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PA02-26

MEMORANDUM

TO: Participating Agency Health Benefits Administrators of Agencies changing from Core + Medical Enhancements to CORE (only)
FROM: Employee Benefits Division
SUBJECT: Replacing Core + Medical publications
DATE: December 31, 2002

Beginning January 1, 2003, Empire Plan CORE + Medical enhancements will no longer be available as an option. Your agency has selected Empire Plan CORE for your benefit package.

A packet of materials was sent to the homes of all of the enrollees in your agency. We have attached a copy of the cover letter that was enclosed in the package.

You should have received a small supply for new hires. When you need additional materials you may order them online at ebd_online or by using the attached Publications Supply Request.

You may want to keep one set of Empire Plan CORE + Medical enhancement publications in a file for reference. Enrollees have until the March 31, 2003 claims deadline to file claims for services provided under Core + Medical in 2002. Please recycle the rest of those materials so there is no confusion about which materials to give new hires.

If you have questions about your 2003 benefit coverage, please call the Employee Benefits Division PA unit. If you have questions about the publications, please call Communications at 518-457-7577.

PA UNIT
Gail Schultz 518-485-6619
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Karen Powers 518-457-7036

Attachments