

**STATE OF NEW YORK**  
**CIVIL SERVICE COMMISSION**  
**ALBANY, NEW YORK**  
**SEPTEMBER 16, 2009**

**1. MUNICIPAL SERVICE**

- 1.52 (A) CITY OF MOUNT VERNON CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Mount Vernon Civil Service Commission.

The State Civil Service Commission met with representatives of the City of Mount Vernon Civil Service Commission to discuss progress in implementing the 17 recommendations contained in the February 2008 Report on Merit System Administration which had not been implemented. The City of Mount Vernon Civil Service Commission submitted a report as directed by the State Civil Service Commission at their June 2009 meeting and provided additional information at the meeting. In advance of their meeting the City of Mount Vernon Civil Service Commission provided a time line which includes monthly bench marks and descriptions of the specific items to be accomplished within each recommendation. At the meeting the State Commission was provided with flow charts for the Application Review Process, Provisional Appointment Process, and Personnel Change Process. The State Civil Service Commission commended the Mount Vernon Commission for the progress made thus far, particularly the work of the newly appointed Secretary to the Commission who had been employed for approximately four weeks. The State Commission directed that a follow-up report be submitted by November 1, 2009 which must contain the detailed information that was previously requested; include more detailed information regarding the named actions taken to resolve the remaining recommendations; copies of all policies and procedures provided to the appointment authorities under the City Commission's jurisdiction in regard to the recommendations; supporting documentation for the required recommendations, including eligible lists, class specifications and/or rosters; and information pertaining to actions taken at the scheduled public hearing.

- 1.53 (B) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Second progress report for the five-year Provisional Reduction Plan.

The State Civil Service Commission reviewed the second progress report from the New York City Department of Citywide Administrative Services (DCAS) detailing actions taken to implement the five-year Provisional Reduction Plan. The information reported indicates that DCAS exceeded the overall provisional reduction performance target established for the first year of the Plan; that all but two of the scheduled examinations appear to have begun as scheduled, with most of the examinations being held during year one of the Plan; and that new eligible lists are being established within 90 days of the completion of competitive examinations. Based on this information, it appears that DCAS is in compliance with Recommended Changes #2 and #3 for all

new eligible lists going forward. The Commission noted that additional details are needed to determine whether the eligible lists for 91 titles which were already in existence at the outset of the Plan (identified in recommended change #2) were certified and used to effectuate permanent appointments, and whether the examination held for one title had resulted in an eligible list which was certified and used to effectuate a permanent appointment (identified in recommended change #3). The Commission also expressed concern that 4,335 provisionals continue to serve in titles in the face of mandatory eligible lists for reasons which are only generally described. The Commission acknowledged the progress made to date, but directed DCAS to compile a list of each of the provisionally-filled titles for which mandatory eligible lists exist and the explanations as to why provisionals continue to serve in each of the titles. The list is to be submitted along with the next regularly-scheduled Progress Report, which is due no later than January 15, 2010.

1.54 (C) CITY OF RENSSELAER CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration report for the City of Rensselaer Civil Service Commission.

The State Civil Service Commission reviewed the fifth follow-up report from the City of Rensselaer Civil Service Commission on progress being made to implement the recommendations in the Report on Merit System Administration which rated civil service administration in the City of Rensselaer as "unsatisfactory." Of the 32 recommendations, only 11 have been fully implemented. The report provides no information to suggest any of the 21 remaining recommendations have been resolved. Rather, it indicates that the transition of authority over the civil service administration in the City of Rensselaer to Rensselaer County has been their top priority with substantial progress made. The focus will now shift to resolving the remaining recommendations. The Commission directed that a detailed follow-up report be submitted describing specific actions taken toward resolving all recommendations needed to bring the agency into compliance with Civil Service Law and Rules by December 15, 2009.

1.55 (D) CITY OF NEWBURGH CIVIL SERVICE COMMISSION. Merit System Program Component Report – Appointment Process Administration by the City of Newburgh Civil Service Commission.

The State Civil Service Commission accepted the Merit System Program Component Report on Appointment Process Administration by the City of Newburgh Civil Service Commission which was rated as "Generally in Compliance." The report identified 17 required actions the Newburgh Civil Service Commission must take to comply with Civil Service Law and Rules. The State Civil Service Commission directed the Newburgh Commission to develop and submit an action plan which outlines the specific actions which will be taken to implement the actions required in the Merit System Program Component Report. This plan is to be submitted no later than November 15, 2009 and is to include documentary evidence of actions taken to implement the corrective actions cited in the Report to date.

1.56 (E) ALBANY COUNTY DEPARTMENT OF CIVIL SERVICE. Request for Commission approval of the resolution amending the Appendices of the Albany County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Albany County Department of Civil Service with the following exceptions:

In the Comptroller's Office – The Commission disapproved the request to place the position of Confidential Assistant (Comptroller's Office) in the exempt class based on the lack of compelling justification to support removal from the competitive class, the unclear nature of the duties and responsibilities of the position, the lack of action taken by the Albany County Department of Civil Service to respond to requests for more information from staff, and the lack of clear indication that the positions were properly classified.

In the Comptroller's Office – The Commission disapproved the request to place the position of Inspector (Comptroller) in the exempt class based on the lack of compelling justification to support removal from the competitive class, the unclear nature of the duties and responsibilities of the position, the lack of action taken by the Albany County Department of Civil Service to respond to requests for more information from staff, and the lack of clear indication that the positions were properly classified.

Further, the State Civil Service Commission stated that requests to amend local civil service Rules will not be processed by staff, absent a showing of a certification of some type indicating that a local civil service agency has discharged the duties imposed on them by Civil Service Law and local Rules, has reviewed submitted materials, supports the request and believes such request comports with the standards set forth in Law. As such, the State Commission authorized the Director of Commission Operations & Municipal Assistance to fashion a written certification to be distributed to all local civil service agencies that must be included with all resolution submissions; absent such certification, staff of the State Commission will not entertain such requests.

- 1.57 (F) TOWN OF COLONIE PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text and Appendices of the Town of Colonie Civil Service Rules.

The State Civil Service Commission approved the resolution amending the Text and Appendices of the Town of Colonie Personnel Officer with the following exception:

In the Town Service – The Commission disapproved the request to place the position of Administrative Assistant to Pruyn House Director in the non-competitive class based on the practicability of examination and the lack of compelling evidence for removal from the competitive class.

- 1.58 (G) TOWN OF HEMPSTEAD CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the Town of Hempstead Civil Service Rules.

The State Civil Service Commission approved the resolution of the Town of Hempstead Civil Service Commission amending the Appendices of the Town of Hempstead Civil Service Rules.

- 1.59 (H) ONONDAGA COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of the Onondaga County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Onondaga County Commissioner of Personnel amending the Appendices of the Onondaga County Civil Service Rules with the following exception:

In the Onondaga County Resource Recover Agency – The State Commission disapproved the request to place the position of Internal Auditor in the exempt class based upon the lack of compelling justification for removal from the competitive class and the practicability of examination.

