



STATE OF NEW YORK

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COMMISSIONER

NY10-15
PE10-09

MEMORANDUM

TO: New York State Health Benefits Administrators;
Participating Employer Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: *2010 M/C Life Certificate*
DATE: May 14, 2010

We are happy to announce the new *M/C Life Certificate 2010* is at the printer. This book (AL0974) replaces (NY0551). Please recycle any old books on your shelves when you receive your supply.

To be eligible to participate in the M/C Life program, an enrollee must be:

- A Management/Confidential employee of the State or a Participating Employer
- A Member or Annual employee of the State Legislature; or
- A Judge or Justice of the Unified Court System of the State or a non-judicial employee of the court system who has been designated Management/Confidential.

Distribution

The new *M/C Life Certificate 2010* will not be mailed to the homes of enrollees. We will send two books to each agency with M/C enrollment. If you need additional copies, please order them at HBA Online at <https://www.cs.state.ny.us>. Select Publications and Forms, and select the M/C publications order form.

The *M/C Life Certificate* is also included in a weekly mailing to all newly eligible M/C enrollees. The M/C Life package includes the certificate and enrollment forms.

Publications available on <https://www.cs.state.ny.us>

Please check our web site for the M/C Life Certificate. We generally post publications when we sign off for printing. To view, go to the Department of Civil Service web site and:

- choose "Employees",
- select State Government employees, then
- select Life Insurance under "Health Insurance and other employee benefits."

This will bring you to M/C Life information. Enrollees will find the Cost Calculator on the first page.

If you have questions about this distribution, please call the Communications Unit at (518) 457-7577. If you have questions about M/C Life, please call the EBD M/C Life Unit (518) 473-3496.