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**PA01-08**

## MEMORANDUM

**TO:** Health Benefits Administrators of Participating Agencies  
**FROM:** Employee Benefits Division  
**SUBJECT:** May 2001 Empire Plan Report  
**DATE:** April 17, 2001

We will soon mail the May 2001 *Empire Plan Report* for Participating Agencies with Core plus Medical and Psychiatric Enhancements and the May 2001 *Empire Plan Report* for Participating Agencies with Medical Enhancement and Core only benefits.

The *Empire Plan Report* includes:

### **Empire Plan Information**

Web Sites, Disease Management Programs, Prior Authorization of Prescription Drugs, The Empire Plan NurseLine<sup>SM</sup>, Medicare

### **Empire Plan News and Reminders**

Mailings, Blue Cross Name Change, Participating Provider, Benefit Card, Claims, Benefit Statement

### **Empire Plan Certificate Amendments**

Empire HealthChoice, Appeals, Infertility Benefits, Mammograms, Medicare COB

### **Distribution of Reports**

The *Reports* will mail to enrollee homes in May. We will send you a supply of the *Reports* equal to 15 percent of your enrollment.

### **Publications available on EBD Web site**

The Empire Plan Reports are available on the EBD Web sites, NYSONline ([www.cs.state.ny.us](http://www.cs.state.ny.us). Click on Employee Benefits.) and EBDOnline. If you need help accessing EBD OnLine, please ask the Help Desk or your processor.

### **Ordering Publications**

You may order additional copies of these publications by using the Publications Supply Order Form enclosed with this memo. All of the most recent publications are listed, but they will not be available right away. **Please wait until you receive your supply before you place an order.**

### **Important Reminder**

Whenever you distribute a *NYSHIP General Information Book* or a *NYSHIP General Information Book and Empire Plan Certificate*, please be sure to include all Reports and Amendments issued after the date on the Book/Certificate. The enrollee will then have a complete package of NYSHIP benefit information.

If you are unsure of how to order publications or have questions about this distribution, please call the Communications Unit at 518-457-7577.

