

STATE OF NEW YORK
CIVIL SERVICE COMMISSION
ALBANY, NEW YORK

September 11, 2012

1. **MUNICIPAL SERVICE** ([View Description](#))

- 1.52 (A) ALBANY COUNTY DIRECTOR OF CIVIL SERVICE. Request for Commission approval of three resolutions amending the Text and Appendices of the Albany County Civil Service Rules. ([View Resolution](#))

Resolution #6: Approved (with a maximum annual salary of \$3,500)

Resolution #11: amendments sections 1(d) and 7 are approved

Resolution #10 and #11 section 2(e): The State Commission disapproved these requests. Albany County's current Eligible List and Layoff Rule currently provide for an appropriate manner to break ties at time of the establishment of the eligible list. The proposed amendments are not in the best interest of effective merit system administration, and there are other avenues the Director of Civil Service may take that will address each of his concerns.

Additionally, the current language provided for in the Rules is consistent with the *Model Rules* and most civil service agencies throughout the State. The County should amend its practice to conform to the current Rules and adopt a policy to address any situations that may arise from previously established eligible lists.

- 1.53 (B) ERIE COUNTY COMMISSIONER OF PERSONNEL. Request for Commission approval of the resolution amending the Appendices of the Erie County Civil Service Rules. ([View Resolution](#))

Approved

- 1.54 (C) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Request for Commission approval of the resolution amending the Appendices of the City of Long Beach Civil Service Rules. ([View Resolution](#))

Approved

- 1.55 (D) WARREN COUNTY PERSONNEL OFFICER. Request for Commission approval of the resolution amending the Text and Appendices of the Warren County Civil Service Rules. ([View Resolution](#))

Text amendments and the following appendices amendments were approved:

- **Senior Lifeguard**
- **Assessor**
- **City Historian P/T**
- **Recycling Supervisor P/T**
- **Interpreters for the Hearing Impaired (and corresponding deletion)**
- **School Bus Monitors**

The remainder of the proposed amendments were disapproved based on the fact that the Personnel Officer was non-responsive to several of State Commission staff's requests for additional information. Information is still missing for these requests and it has not been demonstrated that the proposed amendments meet the requirements for removal from the competitive class. The disapproval is without prejudice for a complete and substantive submission that follows discussions and review prior to the adoption of the resolution.

- 1.56 (E) CITY OF LONG BEACH CIVIL SERVICE COMMISSION. Field Visit and Follow-up Report on the Merit System Program Component Reports for the City of Long Beach Civil Service Commission.

The State Commission commended the City Commission for its efforts to come into compliance with Civil Service Law and Rules, and address the seven revised required actions. However, no documented substantive progress has been made. Therefore, the State Commission directed a complete tenth progress report be submitted no later than November 1, 2012. The State Commission expects a majority of the required actions to be addressed by then, including certifying payrolls and addressing the part-time and seasonal non-competitive appointments, as the summer season will be over.

- 1.57 (F) CITY OF MOUNT VERNON CIVIL SERVICE COMMISSION. Follow-up on the Merit System Administration Report.

The State Commission stated its concern regarding the inaction of the City Commission to address any of the five revised required actions necessary to be taken in order for the Commission to come into compliance with Law and Rules. The State Commission stated it will refrain from making any determinations on the various issues raised in Mount Vernon until staff completes its on-site review on September 13-14, 2012. The State Commission expects a full and complete update on the status of merit system administration in the City of Mount Vernon at its October meeting.

- 1.58 (G) NEW YORK CITY DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES. Request for Commission approval of the resolution amending the Appendices of the Personnel Rules and Regulations of the City of New York-- Various City Agencies. [\(View Resolution\)](#)

Calendared

2. PENSION WAIVERS FOR RETIREES ([View Guidelines](#))

2. PENSION WAIVERS FOR RETIREES / LOCAL							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Riga, Joseph	2.00	Erie County District Attorney's Office Chief Confidential Criminal Investigator NonComp nonPolicy	07/01/2012 06/30/2014	\$64,882	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-12/31/12. The position occupied by Mr. Riga may be re-filled by the permanent incumbent at the end of 2012.							
2.	Bentivegna, Patrick	6.00	Hempstead , Town of Special Investigator (Classified Matters) NonComp nonPolicy	06/13/2012 06/12/2014	\$82,373	Yes	Approved
The State Commission approved the request for the period of 06/13/12-06/12/14.							
3.	Varrenti, Daniel P	10.25	Monroe County Village of Brockport Chief of Police Competitive	07/01/2012 06/30/2014	\$113,155	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13. If approval beyond 06/30/13 is sought, the eligible list must be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment, the Monroe County Department of Human Resources must request an examination to ensure participation in the March 2013 Police Chief/Assistant Police Chief Examination Series.							
4.	Young, Sr., John R	6.50	Newburgh CityEnlarged City School District District Security Manager Competitive	07/01/2012 06/30/2014	\$72,238	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13. The limited period of approval through 06/30/13 was granted with the stipulation that the Newburgh City Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/13 will also avoid a disruption in the School District's security force throughout the 2012-2013 school year.							

5.	Ristoff Jr., Thomas	6.50	Onondaga County Syracuse City School District Director of School Security and Safety Competitive	07/01/2012 06/30/2013	\$65,000	Yes	Approved
The State Commission approved the request for the period of 07/01/12-06/30/13. If approval beyond 06/30/13 is sought, the entire eligible list must be re-canvassed. If after canvassing , it is determined that there are fewer than three reachable non-retirees interested in appointment, the Onondaga County Department of Personnel must request an examination to ensure participation in the February 2013 Safety & Security Examination Series. Approval through 06/30/13 will also avoid a disruption in the School District's security force for throughout the 2012-2013 school year.							
6.	Szyndor, Richard J	3.50	Orange County Town of Deerpark Police Lieutenant Competitive	07/01/2012 06/30/2014	\$63,336	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-12/31/12. If approval beyond 12/31/12 is sought, the resultant Police Lieutenant promotion eligible list must be canvassed to determine if there are any non-retirees available for appointment.							
7.	Werner, William R	7.50	Orange County Town of Deerpark Police Chief-Type A Competitive	07/01/2012 06/30/2014	\$34,372	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-10/31/12 and disapproved the request thereafter. The Orange County Department of Human Resources failed to conduct an examination as stipulated by the State Commission at its meeting on 12/15/10. Staff further recommended in transmitting the notification that the appointing authority be advised that this is not a determination on Mr. Werner's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.							
8.	Venezia, John I	0.00	Orange County Town of Newburgh Assessor NonComp nonPolicy	05/09/2012 05/08/2014	\$80,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 05/09/12-12/31/12. If approval beyond 12/31/12 is sought, the appointing authority must either interview the four remaining non-retired and qualified applicants to determine if any are interested in appointment or discuss with the Orange County Department of Personnel whether the minimum qualifications for the position are appropriate to meet the needs of the town. If the minimum qualifications are revised, the Town must conduct a new recruitment effort.							
9.	Murphy, William F	4.50	Orleans County Village of Holley Police Chief Competitive	07/01/2012 06/30/2014	\$41,600	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13, with the stipulation that the Orleans County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.							