The Commission approved the request to place the position of Claims Auditor, in the Fayetteville Manlius School District, in the exempt class with the stipulation that the School Auditor title in this School District be deleted from the Onondaga County Civil Service Rules upon first vacancy.

- 1.60 (I) CITY OF OSWEGO CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Text of the City of Oswego Civil Service Rules.

The State Civil Service Commission approved the resolution of the City of Oswego Civil Service Commission amending the Text of the City of Oswego Civil Service Rules.

- 1.61 (J) ROCKLAND COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of the Rockland County Civil Service Rules.

The State Civil Service Commission approved the resolution of the Rockland County Commissioner of Personnel amending the Appendices of the Rockland County Civil Service Rules.

**2. PENSION WAIVERS FOR RETIREES / LOCAL GOVERNMENT    SEPTEMBER 2009  
**ACTION AS INDICATED**  
STATUTORY CRITERIA PRE—OCTOBER 7, 2008**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

<b>Name</b>	<b>Years in Position Under §211</b>	<b>Civil Service Agency, Appointing Authority, Title and Jurisdictional Class</b>	<b>Requested Period of Employment</b>	<b>Annual Salary</b>	<b>Recruit-ment?</b>	<b>Action</b>
1. Bradt, Dennis	8	Albany, City of City School District School Campus & Neighborhood Security Officer Non-Competitive	7/1/09- 6/30/11	\$39,443	Yes	Disapproved

The State Commission disapproved the request because the recruitment effort of one day is inadequate and the appointing authority has failed to demonstrate that there are “not readily available for recruitment other qualified persons.” The Commission directed that the School District conduct a more wide-ranging and substantive recruitment effort that may include postings on the School District’s web site, with online job sites and the NYS Job Service. The Commission noted that the disapproval is not a determination of Mr. Bradt’s continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

2. VanAmburgh Robert J.	2	Albany, City of Executive Assistant to the Mayor Exempt	1/1/09- 12/31/10	\$58,917	Yes	Approved
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The State Commission approved the retroactive request for the period of 1/1/09 – 12/31/10.

3. Branigan, John	3 mos.	Albany County Comptroller’s Office Accountant II PT Non-Competitive	1/1/09- 12/31/10	\$51,200	Yes	Disapproved
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The State Commission disapproved the retroactive request because the appointing authority has failed to demonstrate that there are “not readily available for recruitment other qualified persons.” The Commission directed that the Albany County Comptroller’s Office conduct a more substantive and wide-ranging recruitment effort that may include postings on the Comptroller’s and Albany County Civil Service Department’s web sites, with online job sites and the NYS Job Service. The Commission noted that the disapproval is not a determination of Mr. Branigan’s continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

4. Sbuttoni Sr., Michael J.	2	Albany County DA’s Office Criminal Investigator Exempt	8/31/09- 8/31/11	\$57,983	Yes	Approved
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The State Commission approved the request for the period of 8/31/09 – 8/31/11.

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| 5. | Donovan,<br>Richard T. | 4 | Erie County<br>Sheriff's Office<br>Undersheriff<br>Exempt | 6/23/09-<br>6/22/11 | \$105,034 | Yes | Approved through<br>12/31/09 |
|----|------------------------|---|---|---------------------|-----------|-----|------------------------------|

The State Commission approved the request for the limited period of 6/23/09 - 12/31/09. The limited period of approval through 12/31/09 was granted with the stipulation that the Sheriff's Office conduct a more wide-ranging recruitment effort that may include contacting neighboring law enforcement agencies, and posting the position on the Erie County Sheriff's Office and the NYS Sheriff's Association web sites.

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| 6. | Enright,<br>Raymond J. | 4 | Hempstead, Town of<br>Special Investigator<br>(Classified Matters)<br>Non-Competitive | 7/15/09-<br>7/15/11 | \$67,979 | Yes | Approved through<br>7/15/10 |
|----|------------------------|---|---|---------------------|----------|-----|-----------------------------|

The State Commission approved the request for the limited period of 7/15/09 – 7/15/10. The limited period of approval through 7/15/10 was granted to allow for a greater clarification of their recruitment effort and demonstrate that there are not readily available for recruitment other qualified persons.

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| 7. | Castillo,<br>Ernesto A. | 1 | Nassau County<br>Attorney<br>Special Investigator I,<br>County Attorney<br>Competitive | 4/2/08-<br>4/2/10 | \$58,164 | Yes | Approved |
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The State Commission approved the retroactive request for the period of 4/2/08 – 4/2/10 with the stipulation that the Nassau County Civil Service Commission conduct an examination to determine if any qualified non-retirees are available for appointment.

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| 8. | Chajkewicz,<br>Stephen | 1 | Nassau County Attorney<br>Special Investigator I,<br>County Attorney<br>Competitive | 4/2/08-<br>4/2/10 | \$58,164 | Yes | Approved |
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The State Commission approved the retroactive request for the period of 4/2/08 – 4/2/10 with the stipulation that the Nassau County Civil Service Commission conduct an examination to determine if any qualified non-retirees are available for appointment.

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| 9. | Pappas,<br>Billy | 1 | Nassau Co. Attorney<br>Spec. Investigator I,<br>County Attorney<br>Competitive | 4/2/08-<br>4/2/10 | \$58,164 | Yes | Approved |
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The State Commission approved the retroactive request for the period of 4/2/08 – 4/2/10 with the stipulation that the Nassau County Civil Service Commission conduct an examination to determine if any qualified non-retirees are available for appointment.

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| 10. | Head,<br>Sidney W. | 2 | Nassau County<br>Sheriff's Department<br>Commissioner of<br>Correction | 7/1/09-<br>6/30/11 | \$125,400 | Yes | Approved |
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Exempt

The State Commission approved the request for the period of 7/1/09 – 6/30/11.

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| 11. | McCaffrey,<br>Justin M. | 3 | Nassau County<br>Town of Oyster Bay<br>Commissioner of<br>Public Safety<br>Unclassified | 3/1/09-<br>3/1/11 | \$120,192 | Yes | Approved |
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The State Commission approved the request for the period of 3/1/09 – 3/1/11.

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| 12. | Cox,<br>Conliff R. | 10 | Onondaga County<br>Village of Solvay<br>Police Chief (Type B)<br>Competitive | 8/1/09-<br>8/1/11 | \$77,000 | Yes | Approved<br>through 6/30/10 |
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The State Commission approved the request for the limited period of 8/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that the Onondaga County Commissioner of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.

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| 13. | Perkins III,<br>Harry L. | 4 | Onondaga County<br>Village of Skaneateles<br>Police Chief (Type A)<br>Competitive | 6/1/09-<br>5/31/11 | \$66,000 | Yes | Approved<br>through 6/30/10 |
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The State Commission approved the request for the limited period of 6/1/09 – 6/30/10. The limited period of approval through 6/30/10 was granted with the stipulation that the Onondaga County Commissioner of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.

