



DAVID A. PATERSON  
GOVERNOR

STATE OF NEW YORK  
DEPARTMENT OF CIVIL SERVICE  
ALFRED E. SMITH STATE OFFICE BUILDING  
ALBANY, NEW YORK 12239  
[www.cs.state.ny.us](http://www.cs.state.ny.us)

NANCY G. GROENWEGEN  
COMMISSIONER

**SEHP10-04**

## **MEMORANDUM**

TO: Health Benefits Administrators of the Student Employee Health Plan (SEHP)  
FROM: Employee Benefits Division  
SUBJECT: January 1, 2010 Student Employee Health Plan (SEHP) Summary of Benefits  
DATE: April 5, 2010

You will soon be receiving the January 1, 2010 *Summary of Benefits* for enrollees in the Student Employee Health Plan (SEHP). Please recycle the January 1, 2009 *Summary of Benefits* previously received.

### **Distribution**

This publication, including the 2010 Empire Plan Flexible Formulary, will be mailed to enrollee homes in early April. We will send you separate shipments of both standalone publications, in a supply equal to 2 percent of your SEHP enrollment for general use.

### **Ordering Publications**

You may order additional copies of the January 1, 2010 *Summary of Benefits* [NY0851] on HBA Online at <https://www.cs.state.ny.us>. Open Publications & Forms, then open NYSHIP Publication Order Forms and choose SEHP, if prompted. If you need help accessing HBA Online, please call the Help Desk or your processor.

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