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NYS 11-11  
SEHP 11-03  
PA 11-10  
PAEX 11-07  
PE 11-10

TO: Agency Health Benefits Administrators

FROM: Employee Benefits Division

DATE: May 13, 2011

SUBJECT: Dependent Eligibility Verification Project (DEAS) Completion

This memo is to advise you of the completion of the Dependent Eligibility Verification Project (DEAS) effective June 1, 2011. Dependents determined eligible in accordance with New York State Health Insurance Program (NYSHIP) HBA Memo PA 10-15, PAEX 10-11, PE10-13, NY 10-19, and SEHP 10-05 dated June 22, 2010 will be entitled to coverage on a current basis.

Enrollees requesting reinstatement for dependents removed during DEAS will be able to add to coverage on a current basis. Health Benefits Administrators are responsible to review the current documentation before enrolling a dependent in NYSHIP, independent of whether the dependent was covered previously under NYSHIP.

Once you've verified the enrollee has submitted the proper documentation, you may process the appropriate transaction to add the dependent(s). To add an eligible dependent to an existing family policy, HBA's will process a DEP/ADD; to add an eligible dependent to an individual policy, a CCO/REQ is required and the dependent will be subject to late enrollment.

Your continued compliance with NYSHIP rules and regulation in maintaining accurate enrollment records is very important. If you have questions regarding this memo you may contact your processor.