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| 14. | Smith,<br>Steven D. | 6 | Orleans County<br>Sheriff's Office<br>Undersheriff<br>Exempt | 7/21/09-<br>7/21/11 | \$57,404 | Yes | Approved |
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The State Commission approved the request for the period of 7/21/09 – 7/21/11.

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| 15. | Zostant,<br>Andrew T. | 2 | Saratoga County<br>DA's Office<br>Criminal Investigator<br>(District Attorney)<br>Pending Non-<br>Competitive | 12/31/08-<br>12/31/10 | \$47,781 | Yes | Approved<br>through 12/31/09 |
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The State Commission approved the retroactive request for the limited period of 12/31/08 – 12/31/09. The limited period of approval through 12/31/09 was granted to provide time for Commission staff to process the Rules Resolution submitted by the Saratoga County Personnel Officer. Once the jurisdictional classification of the position is determined, the appointing authority will be aware of the recruitment effort that is necessary.

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| 16. | <b>WITHDRAWN</b> |  |  |  |  |  |  |
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17.	Iacopelli, Thomas A.	3	Suffolk County DA's Office Detective Investigator Competitive	6/30/09- 6/30/11	\$108,020	Yes	Approved through 10/31/10
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The State Commission approved the request for the limited period of 6/30/09 – 10/31/10. The limited period of approval through 10/31/10 was granted with the stipulation that the Suffolk County Department of Civil Service conduct an examination to determine if there are any qualified non-retirees available for appointment.

18.	Lane, Richard F.	6	Suffolk County DA's Office District Attorney Investigator Competitive	5/19/09- 5/19/11	\$90,450	Yes	Approved through 10/31/10
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The State Commission approved the request for the limited period of 5/19/09 – 10/31/10. The limited period of approval through 10/31/10 was granted with the stipulation that the Suffolk County Department of Civil Service conduct an examination to determine if there are any qualified non-retirees available for appointment.

19.	Bing, Bradlee E.	2	Suffolk County Town of Brookhaven Deputy Town Clerk Exempt	7/31/09- 7/31/11	\$75,000	Yes	Disapproved
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The State Commission disapproved the request because of the inadequate recruitment effort. The Commission directed that the appointing authority conduct a longer and more wide-ranging recruitment effort that may include postings with online job sites and on the Town's website. Once this has been completed, the Commission stated that the request may be resubmitted for retroactivity. The Commission noted that the disapproval is not a determination of Mr. Bing's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

20.	Boaro, Christopher	3	Suffolk County Town of Islip Airport Security Guard Competitive	1/1/09- 12/31/10	\$50,693	No	Disapproved
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The State Commission disapproved the retroactive request because the appointing authority has failed to demonstrate that there are "not readily available for recruitment other qualified persons." The Commission noted that the disapproval is not a determination of Mr. Boaro's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

21.	Chan, David C.	1	Suffolk County Town of Islip Airport Security Guard Competitive	1/1/09- 12/31/10	\$37,480	No	Disapproved
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The State Commission disapproved the retroactive request because the appointing authority has failed to demonstrate that there are "not readily available for recruitment other qualified persons." The Commission noted that the disapproval is not a determination of Mr. Chan's continued

employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

22.	Velez, Hector M.	3	Suffolk County Town of Islip Airport Security Guard Competitive	1/1/09- 12/31/10	\$50,693	No	Disapproved
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The State Commission disapproved the retroactive request because the appointing authority has failed to demonstrate that there are “not readily available for recruitment other qualified persons.” The Commission noted that the disapproval is not a determination of Mr. Velez’s continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

23.	Rudiger, Craig R.	1	Suffolk County Town of Islip Town Investigator Competitive	1/1/09- 12/31/10	\$43,047	Yes	Approved through 12/31/09
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The State Commission approved the retroactive request for the limited period of 1/1/09 – 12/31/09. The limited period of approval through 12/31/09 was granted with the requirement that the eligible list be re-canvassed in December 2009 and if it is determined that there are “not readily available for recruitment” other qualified non-retirees, that an examination be requested to ensure participation in the June 2010 Investigators Series.

24.	Joseph Sr., Thomas H.	8	Suffolk County West Babylon S.D. School Bus Driver Non-Competitive	9/1/09- 9/1/11	\$33,000	Yes	Approved
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The State Commission approved the request for the period 9/1/09 - 9/1/11.

25.	O’Pray, Charles	4	Suffolk County West Babylon S.D. School Bus Driver Non-Competitive	9/1/09- 9/1/11	\$33,000	Yes	Approved
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The State Commission approved the request for the period 9/1/09 - 9/1/11.

26.	Waser, Michael P.	6	Suffolk County West Islip Fire District Fire District Manager Non-Competitive	8/31/09- 8/31/11	\$78,000	Yes	Approved through 8/31/10
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The State Commission approved the request for the limited period of 8/31/09 – 8/31/10. The limited period of approval through 8/31/10 was granted with the stipulation that the Fire District conduct a more wide-ranging and substantive recruitment effort.

27.	Koerner, Charles L.	2	Wayne County Village of Clyde Police Chief Competitive	4/30/09- 12/31/09	\$44,000	Yes	Approved
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The State Commission approved the request for the period 4/30/09 - 12/31/09.

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| 28. | Velez,<br>Luis | 4 | Westchester County<br>DA's Office<br>Deputy Chief Criminal<br>Investigator<br>Exempt | 8/2/09-<br>8/1/11 | \$128,700 | Yes | Approved<br>through<br>12/31/09 |
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The State Commission approved the request for the limited period of 8/2/09 – 12/31/09. The limited period of approval through 12/31/09 was granted with the stipulation that the Westchester County District Attorney's Office conduct position specific recruitment, including an assessment of the promotion field, in order to determine if there are any qualified non-retirees available for appointment.

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| 29. | Giambruno,<br>Anthony J. | 7 mos. | Yonkers, City of<br>Senior Assistant to<br>the Mayor for<br>Legislative Affairs<br>Pending Non-<br>Competitive | 6/1/09-<br>12/31/09 | \$55,000 | Yes | Approved<br>through<br>12/31/09 |
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The State Commission approved the request for the period of 6/1/09 – 12/31/09. It was noted that the retiree will attain the age of 65 in 2010.

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| 30. | Hartnett,<br>Edmund P. | 1 | Yonkers, City of<br>Police Commissioner<br>Unclassified | 7/1/09-<br>6/30/11 | \$161,132 | Yes | Approved |
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The State Commission approved the request for the period of 7/1/09 – 6/30/11.

