
20.	424-G	16-30	Higher Level Caseworker	6/16/07	OC/Prom/NCP
21.	425-G	1-30	Higher Level Caseworker	6/16/07	OC/Prom/NCP

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
22.	410-G	106-120	State Economic Development Series	6/16/07	OC/Prom
23.	413-G	1-45	State & Local Development & Training Series	6/16/07	OC/Prom/NCP
24.	435-G	1-100	Local Information Technology Managers Series	6/16/07	OC/Prom/NCP
25.	436-G	1-86	Local Information Managers	6/16/07	OC/Prom/NCP
26.	433-G	1-15	Local Information Technology Managers	6/16/07	OC/Prom/NCP
27.	434-G	46-60 76-90	Local Information Technology Managers	6/16/07	OC/Prom/NCP

C. DISPOSITION OF POST-LIST EXAMINATION APPEALS

<u>IDENT. NO.</u>	<u>EXAM NO.</u>	<u>EXAM OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
109-56-XXXX	06-530	Supervising Bank Examiner	5/05	Prom
080-66-XXXX	06-530	Supervising Bank Examiner	5/05	Prom

3. TESTING SERVICES / PRIOR APPROVALS - Approved

	<u>Booklet or Subtest</u>	<u>Subject</u>
3.31	Electric 04	Plans, specifications and wiring diagrams
3.32	Electric 05	Operation of mechanical and electrical devices
3.33	Electric 06B	Installation, operation and maintenance of overhead and underground electrical transmission systems
3.34	Electric 07	Operations, maintenance and repair of street lights and electrical control systems
3.35	Electric 08	Understanding and interpreting electrical codes
3.36	Electric 09A	Operation, maintenance and repair of traffic signals and electrical control equipment
3.37	Electric 09B	Operations, maintenance and repair of fire alarms and electrical control equipment
3.38	Electric 10	Basic electronics, including circuitry, schematics, wiring diagrams and tools and test equipment used in electronic repair
3.39	Electric 15	Installation, maintenance and repair of electrical power distribution systems
3.40	MECH/ELEC ENGRS 01	Principles and practices of electrical engineering, including energy conservation
3.41	157-I	Dealing with daily situations in an OMH/OMRDD setting
3.42	Electric 01	Basic principles of electricity
3.43	Electric 02	Principles, practices, tools and equipment of the electrical trade
3.44	Electric 03	Operation and maintenance of electrical generating equipment

	<u>Booklet or Subtest</u>	<u>Subject</u>
3.45	455-G	Law enforcement methods and practices Planning, supervising and administering police programs and activities NYS laws Preparing written material Understanding and interpreting written material NYS laws
3.46	456-G	Planning, supervising and administering police programs and activities Preparing written material
3.47	457-G	Evaluating information and evidence Investigative techniques and criminalistics

4. MUNICIPAL SERVICE

- 4.43 (A) CITY OF BINGHAMTON CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Binghamton Civil Service Rules.
APPROVED
- 4.44 (B) ORANGE COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of the Orange County Civil Service Rules.
APPROVED
- 4.45 (C) SARATOGA COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Appendices of the Saratoga County Civil Service Rules.
APPROVED WITH EXCEPTIONS
- 4.46 (D) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Review of the report detailing the development of competitive examination for Information Technology titles.
RECEIVED AND FILED
- 4.47 (E) CITY OF NEW ROCHELLE CIVIL SERVICE COMMISSION. Report on the Merit System Administration for the City of New Rochelle Civil Service Commission.
RECEIVED AND FILED
- 4.48 (F) CITY OF RENSSELAER CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Rensselaer Civil Service Commission.
RECEIVED AND FILED

