

**MEMORANDUM**

**TO:** Participating Agency Health Benefits Administrators  
**FROM:** Employee Benefits Division  
**SUBJECT:** Out-of-State Empire Plan Participating Provider Directories  
**DATE:** February 8, 2000

We are happy to announce that new *Empire Plan Participating Provider Directories* were mailed to out-of-state employees, retirees and other enrollees in January. Here are the details:

**Directory Contents**

The December 1999 directories list Empire Plan Medical/Surgical, Managed Physical Medicine Program and Mental Health/Substance Abuse providers. They also include Ambulatory Surgical Centers, Cardiac Rehabilitation Centers, Urgent Care Centers and Laboratories.

**Directory Versions**

Out-of-state directories are being produced for all states except Massachusetts, Pennsylvania and Vermont which are included in the Upstate New York version; Connecticut and New Jersey which are included in the Downstate New York version and Florida (see PA99-13).

**Distribution/Agency Orders — Details**

Attached is a special order form for the out-of-state directories. Please save this form and photocopy as needed. We ask that agencies do not order a supply of each directory, as quantities are limited. Please order directories only as you need them to give to enrollees:

- who are moving.
- who are traveling to that state.
- who retire.
- with dependents, such as college students.

Even for these enrollees, it is better to visit our Web site at <http://www.cs.state.ny.us> and print an updated copy. Providers change and the Web site is updated weekly.

Enclosures