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MEMORANDUM

TO: New York State Agency Health Benefits Administrators; Participating Agency Health Benefits Administrators; Participating Employer Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: *New Reporting On Prescription Drugs* (July 2009)
DATE: August 11, 2009

We are pleased to announce the newly revised *Reporting On Prescription Drugs* (July 2009). It replaces the July 2006 version and includes valuable information about The Empire Plan Prescription Drug Program. *Reporting On Prescription Drugs* applies to Empire Plan enrollees with Empire Plan Prescription drug coverage.

Distribution

This publication, including a mail service order form and envelope, will be mailed standard class to all Empire Plan enrollees with Empire Plan drug coverage in mid to late August. We will send you a supply of the standalone version (AL0859; without the mail order form) equal to one percent of your Empire Plan enrollment for new hires and new retirees.

Publications available on our web site: <https://www.cs.state.ny.us>

Please check this web site for new publications. We generally post publications when we sign off for printing. That means you can see the publications before enrollees start receiving them.

Ordering Publications

You may order additional copies of *Reporting On Prescription Drugs* and the mail service order form and envelope on HBA Online. If you do not have access to HBA Online, please call the Department Help Desk at 1-800-HBA-EMS1.

Note: New Hire & New Retiree packages, available only as a "Quick Order" on HBA Online, will include *Reporting On Prescription Drugs* and the mail service order form and envelope.

Please wait until you receive your shipment before you place an order.

If you have questions about Empire Plan prescription drug benefits, please call your processor.

If you are unsure of how to order publications or have questions about this distribution, please call the Communications Unit at 518-457-7577.