



GEORGE E. PATAKI  
GOVERNOR

STATE OF NEW YORK  
DEPARTMENT OF CIVIL SERVICE  
THE STATE CAMPUS  
ALBANY, NEW YORK 12239  
[www.cs.state.ny.us](http://www.cs.state.ny.us)

GEORGE C. SINNOTT  
COMMISSIONER

DANIEL E. WALL  
EXECUTIVE  
DEPUTY COMMISSIONER

PA 03-17

TO: Participating Agency Chief Executive Officers  
and Health Benefits Administrators  
FROM: Robert W. DuBois, Director - Employee Benefits Division  
SUBJECT: NYSHIP Regional Meetings for Participating Agencies  
DATE: October 27, 2003

We are pleased to announce the 2003 New York State Health Insurance Program Regional Meetings for Participating Agencies. The agenda will include discussion of the 2003 Empire Plan experience, the projected rate schedule for 2004, an update of Plan benefits, several important administrative and regulatory issues, including COBRA and a review/update of NYBEAS and the correction panel, including new procedures for waivers and extended benefits.

You are invited to attend one of the following meetings:

**Wednesday, November 12, 2003 --- 10:00 a.m. to 3:00 p.m.**

Holiday Inn – Saratoga Springs (Saratoga County)  
232 Broadway  
Saratoga Springs, New York

**Thursday, November 20, 2003 --- 10:00 a.m. to 3:00 p.m.**

Holiday Inn Hotel & Conference Center (Rockland County)  
3 Executive Boulevard  
Suffern, New York

**Friday, November 21, 2003 --- 10:00 a.m. to 3:00 p.m.**

Hilton Huntington Hotel (Suffolk County)  
598 Broadhollow Road  
Melville, New York

We hope you will be able to attend one of these meetings. Please return the enclosed reservation form by Friday, November 7, 2003, for the Saratoga meeting and by Friday, November 14, 2003, for the Rockland and Suffolk County meetings, so that we may finalize luncheon arrangements and plan for adequate materials. If you have any questions, please call the Employee Benefits Division at (518) 485-1771.

**DIRECTIONS TO MEETING SITES ARE ON REVERSE SIDE**

## **DIRECTIONS TO MEETING SITES**

### **Holiday Inn – Saratoga Springs (Saratoga County)**

(Phone No. (518) 584-4550)

**From the South:** Follow the NYS Thruway I-87 North, exit at #24. Take the Adirondack Northway (I-87) North to Exit 13 N. This will be Route 9. Follow for 3-4 miles, the Holiday Inn is on the right side in the center of Town.

**From the East:** Follow I-90 West to where it intersects with the Adirondack Northway (I-87 North) in the Albany area. Take the Adirondack Northway North to Exit 13N. Follow Route 9 for 3 miles. The Holiday Inn will be on the right side in the center of Town.

**From the West:** Follow NYS Thruway (I-90) to Exit 27. Take Route 30 North to Route 67 East to Ballston Spa. Take Route 50 North to Saratoga Springs. Holiday Inn is on the corner of Route 50 and Route 9.

**From the North:** Take the Adirondack Northway South to Exit 14. Turn right at the Exit and follow Union Avenue to the end. Turn left on to Circular Street. The rear entrance of the Holiday Inn is the first right from Circular Street.

### **Holiday Inn & Conference Center (Rockland County)**

(Phone No. (845) 357-4800)

**From Tappan Zee Bridge:** New York State Thruway (I-87/287) North to Exit 14B. Exit right and turn left at the first light onto Executive Boulevard.

**From Albany:** New York State Thruway South (I-87/287) to Exit 14B. Turn left. At second light turn left onto Executive Boulevard.

### **Hilton Huntington Hotel (Suffolk County)**

(Phone No. (631) 845-1000)

**From the West:** Take Long Island Expressway East to Exit 49 South (Route 110). The Hotel is about 1 mile South on Route 110.

**From the East:** Take Long Island Expressway West to Exit 49 South (Route 110). The Hotel is about 1 mile South on Route 110.

**2003**

**PARTICIPATING AGENCY REGIONAL MEETINGS  
RESERVATION FORM**

*Agency Name* \_\_\_\_\_ *Agency Code* \_\_\_\_\_

*Agency Address* \_\_\_\_\_ *Work Phone #*( ) \_\_\_\_\_

***PARTICIPANT'S NAME(S):***

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

***CIRCLE THE MEETING YOU WILL ATTEND:***

**HOLIDAY INN – SARATOGA SPRINGS**

(Saratoga County)  
232 Broadway  
Saratoga Springs, New York  
(518) 584-4550

**Wednesday,  
November 12, 2003**

**HOLIDAY INN & CONFERENCE CENTER**

(Rockland County)  
3 Executive Boulevard  
Suffern, New York  
(845) 357-4800

**Thursday,  
November 20, 2003**

**HILTON HUNTINGTON HOTEL**

(Suffolk County)  
598 Broadhollow Road  
Melville, New York  
(631) 845-1000

**Friday,  
November 21, 2003**

**ALL RESERVATION FORMS SHOULD BE MAILED OR FAXED TO THIS OFFICE  
NO LATER THAN FRIDAY, NOVEMBER 7<sup>th</sup> FOR THE SARATOGA MEETING AND  
FRIDAY, NOVEMBER 14<sup>th</sup> FOR THE ROCKLAND AND SUFFOLK MEETINGS:**

**The Employee Benefits Division  
NYS Department of Civil Service  
State Campus, Bldg. 1, Rm. 159  
Albany, NY 12239  
Attention: Deborah D'Orazio**

**Fax# (518) 485-8952**