**STATUTORY CRITERIA POST—OCTOBER 7, 2008**

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| 1. | Adamo Sr.<br>Joseph J. | 3 | Albany, City of<br>City School District<br>School Campus and<br>Neighborhood Security<br>Officer<br>Non-Competitive | 7/1/09-<br>6/30/11 | \$35,820 | Yes | Disapproved |
|----|------------------------|---|---|--------------------|----------|-----|-------------|

The State Commission disapproved the request because the recruitment effort of one day is inadequate and the appointing authority has failed to demonstrate that there are no available qualified non-retirees for appointment. The Commission directed that the School District conduct a more wide-ranging and substantive recruitment effort similar to the one described in their detailed recruitment plan. The Commission noted that the disapproval is not a determination of Mr. Adamo's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

2.	Bowen, Jonathan A.	5	Albany, City of City School District School Campus and Neighborhood Security Officer Non-Competitive	7/1/09- 6/30/11	\$37,045	Yes	Disapproved
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The State Commission disapproved the request because the recruitment effort of one day is inadequate and the appointing authority has failed to demonstrate that there are no available qualified non-retirees for appointment. The Commission directed that the School District conduct a more wide-ranging and substantive recruitment effort similar to the one described in their detailed recruitment plan. The Commission noted that the disapproval is not a determination of Mr. Bowen's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

3.	Dittmer, Kenneth	3	Albany, City of City School District School Campus and Neighborhood Security Officer Non-Competitive	7/1/09- 6/30/11	\$35,820	Yes	Disapproved
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The State Commission disapproved the request because the recruitment effort of one day is inadequate and the appointing authority has failed to demonstrate that there are no available qualified non-retirees for appointment. The Commission directed that the School District conduct a more wide-ranging and substantive recruitment effort similar to the one described in their detailed recruitment plan. The Commission noted that the disapproval is not a determination of Mr. Dittmer's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

4.	McCoy, Kimberly M.	0	Albany County District Attorney's Office Criminal Investigator (Domestic Violence) Pending Exempt	1/1/09- 2/28/09	\$57,983	Yes	Approved
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The State Commission approved the request for the period of 1/1/09 – 2/28/09.

5.	Loszynski, Joseph F.	0	Monroe County Town of Greece Public Safety Director Competitive	4/27/09- 12/31/09	\$97,500	Yes	Approved
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The State Commission approved the request for the period of 4/27/09 – 12/31/09.

6.	Wood, John E.	0	Monroe County Town of Greece		\$97,500	Yes	Approved
			- Director of Staff Services (Competitive)	8/11/09- 12/31/09			
			- Administrative Assistant (Competitive)	5/11/09- 8/11/09			
			- Contractor – Investigator/Coord. (Juris. Class. - N/A)	4/27/09- 5/11/09			

The State Commission approved the request for the periods of 8/11/09 – 12/31/09 (Director of Staff Services); 5/11/09 – 8/11/09 (Administrative Assistant); and 4/27/09 – 5/11/09 (Contractor - Investigator/Coordinator).

7.	Cotto, Alvin J.	0	Nassau County Dept. of Social Services Social Welfare Examiner I, Bilingual (Spanish) Competitive	1/1/09- 12/31/10	\$39,000	No	Disapproved
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The State Commission disapproved the retroactive request because the appointing authority has failed to demonstrate that there are “no available, qualified non-retirees” for appointment. The Commission noted that the disapproval is not a determination of Mr. Cotto’s continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

8.	Kaplan, Ellen	0	Orange County Department of Health Contractual Speech Pathology Services (Juris. Class. - N/A)	7/6/09- 7/5/11	\$80,000	Yes	Approved through 4/30/10
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The State Commission approved the request for the limited period of 7/6/09 – 4/30/10. The limited period of approval through 4/30/10 was granted because the contract between Orange County and the retiree terminates April 30, 2010.

9.	McCarrick Bryan T.	0	Suffolk County Town of Islip Town Investigator Competitive	3/2/09- 3/1/11	\$35,719	No	Disapproved
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The State Commission disapproved the retroactive request because the appointing authority has failed to demonstrate that there are “no available, qualified non-retirees” for appointment. The Commission noted that the disapproval is not a determination of Mr. McCarrick’s continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

10.	Barbaria Jr., Louis G.	0	Ulster County Town of Saugerties Police Chief (Type A) Competitive	7/1/09- 7/1/11	\$80,000	No	Disapproved
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The State Commission disapproved the request because the appointing authority has failed to demonstrate that there are "no available, qualified non-retirees" for appointment. The Commission noted that the disapproval is not a determination of Mr. Barbaria's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.

11.	Hubbard, Mavourneen	0	Dutchess County Beacon CSD School Lunch Manager Competitive	1/1/09- 12/31/10	\$47,000	Yes	Approved
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The Commission approved the retroactive request for the period of 1/1/09 – 12/31/10.

**2. PENSION WAIVERS FOR RETIREES / STATE GOVERNMENT – September 2009  
ACTION AS INDICATED**

The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:

**STATUTORY CRITERIA PRE—OCTOBER 7, 2008**

	<u>Name</u>	Years in Position Under <u>§211</u>	Title Department <u>Juris. Class</u>	Period of Employ- <u>ment</u>	<u>Annual</u> <u>Salary</u>	<u>Recruit-</u> <u>ment?</u>	<u>Action</u>
1.	Cohen, Melvin	6	Senior Insurance Field Investigator Insurance Fund Non-competitive	7/1/09 – 7/1/11	\$79,778	Yes	Approved through 7/1/10

The State Commission approved the request for the limited period of 7/1/09 – 7/1/10. The limited period of approval through 7/1/10 was granted with the stipulation that the State Insurance Fund continue its review the classification standard and, in particular, the minimum qualifications. Following this review the Insurance Fund must meet with this Department's Division of Classification and Compensation to discuss a revision. Once revised, the Insurance Fund must conduct a new recruitment effort and assess the candidate field to determine if there are any qualified non-retirees available for appointment.

2.	Casado, Michael	8	Investigator Law Department (MFCU) Exempt	8/25/09 – 8/25/11	\$79,525	Yes	Approved
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The State Commission approved the request for the period of 8/25/09 – 8/25/11.

3.	Cauley-Scott, Tonya	0	Investigator Law Department (MFCU) Exempt	8/8/09 – 8/8/11	\$55,445	Yes	Approved
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The State Commission approved the request for the period of 8/8/09 – 8/8/11.

4.	Lynch, Patrick	8	Investigator Law Department (MFCU) Exempt	8/25/09 – 8/25/11	\$77,195	Yes	Approved
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The State Commission approved the request for the period of 8/25/09 – 8/25/11.

5.	McDonald, Lisa	0	Investigator Law Department (MFCU) Exempt	7/27/09 – 7/27/11	\$69,021	Yes	Approved
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The State Commission approved the request for the period of 7/27/09 – 7/27/11.

6.	Oquendo, Fridda	0	Investigator Law Department (OCTF) Exempt	7/30/09 – 7/30/11	\$65,118	Yes	Approved
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The State Commission approved the request for the period of 7/30/09 – 7/30/11.

7.	Ryan, David	0	Investigator Law Department (MFCU) Exempt	7/27/09 – 7/27/11	\$57,947	Yes	Approved
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The State Commission approved the request for the period of 7/27/09 – 7/27/11.

