



STATE OF NEW YORK

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NY11-27

MEMORANDUM

TO: New York State Health Benefits Administrators
FROM: Employee Benefits Division
SUBJECT: *NYSHIP Rate Changes Effective October 1, 2011* flyer, August 2011 *Empire Plan Special Report* and *NYSHIP HMO Special Report* for M/C; Legislature
DATE: September 1, 2011

We will soon mail the *NYSHIP Rate Changes Effective October 1, 2011* flyer [NY0946], the August 2011 *Empire Plan Special Report* [NY0943] and *NYSHIP HMO Special Report* [NY0948] for Management/Confidential (M/C); Legislature employees. These publications describe the changes affecting NYSHIP coverage and rates effective October 1, 2011 as a result of the collective bargaining agreement that was administratively extended to M/C; Legislature employees. As a result of these changes, there will be a Special Option Transfer Period during the month of September. **You will receive a memo from the Division that provides complete details for Health Benefits Administrators regarding the rate change and how the Special Option Transfer Period will be administered. Please hold any questions you may have about the rate change and option transfer until you have received and carefully reviewed memo NY11-29.**

The *NYSHIP Rate Changes* flyer includes:

New rates for October 1, 2011; the Special Option Transfer Deadline (September 30) and payroll deduction dates.

The *Empire Plan Special Report* includes:

Changes Effective October 1, 2011; NYSHIP Changes; *Empire Plan Preventive Care Coverage* chart (insert); Federal Health Care Changes and October 1, 2011 Benefit Changes.

The *NYSHIP HMO Special Report* includes:

Changes Effective October 1, 2011 and NYSHIP Changes.

Distribution of Reports

Each publication will be mailed to enrollee homes in late August. We will send you a supply of each publication equal to 1 percent of your NYSHIP enrollment at the same time.

Mail files for these publications were pulled from NYBEAS on August 18. Any enrollee not on the file will NOT receive the mailings. You may, however, order a Quick Order (QO) Package on HBA Online for a new hire as it will include these publications. Otherwise, you should include a copy of each publication in the package of information you give to new hires.

Publications available on our web site: <https://www.cs.ny.gov>

Please check our web site for new publications. We generally post publications when we sign off for printing. That means you can see the publications before enrollees start receiving them.

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Ordering Publications

To order additional copies of these publications during the Special Option Transfer Period, please use the Special Order Form enclosed with the dropshipment of the NYSHIP Rate Changes flyer and fax it to the Communications Unit at (315) 272-2444. For orders after the Special Option Transfer Period, go to HBA Online and select Publications & Forms to order online.

If you are unsure how to order publications or have questions about the distribution, please call the Communications Unit at 518-457-7577.