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**SEPTEMBER 2007****APPROVED AS INDICATED**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
1.	Hedgeman, Joseph E.	7	Albany County D.A.'s Office Criminal Investigator Exempt	08/10/07- 08/10/09	\$43,280	Yes	Approved through 12/31/07
2.	Sbuttoni, Michael J. Sr.	0	Albany County D.A.'s Office Criminal Investigator Exempt	03/02/07- 03/02/09	\$42,864	Yes	Approved
3.	Comerford, Kevin J.	8	Erie County Commissioner of Central Police Services Unclassified	07/12/07- 07/12/09	\$94,000	Yes	Approved
4.	Martin, Anne E.	2.5	Erie County Probation Department Director of Probation Non-Competitive	05/16/07- 01/15/08	\$73,704	Yes	Approved
5.	Murphy, James A. Jr.	10	Erie County D.A.'s Office Confidential Criminal Investigator Non-Competitive	09/03/07- 09/03/09	\$51,137	Yes	Approved
6.	Suto, Kevin F.	10	Erie County D.A.'s Office Confidential Criminal Investigator Non-Competitive	09/23/07- 09/23/09	\$51,137	Yes	Approved through 12/31/08

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**SEPTEMBER 2007**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
7. Massocco, Geno J.	2	Herkimer County D.A.'s Office Investigator (District Attorney) Exempt	04/01/07- 03/31/09	\$42,758	Yes	Approved
8. Erdle, Thomas M.	6	Monroe County Law Department Senior Process Server Competitive	08/01/07- 08/01/09	\$39,123	Yes	Approved
9. Girvin, Arthur	6	Monroe County Gates Chili Central School District Bus Driver Non-Competitive	09/01/07- 12/31/07	\$33,385	Yes	Approved through 12/31/07
10. Siersma, Robert P.	6	Monroe County D.A.'s Office Senior District Attorney Investigator Exempt	02/24/07- 02/24/09	\$60,242	Yes	Approved
11. Barlotta, Michael P.	1.5	Nassau County Town of North Hempstead Consultant (Independent Contractor)	02/14/07- 02/14/09	\$60,000	Yes	Approved
12. Bidell, Thomas	0	Nassau County D.A.'s Office Special Investigator I Non-Competitive	02/05/07- 02/04/09	\$69,138	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**SEPTEMBER 2007**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
13. Chierchio, Joseph M.	6 mos.	Nassau County Assistant to Commissioner of Consumer Affairs Non-Competitive	01/01/05-12/31/08	\$69,966	No	Approved
14. Ferrucci, Richard	0	Oneida County D.A.'s Office Senior Confidential Investigator Exempt	06/25/07-06/25/09	\$37,829	Yes	Approved
15. Centner, Jack D.	6	Ontario County Town of South Bristol Code Enforcement Officer Competitive	09/17/07-09/17/09	\$34,948	No	Approved
16. McMahon, Robert	8	Putnam County Commissioner of Emergency Services Unclassified	01/01/07-01/01/09	\$100,201	Yes	Approved
17. Tessmer, Charles	0	Putnam County Town of Southeast Zoning Enforcement Officer Competitive	01/01/07-12/31/08	\$41,097	Yes	Approved through 12/01/07
18. Zostant, Andrew T.	1	Saratoga County D.A.'s Office Criminal Investigator (District Attorney) Pending Exempt	09/30/06-09/30/08	\$43,351	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT**SEPTEMBER 2007**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

Name	Yrs. Prior 211	Agency Title Juris. Class	Period of Employment	Annual Salary	Recruit-ment?	Action
19. Lucca, Daniel P.	0	Schenectady County Mohonasen Central School District Competitive	01/16/07-01/01/08	\$67,000	Yes	Approved
20. Joseph, Thomas H. Sr.	6	Suffolk County West Babylon School District School Bus Driver Non-Competitive	09/01/07-09/01/09	\$35,000	Yes	Approved
21. Lesko, David E.	0	Suffolk County West Babylon School District Senior Guard Non-Competitive	07/01/07-07/01/09	\$45,000	Yes	Approved
22. O'Pray, Charles J.	2	Suffolk County West Babylon School District School Bus Driver Non-Competitive	09/01/07-09/01/09	\$32,000	Yes	Approved
23. Lucia, Joseph	10	Westchester County Lakeland Central School District Bus Driver Non-Competitive	09/01/07-09/01/09	\$36,550	Yes	Approved
24. Velez, Luis	7	Westchester County D.A.'s Office Deputy Chief Criminal Investigator Exempt	08/02/07-08/02/09	\$128,700	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – September 2007
APPROVED AS INDICATED

