



STATE OF NEW YORK

DAVID A. PATERSON
GOVERNOR

DEPARTMENT OF CIVIL SERVICE
ALFRED E. SMITH STATE OFFICE BUILDING
ALBANY, NEW YORK 12239
www.cs.state.ny.us

NANCY G. GROENWEGEN
COMMISSIONER

NY10-44

MEMORANDUM

TO: New York State Agency Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: *2011 Empire Plan At A Glance* with 2011 Drug Lists
DATE: December 23, 2010

We are pleased to announce the 2011 *Empire Plan At A Glance* for enrollees of ALESU, Council 82, Courts, CSEA, DC-37, M/C; Legislature, NYSCOPBA, PBA Supervisors and Troopers, PEF, PIA and UUP are at the printer and will soon be mailed to enrollees. The *At A Glance* is a useful guide to Plan benefits for new employees, conferences and health fairs. Encourage employees to use this guide together with their *Empire Plan Certificate and Amendments*.

The 2011 Empire Plan Preferred Drug List will be included with the *At A Glance* mailings to homes for employees in the following groups: CSEA, Courts and ALESU. All other groups will receive the 2011 Empire Plan Flexible Formulary with their *At A Glance*.

Distribution

These publications will be mailed to enrollee homes in late December and early January. We will send you, in separate shipments, a small supply of each publication for your NYSHIP population. *The materials are group-specific making it important for you to review the contents of the shipment carefully.* Dropshipments of the *At A Glance* and the drug list enclosures will be delivered to agencies in December and early January. These publications will also be included in Empire Plan Quick Order packages, which are only available to order on HBA Online.

Ordering Publications

You may order additional standalone copies of the 2011 *Empire Plan At A Glance*, the 2011 Empire Plan Flexible Formulary and the 2011 Empire Plan Preferred Drug List on HBA Online at <https://www.cs.state.ny.us/ebdonline>. Open Publications & Forms and make your selection, then open NYSHIP Publication Order Forms and choose the appropriate group. Please wait until you receive your initial shipment of a particular version before ordering more.

If you need assistance with your HBA Online registration or have forgotten your user ID and/or password, please contact the Department of Civil Service Help Desk at 1-800-HBA-EMS1 (800-422-3671). Please be prepared to leave your name, agency information and phone number so our Help Desk personnel may call you back.

If you have questions about NYSHIP benefits, please call your processor at the EBD HBA Help Line at 518-474-2780.

If you are unsure of how to order publications, or if you have questions about this distribution, please call the Communications Unit at 518-457-7577.