

**MEMORANDUM**

**TO:** Participating Agency Health Benefits Administrators  
**FROM:** Employee Benefits Division  
**SUBJECT:** Empire Plan Medical Insurer  
**DATE:** October 16, 2000

**IMPORTANT INFORMATION FOR EMPIRE PLAN ENROLLEES**

**Certificate Page in Empire Plan Publications**

Effective January 1, 2000, United HealthCare Insurance Company of New York became the insurer for administering Empire Plan medical benefits. The Empire Plan certificate amendment transferring the obligation of medical insurer from Metropolitan to United HealthCare is included in the April 2000 Amendments mailed to enrollees' homes. It is also in the July 1, 2000 *Empire Plan Certificate* for Participating Agencies with Core plus Medical and Psychiatric Enhancements.

Whenever you distribute a *NYSHIP General Information Book and Empire Plan Certificate* to an enrollee, please be sure to include the April 2000 Amendments (with the exception of Core plus Medical and Psychiatric Enhancements) plus all other amendments and *Empire Plan Reports* issued after the date on the Book/Certificate. The enrollee will then have a complete package of NYSHIP benefit information.

**Ordering Publications**

You may order publications by using the Publications Supply Request Form enclosed with this memo. If you are unsure of how to order publications or have questions, please call the Communications Unit at 518-457-7577.

Enclosures