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Addolorato, Robert P.	0	Special Investigator Attorney General (MFU) Exempt	7/12/07 – 7/11/09	\$52,262	No	Approved
2.	Buffalino, Joseph	8	Investigator Attorney General Exempt	9/16/07 – 9/15/09	\$70,575	No	Approved
3.	Casado, Michael	8	Investigator Attorney General (MFU) Competitive	8/26/07 – 8/25/09	\$72,077	No	Approved
4.	Crook, Robert R., Jr.	6	Investigator Attorney General (MFU) Exempt	10/18/07- 10/17/09	\$63,892	No	Approved
5.	Ferguson, Garry	6	Investigator Attorney General Exempt	11/1/07 – 10/31/09	\$69,697	No	Approved
6.	Ford, Brian R.	13	Investigator Attorney General Exempt	9/24/07 – 9/23/09	\$71,327	No	Approved
7.	Frank, Jr., Harold F.	13	Investigator Attorney General Exempt	8/24/07 – 8/23/09	\$82,517	No	Approved
8.	Hayes, Richard J.	0	Investigator Attorney General Exempt	6/14/07 – 6/13/09	\$52,262	No	Approved
9.	Henry, Newton David	6	Investigator Attorney General Exempt	10/22/07- 10/21/08	\$69,697	No	Approved
10.	Hinchey, Douglas	8	Special Investigator Attorney General (MFU) Competitive	9/9/07 – 9/8/09	\$65,584	No	Approved

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – September 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruitment?</u>	<u>Action</u>
11.	Kenny, Jr., Thomas P.	8	Special Investigator Attorney General (MFU) Competitive	9/7/07 – 9/6/09	\$69,328	No	Approved
12.	Klapper, Adrian	2	Investigator Attorney General Exempt	9/19/07 – 9/18/09	\$54,063	No	Approved
13.	Lynch, Patrick M.	8	Investigator Attorney General (MFU) Competitive	8/26/07 – 8/25/09	\$70,645	No	Approved
14.	MacConaghy, John T.	4	Investigator Attorney General Exempt	9/30/07 – 9/29/09	\$58,177	No	Approved
15.	McCutchan, Michael E.	6	Investigator Attorney General Exempt	10/22/07- 10/21/09	\$74,575	No	Approved
16.	Ortiz, Edward	8	Investigator Attorney General Exempt	9/15/07 – 9/14/09	\$54,063	No	Approved
17.	Poccia, Joel A.	10	Investigator Attorney General Exempt	9/18/07 – 9/17/09	\$77,394	No	Approved
18.	Reidy, John	8	Investigator Attorney General Exempt	10/27/07- 10/26/09	\$94,729	No	Approved
19.	Rivera, Sylvia	4	Investigator Attorney General Exempt	9/29/07 – 9/28/09	\$60,149	No	Approved
20.	Richardson, Thomas	0	Investigator Attorney General Exempt	7/26/07 – 7/25/09	\$105,141	No	Approved