10.	Terpening, Ellery D	4.50	Oswego County Village of Pulaski Police Chief Competitive	07/01/2012 06/30/2013	\$49,502	Yes	Approved
The State Commission approved the request for the period of 07/01/12-06/30/13. Approval through 06/30/13 was granted with the stipulation that the Oswego County Department of Personnel conduct an examination to determine if there are any qualified non-retirees available for appointment.							
11.	Harkin, John M	2.75	Rensselaer County - Town of North Greenbush Assessor A NonComp nonPolicy	10/01/2012 12/31/2012	\$51,000	Yes	Approved
The State Commission approved the request for the period of 10/01/12-12/31/12.							
12.	Peter, Bernhard	9.25	Rensselaer County Town of Schodack Police Chief Competitive	07/01/2012 06/30/2014	\$80,553	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13, with the stipulation that the Rensselaer County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							
13.	Stover, Jerri D	8.50	Saratoga County District Attorney's Office Criminal Investigator NonComp Policy	07/01/2012 06/30/2014	\$54,352	Yes	Approved
The State Commission approved the request for the period of 07/01/12-06/30/14.							
14.	Zostant, Andrew T	6.50	Saratoga County District Attorney's Office Criminal Investigator NonComp Policy	07/01/2012 06/30/2014	\$53,416	Yes	Approved
The State Commission approved the request for the period of 07/01/12-06/30/14.							
15.	Jackson, Jeffrey K	1.50	Schenectady County Rotterdam-Mohonasen Central School District Director of School Safety and Security Competitive	07/11/2012 06/30/2014	\$72,630	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/11/12-06/30/13, with the stipulation that the Schenectady County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment. Approval through 06/30/13 will also avoid a disruption in the School District's security operations during the 2012-2013 school year.							

16.	Prokrym, Stephen S	3.00	Schenectady County Schenectady Municipal Housing Authority Tenant Investigator Competitive	10/01/2012 09/30/2014	\$24,286	Yes	Calendared
The State Commission calendared action on this request.							
17.	Connors, William R	10.50	Westchester County City of Rye Commissioner of Police Unclass	07/01/2012 05/31/2014	\$140,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-10/31/12 and calendared action on the remaining duration requested until its October 2012 meeting.							

2. PENSION WAIVERS FOR RETIREES / LOCAL							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Wind, Gary J	1.50	Cattaraugus County City of Salamanca Police Chief Competitive	07/01/2012 06/30/2014	\$63,726	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13, with the stipulation that the Cattaraugus County Civil Service Commission conduct an examination to determine if there are any qualified non-retirees available for appointment.							
2.	Sikora, Paul	0.00	Erie County Grand Island Central School District Director of Labor Relations NonComp Policy	04/30/2012 04/29/2014	\$50,000	Yes	Approved
The State Commission approved the request for the period of 04/30/12-04/29/14. The Superintendent indicated that the position may not continue in existence beyond the 2013-2014 school year. If a new section 211 waiver is submitted for Mr. Sikora seeking approval beyond 04/29/14, a new recruitment effort must be conducted.							

3.	Snickles, Robert C	0.00	Franklin County Town of Franklin Motorized Equipment Operator NonComp nonPolicy	01/01/2012 12/31/2013	\$32,000	Yes	Retroactive Approval
The State Commission approved the retroactive request for the period of 01/01/12-12/31/13.							
4.	Rye, Elizabeth A	0.00	Nassau County District Attorney's Office Special Investigator I (Index Crime) NonComp Policy	07/13/2012 06/30/2014	\$69,138	Yes	Approved
The State Commission approved the request for the period of 07/13/12-06/30/14.							
5.	Melville, John P	0.00	Orange County District Attorney's Office Chief Criminal Investigator Exempt	04/30/2012 04/29/2014	\$62,094	Yes	Approved
The State Commission approved the request for the period of 04/30/12-04/29/14.							
6.	Squillante, Frank P	1.75	Orange County Monroe-Woodbury Central School District School Security Supervisor Competitive	07/01/2012 06/30/2014	\$81,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-12/31/12. Approval through 12/31/12 was granted to provide time for the appointing authority to discuss the reclassification of the School Security Supervisor position with staff of the Orange County Department of Human Resources. If amendments to the minimum qualifications are made or if the position is reclassified which would render the current eligible list inappropriate to fill the School Security Supervisor position, a new examination must be requested so a determination can be made whether there are any qualified non-retirees available for appointment. If there is no revision to the classification, the existing eligible list must be re-canvassed to determine if there are any qualified non-retirees interested in appointment.							
7.	Vasquez, Richard	0.00	Orange County Town of Woodbury Police Chief (B) Competitive	07/02/2012 07/01/2014	\$105,000	Yes	Limited Approval
The State Commission approved the request for the period of 07/02/12-10/31/12 and disapproved the request thereafter. Approval through 10/31/12 will provide time for the appointing authority to make a permanent appointment from the eligible list. Staff also recommends that the appointing authority be advised that this is not a determination on Mr. Vasquez's continued employment, but rather the appropriateness of collecting pension benefits and a salary as a retired person.							
8.	Moran, Brendan	2.50	Saratoga County District Attorney's Office Criminal Investigator NonComp Policy	07/01/2012 06/30/2014	\$51,700	Yes	Approved
The State Commission approved the request for the period of 07/01/12-06/30/14.							