8.	Seibert, Richard	8	Investigator Law Department (MFCU) Exempt	8/5/09 – 8/5/11	\$79,494	Yes	Approved
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The State Commission approved the request for the period of 8/5/09 – 8/5/11.

### **STATUTORY CRITERIA POST—OCTOBER 7, 2008**

1.	Gervase, Joseph F.	0	Contract Administrator Roswell Park Cancer Institute Competitive	5/5/09 – 5/1/11	\$60,616	Yes	Approved through 5/1/10
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The Commission approved the request for the limited period of 5/1/09 – 5/1/10. The limited period of approval through 5/1/10 was granted with the stipulation that an examination be conducted to determine if there are any qualified non-retirees available for appointment.

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

### **3. EXECUTIVE**

3.42 (A) DEPARTMENT OF ENVIRONMENTAL CONSERVATION. Request for Commission approval of non-competitive classification of the following positions which they are asking to have established:

#### **CALENDARED**

Climate Policy Analyst 1  
Climate Policy Analyst 2 (2)  
Climate Policy Analyst 3 (2)  
Climate Policy Analyst 4  
Director Climate Policy Analysis (originally requested  
as Climate Policy Analyst 5)

(Control No. 09-030)

3.43 (B) FOR COMMISSION CONSIDERATION. Matter of deletion of the following obsolete positions from the non-competitive class listing:

#### **APPROVED**

Department of Correctional Services  
Farm Manager (9)  
Pasteurization Plant Operator

3.44 (C) FOR COMMISSION CONSIDERATION. Request for Commission approval of continued non-competitive classification for the following position:

#### **APPROVED**

Department of Health  
Information Systems Auditor 3 (title structure changed from  
Data Processing System Auditor 3)

3.45 (D) FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held July 15, 2009.

#### **APPROVED**

### **3. EXECUTIVE**

#### **ADDED ITEM**

3.46 (E) DIVISION OF THE BUDGET. Request for Commission approval of exempt classification of the position of Manager of Information Services which they are asking to have established. (Control No. 09-039)

**APPROVED**

FOR COMMISSION CONSIDERATION. Minutes of the Commission meeting held July 15, 2009.

**LEAVES OF ABSENCE – September 2009 – APPROVED AS INDICATED with the exception of #'s 37 and 45 which did not require Commission action**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(1)	9/20/09	9/1/11	Held, Jacqueline	Admny Assnt Competitive Alc Bev Cont Bd	Exec Secy Exempt Alc Bev Cont Bd
(2)	3/22/09	3/1/11	Catala, Ricardo L	Youth Div Aide 3 Non-Competitive Child&Fam Svcs	Voc Instructor 1 Competitive Child&Fam Svcs
(3)	7/12/09	7/1/11	Conti, Stephen J	Youth L A Prgm Spec 1 Non-Competitive Child&Fam Svcs	Div Youth Hlth Svs Sp Competitive Child&Fam Svcs
(4)	9/17/09	9/1/11	French, Mark D	Child Abuse Spec 3 Non-Competitive Child&Fam Svcs	Prj Coord Competitive Child&Fam Svcs
(5)	2/8/09	2/1/11	Murphy, Timothy P	Youth Counselor 1 Competitive Child&Fam Svcs	Youth Facility Dir 1 Non-Competitive Child&Fam Svcs
(6)	2/8/09	2/1/11	Romeyn, Valerie	Cook Non-Competitive Child&Fam Svcs	Facility Food Svc Mgr Competitive Child&Fam Svcs
(7)	9/1/09	9/1/11	Reyes, Edwin	Comty Outreach Aide Non-Competitive Civil Service	Comty Outreach Sp S L Non-Competitive Civil Service
(8)	6/1/09	6/1/11	Donegan, Michael F	Assoc Atty Competitive Comm of Correct	Counsel Exempt Comm of Correct
(9)	10/4/09	10/1/11	Molitor, Brianne M	Jr Investment Officer Competitive Comptroller	Spec Investmnt Offcr Exempt Comptroller

**LEAVES OF ABSENCE – September 2009**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(10)	9/1/09	9/1/11	Stallone,David	Educ Supvr General Competitive Cor Auburn	Deputy Supt Progm S 3 Non-Competitive Cor Auburn
(11)	9/24/09	9/1/11	Crawford,Daniel J	Corr Captain Competitive Cor Cape Vincen	Deputy Supt Secry S3 Non-Competitive Cor Gouverneur
(12)	9/24/09	9/1/11	Brown,Stephen J	Corr Captain Competitive Cor Clinton	Deputy Supt Secry S3 Non-Competitive Cor Franklin
(13)	9/6/09	9/1/11	Wenderlich,Stephen J	Corr Captain Competitive Cor Elmira Cntr	Deputy Supt Secry S3 Non-Competitive Cor Elmira Cntr
(14)	9/1/09	9/1/11	Hayden,J R	Educ Supvr Spec Sbjct Competitive Cor Fishkill	Deputy Supt Progm S 3 Non-Competitive Cor Bedfrd Hills
(15)	9/24/09	9/1/11	Robinson,Grafton G	Corr Captain Competitive Cor Five Points	Deputy Supt Secry S2 Non-Competitive Cor Butler
(16)	9/24/09	9/1/11	Greis,Philip A	Corr Captain Competitive Cor Lakeview	Deputy Supt Secry S3 Non-Competitive Cor Collins
(17)	9/24/09	9/1/11	Flagler,Bruce W	Corr Captain Competitive Cor Livingston	Deputy Supt Secry S3 Non-Competitive Cor Wyoming
(18)	9/1/09	9/1/11	Hallenbeck,David P	Corr Class Analyst Competitive Cor Main Office	Deputy Supt Progm S 3 Non-Competitive Cor Cocksackie

**LEAVES OF ABSENCE – September 2009**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(19)	9/13/09	9/1/11	Kennedy,Robert J	Corrl Srvs Fire&Sfy C Competitive Cor Main Office	Assnt Commr Exempt Cor Main Office
(20)	9/6/09	9/1/11	Labriola,Anthony	Corr Captain Competitive Cor Mid-State	Deputy Supt Secrty S3 Non-Competitive Cor Orleans
(21)	9/1/09	9/1/11	Votraw,Timothy	Corr Lieut Competitive Cor Mt McGregor	Investigator Exempt Cor Main Office
(22)	9/1/09	9/1/11	Bianchi,Gina L	Assoc Atty Competitive Crim Just Srvc	Deputy Commr&Cnsl Exempt Crim Just Srvc
(23)	9/6/09	9/1/11	Brady,Maureen	Senr Attorney Competitive En Con	Assoc Counsel Non-Competitive En Con
(24)	10/4/09	10/1/11	Christian,Deborah W	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(25)	10/4/09	10/1/11	Hamm,Kenneth R	Assoc Atty Competitive En Con	Assoc Counsel Non-Competitive En Con
(26)	10/4/09	10/1/11	Little,William G	Assoc Atty Competitive En Con	Assoc Counsel Non-Competitive En Con
(27)	10/4/09	10/1/11	Lodico,Philip J	Assoc Atty Competitive En Con	Deputy Consl Exempt En Con

