



GEORGE E. PATAKI
GOVERNOR

STATE OF NEW YORK
DEPARTMENT OF CIVIL SERVICE
THE STATE CAMPUS
ALBANY, NEW YORK 12239
www.cs.state.ny.us

GEORGE C. SINNOTT
COMMISSIONER

DANIEL E. WALL
EXECUTIVE
DEPUTY COMMISSIONER

PA02-18

MEMORANDUM

TO: Participating Agency Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: Fall 2002 NYSHIP Reports
DATE: September 23, 2002

We will soon begin mailing the Fall 2002 *NYSHIP Benefit Changes* report for Participating Agencies. The report provides a summary of benefit changes effective January 1, 2003 for Empire Plan enrollees. In January, we will mail an *Empire Plan Report* explaining the changes in detail. We will send a memo at that time.

The report includes:

Empire Plan Benefit Changes

Copayment Increases under United HealthCare Medical Coverage, Empire Blue Cross and Blue Shield Hospital Coverage, Empire Plan Mental Health and Substance Abuse Program

Distribution of Reports

The report will mail to enrollee homes in October. We will send you a supply of the report equal to 3 percent of your NYSHIP enrollment.

Publications available on EBD Web site: www.cs.state.ny.us/ebdonline

Please check this Web site for copies of new publications. We generally post publications when we sign off for printing. That means you can see the publications before enrollees start receiving them.

Ordering Publications

You may order additional copies of *NYSHIP Benefit Changes* by using the Publications Supply Order Forms enclosed with this memo. Or, instead of faxing the forms, you may order from ebd_online at www.cs.state.ny.us/ebdonline. From the homepage, open Publications and Forms, then open NYSHIP Publication Order Forms, Choose the Group. Select your group, then "Order Online" or "Print or View Form" and follow instructions. If you need help accessing ebd_online, please ask the Help Desk or your processor. **Please wait until you receive your shipment of the new report before you place an order.**

If you are unsure of how to order publications or have questions about this distribution, please call the Communications Unit at 518-457-7577.