9.	Moran, John P	2.50	Suffolk County Hampton Bays Union Free School District Director of School Safety Competitive	07/01/2012 08/31/2013	\$60,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-06/30/13. If approval beyond 06/30/13 is sought, the eligible list must be re-canvassed prior to the submission of a new section 211 waiver application. If it is determined that there are fewer than three reachable non-retirees interested in appointment, the Suffolk County Department of Civil Service must request an examination to ensure participation in the February 2013 Safety & Security Examination Series. Approval through 06/30/13 will also avoid a disruption in the School District's security force for throughout the 2012-2013 school year.							
10.	Kathpalia, Salil	0.00	Sullivan County Community Services Contractual Psychiatric Services	07/01/2012 06/30/2014	\$130,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/01/12-12/31/12. If approval beyond 12/31/12 is sought, new recruitment information must be provided as the contract between Sullivan County and Dr. Kathpalia expires on 12/31/12.							
11.	Mullen, Terrence F	0.00	Sullivan County District Attorney's Office District Attorney's Investigator Exempt	05/24/2012 05/23/2014	\$50,000	Yes	Approved
The State Commission approved the request for the period of 05/24/12-05/23/14.							
12.	Clark, Mark R	2.00	Tioga County Town of Owego Highway Superintendent Unclass	10/01/2012 09/30/2014	\$60,466	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-12/31/13. Approval beyond 12/31/13 is not necessary as Mr. Clark's term of office ends on 12/31/13.							

2.	PENSION WAIVERS FOR RETIREES / STATE						
	The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:						
	STATUTORY CRITERIA PRE-OCTOBER 7, 2008						
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Cavalcante, John P	4.00	Corrections and Community Supervision, Department of Investigator Exempt	07/28/2012 07/27/2014	\$61,270	Yes	Approved
	The State Commission approved the request for the period of 07/28/12-07/27/14.						
2.	Ford, Brian R	11.00	Law, Department of Investigator Exempt	09/24/2012 12/31/2012	\$81,448	Yes	Approved
	The State Commission approved the request for the period of 09/24/12-12/31/12.						

ADDED ITEMS:

2. PENSION WAIVERS FOR RETIREES / STATE							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Malik, Muhammed A	4.75	Children & Family Services, Office of (OFCS) Psychiatrist (PT) NonComp nonPolicy	10/01/2012 06/30/2014	\$85,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							
2.	Bryant, Kevin C	4.25	Financial Services, Department of Insurance Frauds Investigator 1 NonComp nonPolicy	10/01/2012 12/31/2012	\$57,502	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							
3.	Cardenales, Evelyn	4.25	Financial Services, Department of Insurance Frauds Investigator 1 NonComp nonPolicy	10/01/2012 12/31/2012	\$53,909	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							
4.	Meyer, Edward J	4.25	Inspector General's Office Assistant Manager of Training Exempt	10/01/2012 05/17/2014	\$68,172	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							
5.	DiDonato, Steven	4.00	Mental Health, Office of (OMH) Community Mental Health Nurse Competitive	07/03/2012 07/02/2014	\$79,229	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/03/12-10/31/12.							
6.	Zayas, Ismael E	8.50	Welfare Inspector General, Office of the Special Investigator Competitive	10/01/2012 06/01/2014	\$64,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							

ADDED ITEMS:

2. PENSION WAIVERS FOR RETIREES / STATE							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruit-ment?	Action
1.	Freese, Robert	0.25	Criminal Justice Services, Division of (DCJS) Contractual Forensic Firearms Examiner Services	10/01/2012 05/08/2014	\$49,995	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							
2.	Riegert, John E	2.00	Criminal Justice Services, Division of (DCJS) Crime Analysis Center Director Exempt	10/01/2012 05/31/2014	\$100,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							
3.	Rockwood, Ronald R	2.00	Criminal Justice Services, Division of (DCJS) Crime Analysis Center Director Exempt	10/01/2012 05/31/2014	\$100,000	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							

ADDED ITEMS:

2. PENSION WAIVERS FOR RETIREES / OTHER							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA PRE-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Vasile, Thomas H	6.50	Dormitory Authority Investigative Auditor Other	07/23/2012 07/22/2014	\$85,551	Yes	Limited Approval
The State Commission approved the request for the limited period of 07/23/12-10/31/12.							
2.	Maloney, Daniel P	10.25	Western Regional Off Track Betting Corporation Director of Security Unclass	10/01/2012 06/30/2014	\$65,042	Yes	Limited Approval
The State Commission approved the request for the limited period of 10/01/12-10/31/12.							

ADDED ITEM:

2. PENSION WAIVERS FOR RETIREES / OTHER							
The following requests to employ retirees in accordance with Section 211 of the New York State Retirement and Social Security Law are presented for Commission consideration:							
STATUTORY CRITERIA POST-OCTOBER 7, 2008							
	Name	Years in Position Under §211	Department, Title, Juris Class	Requested Period of Employment	Annual Salary	Recruitment?	Action
1.	Dudek, Karen	0.00	New York City Health and Hospitals Corporation Senior Associate Director Other	03/27/2012 03/26/2014	\$115,000	Yes	Limited Approval
The State Commission approved the request for the retroactive and limited period of 03/27/12-10/31/12.							

The non-competitive and exempt jurisdictional classification of positions affords agencies increased flexibility in the appointment process. The President of the Civil Service Commission, as Chairperson of the Governor's Executive Committee for Affirmative Action, has responsibility for assuring equal employment opportunity is provided in State agencies. The President has requested that agencies be mindful of their opportunity to promote the employment of minorities, women, persons with disabilities and veterans in making appointments to such positions.