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – September 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruitment?</u>	<u>Action</u>
21.	Scalogna, Joseph	6	Special Investigator Attorney General (MFU) Exempt	10/25/07- 10/24/09	\$63,892	No	Approved
22.	Seibert, Richard	8	Investigator Attorney General (MFU) Competitive	8/6/07 – 8/5/09	\$72,749	No	Approved
23.	Smith, Richard	6	Investigator Attorney General Exempt	10/22/07- 10/21/09	\$63,892	No	Approved
24.	Stripp, Ronald W.	6	Investigator Attorney General Exempt	10/15/07- 10/14/09	\$63,892	No	Approved
25.	Talty, Peter J.	12	Investigator Attorney General Exempt	9/13/07 – 9/12/09	\$94,729	No	Approved
26.	Ventola, Salvatore	8	Investigator Attorney General Exempt	10/11/07- 10/10/09	\$69,781	No	Approved
27.	Ward, Michael	2	Investigator Attorney General Exempt	9/6/07 – 9/5/09	\$54,063	No	Approved
28.	Cavalcante, John P.	0	Senior Correctional Services Employee Investigator Correctional Services Non-Competitive	6/5/07 – 6/4/09	\$44,960	Yes	Approved
29.	Stephan, Patrick F.	0	Nurse II Correctional Services (Mt. McGregor CF) Competitive	1/1/07 – 12/31/08	\$34,000	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – September 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruitment?</u>	<u>Action</u>
30.	Bellucci, Richard	0	Special Assistant Criminal Justice Services Exempt	7/19/07- 7/18/09	\$101,000	No	Approved
31.	Murphy, James N.	0	Special Assistant Criminal Justice Services Exempt	7/19/07- 7/18/09	\$101,000	No	Approved
32.	Olsen, Kenneth E.	0	Senior Training Technician (Police) Criminal Justice Services Competitive	4/23/07 – 4/22/09	\$45,113	No	Calendared
33.	Breen, Paula M.	0	Professional Medical Conduct Program Manager Health Non-competitive	6/14/07 – 6/13/09	\$77,635	Yes	Approved
34.	Dillon, Richard	4	Investigative Auditor Inspector General Exempt	10/6/07 – 10/5/09	108,052	Yes	Approved
35.	Gleeson, William	2	Deputy Inspector General Inspector General Exempt	11/17/07- 11/16/09	73,302	Yes	Approved
36.	Pardi, Louis J.	2	Principal Investigator Inspector General Exempt	10/20/07- 10/19/09	\$73,302	Yes	Approved
37.	Santana, Roberto	2	Investigative Auditor Inspector General Exempt	11/17/07- 11/16/09	\$73,302	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – September 2007

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
38.	Hurley, Thomas F.	6	Insurance Frauds Investigator 2 Insurance Dept. Non-competitive	5/21/07- 5/20/08	\$53,535	Yes	Approved
39.	Masinski, Arthur	8	Insurance Frauds Investigator 2 Insurance Dept. Non-competitive	6/30/07- 6/29/08	\$51,417	Yes	Approved
40.	Miller, Edward J.	6	Insurance Frauds Investigator 2 Insurance Dept. Non-competitive	6/7/07- 6/6/08	\$48,350	Yes	Approved
41.	Mayberry, Raymond C.	6	Senior Insurance Field Investigator Insurance Fund Non-Competitive	10/8/07 – 10/7/09	\$66,356	Yes	Approved
42.	Yasinski, Joseph	6	Senior Insurance Field Investigator Insurance Fund Non-Competitive	9/11/07 – 9/10/09	\$73,008	Yes	Approved
43.	Haenszel, Robert C.	2	Associate Personnel Administrator OMRDD (Western Region DDSO) Competitive	8/30/07 – 12/31/08	\$42,481	No	Approved
44.	Haggerty, Donald F.	6	Investigator Racing & Wagering Bd. Exempt	6/18/07 – 6/17/09	\$46,500	Yes	Approved

5. PENSION WAIVERS FOR RETIREES / Non-Civil Service – September 2007
APPROVED AS INDICATED

The following request to employ the retiree listed below in accordance with Section 211 of the New York State Retirement and Social Security Law is presented for Commission consideration:

