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PA01-03

MEMORANDUM

TO: Health Benefits Administrators of Participating Agencies
FROM: Employee Benefits Division
SUBJECT: Reporting On Prescription Drugs
DATE: March 15, 2001

We are happy to announce a *Reporting On Prescription Drugs* and a new Empire Plan phone card. We will mail to all enrollees with their group-specific *2001 At a Glance* beginning this month. This is the enrollee mailing we told you about when we sent you the stand-alone *2001 At A Glances*.

Reporting On Prescription Drugs

This non group-specific four-page report explains how to use the Empire Plan Prescription Drug Program and includes valuable information about generic drugs, the rising costs of prescription drugs and preventing harmful drug interactions.

2001 Empire Plan At A Glance

Includes group-specific 2001 deductible and coinsurance maximums.

2001 Phone Card

A quick reference pocket or wallet card with Empire Plan phone numbers and carrier service descriptions.

Distribution

The *Reporting On Prescription Drugs*, *2001 At A Glance* and Empire Plan phone card will mail to enrollee homes this month. We will ship you a supply of the combined mailing equal to 5 percent of your enrollment. Please give one to new active employees and retirees.

We will also send you a 5 percent supply of the stand-alone *Reporting On Prescription Drugs* and phone cards. You may find these pieces useful at conferences and health fairs. We have enclosed a Publications Supply Order Form with this memo. All of the pieces are listed, but they will not be available right away. Please wait until you receive your supply of a specific group before you place an order for that version. Anything not listed on this form is obsolete and should be recycled.

Reporting On Prescription Drugs, group-specific *At A Glances* for 2001 and a phone number listing for all carriers are available on line at NYS OnLine, www.cs.state.ny.us. Click on Employee Benefits and then Publications or Phone Numbers. These publications and phone numbers are also available on EBD OnLine.

If you are unsure how to order publications or have questions about this distribution, please call the Communications Unit at (518) 457-7577. Our FAX number is (518) 457-2494.

Enclosure: Publications Supply Order Form