3. EXECUTIVE ([View Description](#))

- 3.41 (A) DEPARTMENT OF AGRICULTURE AND MARKETS. Request for Commission approval of non-competitive classification of the following positions which they are asking to have established:

Director, Land and Water Resources
Assistant Director, Land and Water Resources
Director, Agricultural Development

(Control No. 12-013) ([View Description](#))

Approved – (phi – policy)

**Director, Land and Water Resources (Reclassified from Director, Soil and Water Conservation Committee--Non-competitive)
Assistant Director, Land and Water Resources (Reclassified from Assistant Director, Soil and Water Conservation Committee--Non-competitive)
Director, Agricultural Development (Reclassified from Director, Agriculture Protection and Development Services--Non-competitive)**

- 3.42 (B) DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES. Request for Commission approval of non-competitive classification of the position of Chief Information Security Officer 1 which they are asking to have established. (Control No. 12-023) ([View Description](#))

Approved (phi – policy/confidential)

- 3.43 (C) OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES. Request for Commission approval of exempt classification of an additional position of Special Assistant. (Control No. 12-029) ([View Description](#))

**Approved – Increased from 7 to 8 in Appendices
(reclassified from Associate Commissioner County Services--exempt)**

- 3.44 (D) OFFICE FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES.
Request for Commission approval of exempt classification of an
additional position of Assistant Public Information Officer.
(Control No. 12-031) [\(View Description\)](#)

Approved – Increased from 4 to 5 in Appendices

- 3.45 (E) FOR COMMISSION CONSIDERATION. Minutes of the Commission
meetings held July 17, 2012.

Approved

4. LEAVES OF ABSENCE – APPROVED AS INDICATED

[\(View Description\)](#)

4.15 PLEASE NOTE: IN ORDER TO EXTEND LEAVES THAT WERE APPROVED FOR A LIMITED PERIOD OF 6 MONTHS, A NEW REQUEST MUST BE SUBMITTED TO THE CIVIL SERVICE COMMISSION.

	<u>Current Leave Ends</u>	<u>Extension Approved Through</u>	<u>Name</u>	<u>Title/Dept.</u>	<u>On Leave To</u>
(1)	10/1/12	4/1/13	Betz,Laura	Mail&Supply Clerk Non-Comp Budget	Senr Mail&Supply Clk Non-Comp Budget
(2)	10/1/12	4/1/13	Brabham Harder,Lola	Assoc Budget Exmr Competitive Budget	Secy Exempt Budget
(3)	9/30/12	3/1/13	Brondi,Robert E	Assnt Chf Bdgt Exr Competitive Budget	Chf Budget Exmr Non-Comp Budget
(4)	9/2/12	3/1/13	Frantti,Travis J	Assoc Budget Exmr Competitive Budget	Prin FscI Policy An Non-Comp Budget
(5)	9/1/12	3/1/13	Greenberg,Ronald L	Assnt Chf Bdgt Exr Competitive Budget	Deputy Dir Exempt Budget
(6)	10/1/12	4/1/13	Greenberg,Ronald L	Chf Budget Exmr Non-Comp Budget	Deputy Dir Exempt Budget
(7)	10/1/12	4/1/13	Mirabile,John	Mail&Supply Clerk Non-Comp Budget	Spec Office Assnt Exempt Budget
(8)	10/1/12	4/1/13	Rock,Geralyn A	Admnv Assnt Competitive Budget	Conf Stenographer Exempt Budget
(9)	9/1/12	3/1/13	Sheppard,Daniel B	Assnt Chf Bdgt Exr Competitive Budget	Deputy Dir Exempt Budget
(10)	10/1/12	4/1/13	Tyler,Karen B	Admnv Offr 6 Competitive Budget	Chf Budget Exmr Non-Comp Budget

(11)	10/1/12	4/1/13	Vanalstyne,James J	Mail&Supply Clerk Competitive Budget	Senr Mail&Supply Clk Non-Comp Budget
(12)	10/1/12	4/1/13	White,Anne M	Agency Prgm Aide Competitive Budget	Conf Secy Exempt Budget
(13)	10/1/12	4/1/13	Bryce,Sandra A	Youth Div Aide 3 Non-Comp Child&Fam Srvc	Youth Facility Dir 1 Non-Comp Child&Fam Srvc
(14)	11/1/12	5/1/13	Daugherty,Karen K	Info Tech Spec 2 Competitive Child&Fam Srvc	Prj Assnt Competitive Ed Main Office
(15)	11/1/12	5/1/13	Dennison,Joseph	Youth Counselor 1 Competitive Child&Fam Srvc	Youth Facility Dir 2 Non-Comp Child&Fam Srvc
(16)	10/1/12	4/1/13	Judge,Mikki L	Youth Counselor 2 Competitive Child&Fam Srvc	Youth Fac Assnt Dir 4 Non-Comp Child&Fam Srvc
(17)	10/1/12	4/1/13	Kinch,Timothy G	Cadet Leader 2 Non-Comp Child&Fam Srvc	Cadet Leader 3 Competitive Child&Fam Srvc
(18)	10/1/12	4/1/13	Langbein,Stephen P	Youth Counselor 2 Competitive Child&Fam Srvc	Youth Facility Dir 1 Non-Comp Child&Fam Srvc
(19)	10/1/12	4/1/13	Larrier-Fulcher,Annette	Youth Counselor 2 Competitive Child&Fam Srvc	Youth Facility Dir 3 Non-Comp Child&Fam Srvc
(20)	11/1/12	5/1/13	Lewis,Faye A	Youth Counselor 3 Competitive Child&Fam Srvc	Youth Facility Dir 1 Non-Comp Child&Fam Srvc
(21)	8/1/12	2/1/13	Lopez,Edgardo L	Youth Counselor 2 SL Competitive Child&Fam Srvc	Prj Dir Competitive Child&Fam Srvc
(22)	10/1/12	4/1/13	Mack,Jennifer I	Youth Counselor 2 Competitive Child&Fam Srvc	Youth Fac Assnt Dir 3 Non-Comp Child&Fam Srvc
(23)	10/1/12	4/1/13	Mallick,Asghar F	Youth Counselor 2 Competitive Child&Fam Srvc	Youth Facility Dir 4 Non-Comp Child&Fam Srvc

