



STATE OF NEW YORK

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NY11-03

### MEMORANDUM

**TO:** Health Benefits Administrators of New York State Agencies  
**FROM:** Employee Benefits Division  
**SUBJECT:** *On the Road with The Empire Plan* for NY Actives and Retirees  
**DATE:** July 19, 2011

#### Updated Publications

We are happy to announce that the newly designed version of *On the Road with The Empire Plan* for NY Actives and Retirees is at the printer and will be available in fulfillment soon.

*On the Road with The Empire Plan* for NY Actives and Retirees replaces both the January 2009 NY Actives version and the October 2009 NY Retirees version. This new version is for NY groups, whether active employees or retirees. It includes contact and claims information for The Empire Plan programs and carriers that enrollees can use while they are traveling or when their dependents are away from home. Please recycle any copies of the 2009 versions on your shelves and replace them with the new version.

Note that this is the first publication where we've changed our web site address to a .gov URL to comply with an Office for Technology (OFT) mandate. The new address, <https://www.cs.ny.gov>, will be included in the next round of *Empire Plan Reports* and *HMO Reports* and all publications printed after this date.

#### Distribution

We will send five copies of this publication to each agency in late July. It is also included in our new hire and new retiree quick order packages that are available to order on HBA Online only. This publication will not be mailed to enrollees' homes.

#### Publications Available on Our Web Site: <https://www.cs.ny.gov>

Please check this web site for new publications. We generally post publications when we sign off for printing. This publication will be available on HBA Online under Publications & Forms and on NYSHIP Online. From the NYSHIP Online home page, click on Using Your Benefits and then Publications.

#### Ordering Publications

You may order copies of this publication on HBA Online under Publications & Forms [AL0963 EP Road NY Actives and Retirees/June 2011]. If you need help accessing HBA Online, contact the Department of Civil Service Help Desk at 1-800-422-3671. **Please wait until you receive your shipment before you place an order.**

If you are unsure of how to order publications or have questions about this distribution, please call the Communications Unit at 518-457-7577.