**LEAVES OF ABSENCE – September 2009**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(28)	9/3/09	9/1/11	Riexinger,Patricia	Biologist 3 Ecology Competitive En Con	EnvirnI Pgm Dir Non-Competitive En Con
(29)	8/23/09	8/1/11	Mathis,Diane	Public Affrs Prgm Mgr Competitive Hlth Main Off	Assnt Dir Pub Info Exempt Hlth Main Off
(30)	8/9/09	8/1/11	Mazzone,Alfonso	Health Prog Admr 2 Competitive Hlth Main Off	Conf Sys Anlst Competitive Med Fraud Cntrl
(31)	9/20/09	9/1/11	Sharp,Doreen	Comty Nsg Sv Cslt Hhs Competitive Hlth Main Off	Health Policy Assoc Non-Competitive Hlth Main Off
(32)	11/1/09	11/1/11	Shkreli,Linda	Senr Attorney Competitive Homeland Security	Critical Infstr An 2 Non-Competitive Homeland Security
(33)	9/3/09	9/1/11	Downey,Caroline J	Supvg Attorney Competitive Human Rights	Counsel Exempt Human Rights
(34)	5/25/09	5/1/11	Benitez,Fernando	Insur Frauds Invest 1 Non-Competitive Insurance	Spec Assnt Exempt Insurance
(35)	10/22/09	10/1/11	Carbone,Angelo M	Insur Frauds Invest 1 Non-Competitive Insurance	Assnt Dir Ins Frd Bur Exempt Insurance
(36)	9/20/09	9/1/11	Fritsch,Joseph	Chf Insur Exmr 2 Competitive Insurance	Spec Assnt Exempt Insurance

**LEAVES OF ABSENCE – September 2009**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(37)	10/15/09	10/15/11	Morrison, Richard <b><u>No Commission Action Necessary</u></b>	Policyhldr Svs Rep 3 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Competitive Insurance Fund
(38)	10/4/09	10/1/11	Murdock, Anne	Claims Svs Rep Tr 1 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Competitive Insurance Fund
(39)	2/1/09	2/1/11	Troiano, Theresa H	Prin Clerk Competitive MR Inst for Res	Admin Level 3 Unclassified Res Foundation for MH
(40)	5/1/07	5/1/11	Troyano, Diana M	Keyboard Spec 1 Competitive MR Inst for Res	Payroll Clerk Unclassified Res Foundation for MH
(41)	9/1/09	9/1/11	Santiago, Pauline C	Secy 1 Competitive Off for Aging	Secy 2 Non-Competitive Off for Aging
(42)	9/17/09	9/1/11	Mccormick, Paula M	Secy 1 Competitive OGS	Spec Assnt Exempt OGS
(43)	9/2/09	9/1/11	Danielsrivera, Janine Y	Assoc Atty Competitive OMIG	Counsel Exempt OMIG
(44)	11/1/09	11/1/11	Murray, John A	Mgt Spec 4 Competitive OMIG	Deputy Med Insp Gen Exempt OMIG
(45)			<b><u>Duplicate Of #41 Above – No Commission Action Necessary</u></b>		



**LEAVES OF ABSENCE – September 2009**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(46)	7/12/09	7/1/11	Claudio,Steven A	Supvg Parole Offcr Competitive Parole	Regnl Dir Parole Oper Non-Competitive Parole
(47)	8/23/09	8/1/11	Edwards,Lester G	Senr Parole Offcr Competitive Parole	Exec Assnt Exempt Parole
(48)	6/21/09	6/1/11	Fraley,Edward J	Assnt Parole Svs P Sp Non-Competitive Parole	Parole Srvs Prgm Spec Non-Competitive Parole
(49)	9/1/09	9/1/11	Jimenez,Angela B	Senr Parole Offcr Competitive Parole	Deputy Dir Exempt Parole
(50)	7/1/09	7/1/11	Manthei,Mark P	Supvg Parole Offcr Competitive Parole	Assnt Regnl Dir Prl O Non-Competitive Parole
(51)	8/21/09	8/1/11	Mckinney,Arvella M	Supvg Parole Offcr Competitive Parole	Assnt Regnl Dir Prl O Non-Competitive Parole
(52)	9/1/09	9/1/11	Donnelly,Kristen M	Keyboard Spec 1 Competitive Racng&Wgrg Bd	Exec Assnt Exempt Racng&Wgrg Bd
(53)	8/23/09	8/1/11	Libert,Scott	Plant Util Engr 3 Competitive SU Old Westbury	Staff Associate Unclassified SU Old Wesbury

**LEAVES OF ABSENCE – September 2009**

4.14 Request for Commission approval to the extension of the leaves of absence of the following persons pursuant to the Attendance Rules for the Classified Service:

	Current Leave Ends	Extension Approved Through	Name	Title/Dept.	On Leave To
(54)	8/7/09	8/1/11	Brunt,James M	Dir Internl Aud&Qul C Competitive Tax& Finance	Dir Internl Aud Exempt Tax& Finance
(55)	7/12/09	7/1/11	Malicki,Elizabeth J	Secy 1 Competitive Tr Main Office	Secy 2 Non-Competitive Tr Main Office

**4. STAFFING SERVICES/REINSTATEMENTS – September 2009 – APPROVED**  
**EFFECTIVE 9/16/09**

4.15 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	07/09/79	01/09/91	Luft, Wendy	Associate Auditor DOL
(2)	10/13/77	04/12/91	Grehl, Judy	State Program Examiner 1 (Fiscal) OSC
(3)	12/03/69	05/10/08	LaPlante (Stange), Kathleen	Keyboard Specialist 1 SUNY – Buffalo
(4)	07/05/90	09/22/05	DiPasquale, Dianne	Tax Auditor 1 Tax&Finance
(5)	10/22/91	07/05/95	Young, Ellen	IT Specialist 2 (Programming) Tax&Finance

**5. TESTING SERVICES / COMMITTEE ON APPEALS - APPROVED**

**A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES**

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	471-G	31-45	Fiscal Operations Series	5/30/09	OC/PROM
2.	473-G	61-75	Inspection 1 Series	5/30/09	OC/PROM/ NCP
3.	474-G	46-55	Inspection 1 Series	5/30/09	OC Pre-rating
4.	476-G	46-75	Administrative Analysis & Budgeting Series	5/30/09	OC/PROM/ NCP
5.	480-G	76-90	Entry & Upper Level Probation	5/30/09	OC/PROM
6.	481-G	1-15	Entry & Upper Level Probation	5/30/09	OC/PROM
7.	481-G	31-45	“ “ “ “	“	OC
8.	481-G	46-90	“ “ “ “	“	OC/PROM
9.	403-H	61-75	Stationary Engrn Low Level Series (Local)	6/13/09	OC/PROM Pre-rating
10.	405-H	46-60	State/Local Staff Development & Training Series	6/13/09	OC/PROM
11.	408-H	46-60	Animal Health Inspector 2	6/13/09	PROM
12.	413-H	1-30	Higher Level Caseworker	6/13/09	OC/PROM
13.	415-H	1-15	Senior, Supvg Beverage Control Investigators	6/13/09	PROM
14.	416-H	1-15	State & Local Investigators	6/13/09	OC/PROM
15.	416-H	31-45	State & Local Investigators	6/13/09	PROM
16.	416-H	46-60	“ “ “	“	OC/PROM
17.	421-H	1-45	Rent Inspector	6/13/09	OC