(24)	11/1/12	5/1/13	Mcentee,Scott W	Cadet Leader 2 Non-Comp Child&Fam Srvc	Cadet Leader 3 Competitive Child&Fam Srvc
(25)	11/1/12	5/1/13	Sanoguet,Jeffrey	Youth Counselor 1 SL Competitive Child&Fam Srvc	Youth Counselor 2 Non-Comp Child&Fam Srvc
(26)	10/1/12	4/1/13	Smith,Bobby R	Youth Counselor 2 Competitive Child&Fam Srvc	Youth Facility Dir 3 Non-Comp Child&Fam Srvc
(27)	11/1/12	5/1/13	Travis Jr,William E	Mgr Info Tech Svs 1 Competitive Child&Fam Srvc	Assoc Commr Exempt Child&Fam Srvc
(28)	10/1/12	4/1/13	Ward-Harper,Muriel E	Ch & Fam Svs Spec 3 Competitive Child&Fam Srvc	Assoc Commr Exempt Child&Fam Srvc
(29)	10/1/12	4/1/13	Ciulla,Richard A	Emp Hlth Srv Physn 1 Competitive Civil Service	Dir Health Srvs Med S Non-Comp Civil Service
(30)	10/1/12	4/1/13	Laplante,Shirley J	Admnv Assnt Competitive Civil Service	Civil Srv Comm Stf An Non-Comp Civil Service
(31)	10/1/12	10/1/14	Bowles,Sandra J	Agency Prgm Aide Competitive Comptroller	Secy Exempt Comptroller
(32)	7/1/12	9/1/13	Clancy,Edward	Clerk 2 Competitive Comptroller	Artist Designer 2 Non-Comp Comptroller
(33)	7/1/12	9/1/13	Guadagnino,Patricia L	Secy 2 Competitive Comptroller	Exec Assnt Exempt Comptroller
(34)	7/1/12	9/1/13	Kuffel,Victoria M	Admnv Assnt Competitive Comptroller	Secy Exempt Comptroller
(35)	7/1/12	9/1/13	Malloy,Linda A	Secy 1 Competitive Comptroller	Secy 2 Non-Comp Comptroller
(36)	10/1/12	4/1/13	Greco,Patrizia	Legal Assnt 1 Competitive Crim Just Srvc	Secy Exempt Crim Just Srvc

(37)	10/1/12	4/1/13	Schloth,Arthur H	Info Tech Spec 3 Competitive Crim Just Srvc	Spec Assnt Exempt Crim Just Srvc
(38)	10/1/12	4/1/13	Evans,Andrea W	Supvg Parole Offcr Competitive DOCCS Community Supervision	Member Chairman Unclassified DOCCS Parole Board
(39)	10/1/12	10/1/14	Shapiro,James M	Supvg Parole Offcr Competitive DOCCS Community Supervision	Supvg Parole Offcr Ss Non-Comp DOCCS Community Supervision
(40)	10/1/12	10/1/14	Rabideau,Ann M	Nurse Admr 1 Competitive DOCCS Elmira Cntr	Deputy Supt Corrl HCF Non-Comp DOCCS Mohawk
(41)	10/1/12	4/1/13	Bellnier,Joseph F	Corr Captain Competitive DOCCS Five Points	Deputy Commr Exempt DOCCS Main Office
(42)	10/21/12	10/1/14	Kurtzworth,Joseph	Corr Captain Competitive DOCCS Gowanda	Deputy Supt Secrt S 3 Non-Comp DOCCS Orleans
(43)	10/1/12	10/1/14	Brandow,Stephen G	Coord Corrl Svs Emp I Competitive DOCCS Main Office	Deputy Supt Admnv S 3 Non-Comp DOCCS Green Haven
(44)	10/1/12	4/1/13	Fischer,Brian S	Dir Admnv Analysis 3 Competitive DOCCS Main Office	Commr Correction Unclassified DOCCS Main Office
(45)	10/1/12	4/1/13	Knappdavid,Theresa A	Dir Inmate Clssfctn&M Competitive DOCCS Main Office	Assoc Commr Exempt DOCCS Main Office
(46)	6/1/12	12/1/12	Barnet,David G	Economic Dev Pg Sp 2 Competitive Economic Devel	Out of State Service
(47)	7/1/12	1/1/13	Coburn,Randal D	Economic Dev Pg Sp 3 Competitive Economic Devel	Deputy Commr Exempt Economic Devel
(48)	7/22/12	1/1/13	Bianchi,Alison	Exams Editor Competitive Ed Main Office	Deputy Consl Exempt Ed Main Office

(49)	7/1/12	1/1/13	Dunn,Thomas	Assoc Educl Commnctns Competitive Ed Main Office	Dir Pub Info Exempt Ed Main Office
(50)	7/1/12	1/1/13	Macmillen,Connie S	Secy 1 Competitive Ed Main Office	Secy 2 Non-Comp Ed Main Office
(51)	7/1/12	1/1/13	Rivers,Margaret	Secy 1 Competitive Ed Main Office	Spec Assnt Exempt Ed Main Office
(52)	7/1/12	1/1/13	Schwartz,Ira M	Coord Comty School Pg Competitive Ed Main Office	Assnt Commr Exempt Ed Main Office
(53)	10/15/12	4/1/13	Louison,Arne J	Info Tech Spec 2 Prog Competitive Employ Relatns	Emp Prog Assoc Exempt Labor Mgmnt Cm
(54)	11/1/12	5/1/13	Allen,Sandra L	Senr Attorney Competitive En Con	Out of State Service
(55)	10/1/12	4/1/13	Christian,Deborah W	Assoc Atty Competitive En Con	Assnt Counsl Exempt En Con
(56)	11/1/12	5/1/13	Klotz,Mark A	Assnt Envirnl P Dir Competitive En Con	Envirnl Pgm Dir Non-Comp En Con
(57)	10/1/12	4/1/13	Little,William G	Assoc Atty Competitive En Con	Assoc Counsel Non-Comp En Con
(58)	10/1/12	4/1/13	Lodico,Philip J	Assoc Atty Competitive En Con	Assoc Counsel Non-Comp En Con
(59)	11/1/12	5/1/13	Sanza,Mark D	Envirnl Impact Exmr Non-Comp En Con	Assnt Counsl Exempt En Con
(60)	10/1/12	4/1/13	Kennedy,Marion J	Secy 2 Competitive Financial Services	Secy Exempt Financial Services
(61)	10/1/12	4/1/13	Magee,Elsa M	Assnt V P Fncl Aid Sv Competitive Higher Educ Svc	Exec Vice Pres Exempt Higher Educ Svc

