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**TO:** Health Benefits Administrators of New York State, Participating Employers and Participating Agencies with The Empire Plan  
**FROM:** Employee Benefits Division  
**SUBJECT:** *Reporting On Network Benefits*, January 2014  
**DATE:** February 19, 2014

We are pleased to announce that an updated version of *Reporting On Network Benefits* is at the printer and will be shipped to agencies soon. This publication includes valuable information about covered services within The Empire Plan's provider networks, finding a participating provider and also non-network benefits. Please recycle any copies you have of the October 2012 version (AL1174).

#### **Distribution**

We will send a supply of five copies of *Reporting On Network Benefits* to each agency. We are not mailing this publication to enrollees at this time.

#### **Publications Available on Our Web Site: <https://www.cs.ny.gov>**

Please check our web site for new publications. We generally post publications when we sign off for printing. Go to the Department of Civil Service web site at <https://www.cs.ny.gov> and choose Benefit Programs, then NYSHIP Online and select your group and The Empire Plan, if prompted. Publications are available under Using Your Benefits.

#### **Ordering Publications**

You may order additional copies of this publication [AL1273, RO Network Benefits/January 2014] from HBA Online under Publications & Forms. This publication is included in Quick Order packages, which are only available to order on HBA Online. Please wait until you receive your shipment of the new publications before you place an order.

If you need help accessing HBA Online, please call the GGC Service Desk at 1-800-HBAEMS1. Call the EBD HBA Help Line at 518-474-2780 with questions regarding benefits. If you are unsure of how to order publications or have questions about this distribution, please call the EBD Communications Unit at 518-457-7577.