**A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES** (cont.)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
18.	422-H	1-15	Rent Inspector	6/13/09	PROM
19.	423-H	1-45	Local Nurse Administrators	6/13/09	OC/PROM
20.	424-H	91-105	Addiction Services Series	6/13/09	OC/PROM
21.	425-H	1-15 46-60	Addiction Services Series	6/13/09	OC
22.	425-H	31-45	Addiction Services Series	6/13/09	OC/PROM
23.	486-G	16-30 61-105 121-150	Correc'l Industries Series	6/13/09	PROM Pre-rating
24.	487-G	1-15	Correc'l Industries Series	6/13/09	PROM
25.	495-G	16-30	Mapping Technician/ Technologist Series	6/13/09	OC/PROM Pre-rating
26.	498-G	1-45	Local Histology Series	6/13/09	OC

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES**

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	479-G	1-30	Entry & Upper Level Probation	5/30/09	OC/Prom
2.	411-H	91-105	Business Systems Analyst	6/13/09	OC/Prom
	484-G	1-15	Assoc UI Internal Security Spec	"	Prom
	489-G	91-105	Health Planners	"	OC/Prom
3.	400-H	1-45	Correctional Food Services	6/13/09	OC/Prom/ Transition
	401-H	1-15	" " "	"	Prom

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES (cont.)**

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
4.	402-H	1-30 76-90 106-120	Photographer “ “	6/13/09 “ “	OC/Prom “ “
5.	412-H	16-30	Higher Level Caseworker	6/13/09	OC/Prom
6.	489-G	1-30	Health Planners	6/13/09	OC/Prom
7.	496-G	46-60	Environmental Chemist	6/13/09	Prom
8.	491-G	31-45	Fiscal Management/School Business Management Series	6/13/09	OC/Prom
9.	488-G	46-50	Storm Water Basin	6/13/09	OC/Pre-rating
10.	488-F	76-135	Motor Vehicle Program Manager Series	3/21/09	Prom
11.	408-H	1-15	Animal Health Inspector Series	6/13/09	Prom
12.	493-G	61-75	Mapping Technician/ Technologist Series	6/13/09	OC/Prom
13.	484-G	31-75	Associate UI Internal Security Specialist Series	6/13/09	Prom
14.	414-H	91-105	State and Local Investigators	7/8/09	OC/Prom
15.	414-H	61-75	State and Local Investigators	6/13/09	OC/Prom
16.	406-H	1-60	Citizen Participation Specialists	6/13/09	OC/Prom
17.	479-G	31-75	Entry & Upper Level Probation	5/30/09	OC/Prom
18.	414-H	31-45	State and Local Investigators	6/13/09	OC/Prom
19.	480-G	31-60	Entry & Upper Level Probation	5/30/09	OC/Prom
20.	465-G	46-60	Business Operations Series	5/30/09	OC/Prom
21.	496-G	1-30	Environmental Chemist 3	6/13/09	Prom

**B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES** (cont.)

	<u>BOOKLET</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
22.	493-G	41-55	Mapping Technician/ Technologist Series	6/13/09	OC/Prom/ Pre-rating
		76-90			
		106-115			
	494-G	6-25	“ “ “	“	“
		46-60			
		76-85			
23.	409-H	1-15	Business Systems Analyst Series	6/13/09	OC/Prom
	410-H	1-15	“ “ “	“	“
		31-60	“ “ “	“	“
	411-H	31-60	“ “ “	“	“
24.	405-H	16-45	State & Local Staff Development and Training Series	6/13/09	OC/Prom
25.	476-G	31-45	Administrative Analysis and Budgeting Series	5/30/09	OC/Prom/NCP

**C. DISPOSITION OF POST-LIST EXAMINATION APPEALS**

<u>IDENT. NO.</u>	<u>EXAM NO.</u>	<u>EXAM OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
075-XX-XXX	28-101	Public Health Nutritionist 1	2/07	OC

## **5. TESTING SERVICES / PRIOR APPROVALS - APPROVED**

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.41	FIR.FLS-09 FIR.FHS-09 PWM.SF-09	Fire Prevention (low) Fire Prevention (high) Preparing Written Material
5.42	EIP.SF-09 FIR.RCS-09 FIR.FIS-09	Educating & interacting with public U & I Fire Codes Fire Investigation
5.43	SUP.SF-09 FIR.MAS-09	Supervision Mutual Aid and Emergency Preparedness Process
5.44	RIP.SF-09  PPT.SF-09  ADS.SF-09	Reading & interpreting plans and specifications Principles and practices of staff development and training Administrative supervision
5.45	ADM.SF-09 FIR.FFS-09 FIR.RTS-09	Administration Firefighting practices and equipment Rescue Techniques and basic emergency medical response
5.46	FIR.AFS-09 FIR.HMS-09	Aircraft Firefighting Hazardous Material
5.47	ORK.SF-09 PME.SF-09	Office record keeping Planning & management of emergency communication systems
5.48	1	Understanding and interpreting health and other employee benefits
5.49	222-13A	Spelling
5.50	241-7A	Keyboarding Practices
5.51	231-9A	Grammar Usage Punctuation
5.52	Bldg Space Analyst 01 FAC	Facility space planning, analysis and related codes

## **5. TESTING SERVICES / PRIOR APPROVALS** (cont.)

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.53	CdComp 01 Kn of NYSUFP&BC	Knowledge of the NYS Uniform Fire Prevention and Building Code
5.54	M Carrier Safety 06S Oper	Commercial motor vehicle drivers safe operating principles and practices
5.55	Modal ITS2 Rail Accidents	Procedures for investigating and preventing accidents on railroad and/or rail transit properties and for determining probable cause
5.56	AIRPORT 15	Maintenance and repair of airport lighting systems
5.57	AIRPORT 13	Airport snow and ice removal
5.58	AIRPORT 01	Airport operation, including government rules and regulations
5.59	AIRPORT 04	Airport radio procedures
5.60	AIRPORT 05	Operation and maintenance of heavy motor vehicle equipment

## 6. MERIT AWARDS

Report on Merit Awards

### MEMORANDUM

**TO:** Civil Service Commission  
**FROM:** Michael J. Ryan  
**SUBJECT:** Merit Awards for Employee Suggestions  
**DATE:** August 24, 2009

Attached is a summary of an employee suggestion for which a merit award has been recommended by the Suggestion Committee of the operating agency involved. The agency recommendation has been reviewed by the Employee Suggestion Program for Commission consideration.