(62)	10/1/12	4/1/13	Abel,Charles P	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(63)	10/1/12	4/1/13	Anderson,Ellen J	Assnt Dir Bur Amb C S Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(64)	10/1/12	4/1/13	Armenia,Gabrielle L	Chf Hlth Care Fscl An Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(65)	10/1/12	4/1/13	Dubner,Cindi L	Public H Rep 3 Competitive Hlth Main Off	Out of State Service
(66)	11/1/12	5/1/13	Frescatore,Donna J	Area Office Dir Competitive Hlth Main Off	Spec Assnt Exempt Hlth Main Off
(67)	10/1/12	4/1/13	Horan,James F	Health Hrg Exmnr Competitive Hlth Main Off	Assnt Counsl Exempt Hlth Main Off
(68)	11/1/12	5/1/13	Leslie,Ruth W	Senr Med Cndct Invst Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(69)	10/1/12	4/1/13	Lloyd,Vallencia M	Prg Rsch Spec 2 H S A Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(70)	11/1/12	5/1/13	Mcmurdo,Lisa M	Hosp Nsg Svcs Cnslt Competitive Hlth Main Off	Health Prog Dir 3 Exempt Hlth Main Off
(71)	11/1/12	5/1/13	Mossman,Philip N	Health Care Fn Pg M 2 Competitive Hlth Main Off	Health Prog Dir 2 Non-Comp Hlth Main Off
(72)	10/1/12	4/1/13	Nolan,Elissa B	Public H Rep 3 Competitive Hlth Main Off	Out of State Service
(73)	11/1/12	5/1/13	Quarrier,Jean O	Senr Attorney Competitive Hlth Main Off	Assnt Counsl Exempt Hlth Main Off
(74)	10/1/12	4/1/13	Ryan,Barbara L	Dir Labortry Cntr Adn Competitive Hlth Main Off	Out of State Service

(75)	10/1/12	4/1/13	Scott,Brian Y	Assnt Dir Info Tech S2 Competitive Hlth Main Off	Div Dir Hlth Sys Mgmt Exempt Hlth Main Off
(76)	10/1/12	4/1/13	Shi,Pei Yong	Resch Scient 6 Non-Comp Hlth Main Off	Out of State Service
(77)	10/1/12	4/1/13	Tarantino,Daniel J	Assoc Atty Hlth C Reg Competitive Hlth Main Off	Assoc Counsel Exempt Hlth Main Off
(78)	11/1/12	5/1/13	Ulberg,John E	Info Sys Auditor 3 Competitive Hlth Main Off	Div Dir Hlth Sys Mgmt Exempt Hlth Main Off
(79)	10/1/12	4/1/13	Wilson,John W	Health Prog Admr 4 Competitive Hlth Main Off	Health Prog Dir 1 Non-Comp Hlth Main Off
(80)	10/1/12	4/1/13	Dixon,Rene T	Secy 1 Competitive Housng & Comm Ren	Secy 2 Non-Comp Housng & Comm Ren
(81)	10/1/12	4/1/13	Wollman,Susan H	Assoc Atty Competitive Housng & Comm Ren	Assoc Counsel Exempt Housng & Comm Ren
(82)	9/1/12	3/1/13	Downey,Caroline J	Supvg Attorney Competitive Human Rights	Counsel Exempt Human Rights
(83)	10/1/12	4/1/13	Manning,Glenda E	Keyboard Spec 1 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(84)	10/1/12	1/1/13	Miliano,Michael J	Supvg Attorney Competitive Insurance Fund	Deputy Consl Exempt Insurance Fund
(85)	10/1/12	4/1/13	Morris,Lorna M	Claims Svs Rep 2 Competitive Insurance Fund	Insur Fd Bus Mgr Non-Comp Insurance Fund
(86)	10/1/12	4/1/13	Ridges,T L	Clerk 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(87)	10/1/12	4/1/13	Saunders,Diane R	Clerk 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund

(88)	10/1/12	4/1/13	Stanford,Sonia E	Calcultns Clerk 2 Competitive Insurance Fund	Customer Svs Rep 1 Non-Comp Insurance Fund
(89)	10/1/12	4/1/13	Sajja,Prameela R	Secy 1 Competitive Law	Secy Exempt Law
(90)	10/1/12	4/1/13	White,Terri E	Secy 1 Competitive Law	Secy Exempt Law
(91)	11/1/12	5/1/13	Gurney,Gardner S	Admnv Offr 6 Competitive Lottery	Exec Dpty Dir Exempt Lottery
(92)	10/1/12	4/1/13	Monson,Charles W	OASAS Prg Mgr 2 Competitive OASAS Main Off	Assoc Commr Exempt OASAS Main Off
(93)	10/1/12	4/1/13	Schell-Guy,Trisha	Senr Attorney Competitive OASAS Main Off	Assoc Counsel Exempt OASAS Main Off
(94)	10/1/12	4/1/13	Wilson,Monica	Senr Persnl Admr Competitive OASAS Main Off	Program Mgr Exempt OASAS Main Off
(95)	9/1/12	3/1/13	Strazzeri,David H	Info Tech Spec 4 D C Competitive Off For Techlgy	Assnt Dir Inf Tech TS1 Non-Comp Off For Techlgy
(96)	10/1/12	4/1/13	Sproat,James P	Real Estate Spec 2 GS Competitive OGS	Dir Real Estate P&D Non-Comp OGS
(97)	8/16/12	2/1/13	Acanfora,Deborah A	Mgt Spec 4 Competitive OMIG	Deputy Med Insp Gen Exempt OMIG
(98)	9/1/12	3/1/13	Daniels Rivera,Janine Y	Assoc Atty Competitive OMIG	Counsel Exempt OMIG
(99)	10/1/12	4/1/13	Cottrell,Kevin E	Grants In Aid Pgm A 1 Non-Comp P&R Niagara	Out of State Service
(100)	9/1/12	3/1/13	Zumbolo,Anthony	Supvg Public Emp Med Competitive PERB	Exec Dir Exempt PERB