	<u>Name</u>	<u>Yrs. Prior 211</u>	<u>Title Department Juris. Class</u>	<u>Period of Employment</u>	<u>Annual Salary</u>	<u>Recruit-ment?</u>	<u>Action</u>
1.	Herz, Robert E.	6	Committee Director & Legislative Director Senate Unclassified	9/25/07 – 9/24/09	\$46,500	No	Approved
2.	Majkut, Robert J.	12	Telecommunications Manager Senate Unclassified	9/4/07 – 9/3/09	\$98,666	Yes	Approved
3.	Furney, Jennie E.	1.3	Consultant State Police Other	2/17/07-12/31/08	\$43,000	No	Approved
4.	Gardinier, Bruce R.	0	BCI Consultant State Police Other	7/10/07-12/31/08	\$39,000	No	Approved
5.	Lohry, Kurt T.	0	BCI Consultant State Police Other	7/10/07-12/31/08	\$39,000	No	Approved
6.	Cristallo, Louis A.	4	Assistant Traffic Supervisor Thruway Authority Competitive	5/15/07 – 5/14/09	\$56,518	Yes	Approved

6. MERIT AWARDS

Report on Merit Awards

MEMORANDUM

TO: Civil Service Commission
FROM: Judith M. Koman
SUBJECT: Merit Awards for Employee Suggestion
DATE: August 20, 2007

Attached is a summary of an employee suggestion for which a merit award has been recommended by the Suggestion Committee of the operating agency involved. The agency recommendation has been reviewed by the Employee Suggestion Program for Commission consideration.

If the award is approved as recommended, a Certificate of Merit will granted.

Attachments

<u>SUGGESTION # AND AUTHOR</u>	<u>TITLE AND DEPARTMENT</u>	<u>SUMMARY OF SUGGESTION</u>	<u>RECOMMENDED AWARD</u>
7.16 79325 Debbie Croyle	Calculation Clerk II, Grade 9	Ms. Croyle proposed the revision of Form TX-106. The revisions create greater uniformity among staff using Form TX-106 and the forms used by clerical staff. It will increase the usefulness and accuracy of the form, resulting in a more convenient and efficient process. (If this award is approved as recommended, a Certificate of Merit will be awarded to the suggester).	Certificate of Merit Only
APPROVED	NYS Department of Taxation and Finance		

7. VACANT EXEMPT CLASS POSITIONS - September 2007 - APPROVED

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Arts, Council on the	01360	00018 00304	Executive Assistant Deputy Director
Budget	01010	00010 02430 04195 04198	Special Assistant Confidential Secretary Press Officer Special Office Assistant
Children and Family Services	25000	00005 00042 04101 06004 10125 10428	Assistant Commissioner Director Public Information Secretary Assistant Counsel Assistant Commissioner Community Relations Specialist
Civil Service	08000	03400 03500	Director of Internal Audit Director Public Information
Comptroller	02000	00180 00181 00184 00209 03700 03701 07021	Deputy Comptroller Assistant Deputy Comptroller Assistant Deputy Comptroller Investigative Auditor Deputy Comptroller Assistant Deputy Comptroller Counsel to the Retirement System
Consumer Protection Board	01120	00307	Director Investigations
Correctional Services	10160	00118 73717	Assistant Commissioner Correctional Industries Sales Representative
Elections, Board of	01540	00045	Secretary

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Employee Relations	01150	00404	Assistant Director
		00411	Assistant Director
		00902	Employee Relations Assistant
		00965	Employee Program Assistant
		00966	Employee Program Assistant
		00967	Employee Program Assistant
		01178	Assistant Director
		00219	Confidential Stenographer
Environmental Conservation	09000	45516	Director Public Information
Executive Chamber	01000	00312	Press Assistant
		00313	Confidential Assistant
		01008	Confidential Stenographer
		01302	Press Officer
		01307	Press Assistant
General Services	01050	00029	Deputy Commissioner
		11103	Building Superintendent
		11701	Building Superintendent
		25003	Deputy Commissioner
		31058	Promotion & Public Affairs Agent
Health	12000	00078	Legislative Coordinator
		01766	Associate Commissioner
		04001	Director, Center for Environmental Health
Higher Education Services Corp.	11100	30000	Vice President HESC
Inspector General	21700	01006	Confidential Stenographer
		01141	Investigative Auditor
		03001	Deputy Inspector General
Insurance	13000	04981	Deputy Superintendent
Investigation	21450	00009	Assistant Counsel
		00023	Secretary
		00047	Confidential Clerk
Labor	14020	02502	Director of Internal Audit

