



STATE OF NEW YORK

GEORGE E. PATAKI  
GOVERNOR

DEPARTMENT OF CIVIL SERVICE  
Alfred E. Smith State Office Building  
80 South Swan Street  
ALBANY, NEW YORK 12239  
[www.cs.state.ny.us](http://www.cs.state.ny.us)

DANIEL E. WALL  
COMMISSIONER

JOHN F. BARR  
EXECUTIVE  
DEPUTY COMMISSIONER

PA 06-20

To: Participating Agency Chief Executive Officers  
& Health Benefits Administrators

From: Robert W. DuBois, Director of the Employee Benefits Division

Subject: NYSHIP Regional Meetings

Date: August 25, 2006

We are pleased to announce the 2006 NYSHIP Regional Meetings for Participating Agencies. Staff of the Employee Benefits Division will present updates of several important issues, including GASB and Medicare Part D, and will introduce new initiatives that are planned for the coming year. The agenda also will include discussion of the 2006 Empire Plan experience, the projected rate schedule for 2007, several administrative and regulatory issues and a review/update of NYBEAS.

You are invited to attend one of the following sessions:  
(Note: Registration will begin promptly at 9:30 a.m., for each session.)

- **Tuesday, October 3, 2006 -- 10:00 a.m. to 3:00 p.m.**  
Holiday Inn – Saratoga Springs (Saratoga County)  
232 Broadway  
Saratoga Springs, New York
- **Wednesday, October 4, 2006 -- 10:00 a.m. to 3:00 p.m.**  
Comfort Inn (Rockland County)  
425 E. Route 59  
Nanuet, New York
- **Thursday, October 5, 2006 - 10:00 a.m. to 3:00 p.m.**  
Hilton Huntington Hotel (Suffolk County)  
598 Broadhollow Road  
Melville, New York

For your use, enclosed is the PA Regional Meetings Reservation Form along with detailed directions to all the meeting sites.

We hope you will be able to attend one of these meetings. **All reservation forms should be received by September 21<sup>st</sup>**, so that we may finalize luncheon arrangements and plan for adequate meeting materials. You may submit your reservation form by using the **Online option** (see *instructions below*), **mail** or **fax**. If returning via **mail** or **fax**, send to:

Ms. Debbie D'Orazio  
NYS Department of Civil Service  
Employee Benefits Division  
Alfred E. Smith State Office Building  
80 So. Swan Street  
Albany, NY 12239

or **Fax** (518) 473-3292

If using the **Online option** - please follow the instructions below:

Reservations may be made online on the Department of Civil Service web site at [www.cs.state.ny.us](http://www.cs.state.ny.us). On the homepage click on "Benefit Programs" on the navigation bar on the left of the screen and select "**HBA Online**" on the resulting page. This brings you to **HBA Online**, a comprehensive collection of NYSHIP resources. (You must sign on with your HBA Online User ID and password.) Click on the red button, "**Register Online Here for Fall 2006 Regional Meetings**". This will bring you to NYSHIP Regional Meetings for Participating Agencies. You will find all of the information needed to register for the meeting of your choice, directions and map links to meeting sites.

If you **do not** have an *HBA Online User ID*:

Please complete the attached **Information Resource Management (IRM-302)** form, and fax it to the NYS Department of Civil Service IRM Help Desk at (518) 485-5588 to request access. You will receive a User ID and a temporary password in the mail in approximately 10-business days.

Enclosures

## **DIRECTIONS TO MEETING SITES**

### **Holiday Inn – Saratoga Springs (Saratoga County)**

**(Phone No. (518) 584-4550)**

**From the South:** Follow the NYS Thruway I87 North, Exit at #24. Take the Adirondack Northway (I-87) North to Exit 13 N. This will be Route 9. Follow for 3-4 miles, the Holiday Inn is on the right side in the center of Town.

**From the East:** Follow I-90 West to where it intersects with the Adirondack Northway (I-87 North) in the Albany area. Take the Adirondack Northway North to Exit 13N. Follow Route 9 for 3 miles. The Holiday Inn will be on the right side in the center of Town.

**From the West:** Follow NYS Thruway (I-90) to Exit 27. Take Route 30 North to Route 67 East to Ballston Spa. Take Route 50 North to Saratoga Springs. Holiday Inn is on the corner of Route 50 and Route 9.

**From the North:** Take the Adirondack Northway South to Exit 14. Turn right at the Exit and follow Union Avenue to the end. Turn left on to Circular Street. The rear entrance of the Holiday Inn is the first right from Circular Street.

### **Comfort Inn, Nanuet (Rockland County)**

**(Phone No. (845) 623-6000)**

**From Westchester and New England:** Take Tappan Zee Bridge and continue on New York State Thruway to Exit 14 (Spring Valley). Turn left off ramp and go 1-1/2 miles East on Route 59, Comfort Inn will be on the right.

**From Upstate New York-Albany:** Take New York State Thruway to Exit 14 (Spring Valley). Turn left off ramp and go 1-1/2 miles East on Route 59, Comfort Inn will be on the right.

### **Hilton Huntington Hotel (Suffolk County)**

**(Phone No. (631) 845-1000)**

**From the West:** Take Long Island Expressway East to Exit 49 South (Route 110). The Hotel is about 1 mile South on Route 110.

**From the East:** Take Long Island Expressway West to Exit 49 South (Route 110). The Hotel is about 1 mile South on Route 110.

**2006**  
**PARTICIPATING AGENCY REGIONAL MEETINGS**  
**RESERVATION FORM**

*Agency Name* \_\_\_\_\_ *Agency Code #* \_\_\_\_\_

*Agency Address* \_\_\_\_\_ *Phone No. ( )* \_\_\_\_\_

**ATTENDING PARTICIPANTS (Print Names):**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**PLEASE (v ) SESSION ATTENDING:**

\_\_\_\_\_ ***HOLIDAY INN – SARATOGA SPRINGS***  
(Saratoga County)  
232 Broadway  
Saratoga Springs, New York  
(518) 584-4550

***Tuesday,  
October 3, 2006***

\_\_\_\_\_ ***COMFORT INN***  
(Rockland County)  
425 E. Route 59  
Nanuet, New York  
(845) 623-6000

***Wednesday,  
October 4, 2006***

\_\_\_\_\_ ***HILTON HUNTINGTON HOTEL***  
(Suffolk County)  
598 Broadhollow Road  
Melville, New York  
(631) 845-1000

***Thursday,  
October 5, 2006***

**All reservation forms should be received by September 21<sup>s</sup>.** Submit your reservation form using the **Online option** (refer to instructions on page 2 of PA Memo 06-20), **mail** or **fax**. If returning via **mail** or **fax**, send to: Debbie D'Orazio at the NYS Department of Civil Service, Employee Benefits Division, AESOB, 80 So. Swan Street, Albany, NY 12239, or **Fax** to (518) 473-3292.