(101)	7/1/12	1/1/13	Donnelly,Kristen M	Keyboard Spec 1 Competitive Racng&Wgrg Bd	Exec Assnt Exempt Racng&Wgrg Bd
(102)	11/1/12	5/1/13	Barbagelata,David W	Mgr Info Tech Svs 1 S P Competitive Tax& Finance	Spec Assnt Exempt Tax& Finance
(103)	11/1/12	5/1/13	Brewer,Aida M	Investment Officer Competitive Tax& Finance	Deputy Commr&Treasr Exempt Tax& Finance
(104)	11/1/12	5/1/13	Powell,Susan	Taxpayer Svs Spec 2 Competitive Tax& Finance	Tax Polcy Anlst 3 Non-Comp Tax& Finance
(105)	10/1/12	4/1/13	Williams,Jalisa D	Affirm Actn Admr 1 Competitive Tax& Finance	Affirm Actn Admr 2 Non-Comp Tax& Finance
(106)	10/1/12	4/1/13	Woodward,Jamie A	Dir Tax Processing Competitive Tax& Finance	Exec Dpty Commr Exempt Tax& Finance
(107)	11/1/12	5/1/13	Cinelli,Lisa M	Secy 1 Competitive Tmp&Disabl Asst	Secy 2 Non-Comp Tmp&Disabl Asst
(108)	11/1/12	5/1/13	Kennedy,John F	Temp Assnce Spec 2 Competitive Tmp&Disabl Asst	Program Mgr Exempt Tmp&Disabl Asst
(109)	10/1/12	4/1/13	Swaison,Maria	Supply Assnt Labor Tmp&Disabl Asst	Legal Aff Spec 1 SL Competitive Tmp&Disabl Asst
(110)	10/1/12	4/1/13	Beloten,Robert E	Comp Claims Referee Competitive Workers Comp	Chairman Wkrs Comp Bd Unclassified Workers Comp

4. STAFFING SERVICES/REINSTATEMENTS – APPROVED EFFECTIVE 9/11/12
[\(View Description\)](#)

4.16 Request(s) for Commission authorization for the reinstatement of the following person(s) pursuant to Section 5.4 of the Rules for the Classified Service:

	<u>Date Entered</u>	<u>Date Separated</u>	<u>Name</u>	<u>Title and Department</u>
(1)	08/10/1995	07/08/1999	Martinez, Duandie	Youth Counselor 2 Children and Family Services
(2)	09/10/1998	01/24/2008	Lyons, Stacey	Clerk 2 DOCCS
(3)	11/04/1976	09/25/1985	Chorba, Glen	Safety and Security Officer 1 DOH - Helen Hayes Hospital
(4)	08/17/1989	03/15/2001	Gagnon, Tammy	Clerk 1 SUNY-Empire State College

5. TESTING SERVICES / COMMITTEE ON APPEALS

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES - APPROVED

[\(View Description\)](#)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	405A	1-20	Local Forester/Forestry Technician/Tree Trimmer	3/17/12	OC/PROM/ NCP
	"	36-60	" "		
2.	406A	16-25	Local Forester/Forestry Technician/Tree Trimmer	3/17/12	OC/PROM/ NCP
	"	36-45	" "		
3.	460A	46-60	Criminal Justice Services	4/28/12	OC/PROM
4.	483A	1-15	State and Local Investigator	5/12/12	OC/T/ PROM
5.	483A	46-60 76-105	State and Local Investigator	5/12/12	OC/PROM
6.	485A	1-15 31-45	State and Local Investigator	5/12/12	OC/T/ PROM
7.	486A	1-30	State and Local Investigator	5/12/12	PROM
8.	492A	1-15	State and Local Police Supervisors/Investigators	6/2/12	OC/PROM
9.	493A	1-15	Police Supervisors/ Investigators	6/2/12	OC/PROM
10.	495A	16-30	Police Supervisors/ Investigators	6/2/12	PROM
11.	408B	76-90	Health and Human Services Administrators	6/2/12	OC/PROM
12.	409B	61-90	Retirement Systems Information Rep 3	6/2/12	PROM
13.	412B	1-30	Unemployment Insurance Tax Auditor/Region Director	6/2/12	OC

A. FINAL APPROVAL OF RATING KEYS WITHOUT OBJECTIONS OR CHANGES (cont.)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAMINATION OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
14.	416B	91-105	State and Local Laboratory	6/2/12	OC
15.	417B	1-30	Laboratory (Clinical-Forensic- General)	6/2/12	OC/PROM
16.	421B	16-30	Higher Level Caseworker	6/2/12	OC/PROM
17.	422B	1-30	Higher Level Caseworker	6/2/12	OC/PROM
18.	423B	46-75	Entry and Upper Level Probation	6/2/12	OC/PROM
19.	400B	1-30	Abandoned Property/ Unclaimed Property	6/6/12	PROM
20.	401B	31-50	Accountants (State Accounts & Systems)	6/6/12	PROM

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES - APPROVED

[\(View Description\)](#)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
1.	466-A	16-30	Recreation Program Leader 1 and 2	5/12/12	OC/PROM
		31-45	Recreation Program Leader 1 and 2	5/12/12	OC
	467-A	1-15	Recreation Program Leader 1 and 2	5/12/12	PROM
2.	407-B	31-45	Taxpayer Services Specialist	6/2/12	PROM
	408-B	16-30	Health and Human Services Administrators	6/2/12	OC/PROM
3.	401-B	11-30	Accountants (State Accounts & Systems)	6/6/12	PROM
4.	416-B	1-105	Laboratory (Clinical-Forensic-General)	6/2/12	OC/Prom
5.	407-B	46-60	Taxpayer Services Specialist	6/2/12	Prom
6.	403-B	1-60	Higher Level Library Clerical Series	6/2/12	OC/Prom
7.	415-B	1-15 31-75 106-135	Laboratory (Clinical-Forensic-General)	6/2/12	OC/Prom
8.	405-B	1-45	Local Nursing Administration	6/2/12	OC/Prom
9.	478-A	46-60	Administrative Analysis and Budgeting Series	5/12/12	OC/Prom/NCP
10.	414-B	1-30	Senior Budget Examiner	6/2/12	Prom
11.	418-B	16-135	Offender Rehabilitation Coordinator	6/2/12	Transition/OC
	419-B	1-60	Offender Rehabilitation Coordinator	6/2/12	Transition/OC

B. FINAL APPROVAL OF RATING KEYS WITH OBJECTIONS OR CHANGES (cont.)

	<u>BOOKLET NO.</u>	<u>ITEM NOS.</u>	<u>EXAM. OR SERIES</u>	<u>DATE HELD</u>	<u>TYPE</u>
12.	423-A	1-100	Lower Level Fire Promotion	6/16/12	OC/Prom
13	493-A	31-45	Environmental Conservation Investigator 1	6/2/12	OC/Prom
14.	494-A	1-30 46-60	State and Local Police Supervisors/Investigators	6/2/12	OC/Prom
15.	491-A	16-25 31-45	State and Local Police Supervisors/Investigators	6/2/12	OC/Prom
16.	424-B	31-60	Entry and Upper Level Probation Series	6/2/12	OC/Prom/NCP
		91-105	Entry and Upper Level Probation Series	6/2/12	OC/Prom