If the award is approved as recommended, the cash award granted will amount to \$250.00 of which \$100.00 will be paid by the Department of Civil Service.

Attachments

<b><u>SUGGESTION # AND AUTHOR</u></b>	<b><u>TITLE AND DEPARTMENT</u></b>	<b><u>SUMMARY OF SUGGESTION</u></b>	<b><u>RECOMMENDED AWARD</u></b>
<p data-bbox="180 296 282 331"><b>84440</b></p> <p data-bbox="180 373 418 409"><b>Ralph Rose Sr.</b></p> <p data-bbox="180 447 237 483"><b>6.3</b></p> <p data-bbox="180 520 370 552"><b>APPROVED</b></p>	<p data-bbox="500 373 732 483">Industry Training Supervisor 2, Grade 15</p> <p data-bbox="500 594 732 699">NYS Department of Correctional Services</p>	<p data-bbox="769 296 1279 884">The recommended intangible award of \$250 identifies the suggestion's moderate value and extended application. Mr. Rose designed and developed new drying racks to be used in sign production for the NYS Department of Correctional Services. These racks cost about \$617.20 to produce as opposed to the \$1,900 cost of purchasing one. (If this award is approved as recommended, the Department of Civil Service will pay the first \$100.00 and \$150 will be charged to the NYS Department of Correctional Services Merit Award Cost Center).</p>	<p data-bbox="1312 296 1588 409">\$250 Cash Award and a Certificate of Merit</p>

## **7. VACANT EXEMPT CLASS POSITIONS – September 2009 - APPROVED**

The following positions are in the exempt class pursuant to previous jurisdictional classification decisions of the State Civil Service Commission. Pursuant to Section 41(2) of the Civil Service Law, such positions must be reviewed by the Commission before they may be refilled on a permanent basis. Accordingly, all positions identified below have been reviewed by the Division of Classification and Compensation and/or the Office of Civil Service Commission Operations. In each case, it is recommended that the approval to refill on a permanent basis be granted, as the original basis for exempt classification continues.

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Aging, Office for the	01370	61020	Legislative Liaison
Banking	07000	00110	Director Public Information
Budget	01010	00016 00019 00020 04198 02573	Confidential Assistant Confidential Stenographer Confidential Stenographer Special Office Assistant Confidential Stenographer
Education	11000	00101  00201 03001	Counsel & Deputy Commissioner for Legal Affairs Associate Commissioner Deputy Commissioner
Employee Relations	01150	00301	Counsel
Environmental Conservation	09000	23328	Associate Counsel
Executive Chamber	01000	00303 00314 00315 00601 00604 00703 00705 00726 00727 01001 01003 01005 01108	Program Associate Program Associate Confidential Assistant Deputy Director of State Operations Program Associate Assistant Counsel to the Governor Assistant Counsel to the Governor Confidential Assistant Press Assistant Program Assistant Legislative Assistant Press Assistant Confidential Stenographer

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Executive Chamber (cont.)		01202	Assistant Appointments Officer
		01204	Assistant Appointments Officer
		01304	Press Officer
		01305	Press Officer
		01308	Program Associate
		01418	Special Office Assistant
		01508	Special Office Assistant
		02030	Special Assistant
Higher Education	11100	00010	Executive Vice President
		40000	Executive Assistant
		45001	Vice President HESC
Insurance Department	13000	01010	Special Counsel
Labor Management	21220	00649	Employee Relations Associate
		00850	Assistant Director
Law Department	03000	00013	Secretary
		00209	Assistant Public Information Officer
		00412	Secretary
		03702	Secretary
		06621	Investigator
		06791	Confidential Clerk
		06836	Investigator
		09321	Investigator
		09410	Confidential Assistant
		29417	Secretary
Mental Retardation	51000	11048	Investigator
Motor Vehicles	23000	62011	Board Member
Parole	01020	70301	Associate Counsel
		71514	Confidential Legal Assistant

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Racing & Wagering Board	01510	04501	Presiding Judge
		04502	Starter
		04503	Associate Judge
		04505	Assistant to Presiding Judge
		04506	Investigator
		04507	Recording Judge
		04508	Paddock Judge
		04509	Supervising Racing Veterinarian
		04921	Assistant to Supervising Racing Vet
		05008	Paddock Judge
Real Property	01310	00180	Special Assistant
Regulatory Reform	21110	00113	Assistant Counsel
State, Department of	19000	05213	Citizen Services Representative
		05229	Citizen Services Representative
		06704	Secretary
State Northeastern Queens Nature & Historical Preserve	21810	00001	Executive Director
Temporary & Disability Assistance	27000	10135	Director Public Information
Thruway Authority	55090	00041	Assistant Public Information Officer
		00054	Assistant Counsel
Workers' Comp	14010	02690	Deputy Director

Calendared from July 2009 meeting

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Consumer Protection	01120	00106	Secretary
Law Department	03000	06693	Investigator
		00116	Confidential Clerk

## 8. SECTIONS 55-B and C – September 2009 - APPROVED

In accordance with Civil Service Law section 55-b, the Commission may “determine up to twelve hundred positions with duties such as can be performed by persons with a physical or mental disability who are found otherwise qualified to perform satisfactorily the duties of any such position.” An additional five hundred such positions may be reserved for veterans with disabilities under section 55-c. The following agencies have made application for participation in this program for the positions listed:

<u>Agency</u>	<u>Position</u>	<u>Item No.</u>
Education	Historic Conservation Technician 2	26366
Labor	Labor Services Representative T1	16056
	Labor Services Representative T1	27113
	Workforce Programs Specialist T1	08755
Medicaid Inspector General	Clerk 1	99077
	Management Specialist 1	99863
SUNY @ Upstate Medical Center	Hospital Patient Services Clerk 1	50648
Tax & Finance	Clerk 1	32190
Technology	Contract Management Specialist 1	00476
Veterans' Affairs	State Veterans Counselor	00108
Workers' Compensation	Mail & Supply Clerk 1	02378

Section 55-b – 7 positions

Section 55-c – 4 positions

**NYS CIVIL SERVICE COMMISSION**  
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SEPTEMBER 2009

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NEW YORK STATE CIVIL SERVICE COMMISSION

INTEROFFICE  
MEMORANDUM

TO: Commissioner Groenwegen  
FROM: Ann Barrett  
SUBJECT: September 2009 Commission Meeting  
DATE: September 11, 2009

We have arranged the following schedule for the September Commission meeting:

**Wednesday September 16**

10:00 a.m. - At New York Network

Calendar Pages 1, 2, 3, 4, 5, 6, 7, and 8

cc: Comr. Ahl  
Comr. Hanrahan  
Judith Ratner

Richard Ciprioni  
Al Jordan

Shirley LaPlante  
David Ernst