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PA02-04

### MEMORANDUM

**TO:** Health Benefits Administrators of Participating Agencies  
**FROM:** Employee Benefits Division  
**SUBJECT:** Reporting On HCAP, Network Benefits and Healthy Babies  
**DATE:** March 25, 2002

We will soon mail the January 2002 versions of *Reporting On HCAP* and *Reporting On Network Benefits* and the March 2002 version of *Reporting On Healthy Babies* to your agency. *Reporting On HCAP* replaces the April 2001 version and explains the Empire Plan Home Care Advocacy Program for home care services and durable medical equipment/supplies. *Reporting On Network Benefits* replaces the March 1999 version and details Empire Plan network coverage. *Reporting On Healthy Babies* replaces the March 1994 version and offers information for mothers and their babies.

#### **Distribution of *Reporting On* Publications**

You will receive a supply of each publication equal to 5 percent of your enrollment for distribution to interested enrollees. We are not mailing these publications directly to enrollees. You may order additional copies as you need them.

#### **Publications Available on EBD Web Site**

*Reporting On HCAP*, *Reporting On Network Benefits* and *Reporting On Healthy Babies* will be available on the EBD OnLine Web site for Health Benefits Administrators at <http://www.cs.state.ny.us/ebdonline> in the Publications and Order Forms section. If you need help accessing EBD OnLine, please ask the Help Desk or your processor. These publications will also be available on the Department of Civil Service Web site at <http://www.cs.state.ny.us>. Click on Employee Benefits to go to NYS OnLine, then click on Recent Publications.

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(See attached forms.)