5. TESTING SERVICES / PRIOR APPROVALS - APPROVED

[\(View Description\)](#)

	<u>Booklet or Subtest</u>	<u>Subject</u>
5.22	Principles and Practices of Horticulture	Knowledge of the basic principles and practices of horticulture. The topics may include planting; feeding; propagating; cultivating; maintaining trees, shrubs, plants, and lawns; and recognizing and controlling plant pests and diseases
5.23	POL EN RC 3	Understanding and interpreting written material
5.24	Man Inv 1	Managing investigations
5.25	457-B	Law enforcement methods and practices NYS laws Planning, supervising and administering police programs and activities Preparing written material in a police setting Understanding and interpreting written material NYS laws
5.26	458-B	Planning, supervising and administering police programs and activities Preparing written material in a police setting
5.27	459-B	Evaluating information and evidence Investigative techniques and criminalistics

6. MERIT AWARDS ([View Description](#))

If award is approved as recommended by Suggestion Program staff, the cash award granted will amount to \$300.00, of which \$100.00 will be paid by the Department of Civil Service.

6.20 *Suggestion No. 405527* – from the Department of Taxation and Finance (DTF) for Gregory Gero, a Grade 14 Tax Technician 1 who proposed that an advanced Excel spreadsheet for auditing purposes be created for calculating Federal child credits, rather than computing them manually using specific federal forms which is very time consuming and not always computed accurately. This suggestion was implemented July 1, 2011. The suggestion committee for the DTF reported that a calculator was added to the audit divisions spreadsheet saving 300 audit days of work. With an average daily salary of \$202 times 300 days saved, minus a \$600 implementation cost, the first year net savings was approximately \$60,000. Ten percent of this savings is \$6,000 however the Committee determined the suggestion was 95 percent job related and recommended a tangible award of \$300 (5% of \$6,000) and a certificate of merit.

APPROVED

7. VACANT EXEMPT CLASS POSITIONS – APPROVED EFFECTIVE 9/11/12
[\(View Description\)](#)

<u>Agency</u>	<u>Code</u>	<u>Item Nos.</u>	<u>Title</u>
Aging	01370	61002 64120 92006	Executive Deputy Director Director Public Information Deputy Director
Agriculture & Markets	06000	00002 02601	First Deputy Commissioner Director Public Information
Alcoholism and Substance Abuse Services	53000	00003	Executive Deputy Commissioner
Children & Family Services	25000	00042	Director Public Information
Comptroller	02000	00181	Assistant Deputy Comptroller
Criminal Justice Services	01490	13001	Executive Deputy Director
Education Department	11000	08001	Associate Commissioner
Executive Chamber	01000	00102 00303 00721 00724 01102 01510	Confidential Assistant Program Associate Confidential Stenographer Confidential Stenographer Legislative Assistant Confidential Stenographer
Insurance Fund	00640	00005 00200	Deputy Director Director Investigations
Labor Management Committee	21220	00061 00623	Employee Program Assistant Assistant Director
Law	03000	00138 00414 06688 06854 06858	Confidential Administrative Assistant Confidential Administrative Assistant Investigator Confidential Assistant Confidential Assistant
Parks & Recreation	49070	00025 00321	Director Internal Audit Director Public Information

7. VACANT EXEMPT CLASS POSITIONS (cont.)

Racing & Wagering	01510	04501	Presiding Judge
		04502	Starter
		04503	Associate Judge
		04504	Associate Judge
		04505	Assistant to Presiding Judge
		04506	Investigator
		04507	Recording Judge
		04508	Paddock Judge
		04509	Supervising Racing Veterinarian
		04601	Presiding Judge
		04907	Recording Judge
	05304	Associate Judge	
State Inspector General	21700	01029	Investigative Auditor
Tax Appeals	20030	00040	Counsel
Thruway Authority	55090	00038	Director Public Information
		00039	Assistant Public Information Officer
		00084	Director Internal Audit
		00641	Director Canal Recreationway Commission
Transportation	17000	10006	Executive Deputy Commissioner
Workers' Compensation Board	14010	00225	Secretary to Workers' Compensation Board
		02220	Director Public Information

Total: 48

8. SECTIONS 55-B and C – APPROVED EFFECTIVE 9/11/12

[\(View Description\)](#)

<u>Agency</u>	<u>Position</u>
Aging, Office of the	Long Term Advocacy Assistance Specialist 1
Comptroller	Senior Personnel Administrator
Education	Keyboard Specialist 1 Keyboard Specialist 1 Keyboard Specialist 1 Keyboard Specialist 1 Vocational Rehabilitation Counselor Vocational Rehabilitation Counselor Vocational Rehabilitation Counselor Vocational Rehabilitation Counselor Assistant
Hale Creek Correctional Facility	Alcohol & Substance Abuse Treatment Program Assistant
Labor	Labor Service Representative Trainee 1* Senior Employment Security Clerk Senior Employment Security Clerk (SL)
People with Developmental Disabilities	Developmental Disabilities Secure Care Trainee Aid 1 Safety & Security Officer Trainee*
Taxation and Finance	Affirmative Action Administrator Trainee 1*
Veterans' Affairs	State Veterans Counselor*

Section 55-b – 14 positions
Section 55-c – 4 positions *

(As of June 28, 2012 there were 1014 55-b and 103 55-c positions filled)

NYS CIVIL SERVICE COMMISSION
CALENDAR INDEX

September 2012

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1	Municipal Service	1 (A-G)
2	Pension Waivers for Retirees - Sec 211 NYSRSSL	
	Local Government	2 (A)
	State Government	2 (B)
	Other Entities	
2-a	Extensions in Service Over Age Seventy	
3	Executive	3 (A-E)
4	Staffing Services	
	Backdates	
	Leaves of Absence	4 (D)
	Reinstatements	4 (E)
5	Testing Services	
	Committee on Appeals	5 (F)
	Prior Approvals	5 (G)
6	Merit Awards	
	Employee Suggestions	6 (H)
7	Vacant Exempt Class Positions	7 (I)
8	Section 55 b/c	8 (J)
9	Investigations	
10	New Business	