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MEMORANDUM

TO: Agency Health Benefits Administrators of Participating Agencies
FROM: Employee Benefits Division
SUBJECT: Communications Report
DATE: October 28, 2002

We are pleased to send you a copy of the September 2002 Communications Report for Participating Agencies. We are also distributing the Report at the fall 2002 HBA Institutes.

The Report includes:

- EBD Communications Unit
- Your NYSHIP Web site
- Mail Returns reduce postage costs
- NYSHIP Enrollee Web site
- 2002/2003 Publication Schedule
- Note to Agencies with Empire Plan Core + Medical Enhancements, Option 6

We hope you find the Communications Report a useful resource. If you have comments or questions, please call EBD Communications at (518) 457- 7577.