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Labor Management	21220	00701 01612	Employee Program Associate Employee Assistance Program Representative
Law	03000	00053 00106 00362 00416 04478 06818 07206 09430 09431	Confidential Assistant Investigator Special Assistant Special Assistant Confidential Clerk Investigator Investigator Confidential Assistant Confidential Assistant
Mental Retardation & Developmental Disabilities	51000	10085 10091	Investigator Investigator
Motor Vehicles	23000	37100	Deputy Commissioner and Counsel
Parole	01020	00102 00103 00104 00109 00303 01201	Executive Assistant Executive Assistant Secretary Special Assistant Special Assistant Deputy Director
Prevention Domestic Violence	01620	00200	Counsel
Public Service	16000	02201 10062	Director Public Service Programs Deputy Counsel
Racing and Wagering Board	01510	04501	Presiding Judge
State	19000	00276 01002 08412	Program Associate State Fire Administrator Counsel
Taxation & Finance	20010	00123 05000	Investigator Deputy Commissioner

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Temporary and Disability Assistance	27000	10136	Special Assistant
Thruway Authority	55090	00039	Assistant Public Information Officer
Transportation	17000	10631	Investigative Auditor

8. SECTIONS 55-B and C – September 2007 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional three hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>
Comptroller	Legal Assistant 1
Correctional Services	Mail & Supply Clerk Stores Clerk 1 (2)
Criminal Justice	Clerk 1
Education	Education Trainee 1 Licensing Services Clerk Trainee (7) Senior Administrative Analyst Stores Clerk 1 Vocational Rehabilitation Counselor
Mental Health	Keyboard specialist 1
OMRDD	Developmental Aide Social Work Assistant 3
State	Licensing Services Clerk Trainee
Tax & Finance	Tax Technician Trainee 1 Taxpayer Services Representative 1
Transportation	Keyboard Specialist 1
Workers' Compensation	Senior Attorney

10. NEW BUSINESS

FOR COMMISSION CONSIDERATION:

Designation for Civil Service Law Section 6(3) Investigations:

Division of Staffing Services

Division of Testing Services

Office of Commission Operations

**DESIGNATIONS
EXECUTED AND
FILED IN COMMISSION
OPERATIONS**

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

SEPTEMBER 2007

<u>CODE</u>	<u>SUBJECT</u>	<u>PAGES</u>
1	Executive	1 (A-Y)
2	Staffing Services	
	Backdates	
	Leaves of Absence	2 (B)
	Reinstatements	2 (C)
3	Testing Services	
	Committee on Appeals	3 (D)
	Prior Approvals	3 (E)
4	Municipal Service	4 (A-F)
5	Pension Waivers for Retirees - Sec 211 NYSRSSL	
	Local Government	5 (F)
	State Government	5 (G)
	Non-Civil Service	5 (H)
5-a	Extensions in Service Over Age Seventy	
6	Merit Awards	
	Employee Suggestions	6 (I)
	Agency Committee Nominations	
7	Vacant Exempt Class Positions	7 (J)
8	Section 55 B/C	8 (K)
9	Investigations	
10	New Business	10 (L)



NEW YORK STATE CIVIL SERVICE COMMISSION

INTEROFFICE
MEMORANDUM

TO: Commissioner Groenwegen
FROM: Ann Barrett
SUBJECT: September 2007 Commission Meeting
DATE: September 11, 2007

We have arranged the following schedule for the September Commission meeting:

Monday September 17

12:00 p.m. Regular Calendar Pages 1, 2, 3, 5, 6, 7, 8 and 10

12:30 p.m. Municipal Service Items – Page 4
Pension Waivers for Retirees
(Local Government) – Page 5 (F)

2:30 p.m. City of Rensselaer re Item 4.48 – Page 4 (F)

cc: Comr. Wall
Comr. Ahl
Judith Ratner

Stella Chen Harding
Al Jordan
Shirley LaPlante

David Ernst