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### MEMORANDUM

**TO:** New York State Agency Health Benefits Administrators;  
Health Benefits Administrators of Participating Employers and  
Participating Agencies with The Empire Plan  
**FROM:** Employee Benefits Division  
**SUBJECT:** *On the Road with The Empire Plan*  
**DATE:** December 18, 2012

We are happy to announce that the revised January 2013 versions of *On the Road with The Empire Plan* for NY Actives and Retirees and *On the Road with The Empire Plan* for PA and PE Actives and Retirees are at the printer and will be available in fulfillment soon.

These publications include contact and claims information for The Empire Plan programs and carriers that enrollees can use while they are traveling or when their dependents are away from home. The January 2013 versions replace the July 2011 versions; please recycle any old copies on your shelves.

#### Distribution

We will not be mailing these publications to enrollee homes. We will send you a supply of five copies of the appropriate version in late December - early January for use at health fairs and meetings and for any enrollees who request it.

#### Publications Available on Our Web Site: <https://www.cs.ny.gov>

Please check the web site for new publications. We generally post publications when we sign off for printing. This publication will be available on HBA Online under Publications & Forms and on NYSHIP Online. Select Using Your Benefits and then Publications.

#### Ordering Publications

You may order additional copies of this publication [AL1192 EP Road NY Actives and Retirees; AL1193 EP Road PA and PE] on HBA Online under Publications & Forms. Please wait until you receive your shipment of the new publication before you place an order.

If you need help accessing HBA Online, please call the Civil Service Help Desk at 1-800-422-3671 or 518-457-5406. Call the EBD Help Line at 518-474-2780 with questions about NYSHIP benefits.

If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.